



Elite Academic Academy- Lucerne

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February 6, 2020 at 9:00 am

43414 Business Park Drive Temecula, CA 92590

37941 Rudall Ave. Palmdale, CA 93550

3407 Winona Ave. Burbank, CA 91504

9921 Carmel Mountain Road #170 San Diego, CA 92129



Elite Academic Academy-Lucerne February 6, 2020

Board Of Directors - Elite Academic Academy- Lucerne

Time:

1. Call To Order

Roll Call:

Susan McDougal, Adam Hasper, Kent Christensen

Motion: Second:
Vote:

2.0 Approve/Adopt the Agenda

It is recommended the Board of Directors adopt as presented the agenda for the Board Meeting of February 6, 2020.

Motion: Second:
Vote:

3.0 Board Organization

3.1 Election of Board President

It is recommended that the board nominate and elect a Board President for Elite Academic Academy-Lucerne.

Motion: Second:
Vote:

3.2 Election of Vice President

It is recommended that the board nominate and elect a Vice President for Elite Academic Academy-Lucerne.

Motion: Second:
Vote:

3.3 Election of Treasurer/Clerk

It is recommended that the board nominate and elect a board Treasurer/Clerk for Elite Academic Academy- Lucerne.

Motion: Second:
Vote:

4.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 9.0 Public Comments at Board Meetings.

5.0 Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 14.0

6.0 Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

6.1 Personnel Matters ((With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

6.2 Employer/Employee Relations (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

Time:

7.0 Pledge Of Allegiance

Led By:

8.0 Open Session

9.0 Public Comment

Please submit a Request to Speak to the Board of Trustees, cards can be asked for by emailing mfreeman@eliteacademic.com completing and returning it, For non-agendized items to the CEO, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

10.0 General Functions

10.1 Informational Items

A. CEO Report

[January 2020 Authorizer Update.pdf](#)

B. 19/20 Audit Report

[EliteAcademicAcademy-LucerneGovLtr19.pdf](#)

[EliteAcademicAcademy-LucerneRpt19.pdf](#)

10.2 Consent Agenda

It is recommended that the board approve the following consent agenda items

Motion: Second:
Vote:

A. Minutes From December 2019 Board Meeting

[December 12, 2019 Meeting Minutes](#)

B. Warrant Register

[Warrant Register - December and January Lucerne.pdf](#)

C. Job Descriptions

[Director of CTE](#)

11.0 Personnel Services

11.1 Change of Relationship

It is recommended that the board ratify the following change of relationship.

[192017](#)

Motion: Second :
Vote:

11.2 Certificated Hire

It is recommended that the board ratify the following Certificated Hire.

[192064](#)

Motion: Second:
Vote:

11.3 Classified Hire

Motion: Second: Vote

It is recommended that the Board approve the following Classified Hire.

[192065](#)

11.3 Release and Resignation

It is recommended that the board ratify the following resignation for Elite Academic Academy-Lucerne.

[192015](#)

11.4 Employee Handbook

It is recommended that the board approve the revised Employee Handbook for Elite Academic Academy- Lucerne.

[Employee Handbook - Lucerne](#)

[Employee Handbook \(Summary Notes\).docx](#)

Motion: Second:
Vote:

Motion: Second:
Vote:

Time:

12.0 Business Services

12.1 SecURLy

It is recommended that the board approve the three year SecURLy agreement to ensure our IT staff can keep students safe while using the internet.

[Elite Academic - Filter Only.pdf](#)

12.2 Vendor Contract

It is recommended that the board approve the 2020/21 vendor contract for Elite Academic Academy- Lucerne.

12.3 Robert Half Agreement

It is recommended that the board approve the Robert Half Agreement to support the organization in finding a highly qualified CFO.

[Robert Half Agreement](#)

Motion: Second:
Vote:

Motion: Second:
Vote:

Motion: Second:
Vote:

13.0 Educational Services/Policy Development

13.1 School Accountability Report Card

It is recommended that the board approve the School Accountability Report Card for Elite Academic Academy- Lucerne.

[2019_School_Accountability_Report_Card_\(CDE\)_Elite_Academic_Academy_-_Lucerne_20200130.pdf](#)

13.2 Technology Use Agreement

It is recommended that the board approve the Technology Use Agreement for Elite Academic Academy-Lucerne.

[Student Technology Acceptable Use Agreement.pdf](#)

13.3 2020/21 School Calendars

It is recommended that the board approve the 2020/21 School Calendars.

Motion Second Vote:

Motion Second Vote

Motion: Second:
Vote:

14.0 Report of Action Taken in Closed Session

The Board will report any action taken in closed session as required by law.

15.0 Calendar

The next scheduled meeting is March 5, 2020 at 9:00 am.

16.0 Board Comments and Future Planning

Time:

17.0 Adjournment

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteacademic.com or at the scheduled meeting. Board agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

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Motion: Second:
Vote: