



## Elite Academic Academy - Lucerne June 9, 2022

### Board Of Directors - Elite Academic Academy - Lucerne

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#### Meeting Location

Due to the ongoing COVID-19 pandemic, this meeting will be held via teleconference only.

Members of the public may observe the meeting and offer public comment using the

following dial-in numbers and/or internet link: Join Zoom Meeting  
[https://eliteacademic.zoom.us/j/97566202696?](https://eliteacademic.zoom.us/j/97566202696?pwd=R2daZzJSNnZPNUV3Nk83K0diZXJtUT09)  
pwd=R2daZzJSNnZPNUV3Nk83K0diZXJtUT09 Meeting ID: 975 6620  
2696 Passcode: 920373. One tap mobile  
+16699009128,,97566202696#,,,,\*920373# US (San Jose) Passcode:  
920373

Time: 9:00 a.m.

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#### 1.0 Call To Order

Roll Call:

Susan McDougal, Cody Simms, Kent Christensen

**Present Present Present**

**Kent Cody**

Motion: Second:

Vote: **Susan; Aye, Cody; Aye, Kent; Aye.**  
**Item carries 3-0.**

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#### 2.0 Approve/Adopt the Agenda

It is recommended the Board of Directors adopt as presented the agenda for the Board Meeting of June 9, 2022.

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#### 3.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

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#### 4.0 Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 14.0.

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#### 5.0 Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

**5.1 Personnel Matters (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)**

**5.2 Employer/Employee Relations (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)**

Time: 9:01 a.m.

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#### 6.0 Pledge Of Allegiance

Led By: **Cody Simms**

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## 7.0 Open Session

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### 8.0 Public Comment

Please submit a request to speak to the Board of Directors. Cards can be asked for by emailing [galtamirano@eliteacademic.com](mailto:galtamirano@eliteacademic.com). Please complete and return the form for agenda items or non-agenda items, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date. A request for disability-related modifications or accommodations in order to participate in the public meeting, including auxiliary aids or services, may be made to Ms. Meghan Freeman at [mfreeman@eliteacademic.com](mailto:mfreeman@eliteacademic.com) at least 72 hours prior to the meeting.

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## 9.0 General Functions

### 9.1 Informational Items

#### A. CEO Report

[EAA-LU CEO Report May 2022.pdf](#)

#### B. Student Academic Awards Presentation

### 9.2 Consent Agenda

It is recommended that the board approve the following consent agenda items.

#### A. Meeting Minutes from May 5, 2022

[EAA-LU 05.05.2022.pdf](#)

#### B. Warrant Register

[WarrantRegisterLU\\_May\\_2122.pdf](#)

#### C. Job Descriptions

[JD - Compliance Coordinator \(pending board approval\).pdf](#)

[JD - Credit Recovery\\_Acceleration Lead Stipend \(rider\) \(pending board approval\).pdf](#)

[JD - SPED Liaison \(pending board approval\) .pdf](#)

[JD - MTSS Content Teacher \(pending board approval\).pdf](#)

#### D. Re-Occurring Annual Expenses

[Lucerne Reoccurring Contracts 22\\_23 School Year.pdf](#)

#### E. New Instructional Materials Community Partners

[Elite Academic Instructional Service Community Partner\\_June\\_2022 - VCI Community Partners.pdf](#)

Cody Kent

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.  
Item carries 3-0.

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## 10.0 Personnel Services

\* There is an error in numbering. 10.2 Temporary Certificated Hires becomes 10.2A and 10.2 Certificated Employee Contracts becomes 10.2B.

## 10.1 Temporary Classified Hires

It is recommended that the board ratify the following Temporary Classified Hires for Elite Academic Academy - Lucerne.

[22230360.pdf](#)

[22230369.pdf](#)

\*\* Items 10.1, 10.2A, 10.2B and 10.3 were opened together. A vote was taken for each item separately.

[22230309.pdf](#)

[22231125.pdf](#)

Motion: Cody  
Second: Kent

[22230362.pdf](#)

## 10.2 Temporary Certificated Hires

It is recommended that the board ratify the following Temporary Certificated Hires for Elite Academic Academy - Lucerne.

[22230364.pdf](#)

[22230368.pdf](#)

[22230305.pdf](#)

## 10.2 Certificated Employee Contracts

It is recommended that the board ratify the following Certificated Employee Contracts for Elite Academic Academy - Lucerne.

[22230361.pdf](#)

[22230357.pdf](#)

[22230354.pdf](#)

[22230352.pdf](#)

## 10.3 Classified Hires

It is recommended that the board ratify the following Classified Hires for Elite Academic Academy - Lucerne.

[22230356.pdf](#)

## 10.4 Employee Contract Addendums

It is recommended that the board ratify the following Employee Contract Addendums for Elite Academic Academy - Lucerne.

[22230362.pdf](#)

## 10.5 Letters of Intent for Temporary Certificated Hires

It is recommended that the board ratify the following Letters of Intent for Temporary Certificated Hires for Elite Academic Academy - Lucerne.

[22.23 Metzger LOI Signed.pdf](#)

[22.23 Bailey LOI Signed.pdf](#)

[22.23 Barkan LOI Signed.pdf](#)

[22.23 Bonsteel LOI Signed.pdf](#)

[22.23 LeBoss LOI Signed.pdf](#)

[22.23 Lewis LOI Signed.pdf](#)

[22.23 Livingston LOI Signed.pdf](#)

[22.23 M. Martinez LOI Signed.pdf](#)

Cody Kent

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.  
Item carries 3-0.

Cody Kent

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.  
Item carries 3-0.

Cody Kent

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.  
Item carries 3-0.

Cody Kent

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.  
Item carries 3-0.

Cody Kent

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.  
Item carries 3-0.

Kent Cody

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.  
Item carries 3-0.

[22.23 Metoyer LOI Signed.pdf](#)  
[22.23 Pearce LOI Signed.pdf](#)  
[22.23 R. Sanchez LOI Signed.pdf](#)  
[22.23 Rubio LOI Signed.pdf](#)  
[22230368.pdf](#)  
[22.23 Silva LOI Signed.pdf](#)  
[22.23 Thompson LOI Signed.pdf](#)  
[22.23 Williams LOI Signed.pdf](#)  
[22.23 Anguiniga-Campos LOI Signed.pdf](#)  
[22.23 Perez LOI Signed.pdf](#)  
[22.23 Seidler LOI Signed.pdf](#)  
[22.23 Knaus LOI Signed.pdf](#)

## 10.6 Staffing Calendar 201 (12 months)

It is recommended that the board approve the following Staffing Calendar 201 (12 months) for Elite Academic Academy - Lucerne.

[2022-2023 Staffing Calendars - 201 \(12 month\) \(New Hire\).pdf](#)

[Cody](#)   [Kent](#)  
Motion: Second:  
Vote: [Susan](#); [Aye](#), [Cody](#); [Aye](#), [Kent](#); [Aye](#).  
Item carries 3-0.

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## 11.0 Public Hearing

Please submit a Request to Speak to the Board of Directors. Cards can be asked for by emailing [mfreeman@eliteacademic.com](mailto:mfreeman@eliteacademic.com) completing and returning it, For non-agendized items to the CEO, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

Open (Time): [9:46 a.m.](#)   **11.1 2022/2023 Annual Budget Hearing**  
Close (Time): [9:53 a.m.](#)

[EAA 22.23 Budget - LU Board Report.pdf](#)

[LU Cash Graph.pdf](#)

Open (Time): [9:46 a.m.](#)   **11.2 2022/2023 Local Control Accountability Plan (LCAP)**  
Close (Time): [10:04 a.m.](#)

[2022\\_LU\\_Local\\_Control\\_and\\_Accountability\\_Plan\\_Elite\\_Academic\\_Academy\\_-\\_Lucerne\\_20220608.pdf](#)

[LU LCAP 21-22.pdf](#)

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## 12.0 Business Services

### 12.1 State of Emergency Policy

The Board will review and consider approval of a proposed resolution finding that the proclamation of a state of emergency continues and that local health officials have continued to recommend measures to promote social distancing such that meeting in person would present an imminent risk to the health or safety of the attendees and that, therefore, the Board of Directors will continue to meet remotely in order to ensure the health and safety of attendees.

[Kent](#)   [Cody](#)  
Motion: Second:  
Vote: [Susan](#); [Aye](#), [Cody](#); [Aye](#), [Kent](#); [Aye](#).  
Item carries 3-0.

LU-Resolution recognizing a state of emergency and authorizing teleconferenced meetings pursuant to AB 361.pdf

## 12.2 Certification of Signatures

It is recommended that the board approve the Certification of Signatures for Elite Academic Academy- Lucerne.

[EAA-LU 2022 Certification of Signatures\(pending signatures\).pdf](#)

## 12.3 Bill.com Proposal

It is recommended that the board approve the following Bill.com Quote for Elite Academic Academy - Lucerne.

[Bill.com Renewal Quote 22.23.pdf](#)

## 12.4 Year-Round Community Partner Agreements 2022-23

It is recommended that the board approve the following Year-Round Community Partner Agreements 2022-23 for Elite Academic Academy - Lucerne.

[Elite Spirit Cheer and Dance\\_Year Round Community Partner Agreement.pdf](#)

[Around the Horn \(ATH\)\\_Year Round Community Partner Agreement.pdf](#)

[Ambassadors Media Group \(AOC\)\\_Year Round Community Partner Agreement.pdf](#)

Cody Kent

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.  
Item carries 3-0.

Cody Kent

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.  
Item carries 3-0.

Cody Kent

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.  
Item carries 3-0.

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## 13.0 Educational Services/Policy Development

### 13.1 Injury and Illness Prevention Plans (IIPP) 22-23

It is recommended that the board approve the following Injury and Illness Prevention Plans (IIPP) 22-23 for Elite Academic Academy- Lucerne.

[EAA-LU Covid Protection Plan 22-23.pdf](#)

[IIPP Elite Lucerne 2022-23\(pending approval\).pdf](#)

### 13.2 Mathletics Proposal 2022-23

It is recommended that the board approve the following Mathletics Proposal 22-23 for Elite Academic Academy - Lucerne.

[Elite Academic Academy - Mathletic Performance Quote for 2022-23.pdf](#)

### 13.3 Presence Learning Proposal

It is recommended that the board approve the following Presence Learning Proposal for Elite Academic Academy - Lucerne.

[Elite Academic Academy Quote-version three -School Year 22-23 \(2\).pdf](#)

Susan Cody

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.  
Item carries 3-0.

Kent Cody

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.  
Item carries 3-0.

Susan Cody

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.  
Item carries 3-0.

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## 14.0 Report of Action Taken in Closed Session

The Board will report any action taken in closed session as required by law.

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## 15.0 Calendar

The next regularly scheduled meeting is June 16th, 2022 at 9:00 a.m.

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## 16.0 Board Comments and Future Planning

Time: 10:12 a.m.

## 17.0 Adjournment

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteacademic.com or at the scheduled meeting. Board agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the charter's board of directors, please contact the School at 1(866) 354-8302. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

Kent Cody

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.  
Item carries 3-0.

### Staff Present:

Meghan Freeman  
Tracy Hasper  
Gena Altamirano  
Tamara Radford  
Jacinta Weitz  
Teresa Fleming  
Evan Jorgensen  
Ashley Davis  
Tami Viveros  
Dr. Laura Spencer  
Allison Watters  
Chris Waithe  
Monique Waithe  
Jen Edick  
Ashlea Kirkland  
Kris Mason  
Sarah Critchfield  
Catherine Heredia  
Adam Woodard  
Shirley Alvarez  
Melissa Figueroa  
Valerie Zamora  
Maria Mack  
Antonette Sims