



# Elite Academic Academy - Mountain Empire

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pwd=dVJiSVBTbTNIeGZobGduSk1NZINyZz09 Meeting ID:

943 3932 2461 Passcode: 517181 One tap mobile

+16699009128,,94339322461#,,,,\*517181# US (San Jose)

March 3, 2022 at 10:00 am

43414 Business Park Drive, Temecula, CA 92590



## Elite Academic Academy - Mountain Empire -March 3, 2022

### Elite Academic Academy - Mountain Empire

#### Meeting Location

Due to the ongoing COVID-19 pandemic, this meeting will be held via teleconference only. Members of the public may observe the meeting and offer public comment using the following dial-in numbers and/or internet link: Join Zoom Meeting [https://eliteacademic.zoom.us/j/94339322461?](https://eliteacademic.zoom.us/j/94339322461?pwd=dVJiSVBTbTNleGZobGduSk1NZINyZz09) [pwd=dVJiSVBTbTNleGZobGduSk1NZINyZz09](https://eliteacademic.zoom.us/j/94339322461?pwd=dVJiSVBTbTNleGZobGduSk1NZINyZz09) Meeting ID: 943 3932 2461  
Passcode: 517181 One tap mobile  
+16699009128,,94339322461#,,,,\*517181# US (San Jose)

Time: 10:05 a.m.

#### 1.0 Call To Order

Roll Call:

Morgen Oelckers, Patrick Keeley, Ronnie Jackson

**Present Present Present**

Morgen Pat

Motion: Second:

Vote: **Morgen; Aye, Pat; Aye, Ronnie; Aye.**  
**Item carries 3-0.**

#### 2.0 Approve/Adopt the Agenda

It is recommended the Board of Directors adopt as presented the agenda for the Board Meeting of March 3, 2022.

#### 3.0 Board Organization

##### 3.1 Election of Board Treasurer/Clerk to become Board Treasurer and Secretary

**Morgen nominates Ronnie Jackson, Seconded by Pat.**

It is recommended that the board nominate and elect the Board Treasurer/Clerk to become Board Treasurer and Secretary for Elite Academic Academy - Mountain Empire.

Morgen Pat

Motion: Second:

Vote: **Morgen; Aye, Pat; Aye, Ronnie; Aye.**  
**Item carries 3-0.**

#### 4.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 9.0 Public Comments at Board Meetings.

#### 5.0 Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 14.0.

#### 6.0 Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

6.1 Personnel Matters (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

6.2 Employer/Employee Relations (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

Time: 10:08 a.m.

#### 7.0 Pledge Of Allegiance

Led By: **Morgen Oelckers**

#### 8.0 Open Session

#### 9.0 Public Comment

Please submit a request to speak to the Board of Directors. Cards can be asked for by emailing [galtamirano@eliteacademic.com](mailto:galtamirano@eliteacademic.com). Please complete and return the form for agendized or non-agendized items, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1)

speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date. A request for disability related modifications or accommodations in order to participate in the public meeting, including auxiliary aids or services, may be made to Ms. Meghan Freeman at mfreeman@eliteacademic.com at least 72 hours prior to the meeting.

### 10.0 General Functions

#### 10.1 Informational Items

- A. CEO Report
- B. Student Academic Awards Presentation

#### 10.2 Consent Agenda

It is recommended that the board approve the following consent agenda items.

##### A. Meeting Minutes from the February 3, 2022 Board Meeting

EAA-ME 02.03.2022.pdf

##### B. Warrant Register

WarrantRegisterME\_Feb\_2122.pdf

##### C. New Instructional Services Community Partners

Elite Academic Instructional Service Community Partner\_Mar\_2022 - VCI Community Partners.pdf

##### D. New Educational Materials Community Partners

Elite Academic Educational Materials Partner\_Mar\_2022.xlsx - EM Partners.pdf

##### E. Job Descriptions

JD Assistant Director of Homeschool (pending).pdf

22.23 JD Temp Content Teacher .pdf

### 11.0 Personnel Services

#### 11.1 Year-Round Contract Templates

It is recommended that the Board approve the following Year-Round Contract Templates for Elite Academic Academy - Mountain Empire.

Temporary Contract - Admissions Clerk (hourly) - TEMPLATE.pdf

Temporary Contract - Business Services Clerk (hourly) - TEMPLATE.pdf

Temporary Contract - Content Teacher (hourly) - TEMPLATE.pdf

Temporary Contract - HR Admin Assistant (hourly) - TEMPLATE.pdf

Temporary Contract - Instructional Aide (hourly) - TEMPLATE.pdf

Temporary Contract - IT Technology Support Coordinator (hourly) - TEMPLATE.pdf

Temporary Contract - SOAR Administrative Assistant TEMPLATE.pdf

Patrick Keeley left the meeting at 10:32 a.m.

Morgen Ronnie  
Motion: Second:  
Vote: Morgen; Aye, Ronnie; Aye.  
Item carries 2-0.

Items 11.2, 11.2, 11.3 were opened together.  
Motion - Morgen  
Second - Ronnie

Morgen Ronnie  
Motion: Second:  
Vote: Morgen; Aye, Ronnie; Aye.  
Item carries 2-0.

Temporary Contract - SOAR High School Teacher TEMPLATE.pdf

Temporary Contract - SOAR Instructional Learning Coach -  
TEMPLATE.pdf

Temporary Contract - SOAR Lead TEMPLATE.pdf

Temporary Contract - Teacher of Record (stipend) -  
TEMPLATE.pdf

Temporary Contract - Year-Round Educational Business Clerk  
(hourly)- TEMPLATE.pdf

### 11.2 Year-Round Letter of Intent Templates

It is recommended that the Board approve the following Year-Round Letter of Intent Templates for Elite Academic Academy - Mountain Empire.

Letter of Intent - Classified (hourly) TEMPLATE.pdf

Letter of Intent - Temp Content Teacher Certificated (hourly)  
TEMPLATE.pdf

Letter of Intent - Temp TOR Certificated (stipend) TEMPLATE.pdf

### 11.3 Contract Templates 22/23

It is recommended that the board approve the following Contract Templates 22/23 for Elite Academic Academy - Lucerne.

Revised 22.23 - 11 Month - Certificated Teacher Contract - 2022  
(pending).pdf

Revised 22.23 - 12 Month - Certificated Teacher Contract - 2022  
(pending).pdf

Revised 22.23 Cabinet Contract (Certificated Notice of  
Employment) - 2022 (pending).pdf

Revised 22.23 Full-Time Certificated (Director) Exempt (At Will)  
Contract - 2022 (pending).pdf

Revised 22.23 Full-Time Classified (Director) Exempt (At Will)  
Contract - 2022 (pending).pdf

Revised 22.23 Full-Time Classified Non-Exempt (Hourly) Contract  
- 2022 (pending).pdf

Revised 22.23 Full-Time Classified Non-Exempt (Salary) Contract  
- 2022 (pending).pdf

Revised 22.23 Part-Time Certificated Non-Exempt (Hourly)  
Contract - 2022 (pending).pdf

Revised 22.23 Part-Time Classified Non-Exempt (Hourly) Contract  
- 2022 (pending).pdf

Morgen Ronnie

Motion: Second:

Vote: Morgen; Aye, Ronnie; Aye.  
Item carries 2-0.

Morgen Ronnie

Motion: Second:

Vote: Morgen; Aye, Ronnie; Aye.  
Item carries 2-0.

Time: 10:52 a.m. 12.0 Business Services

### 12.1 State of Emergency Policy

The Board will review and consider approval of a proposed resolution finding that the proclamation of a state of emergency continues and that local health officials have continued to recommend measures to promote social distancing such that meeting in person would present an imminent risk to the health or safety of the attendees and that, therefore, the Board of Directors will continue to meet remotely in order to ensure the health and safety of attendees.

ME-Resolution recognizing a state of emergency and authorizing teleconferenced meetings pursuant to AB 361.pdf

Morgen Ronnie

Motion: Second:

Vote: Morgen; Aye, Ronnie; Aye.  
Item carries 2-0.

### 12.2 Amended and Restated Bylaws

It is recommended that the board approve the following Amended

Morgen Ronnie

Motion: Second:

Vote: Morgen; Aye, Ronnie; Aye.  
Item carries 2-0.

and Restated Bylaws for Elite Academic Academy - Mountain Empire.

Amended and Restated Bylaws - Elite Academic Academy Mountain Empire (2022).pdf

12.3 Second Interim

It is recommended that the board approve the Second Interim for Elite Academic Academy - Mountain Empire.

21.22 EAA Mountain Empire\_Charter Financial Reporting\_2ndInterim.xlsx

EAA 2021-2022 Second Interim\_ME Board Report.pdf

EAA 2021-2022 Second Interim\_ME Cash Graph.pdf

LCFF-Calculator\_ME\_2-11-22.xlsx

13.0 Educational Services/Policy Development

13.1 Staffing Calendars 22/23

It is recommended that the board approve the following Staffing Calendars 22/23 for Elite Academic Academy - Mountain Empire.

2022-2023 Staffing Calendars (pending board approval) - 186 (11 month) .pdf

2022-2023 Staffing Calendars (pending board approval) - 221 (12 month).pdf

2022-2023 Staffing Calendars (pending board approval) - 228 (12 month) Director.pdf

2022-2023 Staffing Calendars (pending board approval) - 238 (12 month) Classified.pdf

2022-2023 Staffing Calendars (pending board approval) - Temp Year Round.pdf

13.2 Employee Payroll Calendar 22.23

It is recommended that the board approve the Employee Payroll Calendar 22.23 for Elite Academic Academy - Mountain Empire.

2022-2023 Staffing Calendars (pending board approval) - 22\_23 Employee Payroll Calendar.pdf

13.3 Open Enrollment Window Calendar

It is recommended that the board approve the Open Enrollment Window Calendar for Elite Academic Academy - Mountain Empire.

2022-2023 Open Enrollment (pending board approval).pdf

13.4 SDCOE Induction Services Agreement 2022-2025

It is recommended that the board approve the following SDCOE Induction Services Agreement for Elite Academic Academy - Mountain Empire.

Induction -Services\_Agreement\_Revised (1).pdf

14.0 Report of Action Taken in Closed Session

The Board will report any action taken in closed session as required by law.

15.0 Calendar

The next regularly scheduled meeting is April 7, 2022 at 10:00 am.

16.0 Board Comments and Future Planning

17.0 Adjournment

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteademic.com or at the scheduled meeting. Board

Morgen Ronnie

Motion: Second:

Vote: Morgen; Aye, Ronnie; Aye. Item carries 2-0.

Morgen Ronnie

Motion: Second:

Vote: Morgen; Aye, Ronnie; Aye. Item carries 2-0.

Morgen Ronnie

Motion: Second:

Vote: Morgen; Aye, Ronnie; Aye. Item carries 2-0.

Morgen Ronnie

Motion: Second:

Vote: Morgen; Aye, Ronnie; Aye. Item carries 2-0.

Morgen Ronnie

Motion: Second:

Vote: Morgen; Aye, Ronnie; Aye. Item carries 2-0.

Morgen Ronnie

Motion: Second:

Vote: Morgen; Aye, Ronnie; Aye. Item carries 2-0.

Items 13.1 and 13.2 were opened together. Motion - Morgen Second - Ronnie

Time: 11:05 a.m.

agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the Charter's Board of Directors, please contact the School at 1(866) 354-8302. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

Staff Present:  
Meghan Freeman  
Tracy Hasper  
Gena Altamirano  
Allison Watters  
Laura Spencer  
Ashlea Kirkland  
Adam Woodard  
Jacinta Weitz  
Maria Mack  
Danielle Osmond  
Melvin Thomas  
Sarah O'Connor  
Carrie Richardson  
Kris Mason  
Teresa Schaffer  
Amanda Bobczynski  
Jackie Thomas  
Alexa Myszynski  
Karen Makkai  
Antonette Sims  
Catherine Heredia  
Monique Waithe  
Melissa Figueroa  
Michelle Hilton

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*Meghan Freeman*  
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4/4/2022

3/29/2022