



Elite Academic Academy - Lucerne March 4, 2021

Board Of Directors - Elite Academic Academy - Lucerne

Time: 9:04 a.m.

1.0 Call To Order

Roll Call:

Susan McDougal, Kent Christensen

Present Present

Kent Susan

Motion: Second:

Vote: Susan; Aye, Kent; Aye
Item Carries 2-0.

2.0 Approve/Adopt the Agenda

It is recommended the Board of Directors adopt as presented the agenda for the Board Meeting of March 4, 2021.

3.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

4.0 Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 13.0.

5.0 Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

5.1 Personnel Matters (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

5.2 Employer/Employee Relations (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

Time: 9:04 a.m.

6.0 Pledge Of Allegiance

Led By: Susan McDougal

7.0 Open Session

8.0 Public Comment

Please submit a request to speak to the Board of Directors. Cards can be asked for by emailing galtamirano@eliteacademic.com. Please complete and return the form for agendaized or non-agendaized items, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

9.0 General Functions

9.1 Informational Items

A. CEO Report

[EAA-LU Feb. 2021 CEO report.pdf](#)

9.2 Consent Agenda

It is recommended that the board approve the following consent agenda items.

A. Meeting Minutes from February 4, 2021

[EAA-LU 02.04.2021.pdf](#)

B. Warrant Register

[Warrant Register - Lucerne Feb 2021 with Credit Card Jan21.pdf](#)

Kent Susan
Motion: Second:
Vote: Susan; Aye, Kent; Aye
Item Carries 2-0

10.0 Personnel Services

10.1 Temporary Certificated Hire

It is recommended that the Board ratify the following Temporary Certificated Hire for Elite Academic Academy - Lucerne.

[20211119.pdf](#)

10.2 Temporary Classified Hire

It is recommended that the Board ratify the following Temporary Classified Hire for Elite Academic Academy - Lucerne.

[2021288.pdf](#)

10.3 Contract Addendum

It is recommended that the Board ratify the following Employee Contract Addendum for Elite Academic Academy - Lucerne.

[2021134.pdf](#)

Kent Susan
Motion: Second:
Vote: Susan; Aye, Kent; Aye
Item Carries 2-0

Kent Susan
Motion: Second:
Vote: Susan; Aye, Kent; Aye
Item Carries 2-0

Kent Susan
Motion: Second:
Vote: Susan; Aye, Kent; Aye
Item Carries 2-0

11.0 Business Services

11.1 Second Interim

It is recommended that the Board approve the Second Interim for Elite Academic Academy - Lucerne.

[Cash Graph_EAA LU_3-1-21.pdf](#)

[Summary Board Report_EAA-LU.pdf](#)

[2020-2021-CharterBUDGETandINTERIMReporting-EAA LU_TEMPLATE 7-7-20_2nd Interim.xlsx](#)

11.2 One time off schedule salary increase resolution

It is recommended that the board approve the One time off salary increase resolution for Elite Academic Academy - Lucerne.

[One Time Off-Schedule Increase Elite Academic Academy-Lucerne \(1\).pdf](#)

Kent Susan
Motion: Second:
Vote: Susan; Aye, Kent; Aye
Item Carries 2-0

Kent Susan
Motion: Second:
Vote: Susan; Aye, Kent; Aye
Item Carries 2-0

11.3 Student Chromebooks

It is recommended that the board approve the purchase of Student Chromebooks for Elite Academic Academy - Lucerne.

[EliteAcademicAcademyQuote.pdf](#)

11.4 Letter of Engagement for (CLA) Clifton Larson Allen Auditing Firm

It is recommended that the board approve the letter of engagement from CLA for the annual audit of Elite Academic Academy- Lucerne.

[CLA Engagement Letter - LU.pdf](#)

Kent Susan

Motion: Second:

Vote: Susan; Aye, Kent; Aye
Item Carries 2-0

Kent Susan

Motion: Second:

Vote: Susan; Aye, Kent; Aye
Item Carries 2-0

12.0 Educational Services/Policy Development

12.1 Alternative Graduation Policy

It is recommended that the board approve the following Alternative Graduation Policy for Elite Academic Academy - Lucerne.

[Alternative Graduation Plan.pdf](#)

12.2 Open Enrollment Window

It is recommended that the board approve our open enrollment period from April 1, 2021- April 30, 2021 for Elite Academic Academy- Lucerne.

[2021_22 Open Enrollment Window - Open Enrollment Window.pdf](#)

12.3 School Plan for Student Achievement

It is recommended that the board approve the following School Plan for Student Achievement for Elite Academic Academy - Lucerne.

[SPSALucerne.docx.pdf](#)

12.4 Addendum to the Employee Handbook

It is recommended that the board approve the following Addendum to the Employee Handbook for Elite Academic Academy - Lucerne.

[Addendum to Employee Handbook \(EAA-LU\).pdf](#)

12.5 Tutor Time Proposal

It is recommended that the board approve the Tutor Time Proposal to work on professional development and an integrated tutoring platform for our students in Elite Academic Academy - Lucerne.

[Elite Academy Tutor Time Proposal.pdf](#)

Kent Susan

Motion: Second:

Vote: Susan; Aye, Kent; Aye
Item Carries 2-0

Kent Susan

Motion: Second:

Vote: Susan; Aye, Kent; Aye
Item Carries 2-0

Kent Susan

Motion: Second:

Vote: Susan; Aye, Kent; Aye
Item Carries 2-0

Kent Susan

Motion: Second:

Vote: Susan; Aye, Kent; Aye
Item Carries 2-0

Kent Susan

Motion: Second:

Vote: Susan; Aye, Kent; Aye
Item Carries 2-0

13.0 Report of Action Taken in Closed Session

The Board will report any action taken in closed session as required by law.

14.0 Calendar

The next scheduled meeting is April 1, 2021 at 9:00 a.m.

15.0 Board Comments and Future Planning

Kent Susan

Motion: Second:

Vote: Susan; Aye, Kent; Aye
Item Carries 2-0

16.0 Adjournment

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteacademic.com or at the scheduled meeting. Board agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

Time: 9:37 a.m.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the charter's board of directors, please contact the School at 1(866) 354-8302. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

Staff Present:

Meghan Freeman
Tracy Hasper
Carol McIntosh
Catherine Heredia
Gena Altamirano
Laura Spencer
Monique Waithe
Ashlea Kirkland
Adam Woodard
Evan Jorgensen

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Meghan Freeman
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5/7/2021

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Kent Christensen
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5/7/2021