



# Elite Academic Academy- Lucerne Board Meeting

<https://global.gotomeeting.com/join/942669773> United States (Toll Free): 1 877 309 2073 United States: +1 (646) 749-3129 Access Code: 942-669-773

September 7, 2019 at 9:00 a.m.

Go To Meeting (See Below)

43414 Business Park Drive Temecula, CA 92590

407 Winona Ave. Burbank, CA 91504

9921 Carmel Mountain Road #170 San Diego, CA 92129

37941 Rudall Ave. Palmdale, CA 93550



# Elite Academic Academy- Lucerne September 7, 2019

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Time:

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## 1.0 Call To Order

Roll Call:

Susan McDougal, Adam Hasper, Kent Christensen

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## 2.0 Approve/Adopt the Agenda

It is recommended the Board of Directors adopt as presented the agenda for the Board Meeting September 7, 2019.

Motion: Second: Vote:

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## 3.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

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## 4.0 Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 13.0

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## 5.0 Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

### 5.1 Personnel Matters

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6

### 5.2 Employer/Employee Relations

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6

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## 6.0 Pledge Of Allegiance

Led By:

Time:

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## 7.0 Open Session

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## 8.0 Public Comment

Please submit a Request to Speak to the Board of Directors cards can be asked for by emailing [mfreeman@eliteacademic.com](mailto:mfreeman@eliteacademic.com) completing and returning it, For non-agendized items to the CEO, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

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## 9.0 General Functions

### 9.1 Informational Items

#### A. CEO Report

## Track A

Summer Update

### B. Current Assembly Bills Affecting Charters

[AB 1505 Fact Sheet 8.30.19.doc\[1\].pdf](#)

[AB1507](#)

#### 9.2 Consent Agenda

It is recommended that the board approve the following consent agenda items.

Motion: Second: Vote:

#### A. Minutes from the June 20, 2019 Board Meeting

[06.20.19 EAA-Lucerne Minutes.pdf](#)

#### B. Warrant Register

[Warrant Register - August 2019 Lucerne.pdf](#)

[Warrant Register - July 2019 Lucerne.pdf](#)

[Warrant Register - June 2019 Lucerne.pdf](#)

#### C. Job Descriptions

[JD Assistant Director of Virtual.docx](#)

[JD Director of Assessment \( Bridge Lead\).docx](#)

[JD Elite Director of FLEX.docx](#)

[JD Flex Elite Educator.docx](#)

[JD Instructional Aide.docx](#)

[JD SOAR Middle\\_Highschool Teacher.docx](#)

[JD SOAR Administrative Assistant.docx](#)

[JD SOAR Instructional Learning Coach.docx](#)

[JD SOAR Track A K-6 Teacher\\_.docx](#)

[JD SOAR Track A Manager.docx](#)

[JD Community and Marketing Coordinator.docx](#)

#### D. 2019/20 EMR/VCI Vendors

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## 10.0 Personnel Services

#### 10.1 Temporary Track A Certificated Hires

It is recommended that the board ratify the following Certificated Track A hires.

Motion: Second: Vote:

[Cicely\\_Mallett\\_Track\\_A\\_Tempo \(1\).pdf](#)

[Gustavo Munoz\\_Track\\_A\\_Teacher\\_of\\_Recor \(1\).pdf](#)

[Marvin\\_Smith\\_Track\\_A\\_Teacher \(1\).pdf](#)

#### 10.2 Temporary Track A Classified Hires

It is recommended that board ratify the following classified temporary Track A hires for the 2019/20 school year.

Motion: Second: Vote:

### 10.3 Certificated Employees for the 2019/20 School Year

Motion: Second: Vote:

It is recommended that the board approve the Certificated staff for the 2019/20 school year.

[Catheryn Reardon 19.20 Cert. Contract.pdf](#)

[Diana Parros 19.20 Cert Contract.pdf](#)

[Patrick Navas 19.20 Part-Time Contract.pdf](#)

[Sasha Perkins 19.20 Cert. Contract.pdf](#)

### 10.4 Classified Employees for the 2019/20 school year

Motion: Second: Vote:

It is recommended that the board approve the following classified employees to work in the 2019/20 school year.

[Kellie Dolan 19.20 Classified Contract.pdf](#)

[Ryne Clark 19.20 Classified Contract.pdf](#)

### 10.5 Change in Relationship

Motion: Second: Vote:

It is recommended that the board ratify the changes of relationship for the following employees.

[Allison Waters Change in Rship 19.20 Cert. Contract.pdf](#)

[Antonette Sims Change\\_in\\_Relationship.pdf](#)

[Cicely\\_Mallett\\_Change\\_in\\_Relationship\\_Template\\_.docx.pdf](#)

[Gustavo\\_Munoz\\_Change\\_in\\_Relationship.docx.pdf](#)

[Mike Jaquette Change in Rship.pdf](#)

### 10.6 Change in Employment Status

Motion: Second: Vote:

It is recommended that the board ratify the changes of employment status for the release of the following employees.

[Adrian\\_Heredia\\_-Change\\_of\\_Employment\\_Status.docx.pdf](#)

[Al\\_Sanderson\\_-\\_Change\\_of\\_Employment\\_Status.docx.pdf](#)

[Aurora Sosa Change in Employment Status.pdf](#)

[Candace\\_Althen\\_-Change\\_of\\_Employment\\_Status.docx.pdf](#)

[Damian\\_Potrero\\_-Change\\_of\\_Employment\\_Status.docx.pdf](#)

[Elyshea\\_Evans\\_-Change\\_of\\_Employment Status.pdf](#)

[Larson\\_Ankeny\\_-\\_Resignation.pdf](#)

[Laura\\_Thompson\\_Change\\_of\\_Employment.pdf](#)

[Lina\\_Ibrahim\\_-Change\\_of\\_Employment\\_Status.docx.pdf](#)

[Maria\\_Mack\\_\(Gatson\)\\_-\\_Change\\_of\\_Employment\\_Status.docx.pdf](#)

[Marvin\\_Smith\\_Change\\_of\\_Employment.pdf](#)

[Melissa\\_Molina\\_Change in Employment status.pdf](#)

[Melissa\\_Schulze\\_-Change\\_of\\_Employment\\_Status.docx.pdf](#)

[Samantha\\_Clifford\\_-Change\\_of\\_Employment.pdf](#)

[Shirley\\_Elder\\_-Change\\_of\\_Employment.pdf](#)

[Stacy\\_Heath\\_-Change\\_of\\_Employment.pdf](#)

[Stephanie\\_Floyd\\_-Change\\_of\\_Employment.pdf](#)

[Takeisha\\_Reed\\_-Change\\_of\\_Employment\\_Status.docx.pdf](#)

[Thaddies Jackson Change in Employment Status.pdf](#)

[William\\_Calleja\\_-Change\\_of\\_Employment\\_Status.docx.pdf](#)

[William\\_Crawford\\_-Change\\_of\\_Employment Status.pdf](#)

### **10.7 Independent Contract**

It is recommended that the board ratify the following Independent Contract Addendum for IT services for Elite Academic Academy- Lucerne

[Christopher\\_Waithe\\_Independent Contract.pdf](#)

Motion: Second: Vote:

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## **11.0 Business Services**

### **11.1 Insurance Renewal**

It is recommended that the board ratify the renewal of our student accident, worker compensation and umbrella insurance policies.

[Elite - Student Accident Quote.pdf](#)

[Elite - Workers Compensation quote.pdf](#)

[Elite- Package, Umbrella, D&O quote.pdf](#)

Motion: Second: Vote:

### **11.2 Waisman Consulting Inc**

It is recommended that the board renew the contract with Waisman Consultant Inc for Special Education services.

[19-20 Elite\\_Lucerne Waisman Consulting Inc contract.pdf](#)

Motion: Second: Vote:

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## **12.0 Educational Services/ Policy Creation**

### **12.1 Track B Calendar**

It is recommended that the board approve the 2019/20 Track B calendar.

[Trk B Draft Calendar v071819 - Track B Final.pdf](#)

Motion: Second: Vote:

### **12.2 First Read - Material Revision of the Charter Petition**

It is recommended that the board approve the material revision of the Elite Academic Academy Lucerne Charter petition to update board structure, back office services, update language to comply with any recent changes to the law and clarify the educational program.

[\(121818384\)\\_1\)\\_EAA-L Material Revision Petition.DOCX](#)

[Material Revision Review.docx](#)

First Read

### **12.3 Employee Information Confidentiality Agreement**

It is recommended that the board approve the following employee information confidentiality agreement.

[Employee Information - Confidentiality Agreement.docx](#)

Motion: Second: Vote:

### **12.4 Safety Plan**

It is recommended that the board approve the following 2019/20 Elite Academic Safety Plan.

[Final Elite Academic Academy Safety Plan-2.pdf](#)

Motion: Second: Vote:

### **12.5 Parent Student Handbook**

It is recommended that the board approve the Parent-Student Handbook for the 2019/20 school year.

Motion: Second: Vote:

### **13.0 Report of Action Taken in Closed Session**

The Board will report any action taken in closed session as required by law.

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### **14.0 Calendar**

The next scheduled meeting is October 3, 2019 at 9:00 am

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### **15.0 Board Comments and Future Planning**

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Time:

### **16.0 Adjournment**

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteacemic.com or at the scheduled meeting. Board agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

Motion: Second: Vote:

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's governing board, please contact the School at 1(866) 354-8302. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.