



## Elite Academic Academy - Lucerne

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March 5, 2020 at 9:00 am

43414 Business Park Drive Temecula, CA 92590

37941 Rudall Ave. Palmdale, CA 93550

3407 Winona Ave. Burbank, CA 91504

9921 Carmel Mountain Road #170 San Diego, CA 92129



## Elite Academic Academy-Lucerne March 5, 2020

### Board Of Directors - Elite Academic Academy- Lucerne

Time:

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#### 1.0 Call To Order

Roll Call:

Susan McDougal, Adam Hasper, Kent Christensen

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#### 2.0 Approve/Adopt the Agenda

It is recommended the Board of Directors adopt as presented the agenda for the Board Meeting of March 5, 2020.

Motion: Second:  
Vote:

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#### 3.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

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#### 4.0 Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 13.0.

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#### 5.0 Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

**5.1 Personnel Matters ((With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)**

**5.2 Employer/Employee Relations (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)**

Time:

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#### 6.0 Pledge Of Allegiance

Led By:

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#### 7.0 Open Session

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#### 8.0 Public Comment

Please submit a Request to Speak to the Board of Trustees, cards can be asked for by emailing [mfreeman@eliteacademic.com](mailto:mfreeman@eliteacademic.com) completing and returning it, For non-agendized items to the CEO, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

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## 9.0 General Functions

### 9.1 Informational Items

#### A. CEO Report

[Lucerne Authorizer Update.pdf](#)

### 9.2 Consent Agenda

It is recommended that the board approve the following consent agenda items.

Motion: Second:  
Vote:

#### A. Minutes From February 2020 Board Meeting

[02.06.20 EAA-L Minutes.pdf](#)

#### B. Warrant Register

[Warrant Register - February 2020 Lucerne](#)

#### C. Job Descriptions

[Instructional Learning Coach JD](#)

[Temporary Part-Time Business Services Clerk JD](#)

[Temporary Admissions Clerk JD](#)

[Temporary Teacher of Record](#)

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## 10.0 Personnel Services

### 10.1 Classified Hire

It is recommended that the Board approve the following Classified Hire.

[192066](#)

Motion: Second: Vote

Time:

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## 11.0 Business Services

### 11.1 Second Interim

It is recommended that the board approve the second interim for Elite Academic Academy- Lucerne.

Motion: Second:  
Vote:

### 11.2 Clifton Larsen Allen ( CLA) Engagement Letter

It is recommended that the board approve the CLA engagement letter for the financial and operational audit for the 19/2020 school year.

Motion: Second:  
Vote:

[Please\\_DocuSign\\_EliteAcademicAcademy-Lucerne.pdf](#)

### 11.3 Hop Skip Drive

It is recommended that the board approve the contract with Hop Skip Drive in order to support underprivileged youth in transporting our students to testing centers for CAASPP and other events.

Motion: Second:  
Vote:

[EAA\\_CONTRACT\\_HOPSKIPDRIVE.docx](#)

[HopSkipDrive Overview\\_\\_\\_\\_\\_.pdf](#)

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## 12.0 Educational Services/Policy Development

### 12.1 Volunteer Application

It is recommended that the board approve the volunteer application for Elite Academic Academy- Lucerne.

Motion Second Vote

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## 13.0 Report of Action Taken in Closed Session

The Board will report any action taken in closed session as required by law.

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## 14.0 Calendar

The next scheduled meeting is April 2, 2020 at 9:00 am.

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## 15.0 Board Comments and Future Planning

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### 16.0 Adjournment

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteacademic.com or at the scheduled meeting. Board agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's governing board, please contact the School at 1(866) 354-8302. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

Time:

Motion: Second:  
Vote: