



## Elite Academic Academy - Lucerne September 2, 2021

### Board Of Directors - Elite Academic Academy - Lucerne

Time: 8:32 am

#### 1.0 Call To Order

Roll Call:

Susan McDougal, Cody Simms, Kent Christensen

**Present Present Present**

Cody Kent

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.  
Item carries 3-0.

#### 2.0 Approve/Adopt the Agenda

It is recommended the Board of Directors adopt as presented the agenda for the Board Meeting of September 2, 2021.

#### 3.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

Open (Time): 8:33 am

Close (Time): 9:15 am

#### 4.0 Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 13.0.

#### 5.0 Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

5.1 Personnel Matters (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

A) Conference with legal counsel for CEO Salary Comparative Review

5.2 Employer/Employee Relations (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

Time: 9:15 am

#### 6.0 Pledge Of Allegiance

Led By: Kent Christensen

#### 7.0 Open Session

#### 8.0 Public Comment

Please submit a request to speak to the Board of Directors. Cards can be asked for by emailing [galtamirano@eliteacademic.com](mailto:galtamirano@eliteacademic.com). Please complete and return the form for agendized or non-agendized items, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This

portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

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## 9.0 General Functions

### 9.1 Informational Items

#### A. CEO Report

[EAA-LU CEO Report Aug. 2021.pdf](#)

### 9.2 Consent Agenda

It is recommended that the board approve the following consent agenda items.

#### A. Meeting Minutes from August 5, 2021

[EAA-LU 08.05.21.pdf](#)

#### B. Warrant Register

[WarrantRegisterLU\\_Aug21.pdf](#)

#### C. Job Descriptions

[JD Coordinator of Student Systems .pdf](#)

[JD Onboarding Specialist\\_CTE Pathway Teacher \(pending\).pdf](#)

[JD-Introductory Mathematics Lead Content Teacher \(1\).pdf](#)

[Teacher Buddy Job Description.pdf](#)

#### D. New Instructional Services Community Partners

[Elite Academic Instructional Service Community Partner\\_Sept\\_2021.xlsx - VCI Community Partners.pdf](#)

Cody Kent

Motion: Second:

Vote: Susan; Aye, Kent; Aye, Cody; Aye.  
Item carries 3-0.

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## 10.0 Personnel Services

### 10.1 Certificated Hires

It is recommended that the Board ratify the following Certificated Hires for Elite Academic Academy - Lucerne.

[21220336.pdf](#)

[21220337.pdf](#)

[21220340.pdf](#)

[21220341.pdf](#)

[21220343.pdf](#)

[21220339.pdf](#)

[21220344.pdf](#)

Cody Kent

Motion: Second:

Vote: Susan; Aye, Kent; Aye, Cody; Aye.  
Item carries 3-0.

### 10.2 Employee Contract Addendums

It is recommended that the Board ratify the following Employee Contract Addendums for Elite Academic Academy - Lucerne.

Cody Kent

Motion: Second:

Vote: Susan; Aye, Kent; Aye, Cody; Aye.  
Item carries 3-0.

21220036.pdf

21220055.pdf

21220295.pdf

21220309.pdf

21220310 (1).pdf

21220310 (2).pdf

21221125.pdf

21220309(1).pdf

21220310(2)

21220288.pdf

### 10.3 Employee Releases and Resignations

It is recommended that the Board ratify the following Employee Releases and Resignations for Elite Academic Academy - Lucerne.

21220053.pdf

21220107.pdf

21220302.pdf

21220304.pdf

21220305.pdf

21220341.pdf

21221125.pdf

21220014.pdf

Kent Cody

Motion: Second:

Vote: Susan; Aye, Kent; Aye, Cody; Aye.  
Item carries 3-0.

### 10.4 Employee Changes of Relationship

It is recommended that the Board ratify the following Employee Changes of Relationship for Elite Academic Academy - Lucerne.

21220045.pdf

21220136.pdf

21220290.pdf

21220018 (1).pdf

21220018 (2).pdf

21220033.pdf

21220129.pdf

21220340.pdf

21221119.pdf

Kent Cody

Motion: Second:

Vote: Susan; Aye, Kent; Aye, Cody; Aye.  
Item carries 3-0.

### 10.5 CEO Contract

It is recommended that the board approve the CEO Contract for Elite Academic Academy-Lucerne.

Meghan Freeman 2021 Employment Agreement (Lucerne).DOCX

Cody Kent

Motion: Second:

Vote: Susan; Aye, Kent; Aye, Cody; Aye.  
Item carries 3-0.

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## 11.0 Business Services

## 12.0 Educational Services/Policy Development

### 12.1 Reimbursement Policies

It is recommended the board approve the following Reimbursement Policy for Elite Academic Academy - Lucerne.

[Enrichment Reimbursement Policy](#)

[Parent Materials Expense Reimbursement - Updated 21.22.pdf](#)

Kent Cody

Motion: Second:

Vote: Susan; Aye, Kent; Aye, Cody; Aye.  
Item carries 3-0.

## 13.0 Report of Action Taken in Closed Session

The Board will report any action taken in closed session as required by law.

## 14.0 Calendar

The next scheduled meeting is October 07, 2021 at 9:00 a.m.

## 15.0 Board Comments and Future Planning

## 16.0 Adjournment

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteacademic.com or at the scheduled meeting. Board agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the charter's board of directors, please contact the School at 1(866) 354-8302. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

Dr. Susan McDougal reported that the Board approved entering into an employment contract with Meghan Freeman. Meghan Freeman will receive base compensation of \$140,000 per year with 3% annual increases as well as a \$500 per month expense stipend. Legal counsel was instructed to prepare and finalize the employment contract for Meghan.

Kent Cody

Motion: Second:

Vote: Susan; Aye, Kent; Aye, Cody; Aye.  
Item carries 3-0.

### Staff Present:

Meghan Freeman  
Tracy Hasper  
Gena Altamirano  
Karen Makkai  
Adam Woodard  
Antonette Sims  
Ashlea Kirkland-Haynes  
Catherine Heredia  
Dr. Laura Spencer  
Teresa Schaffer  
Monique Waithe

Time: 9:34 am

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