

Title I, Part A Single-School LEA Parent and Family Engagement Policy

Elite Academic Academy (EAA), in conjunction with parents and family, have developed and mutually agreed upon, a written parent and family engagement district-level policy that meet the requirements of ESSA Section 1116[a][2] and school-level policy requirements (ESSA sections 1116[b] and [c]). The policy is distributed annually to Elite parents and family members of children served under Title I, Part A.

Describe how parents and family members are involved in the development of the Title I, Part A parent and family engagement policy (ESSA Section 1116[a][2]):

Input is gathered through a variety of means. Parent Intake Surveys are conducted to identify needs and concerns, as well as monitor school culture. The results of these surveys, plus information gathered during LCAP Community Forums are reviewed during parent advisory committee meetings and discussion forums to develop the parent and family engagement policy.

EAA provides coordination, technical assistance, and other support necessary to assist and build the capacity of all staff within the LEA in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance.

Describe how parents and family members will be involved in the development of the LEA Plan and support and improvement plans under ESSA Section 1111(d)(1-2) (ESSA Section 1116[a][2][A]):

In carrying out the Title I, Part A parent and family engagement requirements to the extent practicable, EAA provides full opportunities for the informed participation of parents (including parents with limited English proficiency, limited literacy, disabilities, of migratory children, who are economically disadvantaged, or are of any racial or ethnic minority background), including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format including alternative formats upon request and, to the extent practicable, in a language parents understand.

The LEA Plan and all supporting policy is distributed to families through the annual notification, student-parent handbooks, and posted on the school's website.

Describe how the LEA provides the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the LEA in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance, and how this may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education (ESSA Section 1116[a][2][B]):

EAA works collaboratively with academy administrators to plan and implement parent and family engagement activities. A Marketing Coordinator provides support to plan and coordinate activities that support student academic achievement and performance. Teacher-directed events include themes such as exercise, creative writing, choir, college and career guest speakers, and outdoor adventures. In partnership with business leaders, educational outreach organizations, and philanthropic organizations, EAA provides opportunities for students to learn through experiences from the National Museum of Computing, CA State Parks, Holocaust Museum, YouSchool, and many others. EAA staff also facilitate student-run clubs which allows students to showcase their talents, work on public speaking, gain real-world experience and connect with other students.

Describe how the LEA coordinates or integrates parent and family engagement strategies with other relevant federal, state, local laws, and programs (ESSA Section 1116[a][2][C]):

EAA includes a goal about improving family engagement in the Local Control and Accountability Plan (LCAP). This goal includes actions, services, and expenditures addressing family engagement, including meaningful participation and opportunities to provide input on decisions. Actions and strategies are also included in the LCAP Federal Addendum.

EAA's webpage, "Helping Families Soar," is dedicated to EAA family engagement and wellness by providing videos and worksheets from the YouSchool that equip parents with information to help their children build meaningful lives. At-home exercise regimens are also included. Video recordings of previous parent workshops and community partner events are archived on the website for anytime access.

EAA also hosts monthly parent workshops which have included topics such as Homeschool strategies; technology tips; and academic supports. These are planned based on feedback received from EAA families.

Describe how the LEA will conduct, with meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of this Policy on improving academic quality of all schools served under Title I, Part A (ESSA Section 1116[a][2][D]):

EAA conducts two parent/family member surveys annually to gather feedback about school culture, student and family needs/concerns, and areas of improvement for the LCAP, the LCAP Federal Addendum, as well as school goals and actions. Stakeholder feedback is also gathered at schoolwide parent meetings, school parent advisory committee meetings, individual and group ELPAC meetings, and through other means. All information gathered is used to revise the district's LCAP and the LCAP Federal Addendum.

Describe how the LEA includes the following in the annual evaluation of the Title I, Part A parent and family engagement policy: identify barriers to greater participation by

parents in activities authorized by this section (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background); identify the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers; and identify strategies to support successful school and family interactions (ESSA Section 1116[a][2][D][i-iii]):

EAA annually gathers input and feedback from stakeholders through the LCAP survey, discussion forums, as well as parent advisory committees to evaluate the effectiveness of the parent and family engagement policy. Barriers are identified through this process and actions put into address the needs of families, such as holding meetings at different times and ensuring information is provided in a language and format easily understood by families. A weekly schoolwide newsletters provides student, parent and family events for the following week. By sending the newsletter through a third-party service, families can receive it on any device and in their preferred language. The At Promise department sets up individual meetings to introduce our Literacy Program for students and parents, and weekly updates on students progress are provided to the parents and students teachers.

Describe how the LEA will use the findings of such evaluation ESSA Section 1116(a)(2)(D)(i-iii) to designed evidence based strategies for more effective parental involvement and to revise, if necessary, the parent and family engagement policy (ESSA Section 1116[a][2][E]):

The results of the evaluation are used to design evidence-based strategies to improve family engagement, and revise the parent and family engagement policy, as needed.

EA will use the findings of such evaluation to design evidence-based strategies for more effective parental involvement and to revise, if necessary, the parent and family engagement policies. This includes using research-based strategies in addition to our internal evaluations in order to implement better practices. These will then be provided to parents and students in a variety of means, such as workshops, reading materials, and interactive videos.

Describe how the LEA involves parents in the activities of the schools served under Title I, Part A, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members served by the LEA to adequately represent the needs of the population served by the LEA for the purposes of developing, revising, and reviewing the parent and family engagement policy (ESSA Section 1116[a][2][F]):

Leadership staff work collaboratively with academy administrators and the Marketing Coordinator to plan and implement parent and family engagement activities based on survey feedback. Activities are then shared with families through newsletters, phone calls, and social media to maximize participation.

EAA asks Title 1 family members to serve on the Parent Advisory Committee (PAC). The PAC reviews the results of the annual evaluation and input from stakeholders and

using this information to develop, revise, and review the parent and family engagement policy.

Describe how parents and family members of participating children in Title I, Part A programs are involved in jointly developing, distributing to, a written school parent and family engagement policy, agreed upon by such parents for carrying out the requirements in ESSA Section 1116(c) through (f) (ESSA Section 1116[b][1]):

EAA asks Title 1 family members to serve on the Parent Advisory Committee (PAC). The PAC reviews the results of the annual evaluation and input from stakeholders and using this information to develop, revise, and review the parent and family engagement policy. Our policy is distributed to parents via phone calls by translators, webinars and individual meetings with the At Promise department.

Describe how parents and family members of participating children in Title I, Part A programs, may amend a parent and family engagement school policy that applies to all parents and family members, if necessary, to meet the requirements (ESSA Section 1116[b][2]):

The PAC reviews the results of the annual evaluation and input from stakeholders and using this information develops, revises, and reviews the parent and family engagement policy. Should an amendment be needed, the PAC will propose the amendment for approval by the CEO.

Describe how the LEA involved has a school district-level parent and family engagement policy that applies to all parents and family members in all schools served by the LEA, and how the LEA may amend that policy, if necessary to meet the requirements (ESSA Section 1116[b][3]):

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Describe how parents and family members of children participating in Title I, Part A programs can, if they find that the plan under ESSA Section 1112 is not satisfactory to the parents and family members, and the LEA shall submit the parent comments with the plan when the LEA submits the plan to the State (ESSA Section 1116[b][4]):

If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, their concerns will be shared with the Chief Executive Officer, who will then submit those comments with the plan when the LEA submits the plan to the State.

Describe how the school served by Title I, Part A funds holds an annual meeting, at a convenient time, to which all parents and family members of participating children shall be invited and encouraged to attend, to inform parents of their school's participation

under Title I, Part A and to explain the requirements and the rights of the parents to be involved (ESSA Section 1116[c][1]):

EAA holds an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs. EAA will invite all parents of children participating in Title I, Part A programs (participating students), and will encourage them to attend.

As a non-classroom based school our meetings are held virtually via Zoom. They are recorded and posted on our website for viewing at any time. Along with the recording a form is provided so that comments can still be submitted by parents and family members. Notice of these meetings is provided in advance through the schoolwide newsletter as well as through personal outreach of the At Promise Department.

Describe the steps that the school takes to offer a flexible number of meetings, such as meetings in the morning, afternoon, evening or other ways and may provide, with funds provided under Title I, Part A, for transportation, child care, or home visits, as such services relate to parental involvement (ESSA Section 1116[c][2]):

As a non-classroom based school our meetings are held virtually via Zoom. The meeting is convened at a convenient time to parents, with a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. Meetings are recorded and posted on our website for viewing at any time. Along with the recording a form is provided so that comments can still be submitted by parents and family members.

Describe how parents and family members of participating children are involved, and in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of schoolwide program plan under ESSA Section 1114(b), except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children (ESSA Section 1116[c][3]):

The At Promise Department will provide opportunities for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children. This, in addition to the annual surveys, school meetings, district and school parent advisory committee meetings, and School Site Council meetings, will serve to inform the needs of the population served for the purposes of developing, revising, and reviewing the parent and family engagement policy.

Describe how the school is providing parents and family members of participating children of Title I, Part A programs: timely information about programs under Title I, Part

A; a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards; and if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible (ESSA Section 1116[c][4][A-C])

Each academy within EAA offers parent and family engagement activities to assist families with supporting learning at home. Information and resources are shared with families at parent information nights, Literacy and Math nights, parent-teacher conferences, parent workshops, as well as on the website and materials sent home. Webinars are recorded and posted on our website so families can view at any time. Regular teacher meetings are scheduled with students and parents to go over curriculum and needs of the student to be successful in school.

Describe how the schoolwide program plan, ESSA Section 1114(b) is not satisfactory to the parents of participating children in Title I, Part A programs, submitting any parent comments on the plan when the school makes the plan available to the LEA (ESSA Section 1116[c][5]):

The plan we have in place is satisfactory to the parents. The parents know they can reach out to EAA with any questions. All departments are listed on our website for easy access. Also, students and parents meet with their teachers weekly to go over coursework as well as answer any questions that may arise.

Elite Academic Academy Title I, Part A School Parent and Family Engagement Policy was developed jointly and agreed on with parents and family members of children participating in Title I, Part A programs on (Insert Date). The School will distribute the policy to all parents and family members of participating Title I, Part A students annually on or before 12/1/2020

Megan Freeman

Name and Title of Authorized Official

CEO

Signature of Authorized Official

Date

May 2020