



Elite Academic Academy- Adult Work Force Investment

<https://global.gotomeeting.com/join/898493077> (Toll Free):
1 866 899 4679 Access Code: 898-493-077

March 7, 2019 at 4:00 pm

43414 Business Park Drive Temecula, CA 92590

23504 Lyons Avenue Suite 403 Santa Clarita, CA 91321

37258 Given Street Palmdale, CA 93552

43-500 Monterey Ave Palm Desert, CA 92260



Elite Academic Adult Work Force Investment-March 7, 2019

Elite Academic Academy- Adult Work Force Investment

4:00

1.0 Call To Order

Roll Call:

Beth Bentley, Jorge Maldonado, Cody Simms

Motion: Second:
Vote:

2.0 Approve/Adopt the Agenda

It is recommended the Board of Directors adopt as presented the agenda for the Board Meeting of March 7, 2019.

Motion: Second:
Vote:

3.0 Board Organization

3.1 Election of Board President

It is recommended that the board nominate and elect a Board President for Elite Academic Academy-Adult Work Force Investment.

Motion: Second:
Vote:

3.2 Election of Vice President

It is recommended that the board nominate and vote on a Vice President for Elite Academic Academy-Adult Work Force Investment

Motion: Second:
Vote:

3.3 Election of Treasurer/Clerk

It is recommended that the board nominate and approve a board Treasurer/Clerk for Elite Academic Academy- Adult Work Force Investment

Motion: Second:
Vote:

4.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 9.0 Public Comments at Board Meetings.

5.0 Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 14.0

6.0 Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

6.1 Personnel Matters ((With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

6.2 Employer/Employee Relations (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

7.0 Pledge Of Allegiance

Led By:

8.0 Open Session

9.0 Public Comment

Please submit a Request to Speak to the Board of Trustees, cards can be

asked for by emailing mfreeman@eliteacademic.com completing and returning it, For non-agendized items to the CEO, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

10.0 General Functions

10.1 Informational Items

A. CEO Report

[January Update](#)

[Lucerne Feb Update.pdf](#)

10.2 Consent Agenda

It is recommended that the board approve the following consent agenda items

Motion: Second:
Vote:

A. Minutes from the 12/6/2018 Meeting

[Minutes for Elite Academic- Adult Work Force Investment 12.6.pdf](#)

B. Warrant Register

[Warrant Register - Feb 2019 AWFI.pdf](#)

[Warrant Register - Dec-Jan 2019 ADWI.pdf](#)

C. Job Descriptions

[Track A/Program Growth and Development](#)

[Instructional Learning Coach](#)

11.0 Personnel Services

12.0 Business Services

12.1 403B Services

It is recommended that the board approve EPIC, IRON, and SCHWAAB to collaboratively provide 403B retirement services to our employees.

[Please_Review_and_DocuSign_EPIC_and_Platform_.pdf](#)

Motion: Second:
Vote:

12.2 Vendors

It is recommended that the the board ratify the following VCI and EMR vendors for Elite Academic Academy - AWFI.

[Elite Vendor List-2.xlsx](#)

Motion: Second:
Vote:

12.3 Second Interim

It is recommended that the board approve the second interim for Elite Academic Academy- Adult Work Force Investment

Motion: Second:
Vote:

13.0 Educational Services/Policy Development

13.1 Suicide Prevention, Intervention and Prevention Manual

It is recommended that the board approve the Suicide Prevention, Intervention and Prevention Manual

Motion: Second:
Vote:

13.2 Student Success Team Manual

It is recommended that the board approve the Student Success Team Manual

Motion: Second:
Vote:

[SST Manual.pdf](#)

13.3 504 Manual

It is recommended that the board approve the 504 Manual for Elite Academic Academy-Adult Work Force Investment

Motion: Second:
Vote:

[Elite Academic Academy Section 504 Handbook FINAL DRAFT.pdf](#)

14.0 Report of Action Taken in Closed Session

The Board will report any action taken in closed session as required by law.

15.0 Calendar

The next scheduled meeting is April 4, at 4:00pm

16.0 Board Comments and Future Planning

17.0 Adjournment

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteacademic.com or at the scheduled meeting. Board agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

Motion: Second:
Vote:

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's governing board, please contact the School at 1(866) 354-8302. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.