



# Elite Academic Academy - Lucerne

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pwd=R2daZzJSNnZPNUV3Nk83K0diZXJtUT09 Meeting ID:  
975 6620 2696 Passcode: 920373

April 7, 2022 at 8:45 am

43414 Business Park Drive Temecula, CA 92590



## Elite Academic Academy - Lucerne April 7, 2022

### Board Of Directors - Elite Academic Academy - Lucerne

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#### Meeting Location

Due to the ongoing COVID-19 pandemic, this meeting will be held via teleconference only.

Members of the public may observe the meeting and offer public comment using the

following dial-in numbers and/or internet link: Join Zoom Meeting  
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pwd=R2daZzJSNnZPNUV3Nk83K0diZXJtUT09 Meeting ID: 975 6620  
2696 Passcode: 920373. One tap mobile  
+16699009128,,97566202696#,,,,\*920373# US (San Jose) Passcode:  
920373

Time:

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#### 1.0 Call To Order

Roll Call:  
Susan McDougal, Cody Simms, Kent Christensen

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#### 2.0 Approve/Adopt the Agenda

It is recommended the Board of Directors adopt as presented the agenda for the Board Meeting of April 7, 2022.

Motion: Second:  
Vote:

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#### 3.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

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#### 4.0 Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 13.0.

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#### 5.0 Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

**5.1 Personnel Matters (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)**

**5.2 Employer/Employee Relations (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)**

Time:

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#### 6.0 Pledge Of Allegiance

Led By:

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## 7.0 Open Session

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### 8.0 Public Comment

Please submit a request to speak to the Board of Directors. Cards can be asked for by emailing [galtamirano@eliteacademic.com](mailto:galtamirano@eliteacademic.com). Please complete and return the form for agendized or non-agendized items, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date. A request for disability-related modifications or accommodations in order to participate in the public meeting, including auxiliary aids or services, may be made to Ms. Meghan Freeman at [mfreeman@eliteacademic.com](mailto:mfreeman@eliteacademic.com) at least 72 hours prior to the meeting.

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## 9.0 General Functions

### 9.1 Informational Items

#### A. CEO Report

[EAA-LU March 2022 CEO Report.pdf](#)

#### B. Tutor Time Update

### 9.2 Consent Agenda

It is recommended that the board approve the following consent agenda items.

Motion: Second:  
Vote:

#### A. Meeting Minutes from March 29, 2022

[EAA-LU 03.29.22.pdf](#)

#### B. Warrant Register

#### C. New Instructional Services Community Partners

[Elite Academic Instructional Service Community Partner\\_Apr\\_2022 - VCI Community Partners.pdf](#)

#### D. New Educational Materials Community Partners

[Elite Academic Educational Materials Partner\\_Apr\\_2022.xlsx - EM Partners.pdf](#)

#### E. Job Descriptions

[JD Academic Innovation - IT Support \(pending\).pdf](#)

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## 10.0 Personnel Services

### 10.1 Temporary Classified Hire

It is recommended that the board ratify the following Temporary Classified Hire for Elite Academic Academy - Lucerne.

Motion: Second:  
Vote:

[21220347.pdf](#)

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## 11.0 Business Services

### 11.1 State of Emergency Policy

The Board will review and consider approval of a proposed resolution finding that the proclamation of a state of emergency continues and that local health officials have continued to recommend measures to promote social distancing such that meeting in person would present an imminent risk to the health or safety of the attendees and that, therefore, the Board of Directors will continue to meet remotely in order to ensure the health and safety of attendees.

Motion: Second:  
Vote:

[LU-Resolution recognizing a state of emergency and authorizing teleconferenced meetings pursuant to AB 361.pdf](#)

### 11.2 Clifton Larsen Allen Auditor Contracts 22-23

It is recommended that the board approve the following 22/23 Clifton Larsen Allen Auditor Contracts for Elite Academic Academy - Lucerne.

Motion: Second:  
Vote:

[CLA\\_Engagement\\_Letter Elite - Lucerne.pdf](#)

### 11.3 EPA Spending Plans

It is recommended that the board approve the following EPA Spending Plans for Elite Academic Academy - Lucerne.

Motion: Second:  
Vote:

[21.22\\_LU\\_EPA.pdf](#)

### 11.4 CA Dept. of Ed. Consolidated Application

It is recommended that the board approve the following CA Dept. of Ed. Consolidated Application for Elite Academic Academy - Lucerne.

Motion: Second:  
Vote:

[FY21.22\\_LU\\_AppforFndng \(T1,T2\).pdf](#)

### 11.5 Web-Based Enrollment App

It is recommended that the board approve the following Prime Educational Solutions, Web-Based Enrollment App Proposal for Elite Academic Academy - Lucerne.

Motion: Second:  
Vote:

[EAA - LU Enrollment App Proposal .pdf](#)

### 11.6 Whoop Proposal

It is recommended that the board approve the following Whoop Proposal for Elite Academic Academy - Lucerne.

Motion: Second:  
Vote:

[Lucerne - Elite Academic Academy\\_Quote\\_April 1, 2022\\_V2.pdf](#)

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## 12.0 Educational Services/Policy Development

### 12.1 Updated Employee Handbook

It is recommended that the board approve the following Updated Employee Handbook for Elite Academic Academy - Lucerne.

Motion: Second:  
Vote:

[Elite Employee Handbook - Lucerne -2022 \(pending board approval\).pdf](#)

### 12.2 Fiscal Policies Handbook

It is recommended that the board approve the following Fiscal Policies Handbook for Elite Academic Academy - Lucerne.

Motion: Second:  
Vote:

[FY21.22\\_LU\\_FISCAL POLICIES.pdf](#)

## 12.3 Residency Policy

It is recommended that the board approve the following Residency Policy for Elite Academic Academy - Lucerne.

[Elite Academic Residency Policy \(pending board approval\).pdf](#)

Motion: Second:  
Vote:

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## 13.0 Report of Action Taken in Closed Session

The Board will report any action taken in closed session as required by law.

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## 14.0 Calendar

The next regularly scheduled meeting is May 5, 2022 at 9:00 a.m.

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## 15.0 Board Comments and Future Planning

Time:

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## 16.0 Adjournment

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteacademic.com or at the scheduled meeting. Board agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the charter's board of directors, please contact the School at 1(866) 354-8302. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

Motion: Second:  
Vote: