



## Elite Academic Academy - Lucerne

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[https://eliteacademic.zoom.us/j/97566202696?](https://eliteacademic.zoom.us/j/97566202696?pwd=R2daZzJSNnZPNUV3Nk83K0diZXJtUT09)  
pwd=R2daZzJSNnZPNUV3Nk83K0diZXJtUT09 Meeting ID:  
975 6620 2696 Passcode: 920373

June 3, 2021 at 9:00 am

43414 Business Park Drive Temecula, CA 92590

37941 Rudall Ave. Palmdale, CA 93550

9921 Carmel Mountain Road #170 San Diego, CA 92129

11560 Elizabeth Lake Road, Leona Valley, CA 93551



## Elite Academic Academy - Lucerne June 3, 2021

### Board Of Directors - Elite Academic Academy - Lucerne

Time: 9:02 a.m.

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#### 1.0 Call To Order

Roll Call:

Susan McDougal, Cody Simms, Kent Christensen

**Present Present Present**

Cody Kent

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.  
Item Carries 3-0.

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#### 2.0 Approve/Adopt the Agenda

It is recommended the Board of Directors adopt as presented the agenda for the Board Meeting of June 3, 2021.

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#### 3.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

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#### 4.0 Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 14.0.

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#### 5.0 Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

5.1 Personnel Matters (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

5.2 Employer/Employee Relations (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

Time: 9:03 a.m.

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#### 6.0 Pledge Of Allegiance

Led By: Susan McDougal

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#### 7.0 Open Session

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#### 8.0 Public Comment

Please submit a request to speak to the Board of Directors. Cards can be asked for by emailing [galtamirano@eliteacademic.com](mailto:galtamirano@eliteacademic.com). Please complete and return the form for agendaized or non-agendaized items, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

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## 9.0 General Functions

### 9.1 Informational Items

#### A. CEO Report

[CEO Report - May 2021 Lucerne.pdf](#)

### 9.2 Consent Agenda

It is recommended that the board approve the following consent agenda items.

#### A. Meeting Minutes from May 06, 2021

[EAA-LU 05.06.2021.pdf](#)

#### B. Warrant Register

[WarrantRegisterLU\\_May21.pdf](#)

#### C. Job Descriptions

[JD Compliance Liaison \(pending board approval\).pdf](#)

[JD Full-Time Instructional Learning Coach \(Certificated\) \(pending\).pdf](#)

[JD Part-Time Instructional Learning Coach \(Certificated\) \(pending\).pdf](#)

[JD SPED Administrative Assistant \(pending\).pdf](#)

[JD SPED Coordinator \(pending\).pdf](#)

[JD \(Remote\) Chief Student Development Officer \(pending\).pdf](#)

[JD Chief Academic Innovations Officer \(pending\).pdf](#)

[JD Director of Community Relations \(pending board approval\).pdf](#)

[JD Independent Study School Social Worker \(Certificated\) \(pending\).pdf](#)

#### D. 2021-2022 Re-Occurring Annual Expenses

It is recommended that the Board approve the following re-occurring annual expenses that will be used in the 21/22 year to operate the school.

[Lucerne Annual 21.22 Contracts\\_Invoices.pdf](#)

Kent Susan

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.  
Item Carries 3-0.

Item opened and approved with item 9.2

Motion: Second:

Vote:

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## 10.0 Personnel Services

### 10.1 Letters of Intent for Temporary Certificated Hires

It is recommended that the Board ratify the following Letters of Intent for Temporary Certificated Hires for Elite Academic Academy - Lucerne.

[Carson Signed LOI.pdf](#)

[Hodges Signed LOI.pdf](#)

Kent Susan

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.  
Item Carries 3-0.

[Peralta Signed LOI.pdf](#)

## 10.2 Letters of Intent for Temporary Classified Hires

It is recommended that the Board ratify the following Letters of Intent for Temporary Classified Hires for Elite Academic Academy - Lucerne.

[Hutchins Signed LOI.pdf](#)

[Noonan Signed LOI](#)

## 10.3 Releases and Resignations

It is recommended that the Board ratify the following Releases and Resignations for Elite Academic Academy - Lucerne.

[20210037.pdf](#)

## 10.4 Certificated Hires

It is recommended that the Board approve the following Certificated Hires for Elite Academic Academy - Lucerne.

[21220034](#)

## 10.5 Employee Contract Addendum

It is recommended that the Board ratify the following Employee Contract Addendum for Elite Academic Academy - Lucerne.

[20211125.pdf](#)

Kent Susan

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.  
Item Carries 3-0.

Kent Cody

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.  
Item Carries 3-0.

Kent Cody

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.  
Item Carries 3-0.

Cody Kent

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.  
Item Carries 3-0.

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## 11.0 Public Hearing

Please submit a Request to Speak to the Board of Directors. Cards can be asked for by emailing [mfreeman@eliteacademic.com](mailto:mfreeman@eliteacademic.com) completing and returning it, For non-agendized items to the CEO, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

Open (Time): 9:20 a.m.  
Close (Time): 9:27 a.m.

## 11.1 2021/2022 Annual Budget Hearing

[2021\\_LCFF\\_Budget\\_Overview\\_for\\_Parents\\_Elite\\_Academic\\_Academy\\_-\\_Lucerne\\_20210602-2.pdf](#)

[Lu Budget Report](#)

Open (Time): 9:27 a.m.  
Close (Time): 9:36 a.m.

## 11.2 2021/2022 Local Control Accountability Plan (LCAP) Hearing

[2020-2021 LCAP-2.pdf](#)

[Local Indicators Presentation.pdf](#)

[2021\\_Local\\_Control\\_and\\_Accountability\\_Plan\\_Elite\\_Academic\\_Academy\\_-\\_Lucerne\\_20210602.pdf](#)

[2021\\_Local\\_Control\\_and\\_Accountability\\_Plan\\_LCP\\_Annual\\_Update\\_Elite\\_Academic\\_Academy\\_-\\_Lucerne\\_20210602.pdf](#)

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## 12.0 Business Services

### 12.1 Certification of Signatures 2021-2022

It is recommended that the board approve the Certification of Signatures 2021-2022 for Elite Academic Academy - Lucerne.

Kent Cody

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.  
Item Carries 3-0.

[EAA-LU 2021 Certification of Signatures.pdf](#)

## 12.2 Year-Round Community Partner Agreements

It is recommended that the Board approve the Year-Round Community Partner Agreements for Elite Academic Academy - Lucerne.

[Year Round Community Partner Agreement 21.22.pdf](#)

## 12.3 Proposed Vendor List for 2021-22

It is recommended that the Board approve the Proposed Vendor List for 2021-22 for Elite Academic Academy - Lucerne.

[EMR Community Material Partners List 21.22.pdf](#)

[VCI Instructional Community Partners List 21.22.pdf](#)

## 12.4 Hatch and Cesario Contract for 2021-22

It is recommended that the Board ratify the following Hatch and Cesario Contracts for the 2021-22 year for Elite Academic Academy - Lucerne.

[Hatch and Cesario EAA-LU CONTRACT 2021-2022.pdf](#)

[Cody](#) [Kent](#)  
Motion: Second:  
Vote: **Susan; Aye, Cody; Aye, Kent; Aye.**  
**Item Carries 3-0.**

[Kent](#) [Cody](#)  
Motion: Second:  
Vote: **Susan; Aye, Cody; Aye, Kent; Aye.**  
**Item Carries 3-0.**

[Kent](#) [Cody](#)  
Motion: Second:  
Vote: **Susan; Aye, Cody; Aye, Kent; Aye.**  
**Item Carries 3-0.**

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## 13.0 Educational Services/Policy Development

### 13.1 I-Ready Quote

It is recommended that the Board approve the following I-Ready Quote for Elite Academic Academy - Lucerne.

[21-22 Breakdown \(1\).xlsx](#)

[i-Ready 21-22 Quote.pdf](#)

### 13.2 School Pathways Quote for 2021-22

It is recommended that the Board approve the following School Pathways Quote for the 2021-22 year for Elite Academic Academy - Lucerne.

[Elite Academic Academy - Lucerne SP Quote 21-22.pdf](#)

[Cody](#) [Kent](#)  
Motion: Second:  
Vote: **Susan; Aye, Cody; Aye, Kent; Aye.**  
**Item Carries 3-0.**

[Kent](#) [Cody](#)  
Motion: Second:  
Vote: **Susan; Aye, Cody; Aye, Kent; Aye.**  
**Item Carries 3-0.**

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## 14.0 Report of Action Taken in Closed Session

The Board will report any action taken in closed session as required by law.

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## 15.0 Calendar

The next scheduled meeting is June 17th, 2021 at 9:00 a.m.

### 15.1 Board of Director's Meeting Calendar 2021-22

It is recommended that the Board approve the Board of Director's Meeting Calendar for 2021-22 for Elite Academic Academy - Lucerne.

[EAA-LU 2021-2022 Board of Directors Meetings.docx.pdf](#)

[Cody](#) [Kent](#)  
Motion: Second:  
Vote: **Susan; Aye, Cody; Aye, Kent; Aye.**  
**Item Carries 3-0.**

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## 16.0 Board Comments and Future Planning

[Cody](#) [Kent](#)  
Motion: Second:  
Vote: **Susan; Aye, Cody; Aye, Kent; Aye.**  
**Item Carries 3-0.**

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## 17.0 Adjournment

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteacademic.com or at the scheduled meeting. Board

Time: 9:45 a.m.

agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the charter's board of directors, please contact the School at 1(866) 354-8302. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

Staff Present:

Meghan Freeman  
Tracy Hasper  
Gena Altamirano  
Adam Woodard  
Ashlea Kirkland-Haynes  
Catherine Heredia  
Evan Jorgensen  
Carol McIntosh  
Karen Makkai  
Laura Spencer  
Teresa Schaffer  
Antonette Sims  
Monique Waithe

DocuSigned by:

*Meghan Freeman*

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DocuSigned by:

*Kent Christensen*

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