



Elite Academic Academy- Lucerne Board Meeting

May 2, 2019 at 9:00am

<https://global.gotomeeting.com/join/942669773> United States (Toll Free): 1 877 309 2073 United States: +1 (646) 749-3129 Access Code: 942-669-773

Go To Meeting (See Below)

43414 Business Park Drive Temecula, CA 92590

407 Winona Ave. Burbank, CA 91504

9921 Carmel Mountain Road #170 San Diego, CA 92129

37941 Rudall Ave. Palmdale, CA 93550



Elite Academic Academy- Lucerne May 2, 2019

Elite Academic Academy- Lucerne April 4, 2019

Time:

1.0 Call To Order

Roll Call:

Susan McDougal, Adam Hasper, Kent Christensen

2.0 Approve/Adopt the Agenda

It is recommended the Board of Directors adopt as presented the agenda for the Board Meeting May 2, 2019

Motion: Second: Vote:

3.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

4.0 Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 13.0

5.0 Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

5.1 Personnel Matters

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6

5.2 Employer/Employee Relations

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6

6.0 Pledge Of Allegiance

Led By:

Time:

7.0 Open Session

8.0 Public Comment

Please submit a Request to Speak to the Board of Directors cards can be asked for by emailing mfreeman@eliteacademic.com completing and returning it, For non-agendized items to the CEO, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

9.0 General Functions

9.1 Informational Items

A. CEO Report

[Lucerne March Update.pdf](#)

Lucerne April Update

B. Brown Act Training May 24th 2:30p.m.

On May 24th, at 2:30 p.m., this training will be provided by our legal counsel, Gregory Bordo, a calendar invite will be sent. This event will be recorded, and is required for all Board Members to view.

C. LCAP Survey Results

[Results](#)

9.2 Consent Agenda

It is recommended that the board approve the following consent agenda items.

Motion: Second: Vote:

A. Minutes from the March 7, 2019 Board Meeting

[March 7, 2019 Meeting Minutes](#)

B. Warrant Register

March & April Registers

C. Job Descriptions

Virtual High School HQT

[JD-High School HQT \(2\).docx](#)

Teacher on Special Assignment (TOSA)

[JD - Teacher on Special Assignment.docx](#)

Lead Teacher Stipend

[Lead Teacher Stipend JD.docx](#)

Track A Online Teacher

[Track A Online Teacher JD](#)

Track A Teacher of Record

[Track A Teacher of Record JD](#)

Track A Part-Time Business Services Clerk

[Track A Business Services Clerk](#)

Track A Part-Time Admissions Clerk

[Track A Admissions Clerk](#)

10.0 Personnel Services

10.1 Certificated Hires

It is recommended that the board ratify the following certificated employees.

Motion: Second: Vote:

1819323

10.2 Change of Relationship

It is recommended that the board ratify the following change of relationship for the following employees

Motion: Second: Vote:

181901

[181901 Change in Relationship - Revised Contract 03.01.19.pdf](#)

[181901 Change in Relationship - Revised Contract 04.01.19](#)

10.3 Independent Contracts

It is recommended that the board ratify the following Independent Contract.

Motion: Second: Vote:

Technology Support Coordinator

[Technology Support Independent Contract](#)

11.0 Business Services

11.1 Intacct

It is recommended that the board approve the contract with Sage Intacct for new business accounting software.

Motion: Second: Vote:

[CLA Sage Intacct Statement of Work - Elite Academic Academy.pdf](#)

11.2 Charter School Capital Loan Agreement

It is recommended that the board approve the Charter School Capital Loan agreement to fund our Summer Learning Program.

Motion: Second: Vote:

Loan Documents

12.0 Educational Services/ Policy Creation

12.1 EL Handbook

It is recommended that the board approve the EL Handbook for Elite Academic Academy- Lucerne

Motion: Second: Vote:

[EL Masterplan](#)

12.2 Track A Calendar

It is recommended that the board approve the Track A calendar for the 19/20 school year.

Motion: Second: Vote:

[Track A Calendar](#)

12.3 Local Control Accountability Plan

It is recommended that the board read the Draft LCAP and provide feedback by June 1st.

First Read

LCAP

13.0 Report of Action Taken in Closed Session

The Board will report any action taken in closed session as required by law.

14.0 Calendar

The next scheduled meeting is June 6, 2019 at 9:00 am.; and then June 27, 2019 at 9:00 a.m. for LCAP budget approval.

15.0 Board Comments and Future Planning

Time:

16.0 Adjournment

Motion: Second: Vote:

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteacademic.com or at the scheduled meeting. Board agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

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