



Elite Academic Academy- Adult Work Force Investment Board Meeting

<https://global.gotomeeting.com/join/898493077> United States (Toll Free): 1 866 899 4679 Access
Code: 898-493-077

September 7, 2019 at 11:00 a.m.

43414 Business Park Drive Temecula, CA 92590

23504 Lyons Avenue Suite 403 Santa Clarita, CA 91321

37258 Given Street Palmdale, CA 93552



Elite Academic Academy- Adult Work Force Investment September 7, 2019

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Time:

1.0 Call To Order

Roll Call:

Beth Bentley, Jorge Maldonado, Cody Simms

2.0 Approve/Adopt the Agenda

It is recommended the Board of Directors adopt as presented the agenda for the Board Meeting September 7, 2019.

Motion: Second: Vote:

3.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

4.0 Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 13.0

5.0 Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

5.1 Personnel Matters

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6

5.2 Employer/Employee Relations

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6

6.0 Pledge Of Allegiance

Led By:

Time:

7.0 Open Session

8.0 Public Comment

Please submit a Request to Speak to the Board of Directors cards can be asked for by emailing mfreeman@eliteacademic.com completing and returning it, For non-agendized items to the CEO, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

9.0 General Functions

9.1 Informational Items

A. CEO Report

Summer Update

[Monthly Update](#)

Pending Assembly Bills Affecting Charter Schools

[AB 1505 Fact Sheet 8.30.19.doc\[1\].pdf](#)

[AB1507](#)

9.2 Consent Agenda

It is recommended that the board approve the following consent agenda items.

Motion: Second: Vote:

A. Minutes from the June 20, 2019 Board Meeting

[06.20.19 EAA-AWFI Minutes.pdf](#)

B. Warrant Register

[Warrant Register - August 2019 AWFI.pdf](#)

[Warrant Register - July 2019 AWFI.pdf](#)

[Warrant Register - June 2019 AWFI.pdf](#)

C. Job Descriptions

[JD Assistant Director of Virtual.docx](#)

[JD Director of Assessment \(Bridge Lead\).docx](#)

[JD Elite Director of FLEX.docx](#)

[JD Flex Elite Educator.docx](#)

[JD Instructional Aide.docx](#)

[JD SOAR Middle_Highschool Teacher.docx](#)

[JD SOAR Administrative Assistant.docx](#)

[JD SOAR Instructional Learning Coach.docx](#)

[JD SOAR Track A K-6 Teacher_.docx](#)

[JD SOAR Track A Manager.docx](#)

[JD Community and Marketing Coordinator.docx](#)

D. 2019/20 EMR/VCI Vendors

10.0 Personnel Services

10.1 Independent Contract Addendum

It is recommended that the board ratify the following Independent Contract Addendum.

[Christopher_Waithe_Independent Contract.pdf](#)

Motion: Second: Vote:

11.0 Business Services

11.1 Insurance Renewal

It is recommended that the board ratify the renewal of our student accident, worker compensation and umbrella insurance policies.

Motion: Second: Vote:

[Elite - Student Accident Quote.pdf](#)

[Elite - Workers Compensation quote.pdf](#)

[Elite- Package, Umbrella, D&O quote.pdf](#)

11.2 Waisman Consulting Inc

It is recommended that the board approve the renewal of our Waisman Consulting Contract for Special Education Services.

[19-20 Elite_Adult WorkForce Investment Waisman Consulting Inc contract.pdf](#)

Motion: Second: Vote:

12.0 Educational Services/ Policy Creation

12.1 Track B Calendar

It is recommended that the board approve the 2019/20 Track B calendar.

[Trk B Draft Calendar v071819 - Track B Final.pdf](#)

Motion: Second: Vote:

12.2 First Read Material Revision of the Charter Petition

It is recommended that the board complete a first read of the material revision of the Elite Academic Academy Lucerne Charter petition to update board structure, back office services, update language to comply with any recent changes to the law and clarify the educational program.

[Elite Academy Adult Workforce Investment Charter School2018-04-09.MF.docx](#)

[Material Revision Review.docx](#)

First Read

12.3 Employee Information Confidentiality Agreement

It is recommended that the board approve the following employee information confidentiality agreement.

[Employee Information - Confidentiality Agreement.docx](#)

Motion: Second: Vote:

12.4 Safety Plan

It is recommended that the board approve the 2019/20 Elite Academic Safety Plan.

[Final Elite Academic Academy Safety Plan-2.pdf](#)

Motion: Second: Vote:

12.5 Parent/Student Handbook

It is recommended that the board approve the Parent/Student handbook for the 2019/20 school year.

[19-20 Handbook Final.pdf](#)

Motion: Second: Vote:

13.0 Report of Action Taken in Closed Session

The Board will report any action taken in closed session as required by law.

14.0 Calendar

The next scheduled meeting is October 3, 2019 at 4:00 pm

15.0 Board Comments and Future Planning

16.0 Adjournment

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteacademic.com or at the scheduled meeting. Board agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

In compliance with the American with Disabilities Act, if you need special

Motion: Second: Vote:

Time:

assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's governing board, please contact the School at 1(866) 354-8302. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.