



## Elite Academic Academy - Lucerne

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pwd=R2daZzJSNnZPNUV3Nk83K0diZXJtUT09 Meeting ID:

975 6620 2696 Passcode: 920373

October 7, 2021 at 9:00 am

43414 Business Park Drive Temecula, CA 92590

37941 Rudall Ave. Palmdale, CA 93550

9921 Carmel Mountain Road #170 San Diego, CA 92129

11560 Elizabeth Lake Road, Leona Valley, CA 93551



## Elite Academic Academy - Lucerne October 7, 2021

### Board Of Directors - Elite Academic Academy - Lucerne

Time: 9:02 a.m.

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#### 1.0 Call To Order

Roll Call:

Susan McDougal, Cody Simms, Kent Christensen

**Present Present Present**

Cody Kent

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.  
Item carries 3-0.

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#### 2.0 Approve/Adopt the Agenda

It is recommended the Board of Directors adopt as presented the agenda for the Board Meeting of October 7, 2021.

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#### 3.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

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#### 4.0 Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 13.0.

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#### 5.0 Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

5.1 Personnel Matters (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

5.2 Employer/Employee Relations (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

Time: 9:03 a.m.

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#### 6.0 Pledge Of Allegiance

Led By: Kent Christensen

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#### 7.0 Open Session

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#### 8.0 Public Comment

Please submit a request to speak to the Board of Directors. Cards can be asked for by emailing [galtamirano@eliteacademic.com](mailto:galtamirano@eliteacademic.com). Please complete and return the form for agendaized or non-agendaized items, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

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## 9.0 General Functions

### 9.1 Informational Items

#### A. CEO Report

[State Assessment Report.pdf](#)

[EAA-LU CEO Report Sept. '21.pdf](#)

### 9.2 Consent Agenda

It is recommended that the board approve the following consent agenda items.

#### A. Meeting Minutes from August 5, 2021 and September 2, 2021

[8.05.21 EAA-LU Minutes.pdf](#)

[09.02.2021 EAA-LU Minutes.pdf](#)

#### B. Warrant Register

[WarrantRegisterLU\\_Sep21.pdf](#)

#### C. New Instructional Services Community Partners

[Elite Academic Instructional Service Community Partner\\_Oct\\_2021.xlsx - VCI Community Partners.pdf](#)

#### D. New Educational Materials Community Partners

[Elite Academic Educational Materials Partner\\_Oct\\_2021.xlsx - EM Partners.pdf](#)

[Cody](#) [Kent](#)

Motion: Second:

Vote: [Susan](#); [Aye](#), [Kent](#); [Aye](#), [Cody](#); [Aye](#).  
Item carries 3-0.

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## 10.0 Personnel Services

### 10.1 Employee Change of Relationship

It is recommended that the Board ratify the following Employee Changes of Relationship for Elite Academic Academy - Lucerne.

[21220052.pdf](#)

[21220075.pdf](#)

[21220122.pdf](#)

[21220344.pdf](#)

[21221119\(1\).pdf](#)

### 10.2 Employee Contract Addendums

It is recommended that the Board ratify the following Employee Contract Addendums for Elite Academic Academy - Lucerne.

[21220020.pdf](#)

[21220046.pdf](#)

[21221119.pdf](#)

[Kent](#) [Cody](#)

Motion: Second:

Vote: [Susan](#); [Aye](#), [Kent](#); [Aye](#), [Cody](#); [Aye](#).  
Item carries 3-0.

[Cody](#) [Kent](#)

Motion: Second:

Vote: [Susan](#); [Aye](#), [Kent](#); [Aye](#), [Cody](#); [Aye](#).  
Item carries 3-0.

## 10.3 Employee Releases and Resignations

It is recommended that the Board ratify the following Employee Releases and Resignations for Elite Academic Academy - Lucerne.

[21220036.pdf](#)

[21220056.pdf](#)

[21220288.pdf](#)

[21220309.pdf](#)

[21220310.pdf](#)

Kent Cody

Motion: Second:

Vote: Susan; Aye, Kent; Aye, Cody; Aye.  
Item carries 3-0.

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## 11.0 Business Services

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## 12.0 Educational Services/Policy Development

\*Opened with item 12.2 and voted on both items.

### 12.1 Updated Transitional Kindergarten Policy

It is recommended that the Board approve the following Updated Transitional Kindergarten Policy for Elite Academic Academy - Lucerne.

[Transitional Kindergarten - Board Policy Draft updated 9\\_21.pdf](#)

Cody Kent

Motion: Second:

Vote: Susan; Aye, Kent; Aye, Cody; Aye.  
Item carries 3-0.

### 12.2 Parent and Family Engagement Policy

It is recommended that the Board approve the following Parent and Family Engagement Policy for Elite Academic Academy - Lucerne.

[Parent and Family Engagement Policy 21.22.pdf](#)

Cody Kent

Motion: Second:

Vote: Susan; Aye, Kent; Aye, Cody; Aye.  
Item carries 3-0.

### 12.3 ESSER III Plan

It is recommended that the Board approve the following ESSER III Plans for Elite Academic Academy - Lucerne.

[ESSER III EAA-LU 21-22.pdf](#)

Kent Cody

Motion: Second:

Vote: Susan; Aye, Kent; Aye, Cody; Aye.  
Item carries 3-0.

\*Opened with item 12.5 and voted on both items.

### 12.4 504 Template

It is recommended that the Board approve the following 504 Template for Elite Academic Academy - Lucerne.

[504 Form.pdf](#)

Kent Cody

Motion: Second:

Vote: Susan; Aye, Kent; Aye, Cody; Aye.  
Item carries 3-0.

### 12.5 SST Template

It is recommended that the Board approve the following SST Template for Elite Academic Academy - Lucerne.

[SST Form.pdf](#)

Kent Cody

Motion: Second:

Vote: Susan; Aye, Kent; Aye, Cody; Aye.  
Item carries 3-0.

### 12.6 Independent Study Policy - Updated

It is recommended that the Board approve the following Updated Independent Study Policy for Elite Academic Academy - Lucerne.

[IS Policy - EAA LU.pdf](#)

Cody Kent

Motion: Second:

Vote: Susan; Aye, Kent; Aye, Cody; Aye.  
Item carries 3-0.

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## 13.0 Report of Action Taken in Closed Session

The Board will report any action taken in closed session as required by law.

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## 14.0 Calendar

The next scheduled meeting is November 4, 2021 at 9:00 a.m.

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## 15.0 Board Comments and Future Planning

Time: 9:31 a.m.

## 16.0 Adjournment

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteacademic.com or at the scheduled meeting. Board agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the charter's board of directors, please contact the School at 1(866) 354-8302. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

Kent Cody

Motion: Second:

Vote: Susan; Aye, Kent; Aye, Cody; Aye.  
Item carries 3-0.

### Staff Present

Meghan Freeman

Tracy Hasper

Gena Altamirano

Dr. Laura Spencer

Teresa Schaffer

Antonette Sims

Adam Woodard

Ashlea Kirkland-Haynes

Monique Waithe

DocuSigned by:  
*Meghan Freeman*  
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12/2/2021

DocuSigned by:  
*Kent Christensen*  
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11/9/2021