



Elite Academic Academy - Lucerne October 6th, 2022

Board Of Directors - Elite Academic Academy - Lucerne

Meeting Location

Due to the ongoing COVID-19 pandemic, this meeting will be held via teleconference only.

Members of the public may observe the meeting and offer public comment using the

following dial-in numbers and/or internet link: Join Zoom Meeting
[https://eliteacademic.zoom.us/j/97566202696?](https://eliteacademic.zoom.us/j/97566202696?pwd=R2daZzJSNnZPNUV3Nk83K0diZXJtUT09)
pwd=R2daZzJSNnZPNUV3Nk83K0diZXJtUT09 Meeting ID: 975 6620
2696 Passcode: 920373. One tap mobile
+16699009128,,97566202696#,,,,*920373# US (San Jose) Passcode:
920373

Time: 9:00 a.m.

1.0 Call To Order

Roll Call:

Susan McDougal, Cody Simms, Kent Christensen

Present Present Present

Kent Cody

Motion: Second:

Vote: **Susan; Aye, Cody; Aye, Kent; Aye.**
Item carries 3-0.

2.0 Approve/Adopt the Agenda

It is recommended the Board of Directors adopt as presented the agenda for the Board Meeting of October 6th, 2022.

3.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

4.0 Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 13.0.

5.0 Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

5.1 Personnel Matters (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

5.2 Employer/Employee Relations (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

Time: 9:00 a.m.

6.0 Pledge Of Allegiance

Led By: **Ms. Cody Simms**

7.0 Open Session

8.0 Public Comment

Please submit a request to speak to the Board of Directors. Cards can be asked for by emailing galtamirano@eliteacademic.com. Please complete and return the form for agendized or non-agendized items, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date. A request for disability-related modifications or accommodations in order to participate in the public meeting, including auxiliary aids or services, may be made to Ms. Meghan Freeman at mfreeman@eliteacademic.com at least 72 hours prior to the meeting.

9.0 General Functions

9.1 Informational Items

A. CEO Authorizer Report

[EAA-LU Sept CEO Report.pdf](#)

B. Director of Finance -Cash Flow Update Report

[Cash Flow FY 22.23 - LU Cash Graph \(2\).pdf](#)

9.2 Consent Agenda

It is recommended that the board approve the following consent agenda items.

Cody Kent

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.
Item carries 3-0.

Motion to amend meeting minutes from Sept. 1, 2022, section 13.0.

A. Meeting Minutes from September 1st, 2022

[EAA-LU 09.01.22.pdf](#)

Proposed amended language to read "In closed session we met and approved Ms. Freeman's goals for the 22.23 school year. In that meeting we acknowledged that Ms. Freeman met and exceeded her 21.22 CEO goals and objectives."

Motion: Susan

Second: Kent

Vote: Susan, Aye, Cody; Aye, Kent; Aye.

Item carries 3-0.

B. Warrant Register

[WarrantRegisterLU_Sep_2223.pdf](#)

C. New Instructional Materials Community Partners

[Elite Academic Instructional Service Community Partner_September_2022 - VCI Community Partners.pdf](#)

D. New Educational Materials Community Partners

[Elite Academic Educational Materials Partner_September_2022.xlsx - EM Partners.pdf](#)

E. Job Descriptions

[JD Credit Recovery and Acceleration Coordinator \(pending board approval\).pdf](#)

10.0 Personnel Services

Opened Items 10.1-10.2 together.

Motion: Cody
Second: Kent

10.1 Employee Contract Addendums

It is recommended that the board ratify the following Employee Contract Addendums for Elite Academic Academy - Lucerne.

[22230036.pdf](#)

[22230393.pdf](#)

[22230362.pdf](#)

[22230067.pdf](#)

10.2 Temporary Employee Release and Resignations

It is recommended that the board ratify the following Temporary Employee Release and Resignations for Elite Academic Academy - Lucerne.

[2223369.pdf](#)

[22230362.pdf](#)

Cody Kent

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.
Item carries 3-0.

Cody Kent

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.
Item carries 3-0.

11.0 Business Services

11.1 State of Emergency Policy

The Board will review and consider approval of a proposed resolution finding that the proclamation of a state of emergency continues and that local health officials have continued to recommend measures to promote social distancing such that meeting in person would present an imminent risk to the health or safety of the attendees and that, therefore, the Board of Directors will continue to meet remotely in order to ensure the health and safety of attendees.

[LU-Resolution recognizing a state of emergency and authorizing teleconferenced meetings pursuant to AB 361.pdf](#)

11.2 CSC Borrowing Resolution

It is recommended that the board retroactively approve the following CSC Borrowing Resolution for Elite Academic Academy - Lucerne.

[3_EAAL-BOS-CA22-3.docx.pdf](#)

[2_EAAL-RPA-CA22-3.docx.pdf](#)

11.3 2023 Staff Professional Development Contract

It is recommended that the board retroactively approve the following 2023 Staff Professional Development Contract for Elite Academic Academy - Lucerne.

[Mission Inn Budget - 2023 All Staff PD - LU Proposal for Board.pdf](#)

[Elite Academic Academy Professional Development Contract.pdf](#)

11.4 Payroll Allocation

It is recommended that the board approve the following Payroll Allocation for Elite Academic Academy - Lucerne.

[Wage Allocation_21.22 - LU Board Report.pdf](#)

Kent Cody

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.
Item carries 3-0.

Cody Kent

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.
Item carries 3-0.

Kent Cody

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.
Item carries 3-0.

Cody Kent

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.
Item carries 3-0.

12.0 Educational Services/Policy Development

12.1 Parent and Family Engagement Policy

Cody Kent

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.
Item carries 3-0.

22.23

It is recommended that the board approve the following Parent and Family Engagement Policy 22.23 for Elite Academic Academy - Lucerne.

[Parent and Family Engagement Policy 22.23 \(pending board approval\).pdf](#)

Kent Cody

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.
Item carries 3-0.

12.2 CTEIG Grant 22.23

It is recommended that the board approve the following CTEIG Grant 22.23 for Elite Academic Academy - Lucerne.

[2022LCAPLucerne.pdf](#)

[CTE Application Part I - PGMS \(CA Dept of Education\)LU.pdf](#)

[Attachment 1 LU.pdf](#)

[Attachment II LU.pdf](#)

[Attachment III LU.pdf](#)

Cody Kent

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.
Item carries 3-0.

12.3 Peak Performace Student Athlete Contract

It is recommended that the board approve the following Peak Performace Student Athlete Contract for Elite Academic Academy - Lucerne.

[Athletic Contract 22_23.pdf](#)

Cody Kent

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.
Item carries 3-0.

12.4 Remote Work Policy Addendum for Employee Handbook

It is recommended that the board approve the following Remote Work Policy Addendum for the Employee Handbook for Elite Academic Academy - Lucerne.

[Remote Work Policy \(Employee Handbook Addendum\) \(pending board approval\).pdf](#)

Kent Cody

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.
Item carries 3-0.

12.5 Strong Mind Contract 2022

It is recommended that the board approve the following Strong Mind Contract 2022 for Elite Academic Academy - Lucerne.

[Elite - StrongMind Services Renewal Agreement \(9.22.22\).pdf](#)

Cody Kent

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.
Item carries 3-0.

12.6 Overnight Field Trip Contracts

It is recommended that the board approve the following Overnight Field Trip Contracts for Elite Academic Academy - Lucerne.

[Mojave River Forks Field Trip for Board approval.pdf](#)

[Overnight Field Trip Request for Board Approval - Nov 16th Catalina Island \(1\).pdf](#)

13.0 Report of Action Taken in Closed Session

The Board will report any action taken in closed session as required by law.

14.0 Calendar

The next regularly scheduled meeting is November 3rd , 2022 at 9:00 a.m.

15.0 Board Comments and Future Planning

Cody Kent

Motion: Second:

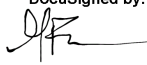
Vote: Susan; Aye, Cody; Aye, Kent; Aye.
Item carries 3-0.

16.0 Adjournment

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteacademic.com or at the scheduled meeting. Board agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the charter's board of directors, please contact the School at 1(866) 354-8302. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

Staff Present:
Meghan Freeman
Tracy Hasper
Gena Altamirano
Evan Jorgensen
Ashlea Kirkland-Haynes
Jen Edick
Karen Makkai
Scott Michaelson
Antonette Sims
Adam Woodard
Allison Watters
Catherine Heredia
Misty Cervantes
Monique Waithe

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