



# Elite Academic Academy- Lucerne Board Meeting

June 6, 2019 at 9:00am

<https://global.gotomeeting.com/join/942669773> United States (Toll Free): 1 877 309 2073 United States: +1 (646) 749-3129 Access Code: 942-669-773

Go To Meeting ( See Below)

43414 Business Park Drive Temecula, CA 92590

407 Winona Ave. Burbank, CA 91504

9921 Carmel Mountain Road #170 San Diego, CA 92129

37941 Rudall Ave. Palmdale, CA 93550



# Elite Academic Academy- Lucerne June 6, 2019

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Time:

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## 1.0 Call To Order

Roll Call:

Susan McDougal, Adam Hasper, Kent Christensen

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## 2.0 Approve/Adopt the Agenda

It is recommended the Board of Directors adopt as presented the agenda for the Board Meeting June 6, 2019

Motion: Second: Vote:

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## 3.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

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## 4.0 Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 14.0

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## 5.0 Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

### 5.1 Personnel Matters

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6

### 5.2 Employer/Employee Relations

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6

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## 6.0 Pledge Of Allegiance

Led By:

Time:

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## 7.0 Open Session

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## 8.0 Public Comment

Please submit a Request to Speak to the Board of Directors cards can be asked for by emailing [mfreeman@eliteacademic.com](mailto:mfreeman@eliteacademic.com) completing and returning it, For non-agendized items to the CEO, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

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## 9.0 General Functions

### 9.1 Informational Items

#### A. CEO Report

[LU May Update.pdf](#)

## 9.2 Consent Agenda

It is recommended that the board approve the following consent agenda items.

Motion: Second: Vote:

### A. Minutes from the May 9, 2019 Board Meeting

[May 9, 2019 Minutes](#)

### B. Warrant Register

[Warrant Register - May 2019 LUC.pdf](#)

### C. Job Descriptions

#### Education Specialist

[Education Specialist JD Updated.docx](#)

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## 10.0 Public Hearings

### 10.1 2019/2020 Local Control Accountability Plan

The board is to hold a public hearing to receive stakeholder input on the developed local control accountability plan (LCAP).

[Board Presentation LCAP-PPT.pdf](#)

### 10.2 2019/2020 Budget Hearing

The board is to hold a public hearing to receive stakeholder input on the development of the 2019/2020 budget.

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## 11.0 Personnel Services

### 11.1 Classified Hires

It is recommended that the board ratify the following classified employees

Motion: Second: Vote:

**192034**

[192034 Temporary Contract](#)

**192035**

[192035 Temporary Contract](#)

**192036**

[192036 Temporary Contract](#)

**192038**

[192038 Temporary Contract](#)

**1920\_\_**

[1920\\_\\_ Temporary Contract](#)

**192039**

[192039 Temporary Contract](#)

**192037**

[192037 Temporary Contract](#)

## 11.2 Pay Scales

It is recommended that the board ratify the pay scales for 19/20 employees.

[Board Meeting Copy of 2019.20 Salary Ranges.xlsx.pdf](#)

Motion: Second: Vote:

## 11.3 19/20 Employee Contracts

It is recommended that the board approve the following contract templates for the 19/20 school year.

Motion: Second: Vote:

### Certificated

#### 12 Month Employee

[19/20 12 month](#)

#### 11 Month Employee

[19/20 11 month](#)

#### At Will Employee

[19/20 Cert. At Will](#)

#### Director

[19/20 Cert Director](#)

### Classified

#### Full-Time Exempt (Salary)

[19/20 FT Class Exempt](#)

#### Full-Time Non-Exempt (Salary)

[19/20 FT Class NE \(Salary\)](#)

#### Full-Time Non-Exempt (Hourly)

[19/20 FT Class NE \(Hourly\)](#)

#### Part-Time Non-Exempt (Hourly)

[19/20 PT Class NE \(Hourly\)](#)

#### Director

[19/20 Class Director](#)

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## 12.0 Business Services

### 12.1 Vendor Contract

It is recommended that the board approve the contract for vendor services.

Motion: Second: Vote:

### 12.2 Fiscal Policies

It is recommended that the board approve the EAA- Lucerne business service policies to ensure fiscal checks and balances in the organization.

Motion: Second: Vote:

### 12.3 Mimeo Contract

It is recommended that the board approve the mimeo contract for streamlined printing services.

Motion: Second: Vote:

[Marketplace Agreement\\_Elite.doc](#)

### 12.4 Bagger Sports

It is recommended that the board approve 50% of the Bagger Sports

Motion: Second: Vote:

invoices for t-shirts and needed backpacks for curriculum.

[Elite Cinch Bag Final Invoice.pdf](#)

[Elite Summer Tee Shirt Order Revised Invoice 3462.pdf](#)

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## 13.0 Educational Services/ Policy Creation

### 13.1 Calendars

It is recommended that the board approve the Multi-Track calendars for the 19/20 school year.

Motion: Second: Vote:

### 13.2 Summer Solutions

It is recommended that the board approve 50% of the Common Core Summer Solutions Curriculum

Motion: Second: Vote:

[Purchase Order - 513200556.pdf](#)

[Purchase Order - 513200555.pdf](#)

### 13.3 Barnes and Noble

It is recommended that the board approve 50% of the Barnes and Noble invoice for required reading material for our leadership course.

Motion: Second: Vote:

[Barnes and Noble Invoice](#)

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## 14.0 Report of Action Taken in Closed Session

The Board will report any action taken in closed session as required by law.

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## 15.0 Calendar

The next scheduled meeting is June 20, 2019 at 9:00 a.m. for LCAP budget approval.

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## 16.0 Board Comments and Future Planning

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### 17.0 Adjournment

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteacademic.com or at the scheduled meeting. Board agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's governing board, please contact the School at 1(866) 354-8302. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

Time:

Motion: Second: Vote: