



Elite Academic Academy- Lucerne Board Meeting

December 6, 2018 at 9:00am

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Go To Meeting (See Below)

2395 Blanchard Rd., Santa Rosa Valley, CA 93012

407 Winona Ave. Burbank, CA 91504

9921 Carmel Mountain Road #170 San Diego, CA 92129

37941 Rudall Ave. Palmdale, CA 93550



Elite Academic Academy- Lucerne December 6, 2018 Board Meeting

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Time:

1.0 Call To Order

Roll Call:

Susan McDougal, Adam Hasper, Kent Christensen

Motion: Second: Vote:

2.0 Approve/Adopt the Agenda

It is recommended the Board of Trustees adopt as presented the agenda for the Board Meeting of December 6, 2018

Motion: Second: Vote:

3.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

4.0 Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 13.0

5.0 Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

5.1 Personnel Matters

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6

5.2 Employer/Employee Relations

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6

6.0 Pledge Of Allegiance

Led By:

Time:

7.0 Open Session

8.0 Public Comment

Please submit a Request to Speak to the Board of Trustees, cards can be asked for by emailing mfreeman@eliteacademic.com completing and returning it, For non-agendized items to the CEO, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

9.0 General Functions

9.1 Informational Items

A. CEO Report

[Nov Lucerne Update.pdf](#)

B. WASC Invitation

C. Needs Assessment Results

[Results](#)

9.2 Consent Agenda

It is recommended that the board approve the following consent agenda items

Motion: Second: Vote:

A. Minutes from the November 1, 2018 Board Meeting

[EAA-L 11.1.18 Minutes.pdf](#)

B. Warrant Register

[EAA - Lucerne Warrant Register](#)

C. Job Descriptions

[Admission and Compliance JD- Chad.pdf](#)

[Business Services Lead JD.pdf](#)

10.0 Personnel Services

10.1 Certificated Hires

It is recommended that the board ratify the following certificated employees.

Motion: Second: Vote:

Certificated Part-Time Hire

Part Time 50% Virtual Teacher

[18.19.28](#)

10.2 Classified Hires

It is recommended that the board ratify the following classified positions

Motion Second Vote

Business Services Lead

[18.19.TJ](#)

Admissions and Compliance Technician

[18.19.CL](#)

11.0 Business Services

11.1 First Interim Report

It is recommended that the board approve the First Interim Report for Elite Academic Academy - Lucerne.

Motion Second Vote

Presentation

[EAA - Lucerne First Interim Report - Summary](#)

Budget

**11.2 Wildomar Valley Wood Products, Inc. Temecula
Administrative Office Lease**

Motion Second Vote

It is recommended that the board approve the administrative office lease for Elite Academic Academy- Lucerne

11.3 Ambassadors Of Compassion MOU

Motion Second Vote

It is recommended that the board approve the memorandum of understanding between Elite Academic Academy- Lucerne and Ambassadors of Compassion.

11.4 Westlake Risk Insurance Services

Motion Second Vote

It is recommended that the board approve a new broker for our employee medical benefits.

[EAA - Executive Summary only - updated for 1-1-19 Anthem rates.pdf](#)

12.0 Educational Services/ Policy Creation

12.1 Transportation Policy

Motion Second Vote

It is recommended that the board approve the Elite Academic Academy- Lucerne Transportation Policy.

[Transportation Policy Statement.pdf](#)

12.2 WASC Report

Motion: Second: Vote:

It is recommended that the board approve the WASC report for Elite Academic Academy-Lucerne.

13.0 Report of Action Taken in Closed Session

The Board will report any action taken in closed session as required by law.

14.0 Calendar

The next scheduled meeting is January 3, 2019, at 9:00 am.

15.0 Board Comments and Future Planning

Time:

16.0 Adjournment

Motion: Second: Vote:

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteacademic.com or at the scheduled meeting. Board agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's governing board, please contact the School at 1(866) 354-8302. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.