



## Elite Academic Academy - Lucerne

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pwd=R2daZzJSNnZPNUV3Nk83K0diZXJtUT09 Meeting ID:

975 6620 2696 Passcode: 920373

September 1, 2022 at 9:00 am

43414 Business Park Drive Temecula, CA 92590



## Elite Academic Academy - Lucerne September 1st, 2022

### Board Of Directors - Elite Academic Academy - Lucerne

#### Meeting Location

Due to the ongoing COVID-19 pandemic, this meeting will be held via teleconference only.

Members of the public may observe the meeting and offer public comment using the

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pwd=R2daZzJSNnZPNUV3Nk83K0diZXJtUT09 Meeting ID: 975 6620  
2696 Passcode: 920373. One tap mobile  
+16699009128,,97566202696#,,,,\*920373# US (San Jose) Passcode:  
920373

Time: 9:01 a.m.

#### 1.0 Call To Order

Roll Call:

Susan McDougal, Cody Simms, Kent Christensen

Present      Not Present      Present

Kent      Susan

Motion: Second:

Vote: Susan;Aye, Kent; Aye.  
Item carries 2-0.

#### 2.0 Approve/Adopt the Agenda

It is recommended the Board of Directors adopt as presented the agenda for the Board Meeting of September 1st, 2022.

Motion to pull item 11.2  
Professional  
Development Budget  
2023 from the agenda.  
Motion: Kent  
Second: Susan  
Vote: Susan; Aye,  
Kent; Aye.  
Item carries 2-0.

#### 3.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

#### 4.0 Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 13.0.

#### 5.0 Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

#### 5.1 Personnel Matters (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

Open (Time): 9:02 a.m.  
Close (Time): 9:24 a.m.

#### A) CEO Goal Review and Proposal for the 22.23 School Year

[CEO Goals Update](#)

#### 5.2 Employer/Employee Relations (With respect to every item of business to be

discussed in closed session pursuant to  
Government Code Section 54957.6)

Time: 9:26 a.m.

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## 6.0 Pledge Of Allegiance

Led By: [Meghan Freeman](#)

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## 7.0 Open Session

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## 8.0 Public Comment

Please submit a request to speak to the Board of Directors. Cards can be asked for by emailing [galtamirano@eliteacademic.com](mailto:galtamirano@eliteacademic.com). Please complete and return the form for agenda items or non-agenda items, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date. A request for disability-related modifications or accommodations in order to participate in the public meeting, including auxiliary aids or services, may be made to Ms. Meghan Freeman at [mfreeman@eliteacademic.com](mailto:mfreeman@eliteacademic.com) at least 72 hours prior to the meeting.

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## 9.0 General Functions

### 9.1 Informational Items

#### A. CEO Authorizer Report

### 9.2 Consent Agenda

It is recommended that the board approve the following consent agenda items.

#### A. Meeting Minutes from August 4, 2022

#### B. Warrant Register

[WarrantRegisterLU\\_July\\_2223.pdf](#)

#### C. New Instructional Materials Community Partners

[Elite Academic Instructional Service Community Partner\\_August\\_2022 - VCI Community Partners.pdf](#)

#### D. New Educational Materials Community Partners

[Elite Academic Educational Materials Partner\\_August\\_2022.xlsx - EM Partners.pdf](#)

#### E. Job Descriptions

[JD - CTE Esports Teacher \(pending board approval\).pdf](#)

[JD - CTE-Athletic Performance Coordinator \(pending board approval\).pdf](#)

[JD - Moonshot\\_CEO Think Tank Stipend \(rider to other JD\) \(pending board approval\).pdf](#)

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## 10.0 Personnel Services

[Kent](#) [Susan](#)  
Motion: Second:  
Vote: [Susan;Aye, Kent; Aye.](#)  
[Item carries 2-0.](#)

**\*\* Items 10.1 - 10.5 were opened together. A vote was taken for each item separately.  
Motion: Kent  
Second: Susan  
Vote: Susan; Aye, Kent; Aye.  
Item carries 2-0.**

### 10.1 Certificated Hires

It is recommended that the board ratify the following Certificated Hires for Elite Academic Academy - Lucerne.

- 22230391
- 22230389
- 22230393
- 22230385

Kent Susan  
Motion: Second:  
Vote: Susan; Aye, Kent; Aye.  
Item carries 2-0.

### 10.2 Employee Contract Addendums

It is recommended that the board ratify the following Employee Contract Addendums for Elite Academic Academy - Lucerne.

- 22230058
- 22230136
- 22230131
- 22230122
- 22230208
- 22230121
- 22230352
- 22230075
- 22230129
- 22230127
- 22230060
- 22230080

Kent Susan  
Motion: Second:  
Vote: Susan; Aye, Kent; Aye.  
Item carries 2-0.

### 10.3 Temporary Employee Contract Addendums

It is recommended that the board ratify the following Temporary Employee Contract Addendums for Elite Academic Academy - Lucerne.

- 22230362

Kent Susan  
Motion: Second:  
Vote: Susan; Aye, Kent; Aye.  
Item carries 2-0.

### 10.4 Temporary Employee Release and Resignations

It is recommended that the board ratify the following Temporary Employee Release and Resignations for Elite Academic Academy - Lucerne.

- 22230383
- 22230305
- 22230376
- 22230368
- 22230375
- 22230379
- 22230309
- 22230378

Kent Susan  
Motion: Second:  
Vote: Susan; Aye, Kent; Aye.  
Item carries 2-0.

[22230384](#)

[22230371](#)

[22230372](#)

[22230374](#)

[22230380](#)

[22230364](#)

[22230385](#)

[22230052](#)

## 10.5 Independent Contractor Contract and Addendum

It is recommended that the board ratify the following Independent Contractor Contract and Addendum for Elite Academic Academy - Lucerne.

[22.23 McCormick IC Addendum.pdf](#)

[22.23 McCormick IC Contract](#)

[Kent](#)   [Susan](#)  
Motion: Second:  
Vote: [Susan;Aye, Kent; Aye.](#)  
[Item carries 2-0.](#)

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## 11.0 Business Services

### 11.1 State of Emergency Policy

The Board will review and consider approval of a proposed resolution finding that the proclamation of a state of emergency continues and that local health officials have continued to recommend measures to promote social distancing such that meeting in person would present an imminent risk to the health or safety of the attendees and that, therefore, the Board of Directors will continue to meet remotely in order to ensure the health and safety of attendees.

[LU-Resolution recognizing a state of emergency and authorizing teleconferenced meetings pursuant to AB 361.pdf](#)

[Kent](#)   [Susan](#)  
Motion: Second:  
Vote: [Susan;Aye, Kent; Aye.](#)  
[Item carries 2-0.](#)

### 11.2 Professional Development Budget 2023

It is recommended that the board approve the following Professional Development Budget 2023 for Elite Academic Academy-Lucerne.

Motion: Second:  
Vote:

### 11.3 DocuSign Renewal Contract 22.23

It is recommended that the board approve the following DocuSign Renewal Contract 22.23 for Elite Academic Academy - Lucerne.

[22.23 DocuSign Renewal Contract.pdf](#)

[Kent](#)   [Susan](#)  
Motion: Second:  
Vote: [Susan;Aye, Kent; Aye.](#)  
[Item carries 2-0.](#)

### 11.4 CSC Loan Documents

It is recommended that the board approve the following CSC Loan Documents for Elite Academic Academy - Lucerne.

[1\\_EAAL-A&R TL-CA22-2.docx \(1\).pdf](#)

[2\\_EAAL-BOS-CA22-2.docx \(1\).pdf](#)

[3\\_EAAL-NOA-CA22-2.docx.pdf](#)

[4\\_EAAL-OC-CA22-2.docx.pdf](#)

[5\\_EAAL-IC-CA22-2.pdf](#)

[Kent](#)   [Susan](#)  
Motion: Second:  
Vote: [Susan;Aye, Kent; Aye.](#)  
[Item carries 2-0.](#)

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## 12.0 Educational Services/Policy Development

## 12.1 Special Education Master Vendor Contracts 22.23

It is recommended that the board approve the following Special Education Master Vendor Contracts 22.23 for Elite Academic Academy - Lucerne.

[K12SES signed2022-2023 LUMaster-Contract.pdf](#)

## 12.2 Universal Pre-K Plan 22.23

It is recommended that the board retroactively approve the following Universal Pre-K Plan 22.23 for Elite Academic Academy-Lucerne.

## 12.3 Updated Parent Student Handbook 22.23

It is recommended that the board approve the following Updated Parent Student Handbook 22.23 for Elite Academic Academy - Lucerne.

[22\\_23 Edited Parent\\_Student Handbook \(2\).pdf](#)

Kent Susan  
Motion: Second:  
Vote: Susan;Aye, Kent; Aye.  
Item carries 2-0.

Kent Susan  
Motion: Second:  
Vote: Susan;Aye, Kent; Aye.  
Item carries 2-0.

Kent Susan  
Motion: Second:  
Vote: Susan;Aye, Kent; Aye.  
Item carries 2-0.

## 13.0 Report of Action Taken in Closed Session

The Board will report any action taken in closed session as required by law.

Susan: "During closed session the board met to review and discuss the CEO Goals for the 2022-23 school year. We voted to approve those goals." An amendment to 13.0 was presented and approved on 10.06.2022. The amendment reads "Amend 9.1.22 meeting minutes from closed session. In closed session we met and approved Ms. Freeman's goals for the 22.23 school year. In that meeting we acknowledged that Ms. Freeman met and exceeded her 21.22 CEO goals and objectives."

## 14.0 Calendar

The next regularly scheduled meeting is October 6th , 2022 at 9:00 a.m.

## 15.0 Board Comments and Future Planning

Time: 9:47 a.m.


## 16.0 Adjournment

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteacademic.com or at the scheduled meeting. Board agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the charter's board of directors, please contact the School at 1(866) 354-8302. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

Kent Susan  
Motion: Second:  
Vote: Susan;Aye, Kent; Aye.  
Item carries 2-0.

Staff Present:  
Meghan Freeman  
Gena Altamirano  
Jen Edick  
Scott Michaelson  
Teresa Schaffer  
Laura Spencer  
Karen Makkai  
Ashlea Kirkland  
Adam Woodard  
Catherine Heredia  
Allison Watters  
Evan Jorgensen  
Monique Waithe  
Tracy Hasper  
Antonette Sims  
Kris Mason

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10/12/2022

10/7/2022