



Elite Academic Academy - Lucerne February 4, 2021

Board Of Directors - Elite Academic Academy - Lucerne

Time: 9:00 a.m.

1.0 Call To Order

Roll Call:

Susan McDougal, Kent Christensen

Present Present

Kent Susan

Motion: Second:

Vote: **Susan; Aye, Kent; Aye.**
Item carries 2-0.

2.0 Approve/Adopt the Agenda

It is recommended the Board of Directors adopt as presented the agenda for the Board Meeting of February 4, 2021.

3.0 Board Organization

3.1 Resignation of Board Vice President

It is recommended that the board approve the resignation and release of the Vice President for the Board of Directors for Elite Academic Academy - Lucerne.

Kent Susan

Motion: Second:

Vote: **Susan; Aye, Kent; Aye.**
Item carries 2-0.

[Adam Hasper Board Resignation Letter \(1\).pdf](#)

Kent nominates Susan; Susan seconds

Motion: Second:

Vote: **Susan; Aye, Kent; Aye.**
Item carries 2-0.

3.2 Election of Board President

It is recommended that the board nominate and elect a Board President for Elite Academic Academy - Lucerne.

Susan nominates Kent; Kent seconds

Motion: Second:

Vote: **Susan; Aye, Kent; Aye.**
Item carries 2-0.

3.3 Election of Treasurer/Clerk

It is recommended that the board nominate and elect a Board Treasurer/Clerk for Elite Academic Academy - Lucerne.

4.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 9.0 Public Comments at Board Meetings.

5.0 Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 14.0.

6.0 Adjourn to Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

6.1 Personnel Matters (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

6.2 Employer/Employee Relations (With respect to every item of business to be discussed in closed session pursuant to

Government Code Section 54957.6)

Time: 9:04 am

7.0 Pledge Of Allegiance

Led By: [Susan McDougal](#)

8.0 Open Session

9.0 Public Comment

Please submit a request to speak to the Board of Directors. Cards can be asked for by emailing galtamirano@eliteacademic.com. Please complete and return the form for agendized or non-agendized items, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

10.0 General Functions

10.1 Informational Items

A. CEO Report

[Jan 2021 CEO Report - Lucerne.pdf](#)

10.2 Consent Agenda

It is recommended that the board approve the following consent agenda items.

A. Meeting Minutes from December 10, 2020 Board Meeting

[EAA-LU 12.10.20.pdf](#)

B. Warrant Register

[Warrant Register - Lucerne Dec 2020 and Jan 2021 with Dec CC Trans for Feb Board Mtg.pdf](#)

C. Job Descriptions

[JD Remote Adventure Academy Lead \(Certificated\) \(pending\).pdf](#)

[JD Independent Study Preliminary Internship Program Teacher \(pending board approval\) .pdf](#)

[JD Student Support Services Liason \(pending\).pdf](#)

[JD Remote Flex Elite Educator \(pending board approval\).pdf](#)

D. New Educational Materials Community Partners

[Elite Academic Educational Materials Partner_Jan_2021.pdf](#)

E. New Supplemental Instructional Services Community Partners

[Kent](#) [Susan](#)
Motion: Second:
Vote: [Susan](#); [Aye](#), [Kent](#); [Aye](#).
[Item carries 2-0.](#)

11.0 Personnel Services

11.1 Employment Changes in Relationship

It is recommended that the Board ratify the following Employment Changes in Relationship for Elite Academic Academy - Lucerne.

[2021129- 1.22.21.pdf](#)

[2021129- 12.14.20.pdf](#)

[2021127.pdf](#)

[2021013.pdf](#)

11.2 Certificated Employees

It is recommended that the Board ratify the following Certificated Hires for Elite Academic Academy - Lucerne.

[2021---.pdf](#)

11.3 Classified Hires

It is recommended that the Board ratify the following Classified Hire for Elite Academic Academy - Lucerne.

[2021285.pdf](#)

Kent Susan

Motion: Second:

Vote: Susan; Aye, Kent; Aye.
Item carries 2-0.

Kent Susan

Motion: Second:

Vote: Susan; Aye, Kent; Aye.
Item carries 2-0.

Kent Susan

Motion: Second:

Vote: Susan; Aye, Kent; Aye.
Item carries 2-0..

12.0 Business Services

12.1 Flip Switch Website Design Agreement

It is recommended that the Board approve the following Flip Switch Website Design Agreement for Elite Academic Academy - Lucerne.

[FlipSwitch Website Design Agreement.pdf](#)

12.2 Curriculum Associates Materials Quote

It is recommended that the Board approve the following Curriculum Associates Materials Quote for Elite Academic Academy - Lucerne.

[Elite Academic Academy - RepQuote232911.4.pdf](#)

12.3 Elite Academic Academy Audit Report

It is recommended that the board approve the Elite Academic Academy Audit report where there were zero audit exceptions for the 19/20 school year.

[EliteAcademicAcademy-LucerneRpt20.pdf](#)

Kent Susan

Motion: Second:

Vote: Susan; Aye, Kent; Aye.
Item carries 2-0.

Kent Susan

Motion: Second:

Vote: Susan; Aye, Kent; Aye.
Item carries 2-0.

Kent Susan

Motion: Second:

Vote: Susan; Aye, Kent; Aye.
Item carries 2-0.

13.0 Educational Services/Policy Development

13.1 Safety Plan 20-21 School Year

It is recommended that the board approve the following Safety Plan 20-21 for Elite Academic Academy - Lucerne.

[20.21 Final Elite Academic Academy Safety Plan.pdf](#)

13.2 IIPP Addendum - COVID Prevention Plan and School Guidance Checklist

It is recommended that the board approve the following IIPP Addendum - COVID Prevention Plan and School Guidance Checklist for Elite Academic Academy - Lucerne.

[IIPP Addendum - COVID Prevention Plan - EAA Lucerne.pdf](#)

Motion to open items 13.1-13.3 at the same time; Kent motioned, Susan seconded

Motion: Second:

Vote: Susan; Aye, Kent; Aye.
Item carries 2-0.

Motion to open items 13.1-13.3 at the same time; Kent motioned, Susan seconded

Motion: Second:

Vote: Susan; Aye, Kent; Aye.
Item carries 2-0.

[COVID19_School_Guidance_Checklist-LU.pdf](#)

13.3 School Plan for Safe Reopening

It is recommended that the board approve the School Plan for Safe Reopening for Elite Academic Academy - Lucerne.

[20.21_School_Plan_for_Safe_Reopening_Elite_Academic_Academy_-_Lucerne_20210125.pdf](#)

13.4 Title 1 Local Education Agency Family Engagement Policy

It is recommended that the board approve the following Title 1 Local Education Agency Family Engagement Policy for Elite Academic Academy - Lucerne.

[EAA-Family Engagement Policy 01.28.21.pdf](#)

13.5 School Accountability Report Cards

It is recommended that the board approve the School Accountability Report Cards for Elite Academic Academy - Lucerne.

[2020_School_Accountability_Report_Card_\(CDE\)_Elite_Academic_Academy_-_Lucerne_20210203.pdf](#)

13.6 Retention/Promotion Policy

It is recommended that the board approve the Retention/Promotion Policy for Elite Academic Academy - Lucerne.

[Promotion and Retention.pdf](#)

13.7 School Calendars for 2021-2022

It is recommended that the board approve the School Calendars for 2021-2022 for Elite Academic Academy - Lucerne.

[2021-2022 Calendar - Track A.pdf](#)

[2021-2022 Calendar - Trak B.pdf](#)

Motion to open items 13.1-13.3 at the same time; Kent motioned, Susan seconded

Motion: Second:

Vote: Susan; Aye, Kent; Aye.
Item carries 2-0.

Kent Susan

Motion: Second:

Vote: Susan; Aye, Kent; Aye.
Item carries 2-0.

Kent Susan

Motion: Second:

Vote: Susan; Aye, Kent; Aye.
Item carries 2-0.

Kent Susan

Motion: Second:

Vote: Susan; Aye, Kent; Aye.
Item carries 2-0.

Kent Susan

Motion: Second:

Vote: Susan; Aye, Kent; Aye.
Item carries 2-0.

14.0 Report of Action Taken in Closed Session

The Board will report any action taken in closed session as required by law.

15.0 Calendar

The next scheduled meeting is March 4 , 2021 at 9:00 a.m.

16.0 Board Comments and Future Planning

Kent Susan

Motion: Second:

Vote: Susan; Aye, Kent; Aye.
Item carries 2-0.

Time: 9:29 a.m.

17.0 Adjournment

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteacademic.com or at the scheduled meeting. Board agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the charter's board of directors, please contact the School at 1(866) 354-8302. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

Staff Present

Meghan Freeman
Tracy Hasper
Gena Altamirano
Adam Woodard
Teresa Schaffer
Ashlea Kirkland
Laura Spencer
Carol McIntosh
Catherine Heredia
Monique Waithe

DocuSigned by:

Meghan Freeman

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DocuSigned by:

Kent Christensen

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