



Elite Academic Academy - Lucerne

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May 6, 2021 at 9:00 am

43414 Business Park Drive Temecula, CA 92590

37941 Rudall Ave. Palmdale, CA 93550

9921 Carmel Mountain Road #170 San Diego, CA 92129



Elite Academic Academy - Lucerne May 6, 2021

Board Of Directors - Elite Academic Academy - Lucerne

Time: 9:03 a.m.

1. 1.0 Call To Order

Roll Call:

Susan McDougal, Kent Christensen

Present Present

Kent Susan

Motion: Second:

Vote: Susan; Aye, Kent; Aye. Item carries 2-0.

2. 2.0 Approve/Adopt the Agenda

It is recommended the Board of Directors adopt as presented the agenda for the Board Meeting of May 6, 2021.

3. 3.0 Board Organization

1. 3.1 Nominate and appoint Ms. Cody Simms as Vice President of the Board

It is recommended that the Board approve the nomination and appointment of Ms. Cody Simms as Vice President of the Board for Elite Academic Academy - Lucerne.

Kent Susan

Motion:

Second: Vote: Susan; Aye, Kent; Aye. Item carries 2-0.

Kent nominates Cody, Susan seconds, Ms. Cody Simms accepts nomination.

4. 4.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 9.0 Public Comments at Board Meetings.

5. 5.0 Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 14.0.

6. 6.0 Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

1. 6.1 Personnel Matters (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

2. 6.2 Employer/Employee Relations (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

Time: 9:06 a.m.

7. 7.0 Pledge Of Allegiance

Led By: Cody Simms

8. 8.0 Open Session

9. 9.0 Public Comment

Please submit a request to speak to the Board of Directors. Cards can be asked for by emailing [galtamirano@eliteacademic.com](mailto:galtamirano@eliteacademic.com). Please complete and return the form for agendized or non-agendized items, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

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## 10. 10.0 General Functions

### 1. 10.1 Informational Items

#### 1. A. CEO Report

#### 2. B. AB1316

##### 1. Analysis of AB1316

### 2. 10.2 Consent Agenda

It is recommended that the board approve the following consent agenda items.

#### 1. A. Meeting Minutes from March 4, 2021

##### 1. EAA-LU Minutes 03.04.21.pdf

#### 2. B. Warrant Register

#### 3. C. Job Descriptions

##### 1. JD 21.22 Temporary Year Round Business Educational Services Clerk (pending).pdf

##### 2. JD 20.21 Temp Year-Round Instructional Aide (pending).pdf

##### 3. JD 21.22 Temporary Human Resources Part-Time Administrative Assistant (pending).pdf

##### 4. JD 21.22 Temporary Technology Support (pending).pdf

##### 5. JD 2021 Temporary Independent Study Counselor Aide Job Description (pending) .pdf

##### 6. JD Temporary Year-Round Lead Teacher (pending approval).pdf

##### 7. JD 20.21 Temporary Part-Time Business Services Clerk (pending).pdf

Kent Susan

Motion:

Second: Vote: Susan, Aye, Cody; Aye, Kent; Aye. Item carries 3-0.

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## 11. 11.0 Personnel Services

### 1. 11.1 Temporary Classified Hires

It is recommended that the Board ratify the

Kent Cody

Motion:

Second: Vote: Susan; Aye, Cody; Aye, Kent; Aye. Item carries 3-0.

following Temporary Classified Hires for Elite Academic Academy - Lucerne.

1. 20211125.pdf
2. 2021295 Addendum.pdf
3. 2021295.pdf
4. 2021036.pdf

2. 11.2 Letters of Intent for Temporary Certificated Hires

It is recommended that the Board approve the following Letters of Intent for Temporary Certificated Hires for Elite Academic Academy - Lucerne.

1. Livingston Signed LOI.pdf
2. Esposito Signed LOI.pdf
3. Elder Signed LOI.pdf
4. Aguiniga-Campos Signed LOI.pdf
5. Strawn Signed LOI - EAALU.pdf
6. Perkins Signed LOI.pdf
7. Niesen Signed LOI.pdf
8. Lung Signed LOI.pdf
9. Weitz Signed LOI .pdf
10. Arnett Signed LOI.pdf
11. Paul Signed LOI.pdf
12. Kirby Signed LOI.pdf
13. Ortiz Signed LOI.pdf
14. Rivero Signed LOI.pdf
15. Stover Signed LOI.pdf
16. Roberts Signed LOI.pdf
17. Merida Signed LOI.pdf
18. Onwudachi Signed LOI.pdf

3. 11.3 Contract Templates 21/22 School Year  
It is recommended that the Board approve the following Contract Templates for 2021/2022 for Elite Academic Academy - Lucerne.

1. 21.22 - 11 Month - Certificated Teacher Contract.pdf
2. 21.22 - 12 Month - Certificated Teacher Contract .pdf
3. 21.22 Full Time Certificated (Director) \_At-Will\_ Exempt (Salary) Contract .pdf

Kent Cody

Motion:

Second: Vote: Susan; Aye, Cody; Aye, Kent; Aye.  
Item carries 3-0.

Kent Cody

Motion:

Second: Vote: Susan; Aye, Cody; Aye, Kent; Aye. Item carries 3-0.

4. 21.22 Full Time Classified (Director) \_At Will\_ Exempt (Salary) Contract .pdf

5. 21.22 Full-Time Classified Non-Exempt (Hourly) Contract.pdf

6. 21.22 Full-Time Classified Non-Exempt (Salary) Contract .pdf

7. 21.22 Part-Time Certificated Non-Exempt (Hourly) Contract .pdf

8. 21.22 Part-Time Classified Non-Exempt (Hourly) Contract .pdf

9. 21.22 Directors Contract (Certificated Notice of Employment).pdf

4. 11.4 Pay Scales/Salary Ranges for 21/22  
It is recommended that the Board approve the following Pay Scales/Salary Ranges for 2021-2022 for Elite Academic Academy - Lucerne.

1. 2021-2022 Staff Salary Ranges .xlsx

Cody Kent

Motion:

Second: Vote: Susan; Aye, Cody; Aye, Kent; Aye. Item carries 3-0.

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12. 12.0 Business Services

1. 12.1 EPA Spending Plan EAA-LU 21/22  
It is recommended that the board approve the following EPA Spending Plan EAA-LU 21/22 for Elite Academic Academy - Lucerne.

1. 2020\_21-EAA-L-EPA-Spending-Plan-CURRENT.pdf

Kent Cody

Motion:

Second: Vote: Susan; Aye, Cody; Aye, Kent; Aye. Item carries 3-0.

2. 12.2 Contract with Branche Jones  
It is recommended that the board approve the contract with lobbyist Branche Jones in order to get current information on legislation at the state level.

1. Elite Contract with Branche.docx

Kent Cody

Motion:

Second: Vote: Susan; Aye, Cody; Aye, Kent; Aye. Item carries 3-0.

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13. 13.0 Educational Services/Policy Development

1. 13.1 Panorama Education Services  
It is recommended that the board approve the following contract for Panorama Education Services for Elite Academic Academy - Lucerne.

1. Panorama-Elite\_Academic\_Academy\_21-22.pdf

Cody Kent

Motion:

Second: Vote: Susan; Aye, Cody; Aye, Kent; Aye. Item carries 3-0.

2. 13.2 COVID-19 Sick Leave Addendum 03.23.2021  
It is recommended that the board approve the following COVID-19 Supplemental Sick Leave Addendum dated 03.23.2021 for Elite Academic Academy - Lucerne.

1. COVID 19 Supplemental Paid Sick Leave 03.23.21.pdf

Kent Cody

Motion:

Second: Vote: Susan; Aye, Cody; Aye, Kent; Aye. Item carries 3-0.

3. 13.3 Extended Learning Opportunities Grant Plan

Cody Kent

Motion:

It is recommended that the board approve the following Extended Learning Opportunitis Grant Plan for Elite Academic Academy - Lucerne.

Second: Vote:

Susan; Aye, Cody; Aye, Kent; Aye. Item carries 3-0.

4. 13.4 Staffing Calendars for 2021/2022  
It is recommended that the board approve the following Staffing Calendars for 2021/2022 for Elite Academic Academy - Lucerne.

Kent Cody

Motion:

Second: Vote:

Susan; Aye, Cody; Aye, Kent; Aye. Item carries 3-0.

- 1. 2021-2022 Staffing Calendars -187 (11 month)-pending board approval.pdf
- 2. 2021-2022 Staffing Calendars -224 (12 month)-pending board approval.pdf
- 3. 2021-2022 Staffing Calendars - 232 (12 month) - pending board approval.pdf
- 4. 2021-2022 Staffing Calendars - 239 (12 month) - pending board approval.pdf
- 5. 2021-2022 Staffing Calendar -Payroll Calendar (pending board approval).pdf
- 6. 2021-2022 Staffing Calendars - Temporary Year-Round (pending board approval).pdf

14. 14.0 Report of Action Taken in Closed Session  
The Board will report any action taken in closed session as required by law.

15. 15.0 Calendar  
The next scheduled meeting is June 3, 2021 at 9:00 a.m.

16. 16.0 Board Comments and Future Planning

Kent Susan

Motion: Second:

Vote:

Susan; Aye, Cody; Aye, Kent; Aye. Item carries 3-0.

Time: 9:33 a.m. 17. 17.0 Adjournment

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteacademic.com or at the scheduled meeting. Board agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

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Staff Present  
Meghan Freeman  
Tracy Hasper  
Gena Altamirano  
Teresa Schaffer  
Adam Woodard  
Laura Spencer  
Carol McIntosh  
Ashlea Kirkland-Haynes  
Catherine Heredia  
Karen Makkai  
Antonette Sims

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Meghan Freeman 6/3/2021

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Kent Christensen 6/3/2021

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