



# Elite Academic Academy- Lucerne Board Meeting

June 20, 2019 at 9:00am

<https://global.gotomeeting.com/join/942669773> United States (Toll Free): 1 877 309 2073 United States: +1 (646) 749-3129 Access Code: 942-669-773

Go To Meeting ( See Below)

43414 Business Park Drive Temecula, CA 92590

407 Winona Ave. Burbank, CA 91504

9921 Carmel Mountain Road #170 San Diego, CA 92129

37941 Rudall Ave. Palmdale, CA 93550



# Elite Academic Academy- Mountain Empire June 20, 2019

Elite Academic Academy- Lucerne June 20,2019

Time:

---

## 1.0 Call To Order

Roll Call:

Tom Krzmarzick, Kathy Granger, Ronnie Jackson

---

## 2.0 Approve/Adopt the Agenda

It is recommended the Board of Directors adopt as presented the agenda for the Board Meeting June 20, 2019

Motion: Second: Vote:

---

## 3.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

---

## 4.0 Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 13.0

---

## 5.0 Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

### 5.1 Personnel Matters

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6

### 5.2 Employer/Employee Relations

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6

---

## 6.0 Pledge Of Allegiance

Led By:

Time:

---

## 7.0 Open Session

---

## 8.0 Public Comment

Please submit a Request to Speak to the Board of Directors cards can be asked for by emailing [mfreeman@eliteacademic.com](mailto:mfreeman@eliteacademic.com) completing and returning it, For non-agendized items to the CEO, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

---

## 9.0 General Functions

### 9.1 Informational Items

## A. CEO Report

### Professional Development

Please save the dates of August 12/13 for professional development. Exact Date, Time and location TBD

### 9.2 Consent Agenda

It is recommended that the board approve the following consent agenda items.

Motion: Second: Vote:

### A. Minutes from the June 6, 2019 Board Meeting

[06.06.19 EAA-ME Minutes.pdf](#)

### C. Job Descriptions

[JD Admissions and Compliance Technician - Operations Department.docx](#)

[JD Assistant Director.docx](#)

[JD Business Services Lead.docx](#)

[JD Director of Business Services - Education.docx](#)

[JD Director of Growth and Development.docx](#)

[JD Director of Homeschool.docx](#)

[JD Director of Virtual Learning.docx](#)

[JD Homeschool Teacher.docx](#)

[JD Independent Study\\_Blended\\_Adult Ed Teacher.docx](#)

[JD Instructional Learning Coach.docx](#)

[JD Lead Teacher.docx](#)

[JD Operations Lead.docx](#)

[JD Track A Director\\_Growth and Development.docx](#)

[JD Virtual Counselor.docx](#)

[JD Virtual Teacher.docx](#)

[JD Visual Performing Arts Academy Lead.docx](#)

### D. Annual Contract Renewals

It is recommended that the board approve annual contracts that will be used each year to operate the school.

#### Annual Contract Renewals

### E. Board Meeting Calendar for 2019/20

It is recommended that the board approved the regularly scheduled board meeting calendar for the 2019/20 school year.

[EAA-ME 2019:20 Board of Directors Meetings.docx](#)

---

## 10.0 Personnel Services

### 10.1 Temporary Track A Certificated Hires

It is recommended that the board ratify the following Certificated Track A hires

Motion: Second: Vote:

[Mario Carrillo SOAR Track A Manager Final Contract Signed.pdf](#)

[Megan Granger SOAR \(Track A\) Manager Final Signed Temp Contract.pdf](#)

[Darren Pyle SOAR \(Track A\) Manager Signed Temp Contract.pdf](#)

[Aimee Moore Signed TOR Temp Contract 06.13.19.pdf](#)

[Andrea Brown Signed Temp TOR Contract 06.13.19.pdf](#)

[Corey Fitchpatrick Signed TOR Temp Contract 06.14.19.pdf](#)

[Crystal Hofman Signed TOR Temp Contract 06.13.19.pdf](#)

[Elena Centeno Signed TOR Temp Contract 06.13.19.pdf](#)

[Kelly Fitchpatrick Signed TOR Temp Contract 06.13.19.pdf](#)

[Kristylyn Baker Signed TOR Temp Contract 06.14.19.pdf](#)

[Sara Wetmore Signed TOR Temp Contract 06.13.19.pdf](#)

### **10.2 Temporary Track A Classified Hires**

It is recommended that board ratify the temporary Track A hires for the 2019/20 school year.

Motion: Second: Vote:

### **10.3 Certificated Employees for the 2019/20 School Year**

It is recommended that the board approve the Certificated teaching staff for the 2019/20 school year.

Motion: Second: Vote:

[Kathryn Gray 19.20 Cert. Contract.pdf](#)

[Michelle Wood 19.20 Cert. Contract.pdf](#)

[Sarah Damianos 19.20 Cert. Contract.pdf](#)

[Sarah Jaquette 19.20 Cert. Contract.pdf](#)

### **10.4 Classified Employees for the 2019/20 school year**

It is recommended that the board approve the following classified employees to work in the 2019/20 school year.

Motion: Second: Vote:

[Dianna Singas 19.20 Classified Contract.pdf](#)

---

## **11.0 Business Services**

### **11.1 2019/20 Budget**

It is recommended that the board approve the 2019/2020 budget.

Motion: Second: Vote:

[ME Parent Overview of the Budget.xlsx](#)

### **11.2 One Time Off Schedule Salary Increase**

It is recommended that the board approve the one time off schedule salary increase for full time 2018/19 employees to be paid in fall.

Motion: Second: Vote:

[Mountain Resolution - One Time Salary Increase.docx](#)

### **11.3 Vendor Contract**

It is recommended that the board approve the contract for vendor services.

Motion: Second: Vote

#### **Vendor Contract**

---

## **12.0 Educational Services/ Policy Creation**

### **12.1 Local Control Accountability Plan ( LCAP)**

It is recommended that the board approve the 2019/20 LCAP for Elite Academic Academy-Lucerne.

Motion: Second: Vote:

[FInal ME LCAP 2019.20.docx](#)

## 12.2 Track A, B and C Calendars

It is recommended that the board approve the 2019/20 Track A, B and C calendars!

Motion: Second: Vote:

## Calendars

---

## 13.0 Report of Action Taken in Closed Session

The Board will report any action taken in closed session as required by law.

---

## 14.0 Calendar

The next scheduled meeting is August 1, 2019 at 10:00 am

---

## 15.0 Board Comments and Future Planning

---

Time:

## 16.0 Adjournment

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteacademic.com or at the scheduled meeting. Board agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

Motion: Second: Vote:

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's governing board, please contact the School at 1(866) 354-8302. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.