



Elite Academic Academy - Mountain Empire

Join Zoom Meeting

<https://eliteacademic.zoom.us/j/94339322461?>

pwd=dVJiSVBTbTNleGZobGduSk1NZINyZz09 Meeting ID:

943 3932 2461 Passcode: 517181 One tap mobile

+16699009128,,94339322461#,,,,*517181# US (San Jose)

March 3, 2022 at 10:00 am

43414 Business Park Drive, Temecula, CA 92590



Elite Academic Academy - Mountain Empire -March 3, 2022

Elite Academic Academy - Mountain Empire

Meeting Location

Due to the ongoing COVID-19 pandemic, this meeting will be held via teleconference only. Members of the public may observe the meeting and offer public comment using the following dial-in numbers and/or internet link: Join Zoom Meeting <https://eliteacademic.zoom.us/j/94339322461?pwd=dVJiSVBTbTNleGZobGduSk1NZINyZz09> Meeting ID: 943 3932 2461
Passcode: 517181 One tap mobile
+16699009128,,94339322461#,,,,*517181# US (San Jose)

Time:

1.0 Call To Order

Roll Call:

Morgen Oelckers, Patrick Keeley, Ronnie Jackson

2.0 Approve/Adopt the Agenda

It is recommended the Board of Directors adopt as presented the agenda for the Board Meeting of March 3, 2022.

Motion: Second:
Vote:

3.0 Board Organization

3.1 Election of Board Treasurer/Clerk to become Board Treasurer and Secretary

It is recommended that the board nominate and elect the Board Treasurer/Clerk to become Board Treasurer and Secretary for Elite Academic Academy - Mountain Empire.

Motion: Second:
Vote:

4.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 9.0 Public Comments at Board Meetings.

5.0 Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 14.0.

6.0 Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

6.1 Personnel Matters (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

6.2 Employer/Employee Relations (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

Time:

7.0 Pledge Of Allegiance

Led By:

8.0 Open Session

9.0 Public Comment

Please submit a request to speak to the Board of Directors. Cards can be asked for by emailing galtamirano@eliteacademic.com. Please complete and return the form for agendized or non-agendized items, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1)

speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date. A request for disability related modifications or accommodations in order to participate in the public meeting, including auxiliary aids or services, may be made to Ms. Meghan Freeman at mfreeman@eliteacademic.com at least 72 hours prior to the meeting.

10.0 General Functions

10.1 Informational Items

A. CEO Report

EAA-ME Feb '22 CEO Report.pdf

B. Student Academic Awards Presentation

10.2 Consent Agenda

It is recommended that the board approve the following consent agenda items.

Motion: Second:
Vote:

A. Meeting Minutes from the February 3, 2022 Board Meeting

EAA-ME 02.03.2022.pdf

B. Warrant Register

WarrantRegisterME_Feb_2122.pdf

C. New Instructional Services Community Partners

Elite Academic Instructional Service Community
Partner_Mar_2022 - VCI Community Partners.pdf

D. New Educational Materials Community Partners

Elite Academic Educational Materials
Partner_Mar_2022.xlsx - EM Partners.pdf

E. Job Descriptions

JD Assistant Director of Homeschool (pending).pdf

22.23 JD Temp Content Teacher .pdf

11.0 Personnel Services

11.1 Year-Round Contract Templates

It is recommended that the Board approve the following Year-Round Contract Templates for Elite Academic Academy - Mountain Empire.

Motion: Second:
Vote:

Temporary Contract - Admissions Clerk (hourly) - TEMPLATE.pdf

Temporary Contract - Business Services Clerk (hourly) -
TEMPLATE.pdf

Temporary Contract - Content Teacher (hourly) - TEMPLATE.pdf

Temporary Contract - HR Admin Assistant (hourly) -
TEMPLATE.pdf

Temporary Contract - Instructional Aide (hourly) - TEMPLATE.pdf

Temporary Contract - IT Technology Support Coordinator (hourly) -
TEMPLATE.pdf

Temporary Contract - SOAR Administrative Assistant

TEMPLATE.pdf

Temporary Contract - SOAR High School Teacher TEMPLATE.pdf

Temporary Contract - SOAR Instructional Learning Coach -
TEMPLATE.pdf

Temporary Contract - SOAR Lead TEMPLATE.pdf

Temporary Contract - Teacher of Record (stipend) -
TEMPLATE.pdf

Temporary Contract - Year-Round Educational Business Clerk
(hourly)- TEMPLATE.pdf

11.2 Year-Round Letter of Intent Templates

It is recommended that the Board approve the following Year-Round Letter of Intent Templates for Elite Academic Academy - Mountain Empire.

Motion: Second:
Vote:

Letter of Intent - Classified (hourly) TEMPLATE.pdf

Letter of Intent - Temp Content Teacher Certificated (hourly)
TEMPLATE.pdf

Letter of Intent - Temp TOR Certificated (stipend) TEMPLATE.pdf

11.3 Contract Templates 22/23

It is recommended that the board approve the following Contract Templates 22/23 for Elite Academic Academy - Lucerne.

Motion: Second:
Vote:

Revised 22.23 - 11 Month - Certificated Teacher Contract - 2022
(pending).pdf

Revised 22.23 - 12 Month - Certificated Teacher Contract - 2022
(pending).pdf

Revised 22.23 Cabinet Contract (Certificated Notice of
Employment) - 2022 (pending).pdf

Revised 22.23 Full-Time Certificated (Director) Exempt (At Will)
Contract - 2022 (pending).pdf

Revised 22.23 Full-Time Classified (Director) Exempt (At Will)
Contract - 2022 (pending).pdf

Revised 22.23 Full-Time Classified Non-Exempt (Hourly) Contract
- 2022 (pending).pdf

Revised 22.23 Full-Time Classified Non-Exempt (Salary) Contract
- 2022 (pending).pdf

Revised 22.23 Part-Time Certificated Non-Exempt (Hourly)
Contract - 2022 (pending).pdf

Revised 22.23 Part-Time Classified Non-Exempt (Hourly) Contract
- 2022 (pending).pdf

Time: 12.0 Business Services

12.1 State of Emergency Policy

The Board will review and consider approval of a proposed resolution finding that the proclamation of a state of emergency continues and that local health officials have continued to recommend measures to promote social distancing such that meeting in person would present an imminent risk to the health or safety of the attendees and that, therefore, the Board of Directors will continue to meet remotely in order to ensure the health and safety of attendees.

Motion: Second:
Vote:

ME-Resolution recognizing a state of emergency and authorizing teleconferenced meetings pursuant to AB 361.pdf

12.2 Amended and Restated Bylaws

It is recommended that the board approve the following Amended and Restated Bylaws for Elite Academic Academy - Mountain Empire.

Motion: Second:
Vote:

Amended and Restated Bylaws - Elite Academic Academy
Mountain Empire (2022).pdf

12.3 Second Interim

It is recommended that the board approve the Second Interim for Elite Academic Academy - Mountain Empire.

Motion: Second:
Vote:

21.22 EAA Mountain Empire_Charter Financial
Reporting_2ndInterim.xlsx

EAA 2021-2022 Second Interim_ME Board Report.pdf

EAA 2021-2022 Second Interim_ME Cash Graph.pdf

LCFF-Calculator_ME_2-11-22.xlsx

13.0 Educational Services/Policy Development

13.1 Staffing Calendars 22/23

It is recommended that the board approve the following Staffing Calendars 22/23 for Elite Academic Academy - Mountain Empire.

Motion: Second:
Vote:

2022-2023 Staffing Calendars (pending board approval) - 186 (11
month) .pdf

2022-2023 Staffing Calendars (pending board approval) - 221 (12
month).pdf

2022-2023 Staffing Calendars (pending board approval) - 228 (12
month) Director.pdf

2022-2023 Staffing Calendars (pending board approval) - 238 (12
month) Classified.pdf

2022-2023 Staffing Calendars (pending board approval) - Temp
Year Round.pdf

13.2 Employee Payroll Calendar 22.23

It is recommended that the board approve the Employee Payroll Calendar 22.23 for Elite Academic Academy - Mountain Empire.

Motion: Second:
Vote:

2022-2023 Staffing Calendars (pending board approval) - 22_23
Employee Payroll Calendar.pdf

13.3 Open Enrollment Window Calendar

It is recommended that the board approve the Open Enrollment Window Calendar for Elite Academic Academy - Mountain Empire.

Motion: Second:
Vote:

2022-2023 Open Enrollment (pending board approval).pdf

13.4 SDCOE Induction Services Agreement 2022-2025

It is recommended that the board approve the following SDCOE Induction Services Agreement for Elite Academic Academy - Mountain Empire.

Motion: Second:
Vote:

Induction -Services_Agreement_Revised (1).pdf

14.0 Report of Action Taken in Closed Session

The Board will report any action taken in closed session as required by law.

15.0 Calendar

The next regularly scheduled meeting is April 7, 2022 at 10:00 am.

16.0 Board Comments and Future Planning

Time:

17.0 Adjournment

Motion: Second:
Vote:

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteacademic.com or at the scheduled meeting. Board agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the Charter's Board of Directors, please contact the School at 1(866) 354-8302. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

Elite Academic Academy

"Offering personalized education with unparalleled flexibility, support, and learning options."



Monthly Update

February 2022

#BeElite

ELITE ACADEMIC ACADEMY



School: Elite Academic Academy–Mountain Empire
Authorizer: Mountain Empire Unified School District
Leader: Ms. Meghan Freeman, CEO
Month: February 2022

February 2022

Essential Focus	Celebrate	On Target	In Progress
Student Work/Data	<input checked="" type="checkbox"/>		
Families/Community		<input checked="" type="checkbox"/>	
Curriculum Development		<input checked="" type="checkbox"/>	
Budget	<input checked="" type="checkbox"/>		

Celebration Areas:

- We are excited to announce that Elite was given a **6 year WASC accreditation!** This was a team effort!
- We were awarded another round of CTEIG GRANT money for the 21.22 school year. Thank you, Ashlea for your leadership. This brings in over **85K to our CTE program** .
- We are excited to say we were also a winner of the MTSS grant. Thank you, Laura for your leadership. This is **50K to support our MTSS program.**



Jeremy, Brandt, Sylve, and Rory finishing the Kids 1/2 Marathon at Legoland.



Helena conducting a Tin Dendrite experiment from Mel Science. By connecting crocodile clips to the petri dish edges she connected the tin chloride solution to the batteries. Then the electric current starts to flow through the solution.

Homeschool by the Numbers:

- Lucerne: 185 (+5)
- Mountain Empire: 404 (-1)
- Total: 591 Homeschool Students
- Homeschool Elite Educators: 26

Teacher Updates

February has been an incredible month. Teachers are actively completing Middle of the Year iReady assessments, and discussing results with students and parents. It's exciting to see and celebrate student growth. In addition to iReady, initial CAASSP training and planning has begun. Teachers have set up their TOMS accounts, and are beginning their Moodle training.

Teachers are meeting with each student and parents for about 1 hour at the end of the Learning Period to evaluate progress, discuss growth, goals, curriculum and course changes, etc.

MOY Assessments

Several Homeschool students surpassed their Typical & Stretch Annual Growth Goals and Stretch Growth Goals in i-Ready:

Annual Growth: Average annual growth of students at each grade and placement level

Stretch Growth: An ambitious level of growth that puts below-grade level students on a path toward proficiency

Students Surpassing Annual Typical Growth Goal

% Growth	Reading	Math
500% + up	3	
400% - 499%	7	1
300% - 399%	8	1
200% - 299%	9	17
100% - 199%	29	25

Students Surpassing Annual Stretch Growth

% Growth	Reading	Math
300% + up	1	
200% - 299%	7	2
100% - 199%	24	14

Interventions for students not showing expected progress:

- iReady My Path
- Fast Forward
- Tutoring with TOR or In House Tutor
- Curriculum Adjustments
- Parent Training & Support

Student Highlight: Jeremy N.

Jeremy designed a website to highlight the "Best Campgrounds" in Southern California and Yosemite. Jeremy's Best Campgrounds is a great resource for all camping enthusiasts. **On the website you will find brief overviews of each site including: amenities, nearby hikes, driving distance from San Diego, recommendations for the best time to go, and links to reserve your own campsite and photos.**

<https://www.jeremysbestcamping.com/home>

Plan your next camping trip with Jeremy's amazing website!

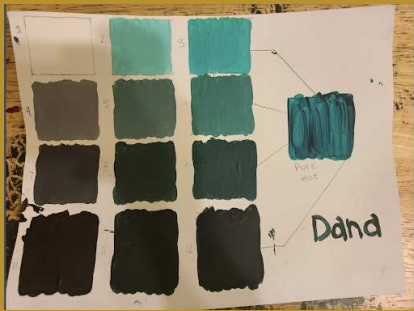
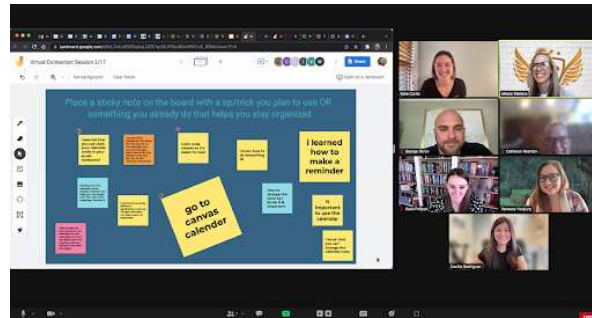




Virtual teachers have actively been working hard with students on beginning their Middle of the Year iReady assessments. Virtual teachers hosted a synchronous virtual MOY assessment on February 24, 2022. Additionally, teachers have begun preparing for CAASPP by working with students on their tech surveys, completing online training, and discussing CAASPP tips and tricks for success.

Virtual Connection Sessions 2/17

Ms. Curtis hosted an amazing Synchronous session on Scheduling/Organization tips and tricks (Google Calendar, Canvas, Tasks, etc). She had the students begin with a Kahoots game, then hosted a presentation followed by small group work with their teacher of record, and ended with a Jamboard. The picture below shows what the students learned during their session with Ms. Curtis!

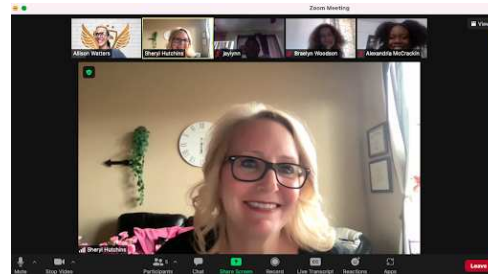


CTE Painting

Our CTE students have been learning about shades and tints in gradation scales. Below is a sample from Dana Garcia. Dana mastered white gradation, light gray gradation, dark gray gradation, and black gradation. Great work Dana!

Small Work Meetings

Ms. Hutchins hosts three work sessions meetings a week. During these work sessions, Ms. Hutchins has students working while she is there to offer support. Some students just like to attend to interact with the other kids, some truly need tutoring while others like to work with other kids on assignments.



Student Highlights

Congratulations to Sydney McDonald on her success with our Fast Forward program! **She went from a 10th-grade reading level (still above grade level for her) to an 11.6 grade level in reading in just a short time!** This program not only helps our low students but our on-target students have seen growth as well! Great job, Sydney!



Assessment Details

Gains by Student (Within Date Range)		First Assessment (Within Date Range)					
First	Last	Post Tests	Grade Equiv. Gains (Y.Mo)	Percentile Gains	FPW Components Completed	Days of Use	Calendar Days
Sydney	McDonald	1	+1.6	+12	0	20	169
Total: 1		Items Per Page: 50					

Performance by Reading Skill on Last Assessment

First	Last	Test Date	Grade	Phonological Awareness	Percent Correct by Reading Skill	Vocabulary	Comprehension
Sydney	McDonald	02/17/2022	9	85%	100%	93%	



Director: Mrs. Monique Waithe

February has been dedicated to middle-of-the-year assessments, CAASPP Prep, and student engagement. Teachers continue to support students in making academic growth and finding success in our program. Teachers are creative and encourage/incorporate hands-on learning as much as possible. We believe that all students can learn and we do our best to find ways to engage students, celebrate their strengths and successes, and develop a love for learning.

MOY Data

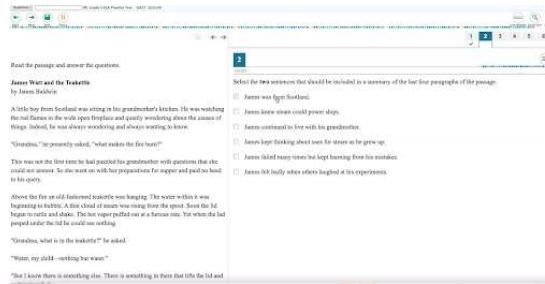
Flex teachers have been working hard to administer middle-of-the-year assessments. **Many of our students started below grade level and we are elated to see students show growth on their assessments.** These assessments will be key to making new goals and continuing to support students in all areas of their learning.

of students who have completed Math MOY = 245

of students who have completed the Reading MOY = 227

CAASPP Prep

February has been CAASPP Prep month. Teachers set up their TOMs accounts, completed their Moodle CAASPP training, and completed tech surveys for all of their testing students. They also took a practice test on the CAASPP website to better support students. Flex has 266 students taking the CAASPP this year. **To help prepare them to do their best on this assessment, Flex teachers ordered grade-level specific CAASPP Prep workbooks through Mimeo.** Students will receive their workbooks by next week and teachers will review the content with them during their weekly synchronous sessions.



Mrs. Alvarez's K-5 Engineering Project



Ms. Radford's Student Adam - Robot Engineering Project



In-Person Field Trips

Flex teachers enjoy meeting with their students in person. This allows us to connect more with students and get to know them outside of the Zoom platform. Students and teachers especially enjoyed the Cathedral Canyon Hike and The Living Desert Zoo field trips this month.

Flex Student Shout Out

Flex would like to give a huge shout-out to our third-grade students Ava and Solana. These two phenomenal students started the Rad Readers Club this month. They created a Rad Readers Club Commercial, a PowerPoint presentation, and facilitated their entire club meeting. They honored and respected the students who attended and had a blast reading with other students. About 15 students attended their first meeting. Way to go Ava and Solana!

Teacher Shout-Out

Flex would like to give a shout-out to Sarah O'Conner. This is Sarah's first year working with Elite. Since joining the Flex team, Sarah has done a phenomenal job supporting students and families. She takes pride in every student and works hard to create individualized plans that fit the needs of each student. She pushes students to do their best at all times and encourages them to explore areas they are passionate about. She recently went above and beyond by supporting her two third-grade students, Ava and Solana, in creating a reading club for all students at Elite. She helped them structure and promote the club. She also monitored the club as they facilitated their first meeting on February 22, 2022. Thank you for being Elite Sarah!



Synchronous Session Celebration

Tamara Radford and Jacinta Weitz co-host our English 6B live sessions. All Flex students are invited to these sessions. Since starting these live sessions, we have seen significant improvement in class attendance and engagement in this course. They also started an English 6B study hall session to support students who need additional support in this class. Students are loving their presentations and overall energy in these live sessions. We appreciate their collaboration to support all Flex students. #BeElite!

Making an Inference...

What is an Inference:
A conclusion you make based:
1. partly on evidence, and
2. partly on your own knowledge.

When you make an inference:
1. You read or look at something.
2. Add what you know to it, and
3. Make a conclusion.

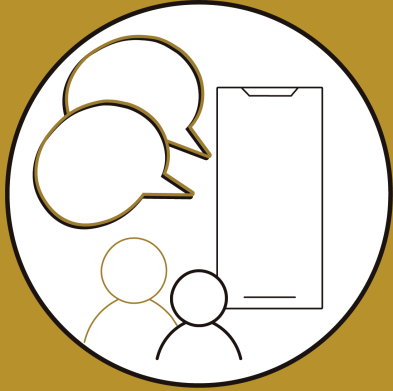
Basically, you are "reading between the lines"

Elite CTE - Marketing, Podcast, and Sign Language



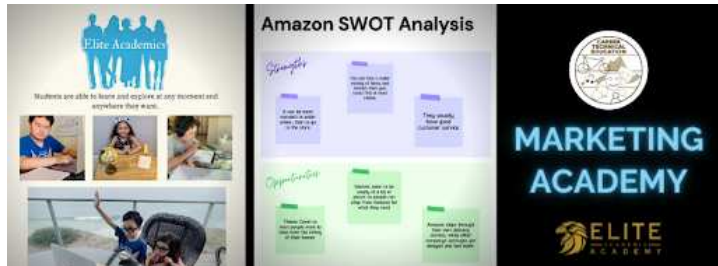
Leads: Mr. Nolan Smith and Ms. Rebecca Smith
Director: Ms. Ashlea Kirkland- Haynes

#BeElite
ELITE ACADEMIC ACADEMY



Marketing Academy

Students have been extremely busy in the Marketing Academy this month. **Digital Publishing students have been working on the initial page layouts for events and clubs for this year's Yearbook.** In Digital Marketing, students are conducting a SWOT analysis on a company of their choice. In JavaScript, students are learning the basics of using the Sublime text editor and adding a point system and sound effects to a game. **In Wearable Technology, students are learning about product design and components of wearables.**



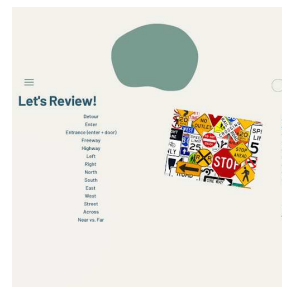
For the Be Elite Podcast, students were a part of our eSports episode, where Mr. Smith and Mr. Allanson discussed what the eSports program will consist of here at Elite. Students will also be interviewing a student who wrote her own book this month, learning how this young author took her idea and made it a reality.



ASL Education Academy

Giving Directions:

Students submitted signing project videos that demonstrate how to appropriately give directions to an observer. This also included knowledge of signer and observer perspectives.



Kahoot! Review:

Students were engaged in a review round of Kahoot!

Money Signs & Interaction:

Students are learning unique hand movements to denote money signs. They will incorporate what they've learned to successfully interact in markets, shops, stores, and more!



Adventure Academy

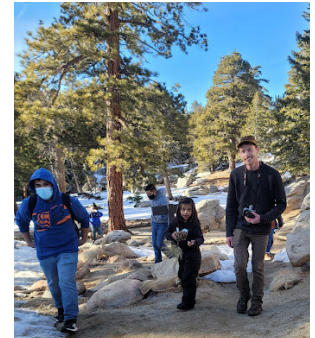
Students in the Adventure Academy have been focused on fundamentals up until the start of the 3rd Unit on February 28th. Boating Careers and Coastal Preparedness have been busy learning about the dangers and risks associated with recreation, as well as fundamental skills and terminology that is necessary to understand the upcoming topics. **The 3rd Unit marks a major change in all of the Adventure Academy courses with hands-on projects and interactive lessons.** Coastal Preparedness students work on completing their Red Cross First Aid Training, and prepare to start planning their coastal adventure. This project will be the foundation for the rest of the course, and will guide students through the process of planning a backpacking trip into remote wilderness. Boating Careers has a different focus as students have an entire week of rope skills coming up, including knot tying, coiling and hitching, as well as a tackle system lab.

Quest Crew

The Quest Crew had an exciting month during February! Our explorers headed to the desert to discover natural sciences through experiences. On February 8th, over 60 Elite students and family members convened at the Palm Springs Aerial Tram for a day of experiments and exploration. The day began with a lesson on atmospheric pressure, and students tested the phenomena of changing pressure due to elevation using a balloon. **Each student created a hypothesis as to if the change in elevation would cause the gas inside the balloon to expand, contract or remain the same.** We further exemplified the effect of atmospheric pressure by boiling water at the base of the tram, and boiling it again at the tip of the tram. The Palm Springs Aerial tram rises over 6000', and our experiments showed that water boiled at 96°C at 2600' of elevation, and boiled at 90°C at 8,600' - a remarkable difference. We changed topics after our experiment and students embarked on a forest scavenger hunt for the trees that call San Jacinto home.



Students follow Mr. O through the forest of San Jacinto State Park on an ecology scavenger hunt.



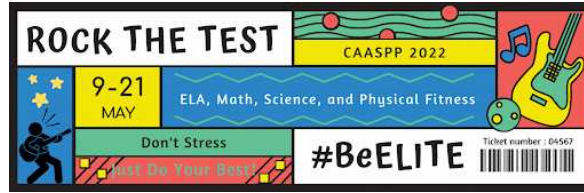
On the next day, the adventure continued as a group of a dozen Elite students joined Mr. O for a desert wander up Cathedral Canyon. The crew picked their way up the wash of the canyon, weaving through creosote bush, brittlebush and catsclaw acacia. **Students had a great time scaling the boulders and rocks in the canyon, and a few adventurous students found a bighorn sheep horn!** This sparked an impromptu lesson on horns versus antlers, and fur versus hair. It turns out, the horns of a bighorn sheep are a conglomerate of keratin; essentially the equivalent of hair and toenails growing out of your head. Kids found that fact rather gross, but it didn't keep them from passing around the horn to get their picture taken.



Students explore the walls of Cathedral Canyon and vie for a turn with the horn we found.

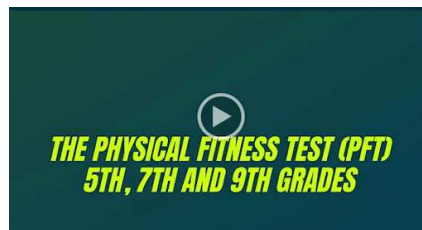


Elite 579 Club members gear up for the California Physical Fitness Test.



2021-2022 California Physical Fitness Test- D.I.Y. Rock the Test!

The Physical Fitness Test (PFT) is a comprehensive, health-related physical fitness battery of tests for students in California. The State Board of Education designated the FITNESSGRAM® as the PFT for students in California public schools. The test has five parts that show a level of fitness that offer a degree of defense against diseases that come from inactivity. The test results can be used by students, teachers, and parents. The FITNESSGRAM® consists of five fitness areas: Aerobic Capacity, Abdominal Strength and Endurance, Upper Body Strength and Endurance, Trunk Extensor Strength and Flexibility and Flexibility. The FITNESSGRAM® results are one piece of information students and their families can use, along with other information, to monitor overall fitness. The results are also useful for schools to monitor their physical education programs. The PFT is given to all students enrolled in a California public school in grades five, seven, and nine. Students with disabilities should be given as much of the test as each student's physical condition permits. The PFT is a physical fitness test and requires every student in grades five, seven, and nine to perform a series of physical tasks. For any questions, please contact us at (866) ELITE-02 ext. 709 or aallanson@eliteacademic.com.



5th-7th-9th Grade PFT Promo

PFT Testing Points

- Trunk-Lift Exercise
- Shoulder Flexibility Exercise
- Curl-Up Exercise
- Push-Up Exercise
- Flexor / Rotator Exercise

March 28th: 9AM - 11:30 AM
Community Rowing of SD
3300 Goosno Place
National City, CA 91950

April 6th: 10AM - 1PM
D-Bat/Skyhawks Temecula
26201 Ynez Rd #103,
Temecula, CA 92591

April 7th: 10AM - 1PM
EM Speed & Power
12067 Arrow Route
Rancho Cucamonga, CA 91739



Elite Golf

Maleyna Gregorio Wins Again

Maleyna shot 79-74 (+9), with three birdies and an eagle on the 18th hole to take 1st place! She will be competing and representing Elite every weekend until the middle of March!

4:29

Girls 16-18 Girls 13-14 Girls 11-12

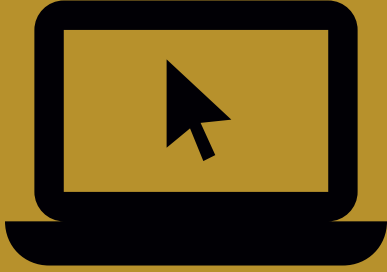
Girls 8-10 Girls Cadet

Pl	Tot	Player	Rd	Th
1	+9	Gregorio, Maleyna Temecula, CA 2022	+2	F
2	+11	Vergara, Sofia Warwick, CA 2024	+2	F
3	+14	Nebel, Pirkay Temecula, CA 2022	+11	F
4	+16	Nebel, Marissa Corral, CA 2024	+9	F
5	+16	Shaw, Sammy Camp Leach, CA 2024	+16	F
6	+19	Jansen, Jordan Temecula, CA 2022	+13	F
7	+20	Bl, Pique Temecula, CA 2025	+5	F
8	+26	Watanasirangsong, Ratt Temecula, CA 2022	+14	F
9	+27	Gonzales, Mia Jesse Hill, CA 2024	+14	F
10	+28	Barnes, Jaden Menlo Park, CA 2024	+14	F
11	+28	Jaltonera, Kaithele Eureka, CA 2022	+12	F
12	+32	Chang, Serena Eureka, CA 2024	+13	F
13	+36	Billard, Leah Napa, CA 2021	+23	F
14	+74	Allen, Aubrey Corral, CA 2024	+30	F
15	+90	Benavente, Laria Temecula, CA 2025	+40	F



Director: Dr. Laura Spencer

Leads: Mr. Christopher Waithe (IT) and Ms. Kiley Allen (Marketing)

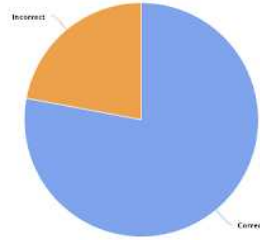


Innovation

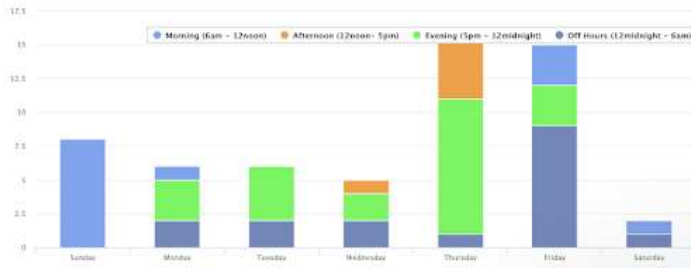
Intelliboard, a data visualization tool, is providing us insight into our Canvas courses so that we can make directional changes that align with our goals. With this tool, Teachers of Record and Content Teachers can: Identify patterns of learner behavior and create appropriate interventions to keep learners focused. Compare course performance across time, learner, and instructor. Get actionable insights that are helping content teachers increase engagement and learning with students, such as through this quiz analysis feature:

Quiz: Biography Spotlight: Agricultural Inventors WebQuest ✓

Correct/Incorrect Answers



Quiz Finished



Battle

Engagement

Our top virtual event in February was our Lunch Bunch Valentines Edition, The Senior Kindness Ambassadors read a book keeping with the theme as well as took students through a craft. Our most popular in-person event was a STEM field trip to IncludEDucation, where students came together, built robots and battled one another.

Marketing -Social Media Reach – Jan 20, 2022 - Feb 16, 2022

- 109.6k Facebook Page Reach - 21% increase from previous month
- 29.6k Instagram Page Reach - 25% decrease from previous month
- 38 New FB Page Likes - 46% increase from previous month
- 49 New IG Followers - 40% increase from previous month
- 3.7k Facebook Post Engagement - 50% increase from previous month
- 40 New FB Page Followers - 1.9% increase from previous month
- Top Cities Reached this Month:
 - San Diego, Indio, Los Angeles

Social Media

Top two social media posts from Jan 20, 2022 - Feb 16, 2022

Did you know Mr. Bunn, our Math Content Teacher, is the former Riverside County Teacher of the Year? Mr. Bunn has an incredible story and he wanted to share it with you in our latest blog. Check it out! bit.ly/Mr-Bunn#Math#TeacherOfTheYear



"One of the best academic instruction our kiddos have been a part of with a very supportive group of professionals." - Elite Parent.
We are proud to provide the personal support and learning options for every type of student.
[#SchoolChoiceWeek](https://www.instagram.com/schoolchoiceweek)



March Field Air Museum Field Trip



Elite Student Support Services Department

Mrs. Karen Makkai, Ms. Jen Edick, Ms. Antonette Sims
Director: Dr. Laura Spencer

At Promise

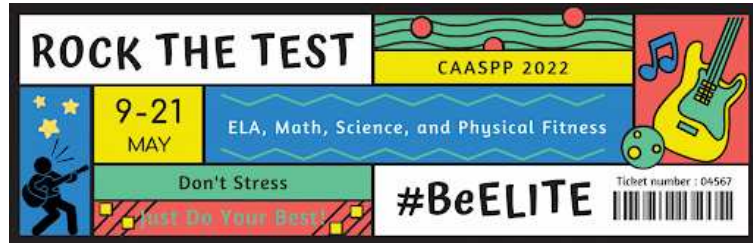
The At Promise Department has been busy with over 65 SST's for academic and engagement concerns. We have had 13 students successfully graduate from the additional support. **There has been an increase in participation in our Literacy Program this month with 92 students actively participating. All students have shown up to a 0.5% growth in the program for the last month.**

Assessment

Teachers of Record and Small Group coaches are still busy proctoring and supporting student middle-of-the-year testing. **As of February 17th, 252 students have completed the reading diagnostic and 290 have completed the math diagnostic. Students are continuing to show improvement in both subjects.**

	% Improved Level Reading	% Improved Level Math
Lucerne	50	39
Mountain	45	39

CAASPP training is underway for teachers and proctors. Teachers attended the first workshop in early February and will attend a workshop each month to discuss key concepts, tech requirements and review resources. The theme for this year is "Rock the Test". Each workshop will focus on incorporating test strategies and platform practice into instruction or synchronous sessions to ensure our students are well prepared.



Who we are...

We foster positive relationships among educators and students through social-emotional learning, academic interventions and support, college and career readiness plans, and collaborative problem solving to ensure every student thrives - all in one team.

What we do...

- Social Emotional Support
- Community/Educator/Student Engagement
- Academic Support
- Assessment and Data

Special Education

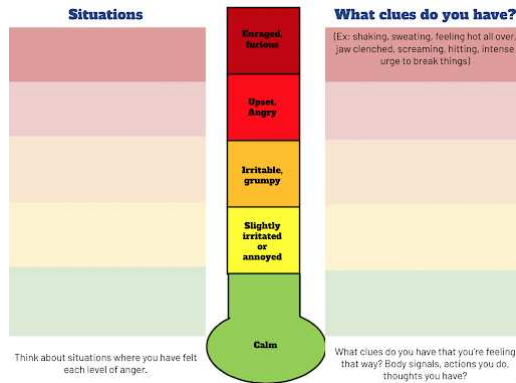
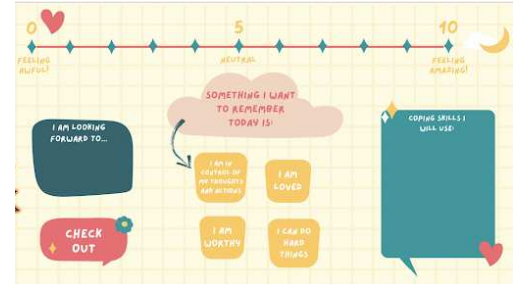
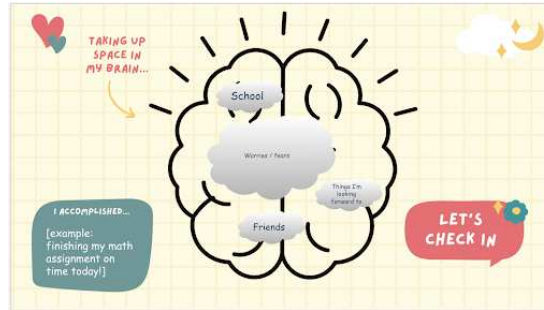
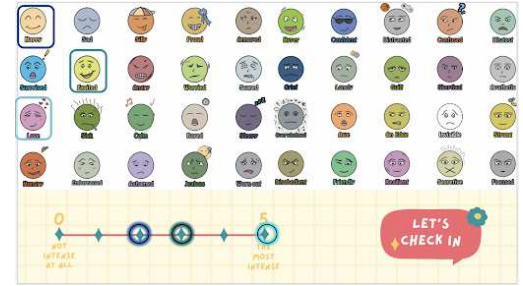
The Special Education Department has been working hard! To date, we have held 309 IEP meetings (30-day, initial, annual, triennial) and 36 504 Plan meetings. **The Special Education Team has been engaging in professional development and training, with a strong focus on dyslexia and literacy.** We are continuing to bridge the gap between special education and general education through increased communication and collaboration.





Counseling




The first half of February brought increased interest in individual counseling! Our school social worker is now meeting with 20 students regularly and has 5 on her waitlist. **In this first half of February, Melissa has provided 27 direct counseling hours, approximately 16 hours of treatment planning, 6 hours creating new intervention materials, and roughly 15 hours of parent & teacher contact to coordinate services.**



Our school social worker is thrilled to announce that we had our first GSA (Genders & Sexualities Alliance) meeting on Friday! **This club welcomes all high school students who are looking for a safe place to be themselves and be accepted exactly as they are.** We had 5 high school students and 1 teacher join us, so we are looking forward to growing the club throughout the semester.



Elite Accomplishment Summary

- 
 With a focus on **Shared Leadership** upper level management attended the Highly Reliable Schools Summit to begin our Marzano Level 1 Accreditation.
- 
 With a focus on **Responsive Instruction** we are completing our MOY IReady assessments to gauge student learning and create targeted action plans for those who may need additional help our enrichment.
- 
 With a focus on **Aligned Resources** our fiscal finance team completed our second interim showing a healthy budget as we end the year.

Grade Span Track B (Projected Enrollment)



Tk-3	→	235
4-6	→	166
7-8	→	104
9-12	→	175
Total	→	680

* As of 02/11/2022

Goals For March

- **Authorizer Presentation** on March 11th.
- Work on **Level 1 Marzano Highly Reliable School Certification**.
- **Analyze MOY data** to ensure we are working on individual student success.





Elite Academic Academy - Mountain Empire - February 3, 2022

Elite Academic Academy - Mountain Empire

Meeting Location

Due to the ongoing COVID-19 pandemic, this meeting will be held via teleconference only. Members of the public may observe the meeting and offer public comment using the following dial-in numbers and/or internet link: Join Zoom Meeting
<https://eliteacademic.zoom.us/j/94339322461?pwd=dVJiSVBTbTNleGZobGduSk1NZINyZz09> Meeting ID: 943 3932 2461
Passcode: 517181 One tap mobile
+16699009128,,94339322461#,,,,*517181# US (San Jose)

Time: 10:00 a.m.

1.0 Call To Order

Roll Call:

Morgen Oelckers, Patrick Keeley, Ronnie Jackson

Present Not Present Present

Morgen Ronnie

Motion: Second:

Vote: Morgen; Aye, Ronnie; Aye.
Item carries 2-0.

2.0 Approve/Adopt the Agenda

It is recommended the Board of Directors adopt as presented the agenda for the Board Meeting of February 3, 2022.

3.0 Board Organization

Ronnie nominates Morgen, Morgen Seconds.

Motion: Second:

Vote: Morgen; Aye, Ronnie; Aye. Item carries 2-0.

3.1 Election of Board President

It is recommended that the board nominate and elect a Board President for Elite Academic Academy - Mountain Empire.

Morgen nominates Patrick, Ronnie seconds.

Motion: Second:

Vote: Morgen; Aye, Ronnie; Aye. Item carries 2-0.

3.2 Election of Board Vice President

It is recommended that the board nominate and elect a Board Vice President for Elite Academic Academy - Mountain Empire.

Morgen nominates Ronnie, Ronnie seconds.

Motion: Second:

Vote: Morgen; Aye, Ronnie; Aye. Item carries 2-0.

3.3 Election of Board Treasurer/Clerk

It is recommended that the board nominate and elect a Board Treasurer/Clerk for Elite Academic Academy - Mountain Empire.

4.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 9.0 Public Comments at Board Meetings.

5.0 Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 14.0.

6.0 Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

6.1 Personnel Matters (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

6.2 Employer/Employee Relations (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

Time: 10:04 a.m.

7.0 Pledge Of Allegiance

Led By: Ronnie Jackson

8.0 Open Session

9.0 Public Comment

Please submit a request to speak to the Board of Directors. Cards can be asked for by emailing galtamirano@eliteacademic.com. Please complete and return the form for agenda items, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date. A request for disability related modifications or accommodations in order to participate in the public meeting, including auxiliary aids or services, may be made to Ms. Meghan Freeman at mfreeman@eliteacademic.com at least 72 hours prior to the meeting.

10.0 General Functions

10.1 Informational Items

A. CEO Report

CEO Report Jan 2022 ME.pdf

B. LCAP Annual Update

2021_LCAP_Mid-Year_Report_Elite_Academic_Academy_-_Mountain_Empire_20220128 (1).pdf

2022_Supplement_to_Annual_Update_for_2021-22_LCAP_Elite_Academic_Academy_-_Mountain_Empire_20220124.pdf

C. Audit Report

Elite Mountain Empire Audit.docx

10.2 Consent Agenda

It is recommended that the board approve the following consent agenda items.

A. Meeting Minutes from the December 16, 2021 Board Meeting

EAA-ME 12.16.21.pdf

B. Warrant Register

WarrantRegisterME_Dec_Jan_2122.pdf

C. New Instructional Services Community Partners

Elite Academic Instructional Service Community Partner_Feb_2022.xlsx - VCI Community Partners.pdf

D. New Educational Materials Community Partners

Elite Academic Educational Materials Partner_Feb_2022.xlsx - EM Partners.pdf

E. Job Descriptions

JD Director of Virtual Learning (pending Board approval).pdf

11.0 Personnel Services

11.1 Employee Change in Relationship

It is recommended that the Board ratify the following Employee Changes in Relationship for Elite Academic Academy - Mountain Empire.

Morgen Ronnie

Motion: Second:

Vote: Morgen; Aye, Ronnie; Aye. Item carries 2-0.

Morgen Ronnie

Motion: Second:

Vote: Morgen; Aye, Ronnie; Aye. Item carries 2-0.

2022208

20220045

Time: 10:27 a.m. 12.0 Business Services

12.1 State of Emergency Policy

The Board will review and consider approval of a proposed resolution finding that the proclamation of a state of emergency continues and that local health officials have continued to recommend measures to promote social distancing such that meeting in person would present an imminent risk to the health or safety of the attendees and that, therefore, the Board of Directors will continue to meet remotely in order to ensure the health and safety of attendees.

ME-Resolution recognizing a state of emergency and authorizing teleconferenced meetings pursuant to AB 361.pdf

Morgen Ronnie

Motion: Second:

Vote: Morgen; Aye, Ronnie; Aye. Item carries 2-0.

13.0 Educational Services/Policy Development

13.1 Updated Parent-Student Handbook 21-22

It is recommended that the board approve the following Updated Parent-Student Handbook 21-22 for Elite Academic Academy - Mountain Empire.

Updated Elite Parent_Student Handbook 2021-2022 (Pending Board Approval 2.3.22).docx.pdf

Morgen Ronnie

Motion: Second:

Vote: Morgen; Aye, Ronnie; Aye. Item carries 2-0.

13.2 SARC Report

It is recommended that the board approve the following SARC Report for Elite Academic Academy - Mountain Empire.

2021_School_Accountability_Report_Card_Elite_Academic_Academy_-_Mountain_Empire_20220125 (1).pdf

Morgen Ronnie

Motion: Second:

Vote: Morgen; Aye, Ronnie; Aye. Item carries 2-0.

13.3 Safety Plan 2022-23

It is recommended that the board approve the following School Safety Plan 2022-23 for Elite Academic Academy - Mountain Empire.

22-23 Elite Safety Plan-Mountain (Pending Board Approval).pdf

Morgen Ronnie

Motion: Second:

Vote: Morgen; Aye, Ronnie; Aye. Item carries 2-0.

13.4 Sports Medicine Curriculum Proposal

It is recommended that the board approve the following Sports Medicine Curriculum Proposal for Elite Academic Academy - Mountain Empire.

Sports Medicine Curriculum Proposal.pdf

Morgen Ronnie

Motion: Second:

Vote: Morgen; Aye, Ronnie; Aye. Item carries 2-0.

13.5 School Calendars for 2022-23

It is recommended that the board approve the School Calendars 2022-23 for Elite Academic Academy - Mountain Empire.

2022-2023 Calendar Draft - Track A with 3 week Winter Break.pdf

2022-2023 Calendar Draft - Track B with 3 week Winter Break.pdf

Morgen Ronnie

Motion: Second:

Vote: Morgen; Aye, Ronnie; Aye. Item carries 2-0.

13.6 Employee Confidentiality and Non-Disclosure Agreement

It is recommended that the board approve the following Employee Confidentiality and Non-Disclosure Agreement 2022 for Elite Academic Academy - Mountain Empire.

Elite Confidentiality Agreement-2022.pdf

Morgen Ronnie

Motion: Second:

Vote: Morgen; Aye, Ronnie; Aye. Item carries 2-0.

13.7 Employee Arbitration Agreement 2022

It is recommended that the board approve the following Employee Arbitration Agreement 2022 for Elite Academic Academy - Mountain Empire.

Elite 2022 Arbitration Agreement-Pending Board Approval.pdf

Morgen Ronnie

Motion: Second:

Vote: Morgen; Aye, Ronnie; Aye. Item carries 2-0.

14.0 Report of Action Taken in Closed Session

* Items 13.6 and 13.7 were opened together. A vote was taken for each item separately.

Motion: Morgen
Second: Ronnie

The Board will report any action taken in closed session as required by law.

15.0 Calendar

The next regularly scheduled meeting is March 3, 2022 at 10:00 am.

16.0 Board Comments and Future Planning

Time: 10:35 a.m. **17.0 Adjournment**

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteacademic.com or at the scheduled meeting. Board agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the Charter's Board of Directors, please contact the School at 1(866) 354-8302. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

Morgen Ronnie

Motion: Second:

Vote: **Morgen; Aye, Ronnie; Aye. Item carries 2-0.**

Staff Present:

Meghan Freeman

Tracy Hasper

Gena Altamirano

Adam Woodard

Ashlea Kirkland - Haynes

Teresa Schaffer

Karen Makkai

Catherine Heredia

Allison Watters

Antonette Sims

Dr. Laura Spencer

Monique Waithe

Elite Academic Academy - Mountain Empire

Date	Vendor Name	Account Name	Ref Number	Amount
1/6/2022	ICE TOWN - CARLSBAD	Educational Services	Credit Card 0348	\$760.00
1/9/2022	SNOW VALLEY MTN RESORT TI	Educational Services	Credit Card 0348	\$781.50
1/14/2022	ULINE *SHIP SUPPLIES	Postage & Delivery - Educational	Credit Card 0348	\$812.81
1/16/2022	PANTAGES THEATRE - Return	Educational Services	Credit Card 0348	-\$61.00
1/16/2022	PANTAGES THEATRE - Return	Educational Services	Credit Card 0348	-\$1,503.00
1/23/2022	PUNCHBOWL.COM	Core Teaching/Student Supplies	Credit Card 0348	\$59.88
1/27/2022	SQ *MARCH FIELD AIR MUSEU	Educational Services	Credit Card 0348	\$774.00
1/27/2022	WWW.TAX1099.COM	Business Services	Credit Card 0348	\$266.90
1/31/2022	42 Development LLC	Approved Core Curriculum, Teacher Manuals	6415	\$243.92
1/31/2022	Allan Gitobu	Approved Core Curriculum, Teacher Manuals	GIT010322	\$99.99
1/31/2022	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals	11QQ-JG9R-39X9	\$30.14
1/31/2022	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals	1C77-6XF7-GNF9	\$29.22
1/31/2022	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals	1W46-T643-3J3C	\$7.60
1/31/2022	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals	1131-W73X-6Q11	\$12.60
1/31/2022	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals	1MJX-MDT6-QLHK	\$8.61
1/31/2022	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals	1RDQ-6LY6-9D9Y	\$19.17
1/31/2022	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals	1Y1H-X4FY-CHY7	\$18.47
1/31/2022	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals	1G1C-XJXP-VD1K	\$8.57
1/31/2022	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals	163T-R6GV-9NXV	\$12.75
1/31/2022	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals	16YD-JHG4-TXLT	\$12.75
1/31/2022	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals	1CXY-HLWJ-91H3	\$79.72
1/31/2022	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals	1CHL-FW96-6KQ4	\$47.80
1/31/2022	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals	144D-P7K3-3VW6	\$32.28
1/31/2022	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals	13XJ-M1LY-4TFQ	\$31.78
1/31/2022	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals	1CHL-FW96-73V9	\$79.51
1/31/2022	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals	1XQ9-3M1W-4X9G	\$12.46
1/31/2022	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals	1W3Y-CNFT-3MCF	\$12.46
1/31/2022	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals	1WWL-QDVC-9P6R	\$12.27
1/31/2022	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals	1W3Y-CNFT-DQJD	\$8.57
1/31/2022	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals	14FG-1C6R-DL4F	\$12.57
1/31/2022	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals	1M1T-TYPP-7HWJ	\$8.65
1/31/2022	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals	1DLR-M139-734T	\$8.65
1/31/2022	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals	19YW-PTCF-CPMM	\$6.49

Elite Academic Academy - Mountain Empire

1/31/2022	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals	1WP6-3XVV-4TRM	\$12.57
1/31/2022	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals	1Y94-7K6C-3HT4	\$128.15
1/31/2022	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals	1CYQ-DPFF-4Q6Q	\$8.57
1/31/2022	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals	1H4M-3MP3-7RC7	\$8.65
1/31/2022	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals	1NT6-RKLQ-4VD7	\$28.74
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1/31/2022	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals	1MNP-H4TJ-JP9J	\$13.73
1/31/2022	Angela Froistad	Approved Core Curriculum, Teacher Manuals	FRO011222	\$120.00
1/31/2022	Beautiful Feet Books, Inc.	Approved Core Curriculum, Teacher Manuals	16214	\$246.43
1/31/2022	Ellen Yang	Approved Core Curriculum, Teacher Manuals	YANO10322	\$168.00
1/31/2022	Institute for Excellence in Writing	Approved Core Curriculum, Teacher Manuals	855295	\$82.84
1/31/2022	Institute for Excellence in Writing	Approved Core Curriculum, Teacher Manuals	855269	\$82.84
1/31/2022	Jamie Salgado	Approved Core Curriculum, Teacher Manuals	SALO10622	\$180.00
1/31/2022	Learning Unbound	Approved Core Curriculum, Teacher Manuals	499	\$229.33
1/31/2022	Logic of English	Approved Core Curriculum, Teacher Manuals	SI-141162	\$138.52
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1/31/2022	Megan Kajitani	Approved Core Curriculum, Teacher Manuals	KAJ 010422	\$335.00
1/31/2022	Megan Kajitani	Approved Core Curriculum, Teacher Manuals	KAJ010422a	\$325.00
1/31/2022	Mimeo.com, Inc	Approved Core Curriculum, Teacher Manuals	1790553	\$221.44
1/31/2022	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals	3645018	\$75.06
1/31/2022	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals	3645008	\$21.58
1/31/2022	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals	3645014	\$69.00
1/31/2022	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals	3647654	\$322.25
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1/31/2022	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals	3650503	\$174.69
1/31/2022	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals	3650488	\$746.47
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1/31/2022	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals	3650495	\$39.02
1/31/2022	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals	3656016	\$1,376.53
1/31/2022	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals	3655905	\$153.02
1/31/2022	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals	3655849	\$149.95
1/31/2022	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals	3656021	\$337.18
1/31/2022	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals	3656015	\$285.28

Elite Academic Academy - Mountain Empire

1/31/2022	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals	3655812	\$121.10
1/31/2022	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals	3656675	\$143.99
1/31/2022	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals	3656024	\$566.93
1/31/2022	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals	3656655	\$25.76
1/31/2022	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals	3656666	\$54.05
1/31/2022	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals	3656672	\$34.51
1/31/2022	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals	3656023	\$39.72
1/31/2022	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals	3656150	\$117.78
1/31/2022	Royal Fireworks Publishing	Approved Core Curriculum, Teacher Manuals	20085	\$1,250.00
1/31/2022	Royal Fireworks Publishing	Approved Core Curriculum, Teacher Manuals	20084	\$775.00
1/31/2022	Studies Weekly	Approved Core Curriculum, Teacher Manuals	427310	\$64.54
1/31/2022	Studies Weekly	Approved Core Curriculum, Teacher Manuals	427529	\$32.27
1/31/2022	Teacher Synergy LLC	Approved Core Curriculum, Teacher Manuals	178164106	\$11.99
1/31/2022	Teacher Synergy LLC	Approved Core Curriculum, Teacher Manuals	178528087	\$26.00
1/31/2022	Teacher Synergy LLC	Approved Core Curriculum, Teacher Manuals	179413126	\$19.99
1/31/2022	Alexis Butler	Core Teaching/Student Supplies	BUTO11322	\$173.00
1/31/2022	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1LPX-JRW9-MXN4	\$204.76
1/31/2022	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	19PD-DCGD-GNQH	\$75.38
1/31/2022	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1PMX-TR73-LNR7	\$29.01
1/31/2022	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1NQL-WGC9-17YG	\$92.68
1/31/2022	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	17GY-6RMK-DFJM	\$19.23
1/31/2022	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	17GY-6RMK-P1PP	\$59.85
1/31/2022	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	163T-R6GV-19WR	\$90.50
1/31/2022	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1GY6-NCCH-93D3	\$9.69
1/31/2022	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	17XC-QV37-PH3D	\$203.03
1/31/2022	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1Q1F-DGW4-4L3F	\$2,852.05
1/31/2022	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1CXY-HLWJ-WRG1	\$39.64
1/31/2022	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1Q1F-DGW4-7XF9	\$16.99
1/31/2022	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1FTL-YXKR-76HL	\$58.33
1/31/2022	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	144D-P7K3-3X1V	\$199.84
1/31/2022	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	144D-P7K3-6KQN	\$69.12
1/31/2022	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1C4T-W7PH-C4Q1	\$10.24
1/31/2022	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	17HK-77G3-CDM9	\$18.26
1/31/2022	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	17W6-YC63-GG9W	\$242.49

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1/31/2022	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	144D-P7K3-9VQ6	\$147.27
1/31/2022	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	13H9-P7QM-4LHT	\$84.19
1/31/2022	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1VRX-VW1D-1W6Q	\$29.73
1/31/2022	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	13X6-GVW7-47K3	\$150.08
1/31/2022	Home Science Tools	Core Teaching/Student Supplies	385090	\$117.82
1/31/2022	Jamie Salgado	Core Teaching/Student Supplies	SAL011222	\$79.99
1/31/2022	Jamie Salgado	Core Teaching/Student Supplies	SAL011322	\$34.85
1/31/2022	Jamie Salgado	Core Teaching/Student Supplies	SAL011322a	\$89.00
1/31/2022	KiwiCo, Inc.	Core Teaching/Student Supplies	KE-16AB381501032225	\$193.57
1/31/2022	KiwiCo, Inc.	Core Teaching/Student Supplies	KE-D738BB7A01032221	\$59.19
1/31/2022	KiwiCo, Inc.	Core Teaching/Student Supplies	KE-3AAFDAB701122236	\$215.45
1/31/2022	KiwiCo, Inc.	Core Teaching/Student Supplies	KE-1700CF5801122220	\$118.53
1/31/2022	KiwiCo, Inc.	Core Teaching/Student Supplies	KE-506464E601122239	\$182.85
1/31/2022	Mimeo.com, Inc	Core Teaching/Student Supplies	1790553	\$812.39
1/31/2022	Rainbow Resource Center	Core Teaching/Student Supplies	3650499	\$220.51
1/31/2022	Rainbow Resource Center	Core Teaching/Student Supplies	3655849	\$573.07
1/31/2022	Rainbow Resource Center	Core Teaching/Student Supplies	3655848	\$127.33
1/31/2022	Timberdoodle Co.	Core Teaching/Student Supplies	379117	\$167.90
1/31/2022	Amy Enger	Educational Services	ENG011422a	\$135.00
1/31/2022	Amy Enger	Educational Services	ENG011422	\$135.00
1/31/2022	Brenda Donegan	Educational Services	DON011322	\$120.00
1/31/2022	Brette Space	Educational Services	SPA011222	\$275.00
1/31/2022	Carol Osborne	Educational Services	OSB010322	\$140.00
1/31/2022	Carol Osborne	Educational Services	OSB011322	\$184.00
1/31/2022	Carol Osborne	Educational Services	OSB011422	\$230.00
1/31/2022	Company Success Management	Educational Services	525331543	\$320.00
1/31/2022	Cristina Gregorio	Educational Services	GRE011322	\$100.00
1/31/2022	Desiree Watson	Educational Services	WAT011322	\$30.00
1/31/2022	Desiree Watson	Educational Services	WAT011322a	\$30.00
1/31/2022	Desiree Watson	Educational Services	WAT011422	\$150.00
1/31/2022	Dolphin Safari Inc	Educational Services	31266218	\$368.00
1/31/2022	Grace Mun	Educational Services	MUNO10322	\$400.00
1/31/2022	Grace Mun	Educational Services	MUNO11322	\$500.00
1/31/2022	Heather Price	Educational Services	PRI010322	\$156.60

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1/31/2022	Jaclyn Thomas	Educational Services	THO011422	\$60.00
1/31/2022	Jeffrey Johnson	Educational Services	525320842	\$405.00
1/31/2022	Lidia Lednev	Educational Services	LEDO11222	\$400.00
1/31/2022	Marcelle Caratti	Educational Services	525336717	\$175.00
1/31/2022	Melissa J. Diwa Enterprises	Educational Services	525343466	\$384.00
1/31/2022	Melissa Leonard	Educational Services	525308503	\$245.00
1/31/2022	Michelle Peabody	Educational Services	PEA011322a	\$1,425.00
1/31/2022	Michelle Peabody	Educational Services	PEA011322	\$110.00
1/31/2022	Rhonda McCord	Educational Services	MCC011222a	\$135.00
1/31/2022	Rhonda McCord	Educational Services	MCC011222b	\$135.00
1/31/2022	Rhonda McCord	Educational Services	MCC011222	\$135.00
1/31/2022	Selene A. Gomez	Educational Services	525312895	\$75.00
1/31/2022	Skye Wright	Educational Services	WRI011422	\$275.00
1/31/2022	Skye Wright	Educational Services	WRI011422a	\$275.00
1/31/2022	Basic Benefits	Other Employee Benefits	IN2264583	\$150.00
1/31/2022	Frontier	Phone / Internet / Website Fees	002Feb2022-43385	\$140.46
1/31/2022	PresenceLearning, Inc.	Special Education Services	INV48121	\$1,600.00
1/31/2022	Specialized Therapy Services, Inc.	Special Education Services	ELAA01-1221MEC	\$890.00
1/31/2022	TSW Therapy, Inc.	Special Education Services	1047	\$6,287.50
1/31/2022	TSW Therapy, Inc.	Special Education Services	1046	\$1,625.00
1/31/2022	TSW Therapy, Inc.	Special Education Services	1048	\$500.00
1/31/2022	The Speech and Language Group, In	Special Education Services	44531	\$1,125.00
1/31/2022	School Pathways Holdings, LLC	Technology Services & Software - Educationa	140-INV2743	\$3,434.18
1/31/2022	Marsh & McLennan Agency, LLC	Workers Compensation	1744700	\$1,661.50
2/1/2022	Guardian	Health Insurance	002Feb2022	\$1,733.91
2/2/2022	Anthem Blue Cross	Health Insurance	202201924183	\$8,906.31
2/4/2022	Morgen Oelckers	Board Stipends - Attendance	02Feb2022ME	\$300.00
2/4/2022	Ronald Lloyd Jackson	Board Stipends - Attendance	02Feb2022ME	\$300.00
2/4/2022	Pioneer Nashville II, LLC	Rent - Facilities Lease	002Feb22STE130	\$998.00
2/4/2022	Wildomar Valley Wood Products, In	Rent - Facilities Lease	02Feb2022Lease	\$2,633.50
2/9/2022	Candace Nielson	Approved Core Curriculum, Teacher Manuals	NIE012122	\$144.00
2/9/2022	Ana Gutierrez-Soto	Educational Services	GUT012122a	\$335.00
2/9/2022	Ana Gutierrez-Soto	Educational Services	GUT012122	\$315.00
2/9/2022	Brenda Donegan	Educational Services	DONO11822	\$360.00

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2/9/2022	Candace Nielson	Educational Services	NIE012122e	\$80.00
2/9/2022	Candace Nielson	Educational Services	NIE012122c	\$80.00
2/9/2022	Christine Wallace	Educational Services	WAL011822	\$618.00
2/9/2022	Christine Wallace	Educational Services	WAL012022	\$200.00
2/9/2022	Dawn Collins	Educational Services	COL020322	\$305.00
2/9/2022	Edward Walker	Educational Services	WAL011922c	\$72.00
2/9/2022	Edward Walker	Educational Services	WAL011922a	\$144.00
2/9/2022	Edward Walker	Educational Services	WAL011922g	\$115.00
2/9/2022	Edward Walker	Educational Services	WAL011922h	\$115.00
2/9/2022	Edward Walker	Educational Services	WAL011922d	\$72.00
2/9/2022	Edward Walker	Educational Services	WAL011922e	\$72.00
2/9/2022	Edward Walker	Educational Services	WAL011922b	\$72.00
2/9/2022	Edward Walker	Educational Services	WAL011922	\$72.00
2/9/2022	Edward Walker	Educational Services	WAL011922i	\$120.00
2/9/2022	Edward Walker	Educational Services	WAL011922f	\$120.00
2/9/2022	Jamie Miller	Educational Services	MIL011822	\$300.00
2/9/2022	Jamie Miller	Educational Services	MIL011822a	\$225.00
2/9/2022	Laura Twitchell	Educational Services	TWI011922	\$98.60
2/9/2022	Megan Kajitani	Educational Services	KAJ011822	\$230.00
2/9/2022	Michelle Peabody	Educational Services	PEA012022	\$440.00
2/9/2022	Mindy Tamplin	Educational Services	TAMO11922	\$350.00
2/9/2022	Neesha N. Rahim	Educational Services	12722	\$3,750.00
2/9/2022	Rebecca Shue	Educational Services	525319516	\$240.00
2/9/2022	Sara Wing	Educational Services	WIN020322	\$114.00
2/9/2022	Sarah O'Connor	Postage & Delivery - Educational	OCO020422	\$45.22
2/9/2022	McColgan & Associates, Inc.	Special Education Services	4467	\$10,354.78
2/9/2022	Southern California Edison	Utilities - Gas/Electric/Water	002FebSCE2022ME	\$120.39
2/17/2022	BookShark, LLC	Approved Core Curriculum, Teacher Manuals	B10000502	\$532.38
2/17/2022	Elemental Science, Inc.	Approved Core Curriculum, Teacher Manuals	IN-4034	\$53.59
2/17/2022	Learning Without Tears	Approved Core Curriculum, Teacher Manuals	INV135595	\$28.80
2/17/2022	Strongmind, Inc	Approved Core Curriculum, Teacher Manuals	INVSM1204	\$5,175.00
2/17/2022	Studies Weekly	Approved Core Curriculum, Teacher Manuals	427269	\$65.14
2/17/2022	KiwiCo, Inc.	Core Teaching/Student Supplies	KE-C15B248201122242	\$172.35
2/17/2022	KiwiCo, Inc.	Core Teaching/Student Supplies	KE-8B831E0501122232	\$64.95

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2/18/2022	Prime Educational Solutions	Back Office Fees	1053	\$74,014.00
2/23/2022	Theatrical Arts International Founda	Educational Services	8	\$668.75
2/24/2022	Cherri Christiansen	Core Teaching/Student Supplies	CHR012122	\$260.47
2/25/2022	Accelerate Education, Inc.	Approved Core Curriculum, Teacher Manuals	4586	\$1,062.50

Elite Academic Academy - Instructional Service Community Partner (March 2022)

<u>Partner Name</u>	<u>Description of Services</u>	<u>Link to EAA VCI 2021-2022 Applications</u>
Sarah Lowery Piano Studios	Private Piano Lessons	Sarah Lowery Piano Studios_EAA VCI 21-22 Application
Melissa Allen	History and Archaeology Classes	Melissa Allen_EAA VCI 21-22 Application
Sylvan La Mesa	Personalized Tutoring for Students K-12 grade	Sylvan La Mesa_EAA VCI 21-22 Application
Hope for Reading	Tutoring for individuals and small groups in literacy and multi-sensory math. Homework support.	Hope for Reading_EAA VCI 21-22 Application

Elite Academic Academy - Educational Material Partners (March 2022)

<u>Partner Name</u>	<u>Product Description</u>	<u>Link to EAA EMR 2021-2022 Applications</u>
Calico Spanish	Digital and print Elementary Spanish curriculum	Calico Spanish_EAA EMR 21-22 Application

Assistant Director of Homeschool

Job Description



Position Title:	Assistant Director of Homeschool
Reports To:	Director of Homeschool, or designee
FLSA Status:	Exempt
School Classification:	Certificated Administration
Pay Range:	Starting at \$90,000
Work Schedule:	232 days
Location:	Remote Office

Position Summary: *The Assistant Director of Homeschool has the responsibility, along with the Director of Homeschool, for all operational functions of the Charter School's Homeschool program.*

Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

- BA or BS required, advanced degree preferred.
- A valid, current, and appropriate California state school administrator or teacher credential. A copy of credential to be provided and kept current.
- A minimum of five years experience in educational leadership, Charter school leadership, or teaching preferred. Experience with progressively increasing levels of responsibility in leadership/mentoring – work experience in a non-education context will also be considered.
- Strong administrative/organizational/time-management skills required with a demonstrated capacity to multitask/prioritize, and work independently with limited direction.
- Knowledge of California laws and regulations for Public and Charter Schools, budget development and management, and implementation of curriculum and educational reform models.

- State and federal fingerprint clearance (LiveScan) to work with students (Ed. Code 44237). No prospective employee can report to work without this clearance being received and the Human Resources Manager notifying the immediate supervisor of this clearance.
- Proof of a clear TB Tine test dated within the last 60 days (Ed. Code 49406) upon employment and thereafter updated every four years.
- Valid California Driver's License.

ESSENTIAL DUTIES and RESPONSIBILITIES:

Strategic Planning:

In collaboration with the Homeschool Director

- Contribute to the academic program's strategic plan.
- Contribute and coordinate the development of the academic program, including the academic and enrichment programs offered.
- Oversee the effective management and implementation of the academic programs offered through various means, including direct instruction, online instruction, enrichment courses, etc.
- Collaborate with the Director in effective instructional approaches and accountability for Homeschool Staff and Teachers.

Educational Leadership:

In collaboration with the Homeschool Director

- Provide leadership to the program staff in determining instructional objectives and identifying Charter and program needs as the basis for developing long-range and short-range plans.
- Oversee academic advisement in accordance with policies established by the Board of Directors.
- Maintain good working relationships with staff, directing and implementing lines of communication with employees.
- Foster a climate of innovation and collaborative creative problem solving with Charter personnel, students, parents, community partners, and community.
- Keep informed of current educational philosophy, practices and public policies by advanced study, by visiting other Charters, by attending educational conferences and workshops, and by reading current professional literature.
- Lead curriculum development team in order to develop, adapt, and use instructional materials to teach students of varying physical, emotional, and mental aptitudes.
- Assist teachers with curriculum decisions and implementation.

Operational Management:

In collaboration with the Homeschool Director

- Provide training and support to teachers, students and families.

- Oversee teachers to ensure quality education and student success.
- Direct the evaluation and make all recommendations for retention, discipline, or dismissal of employees, supported by accurate and adequate records.
- Interview and recommend employee hiring, promotion, discipline, and/or dismissal.
- Track and evaluate performance of student completion rates.
- Assist teachers with curriculum decisions, ordering, and implementation.
- Ensure assessments are completed and data used for student growth and program improvement.
- Ensure use of educational funds in appropriate, designated manner.

Attendance Compliance:

In collaboration with the Homeschool Director

- Take responsible steps to secure full and regular attendance at school of the students enrolled in accordance with policies established by the Board of Directors.
- Ensure teachers complete compliance paperwork.
- Report any anomalies or concerns to the Chief Operating Officer.
- Help Chief Operating Officer and Operations Lead develop ADA monitoring and collection strategies and policies.

Student Performance:

In collaboration with the Homeschool Director

- Monitor, assess and direct tutors and teachers in instructional methods.
- Work with tutors and teachers to increase completion rates of students.
- Oversee student discipline issues.
- Oversee SPED and ESL at the school in accordance with school policies.
- Participate in IEP meetings, as necessary.
- Communicate with parents when major issues arise about individual students.

General Expectations

In collaboration with the Homeschool Director

- Support the mission, vision, and goals of Elite Academic Academy.
- Serve as a contributing member of the Charter staff and collaborate with team members to achieve the school's goals.
- Complete and submit required documents as requested or required by the Charter and/or Board of Directors and/or the District.
- Participate in and develop professional development workshops as needed.
- Create and maintain a safe, supportive, and effective learning environment.
- Support teachers with evaluating students' academic and social growth through multiple measures.

- Assist with implementation of school-adopted assessment program(s). Assist with facilitation of required testing and assessments.
- Assist teachers and students with Community College and CTE class enrollments.
- Identify student needs and cooperate with other professional staff members in assessing and helping solve students' health, attitude, and learning challenges.
- Maintain professional competence through professional development educational activities.
- Provide employee evaluations.
- Utilize technology as a means of educating and communicating.

Other Duties:

- Document and report to the school's management all formal disciplinary actions involving students and staff; addressing and resolving complaints from students, parents, and staff in a timely manner; ensuring compliance with the school's Uniform Complaint Policy; the school's Uniform Technology Policy; and the provisions of California Penal Code Section 11166 (Child Abuse and Neglect Reporting Act).
- Perform other duties as assigned.

Use of Computer Technology:

To perform this job successfully, an individual should have general knowledge of database software, how to use the internet to find information and complete tasks, email usage, order processing systems, spreadsheet software, and word processing software. The employee is expected to acquire and maintain a working computer with an internet connection and a printer.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Hearing and speaking to exchange information
- Dexterity of hands and fingers to demonstrate activities
- Operates a computer and other office productivity machinery
- Seeing to read a variety of materials and monitor students
- Bending at the waist, kneeling or crouching
- Sitting or standing for extended periods of time
- Lifting objects up to 50 pounds
- Close vision and ability to adjust focus

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Noise level is generally moderate
 - Meetings conducted in public and private settings
 - Indoor and outdoor in varying temperature
 - Employee must have available transportation and be able to drive up to 100 miles in a day
-

Employee Acknowledgement:

Employee Signature

Printed Name

Date



Temporary Content Teacher Job Description

Job Title:	Temporary Content Teacher
Department:	Credentialed Teacher
Reports To:	Director of designated Academy (or Academic Administrator)
FLSA Status:	Non-Exempt (for Part-Time hourly)/Exempt(for Full-Time salary)
Job Classification:	Certificated Part-Time or Full-Time
Pay Range:	Hourly for Part-Time/Salary for Full-Time(rates depending on experience)
Position Location	Remote Office

Position Summary:

The Content Teacher is responsible for overseeing subject-specific hybrid courses. The Content Teacher hosts weekly live sessions that engage students to achieve content mastery. The Content Teacher reviews and sets up their course according to guidelines provided. The Content Teacher provides students with timely feedback on submitted work and makes final grade determination. As needed, the Content Teacher creates personalized pacing guides including due dates and assignments for the course for the parent and Teacher of Record to utilize. In addition, the Content Teacher will ensure academic success of the students in their courses through consistent and clear communication.. The Content Teacher holds office hours for small groups and/or 1-1 tutoring opportunities for Elite students. The Content Teacher responds to students within 24 hours of receipt of message, and communicates to Elite Educator any concerns regarding the successful completion of a course. The Content Teacher will also sit in on parent/student meetings with the Teacher of Record and/or Administrator to devise a success plan for the student, give specific information to the SPED department or Student Support Team as applicable.

Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

- A valid, current, and appropriate California state teaching credential for teaching staff. A copy of Teaching Credential to be provided and kept current.
- Highly qualified to authorize students' learning in the content area served.

*Temporary Content Teacher Job Description
Pending Board Approval*

- State and federal fingerprint clearance (LiveScan) to work with students (Ed. Code 44237). No prospective employee can report to work without this clearance being received and the Human Resources Manager notifying the immediate supervisor of this clearance.
- Proof of a clear TB test dated within the last 60 days (Ed. Code 49406) upon employment and thereafter updated every four years.

General skills:

- Team player.
- Love of learning – a lifelong learner.
- Ability to transmit passion for learning to students and families.
- Flexibility and adaptability.
- Well developed, clear communication and interpersonal skills that maintain a respectful, professional and courteous manner.
- Conflict resolution skills.
- Strong organizational skills.
- Openness to differing views and objectives.
- Technology-literate, preferably in Canvas LMS and Google Suite
- Willingness to research and become knowledgeable of curriculum and educational resources.
- Ability to deliver information effectively.
- Serve the staff, student and parent's needs to the best of his/her ability without allowing his/her own convenience to interfere.
- Ensures a culture where students, parents and teachers feel valued and served by contributing to providing a positive, supportive atmosphere for all.
- Consistently communicate professionally and with a tone of mutual respect.
- Maintain integrity at all times.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Content Teacher:

- Initial setup and preparation of their courses.
- Develop and deliver weekly live sessions that help students develop content mastery, and take attendance at live sessions for compliance purposes.
- Provide students with syllabus, pacing guide with due dates for assignments, and assessments.
- Offer office hours and tutoring opportunities for students.
- Review completed coursework and make final grade determination.
- Provide students and parents with feedback in a timely manner

Education:

- Bachelor's Degree

- Single Subject and/or Multiple Subject credential by coursework or exam -or- HQ by other means (e.g. HOUSSE, VPSS, etc.)

Experience:

Two (2) years directly related experience.

Use of Computer Technology:

To perform this job successfully, an individual should have general knowledge of database software, how to use the internet to find information and complete tasks, email usage, order processing systems, spreadsheet software, Learning Management Systems, and word processing software. The Content Teacher is expected to maintain a school issued working computer with an internet connection and a printer.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to sit, talk and hear. The employee is also required to stand and walk. The employee must have available transportation and be able to drive up to 100 miles in a day. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision and ability to adjust focus.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate.

Must be willing to meet in person (as needed) at least once a quarter for Professional Development or academic planning.

Employee Acknowledgement:

Employee Signature

Printed Name

Date



Date of Offer: **DATE**

Assignment Offered: Temporary Admissions Clerk

Candidate Name: **NAME**

Candidate Address: **ADDRESS**

It is our pleasure to offer you a temporary position with the Elite Academic Academy - **SCHOOL** (the "School"). This Temporary Employment Contract (the "Contract" or "Temporary Employment Contract") states the terms and conditions that govern the contractual agreement between Elite Academic Academy - **SCHOOL** and **NAME** (the "Temp") who agrees to be bound by this Contract.

WHEREAS, the School is engaged in Public Charter School Education; and

WHEREAS, the School desires to employ and retain the services of the Temp on a temporary basis according to the terms and conditions herein.

NOW, THEREFORE, In consideration of the mutual covenants and promises made by the parties hereto, the School and the Temp (individually, each a "Party" and collectively, the "Parties") covenant and agree as follows:

- The term of this Temporary Employment Contract shall commence on **____, 2022**, and continue until **____, 2022**.
- This offer of employment is conditioned upon the receipt of proof of your legal eligibility to work in the United States [I-9].
- The Temp agrees and acknowledges that, just as the Temp has the right to terminate employment with the School at any time, with or without cause and with or without notice, the School has the same right, and may terminate the Temp's employment with the School at any time, with or without cause and with or without notice.
- The School shall employ the Temp as an Admissions Clerk (the "Position") performing the duties described on Exhibit A attached hereto. The Temp accepts employment with the School on the terms and conditions set forth in this Temporary Employment Contract, and agrees to devote his/her full time and attention (reasonable periods of illness excepted) to the performance of his/her duties under this Contract.
- The Temp's days of work shall be Monday through Friday at hours determined by the School, provided that ordinary working hours shall not exceed **20 hours** per week, *unless agreed upon by the School*.
- In consideration for the performance of the duties hereunder, the Temp shall be entitled to compensation as described on Exhibit B attached hereto.

- The Temp agrees and acknowledges that he/she shall comply with the School’s Employee Handbook. Copies of such documents are available upon request.
- No modification of this Contract shall be valid unless in writing and agreed upon by both Parties.
- This Temporary Employment Contract and the interpretation of its terms shall be governed by and construed in accordance with the laws of the State of California and subject to the exclusive jurisdiction of the federal and state courts located in COUNTY, California

IN WITNESS WHEREOF, each of the Parties has executed this Temporary Employment Contract, , as of the day and year set forth below.

Elite Academic Academy

Meghan Freeman -CEO

Date

AGREED TO AND ACCEPTED BY:

NAME

Date

Exhibit A. Job Description (See attached)

Exhibit B. Compensation:

- COMPENSATION.
 - The Temp shall be entitled to receive an hourly rate of \$_.00 (the “Compensation”) for performance of the duties described in the Temporary Employment Contract.
 - Payments from the pay period beginning on the 1st and ending on the 15th will be paid on, or before, the 26th of that month; and payments for the pay period beginning on the 16th thru the end of the month, will be paid on or before the 10th of the month.
 - The compensation set out above shall be the Temp’s sole compensation under the Temporary Employment Contract. Sick leave will be provided in accordance with the law.
 - Payments to the Temp shall be subject to employer withholding.



Date of Offer: **DATE**

Assignment Offered: Temporary Business Services Clerk

Candidate Name: **NAME**

Candidate Address: **ADDRESS**

It is our pleasure to offer you a temporary position with the Elite Academic Academy - **SCHOOL** (the "School"). This Temporary Employment Contract (the "Contract" or "Temporary Employment Contract") states the terms and conditions that govern the contractual agreement between Elite Academic Academy - **SCHOOL** and **NAME** (the "Temp") who agrees to be bound by this Contract.

WHEREAS, the School is engaged in Public Charter School Education; and

WHEREAS, the School desires to employ and retain the services of the Temp on a temporary basis according to the terms and conditions herein.

NOW, THEREFORE, In consideration of the mutual covenants and promises made by the parties hereto, the School and the Temp (individually, each a "Party" and collectively, the "Parties") covenant and agree as follows:

- The term of this Temporary Employment Contract shall commence on **____, 2022**, and continue until **____, 2022**.
- This offer of employment is conditioned upon the receipt of proof of your legal eligibility to work in the United States [I-9].
- The Temp agrees and acknowledges that, just as the Temp has the right to terminate employment with the School at any time, with or without cause and with or without notice, the School has the same right, and may terminate the Temp's employment with the School at any time, with or without cause and with or without notice.
- The School shall employ the Temp as an Business Services Clerk (the "Position") performing the duties described on Exhibit A attached hereto. The Temp accepts employment with the School on the terms and conditions set forth in this Temporary Employment Contract, and agrees to devote his/her full time and attention (reasonable periods of illness excepted) to the performance of his/her duties under this Contract.
- The Temp's days of work shall be Monday through Friday at hours determined by the School, provided that ordinary working hours shall not exceed **20 hours** per week, *unless agreed upon by the School*.
- In consideration for the performance of the duties hereunder, the Temp shall be entitled to compensation as described on Exhibit B attached hereto.

- The Temp agrees and acknowledges that he/she shall comply with the School’s Employee Handbook. Copies of such documents are available upon request.
- No modification of this Contract shall be valid unless in writing and agreed upon by both Parties.
- This Temporary Employment Contract and the interpretation of its terms shall be governed by and construed in accordance with the laws of the State of California and subject to the exclusive jurisdiction of the federal and state courts located in COUNTY, California

IN WITNESS WHEREOF, each of the Parties has executed this Temporary Employment Contract, , as of the day and year set forth below.

Elite Academic Academy

Meghan Freeman -CEO

Date

AGREED TO AND ACCEPTED BY:

NAME

Date

Exhibit A. Job Description (See attached)

Exhibit B. Compensation:

- COMPENSATION.
 - The Temp shall be entitled to receive an hourly rate of \$_.00 (the “Compensation”) for performance of the duties described in the Temporary Employment Contract.
 - Payments from the pay period beginning on the 1st and ending on the 15th will be paid on, or before, the 26th of that month; and payments for the pay period beginning on the 16th thru the end of the month, will be paid on or before the 10th of the month.
 - The compensation set out above shall be the Temp’s sole compensation under the Temporary Employment Contract. Sick leave will be provided in accordance with the law.
 - Payments to the Temp shall be subject to employer withholding.



Date of Offer: **DATE**

Assignment Offered: Temporary Content Teacher

Candidate Name: **NAME**

Candidate Address: **ADDRESS**

It is our pleasure to offer you a temporary position with the Elite Academic Academy – **SCHOOL** the “School”). This Temporary Employment Contract (the “Contract” or “Temporary Employment Contract”) states the terms and conditions that govern the contractual agreement between Elite Academic Academy - **SCHOOL** and **NAME** (the “Temp”) who agrees to be bound by this Contract.

WHEREAS, the School is engaged in Public Charter School Education; and

WHEREAS, the School desires to employ and retain the services of the Temp on a temporary basis according to the terms and conditions herein.

NOW, THEREFORE, In consideration of the mutual covenants and promises made by the parties hereto, the School and the Temp (individually, each a “Party” and collectively, the “Parties”) covenant and agree as follows:

- The term of this Temporary Employment Contract shall commence on **June __, 2022**, and continue until **August __, 2022**; **with mandatory training June __, 2022, and June __, 2022.**
- This offer of employment is conditioned upon the receipt of proof of your legal eligibility to work in the United States [I-9].
- The Temp agrees and acknowledges that, just as the Temp has the right to terminate employment with the School at any time, with or without cause and with or without notice, the School has the same right, and may terminate the Temp’s employment with the School at any time, with or without cause and with or without notice.
- The School shall employ the Temp as Temporary Content Teacher (the “Position”) performing the duties described on Exhibit A attached hereto. The Temp accepts employment with the School on the terms and conditions set forth in this Temporary Employment Contract, and agrees to devote his/her full time and attention (reasonable periods of illness excepted) to the performance of his/her duties under this Contract.
- The Temp’s days of work shall be Monday through Friday at hours determined by the School provided that ordinary working hours shall not exceed **40 hours per week** unless agreed upon by the School.
- In consideration for the performance of the duties hereunder, the Temp shall be entitled to compensation as described on Exhibit B attached hereto.

- The Temp agrees and acknowledges that he/she shall comply with the School’s Employee Handbook. Copies of such documents are available upon request.
- No modification of this Contract shall be valid unless in writing and agreed upon by both Parties.
- This Temporary Employment Contract and the interpretation of its terms shall be governed by and construed in accordance with the laws of the State of California and subject to the exclusive jurisdiction of the federal and state courts located in San Diego County, California

IN WITNESS WHEREOF, each of the Parties has executed this Temporary Employment Contract, as of the day and year set forth below.

Elite Academic Academy

Meghan Freeman - CEO

Date

AGREED TO AND ACCEPTED BY:

NAME

Date

Exhibit A. Job Description (See attached)

Exhibit B. Compensation:

- COMPENSATION.
 - The Temp shall be entitled to receive an hourly rate of \$35.00 (the “Compensation”) for performance of the duties described in the Temporary Employment Contract.
 - Payments from the pay period beginning on the 1st and ending on the 15th will be paid on, or before, the 26th of that month; and payments for the pay period beginning on the 16th thru the end of the month, will be paid on or before the 10th of the month.
 - The compensation set out above shall be the Temp’s sole compensation under the Temporary Employment Contract. Sick leave will be provided in accordance with the law.
 - Payments to the Temp shall be subject to employer withholding.
 - STRS: Certificated Teacher shall be subject to STRS.



Date of Offer: **DATE**

Assignment Offered: Temporary Human Resources Part-Time Administrative Assistant

Candidate Name: **NAME**

Candidate Address: **ADDRESS**

It is our pleasure to offer you a temporary position with the Elite Academic Academy - **SCHOOL** (the "School"). This Temporary Employment Contract (the "Contract" or "Temporary Employment Contract") states the terms and conditions that govern the contractual agreement between Elite Academic Academy - **SCHOOL** and **NAME** (the "Temp") who agrees to be bound by this Contract.

WHEREAS, the School is engaged in Public Charter School Education; and

WHEREAS, the School desires to employ and retain the services of the Temp on a temporary basis according to the terms and conditions herein.

NOW, THEREFORE, In consideration of the mutual covenants and promises made by the parties hereto, the School and the Temp (individually, each a "Party" and collectively, the "Parties") covenant and agree as follows:

- The term of this Temporary Employment Contract shall commence on **____, 2022**, and continue until **____, 2022**.
- This offer of employment is conditioned upon the receipt of proof of your legal eligibility to work in the United States [I-9].
- The Temp agrees and acknowledges that, just as the Temp has the right to terminate employment with the School at any time, with or without cause and with or without notice, the School has the same right, and may terminate the Temp's employment with the School at any time, with or without cause and with or without notice.
- The School shall employ the Temp as a Human Resources Part-Time Administrative Assistant (the "Position") performing the duties described on Exhibit A attached hereto. The Temp accepts employment with the School on the terms and conditions set forth in this Temporary Employment Contract, and agrees to devote his/her full time and attention (reasonable periods of illness excepted) to the performance of his/her duties under this Contract.
- The Temp's days of work shall be Monday through Friday at hours determined by the School, provided that ordinary working hours shall not exceed **20 hours** per week, *unless agreed upon by the School*.
- In consideration for the performance of the duties hereunder, the Temp shall be entitled to compensation as described on Exhibit B attached hereto.

- The Temp agrees and acknowledges that he/she shall comply with the School’s Employee Handbook. Copies of such documents are available upon request.
- No modification of this Contract shall be valid unless in writing and agreed upon by both Parties.
- This Temporary Employment Contract and the interpretation of its terms shall be governed by and construed in accordance with the laws of the State of California and subject to the exclusive jurisdiction of the federal and state courts located in COUNTY, California

IN WITNESS WHEREOF, each of the Parties has executed this Temporary Employment Contract, , as of the day and year set forth below.

Elite Academic Academy

Meghan Freeman -CEO Date

AGREED TO AND ACCEPTED BY:

NAME Date

Exhibit A. Job Description (See attached)

Exhibit B. Compensation:

- COMPENSATION.
 - The Temp shall be entitled to receive an hourly rate of \$_.00 (the “Compensation”) for performance of the duties described in the Temporary Employment Contract.
 - Payments from the pay period beginning on the 1st and ending on the 15th will be paid on, or before, the 26th of that month; and payments for the pay period beginning on the 16th thru the end of the month, will be paid on or before the 10th of the month.
 - The compensation set out above shall be the Temp’s sole compensation under the Temporary Employment Contract. Sick leave will be provided in accordance with the law.
 - Payments to the Temp shall be subject to employer withholding.



Date of Offer: **DATE**

Assignment Offered: Temporary Part-Time Instructional Aide

Candidate Name: **NAME**

Candidate Address: **ADDRESS**

It is our pleasure to offer you a temporary position with the Elite Academic Academy - **SCHOOL** (the "School"). This Temporary Employment Contract (the "Contract" or "Temporary Employment Contract") states the terms and conditions that govern the contractual agreement between Elite Academic Academy - **SCHOOL** and **NAME** (the "Temp") who agrees to be bound by this Contract.

WHEREAS, the School is engaged in Public Charter School Education; and

WHEREAS, the School desires to employ and retain the services of the Temp on a temporary basis according to the terms and conditions herein.

NOW, THEREFORE, In consideration of the mutual covenants and promises made by the parties hereto, the School and the Temp (individually, each a "Party" and collectively, the "Parties") covenant and agree as follows:

- The term of this Temporary Employment Contract shall commence on **____, 2022**, and continue until **____, 2022**.
- This offer of employment is conditioned upon the receipt of proof of your legal eligibility to work in the United States [I-9].
- The Temp agrees and acknowledges that, just as the Temp has the right to terminate employment with the School at any time, with or without cause and with or without notice, the School has the same right, and may terminate the Temp's employment with the School at any time, with or without cause and with or without notice.
- The School shall employ the Temp as a Part-Time Instructional Aide (the "Position") performing the duties described on Exhibit A attached hereto. The Temp accepts employment with the School on the terms and conditions set forth in this Temporary Employment Contract, and agrees to devote his/her full time and attention (reasonable periods of illness excepted) to the performance of his/her duties under this Contract.
- The Temp's days of work shall be Monday through Friday at hours determined by the School, provided that ordinary working hours shall not exceed **20 hours** per week, *unless agreed upon by the School*.
- In consideration for the performance of the duties hereunder, the Temp shall be entitled to compensation as described on Exhibit B attached hereto.

- The Temp agrees and acknowledges that he/she shall comply with the School's Employee Handbook. Copies of such documents are available upon request.
- No modification of this Contract shall be valid unless in writing and agreed upon by both Parties.
- This Temporary Employment Contract and the interpretation of its terms shall be governed by and construed in accordance with the laws of the State of California and subject to the exclusive jurisdiction of the federal and state courts located in COUNTY, California

IN WITNESS WHEREOF, each of the Parties has executed this Temporary Employment Contract, , as of the day and year set forth below.

Elite Academic Academy

Meghan Freeman -CEO Date

AGREED TO AND ACCEPTED BY:

NAME Date

Exhibit A. Job Description (See attached)

Exhibit B. Compensation:

- COMPENSATION.
 - The Temp shall be entitled to receive an hourly rate of \$.00 (the "Compensation") for performance of the duties described in the Temporary Employment Contract.
 - Payments from the pay period beginning on the 1st and ending on the 15th will be paid on, or before, the 26th of that month; and payments for the pay period beginning on the 16th thru the end of the month, will be paid on or before the 10th of the month.
 - The compensation set out above shall be the Temp's sole compensation under the Temporary Employment Contract. Sick leave will be provided in accordance with the law.
 - Payments to the Temp shall be subject to employer withholding.



Date of Offer: **DATE**

Assignment Offered: Temporary IT - Technology Support Coordinator

Candidate Name: **NAME**

Candidate Address: **ADDRESS**

It is our pleasure to offer you a temporary position with the Elite Academic Academy - **SCHOOL** (the "School"). This Temporary Employment Contract (the "Contract" or "Temporary Employment Contract") states the terms and conditions that govern the contractual agreement between Elite Academic Academy - **SCHOOL** and **NAME** (the "Temp") who agrees to be bound by this Contract.

WHEREAS, the School is engaged in Public Charter School Education; and

WHEREAS, the School desires to employ and retain the services of the Temp on a temporary basis according to the terms and conditions herein.

NOW, THEREFORE, In consideration of the mutual covenants and promises made by the parties hereto, the School and the Temp (individually, each a "Party" and collectively, the "Parties") covenant and agree as follows:

- The term of this Temporary Employment Contract shall commence on **____, 2022**, and continue until **____, 2022**.
- This offer of employment is conditioned upon the receipt of proof of your legal eligibility to work in the United States [I-9].
- The Temp agrees and acknowledges that, just as the Temp has the right to terminate employment with the School at any time, with or without cause and with or without notice, the School has the same right, and may terminate the Temp's employment with the School at any time, with or without cause and with or without notice.
- The School shall employ the Temp as a IT - Technology Support Coordinator (the "Position") performing the duties described on Exhibit A attached hereto. The Temp accepts employment with the School on the terms and conditions set forth in this Temporary Employment Contract, and agrees to devote his/her full time and attention (reasonable periods of illness excepted) to the performance of his/her duties under this Contract.
- The Temp's days of work shall be Monday through Friday at hours determined by the School, provided that ordinary working hours shall not exceed **20 hours** per week, *unless agreed upon by the School*.
- In consideration for the performance of the duties hereunder, the Temp shall be entitled to compensation as described on Exhibit B attached hereto.

- The Temp agrees and acknowledges that he/she shall comply with the School's Employee Handbook. Copies of such documents are available upon request.
- No modification of this Contract shall be valid unless in writing and agreed upon by both Parties.
- This Temporary Employment Contract and the interpretation of its terms shall be governed by and construed in accordance with the laws of the State of California and subject to the exclusive jurisdiction of the federal and state courts located in COUNTY, California

IN WITNESS WHEREOF, each of the Parties has executed this Temporary Employment Contract, , as of the day and year set forth below.

Elite Academic Academy

Meghan Freeman -CEO

Date

AGREED TO AND ACCEPTED BY:

NAME

Date

Exhibit A. Job Description (See attached)

Exhibit B. Compensation:

- COMPENSATION.
 - The Temp shall be entitled to receive an hourly rate of \$_.00 (the "Compensation") for performance of the duties described in the Temporary Employment Contract.
 - Payments from the pay period beginning on the 1st and ending on the 15th will be paid on, or before, the 26th of that month; and payments for the pay period beginning on the 16th thru the end of the month, will be paid on or before the 10th of the month.
 - The compensation set out above shall be the Temp's sole compensation under the Temporary Employment Contract. Sick leave will be provided in accordance with the law.
 - Payments to the Temp shall be subject to employer withholding.



Date of Offer: **DATE**

Assignment Offered: SOAR Administrative Assistant

Candidate Name: **NAME**

Candidate Address: **ADDRESS**

It is our pleasure to offer you a temporary position with the Elite Academic Academy-MOUNTAIN EMPIRE (the "School"). This Temporary Employment Contract (the "Contract" or "Temporary Employment Contract") states the terms and conditions that govern the contractual agreement between Elite Academic Academy-MOUNTAIN EMPIRE and **NAME** (the "Temp") who agrees to be bound by this Contract.

WHEREAS, the School is engaged in Public Charter School Education; and

WHEREAS, the School desires to employ and retain the services of the Temp on a temporary basis according to the terms and conditions herein.

NOW, THEREFORE, In consideration of the mutual covenants and promises made by the parties hereto, the School and the Temp (individually, each a "Party" and collectively, the "Parties") covenant and agree as follows:

- The term of this Temporary Employment Contract shall **commence on July 1, 2022 and continue until July 31, 2022.**
- This offer of employment is conditioned upon the receipt of proof of your legal eligibility to work in the United States [I-9].
- The Temp agrees and acknowledges that, just as the Temp has the right to terminate employment with the School at any time, with or without cause and with or without notice, the School has the same right, and may terminate the Temp's employment with the School at any time, with or without cause and with or without notice.
- The School shall employ the Temp as a SOAR Administrative Assistant (the "Position") performing the duties described on Exhibit A attached hereto. The Temp accepts employment with the School on the terms and conditions set forth in this Temporary Employment Contract, and agrees to devote his/her full time and attention (reasonable periods of illness excepted) to the performance of his/her duties under this Contract.
- The Temp's days of work, and hours of the day, are flexible, and shall be determined by the School, **provided that working hours do not exceed 40 hours a week, or 120 hours total in the month of July,** unless agreed upon by the School.
- In consideration for the performance of the duties hereunder, the Temp shall be entitled to compensation as described on Exhibit B attached hereto.

- The Temp agrees and acknowledges that he/she shall comply with the School's Employee Handbook. Copies of such documents are available upon request.
- No modification of this Contract shall be valid unless in writing and agreed upon by both Parties.
- This Temporary Employment Contract and the interpretation of its terms shall be governed by and construed in accordance with the laws of the State of California and subject to the exclusive jurisdiction of the federal and state courts located in San Diego County, California

IN WITNESS WHEREOF, each of the Parties has executed this Temporary Employment Contract, , as of the day and year set forth below.

Elite Academic Academy

Meghan Freeman - CEO

Date

AGREED TO AND ACCEPTED BY:

NAME

Date

Exhibit A. Job Description (See attached)

Exhibit B. Compensation:

- COMPENSATION.
 - The Temp shall be entitled to receive a salary rate of \$3000 (the "Compensation") for the performance of the duties described in the Temporary Employment Contract.
 - "Compensation" will be made in 2 payments, of \$1500; the first on July 26, 2021; and the second on August 10, 2021.
 - The compensation set out above shall be the Temp's sole compensation under the Temporary Employment Contract. Sick leave will be provided in accordance with the law after 90 days of employment.
 - Payments to the Temp shall be subject to employer withholding.



Date of Offer: **DATE**

Assignment Offered: SOAR High School Teacher

Candidate Name: **NAME**

Candidate Address: **ADDRESS**

It is our pleasure to offer you a temporary position with Elite Academic Academy - MOUNTAIN EMPIRE (the "School"). This Temporary Employment Contract (the "Contract" or "Temporary Employment Contract") states the terms and conditions that govern the contractual agreement between Elite Academic Academy - MOUNTAIN EMPIRE and **NAME** (the "Temp") who agrees to be bound by this Contract.

WHEREAS, the School is engaged in Public Charter School Education; and

WHEREAS, the School desires to employ and retain the services of the Temp on a temporary basis according to the terms and conditions herein.

NOW, THEREFORE, In consideration of the mutual covenants and promises made by the parties hereto, the School and the Temp (individually, each a "Party" and collectively, the "Parties") covenant and agree as follows:

- The term of this Temporary Employment Contract shall commence on **July 1, 2022** and continue until **July 31, 2022**.
- This offer of employment is conditioned upon the receipt of proof of your legal eligibility to work in the United States [I-9].
- The Temp agrees and acknowledges that, just as the Temp has the right to terminate employment with the School at any time, with or without cause and with or without notice, the School has the same right, and may terminate the Temp's employment with the School at any time, with or without cause and with or without notice.
- The School shall employ the Temp as a SOAR High School Teacher (the "Position") performing the duties described on Exhibit A attached hereto. The Temp accepts employment with the School on the terms and conditions set forth in this Temporary Employment Contract, and agrees to devote his/her full time and attention (reasonable periods of illness excepted) to the performance of his/her duties under this Contract.
- The Temp's days of work shall be in accordance with the **SOAR Calendar, July 1st - July 31st, 4 days a week, 6 hours a day**. In consideration for the performance of the duties hereunder, the Temp shall be entitled to compensation as described on Exhibit B attached hereto.
- The Temp agrees and acknowledges that he/she shall comply with the School's Employee Handbook. Copies of such documents are available upon request.
- No modification of this Contract shall be valid unless in writing and agreed upon by both Parties.

- This Temporary Employment Contract and the interpretation of its terms shall be governed by and construed in accordance with the laws of the State of California and subject to the exclusive jurisdiction of the federal and state courts located in San Diego, California

IN WITNESS WHEREOF, each of the Parties has executed this Temporary Employment Contract,, as of the day and year set forth below.

Elite Academic Academy

Meghan Freeman - CEO Date

AGREED TO AND ACCEPTED BY:

NAME Date

Exhibit A. Job Description (See attached)

Exhibit B. Compensation:

- COMPENSATION.
 - The Temp shall be entitled to receive a salary rate of \$4500 (the “Compensation”), for performance of the duties described in the Temporary Employment Contract.
 - “Compensation” will be made in 2 equal payments of \$2250, on the following dates: July 26th and August 10th.
 - The compensation set out above shall be the Temp’s sole compensation under the Temporary Employment Contract. Sick leave will be provided in accordance with the law after 90 days of employment.
 - Payments to the Temp shall be subject to employer withholding.
 - STRS: Certificated Teacher shall be subject to STRS.



Date of Offer: **DATE**

Assignment Offered: SOAR Instructional Learning Coach

Candidate Name: **NAME**

Candidate Address: **ADDRESS**

It is our pleasure to offer you a temporary position with the Elite Academic Academy - MOUNTAIN EMPIRE (the "School"). This Temporary Employment Contract (the "Contract" or "Temporary Employment Contract") states the terms and conditions that govern the contractual agreement between Elite Academic Academy - MOUNTAIN EMPIRE and NAME (the "Temp") who agrees to be bound by this Contract.

WHEREAS, the School is engaged in Public Charter School Education; and

WHEREAS, the School desires to employ and retain the services of the Temp on a temporary basis according to the terms and conditions herein.

NOW, THEREFORE, In consideration of the mutual covenants and promises made by the parties hereto, the School and the Temp (individually, each a "Party" and collectively, the "Parties") covenant and agree as follows:

- The term of this Temporary Employment Contract shall commence on **July 1, 2022 and continue until July 31, 2022.**
- This offer of employment is conditioned upon the receipt of proof of your legal eligibility to work in the United States [I-9].
- The Temp agrees and acknowledges that, just as the Temp has the right to terminate employment with the School at any time, with or without cause and with or without notice, the School has the same right, and may terminate the Temp's employment with the School at any time, with or without cause and with or without notice.
- The School shall employ the Temp as a SOAR Instructional Learning Coach (the "Position") performing the duties described on Exhibit A attached hereto. The Temp accepts employment with the School on the terms and conditions set forth in this Temporary Employment Contract, and agrees to devote his/her full time and attention (reasonable periods of illness excepted) to the performance of his/her duties under this Contract.
- The Temp's days of work shall be in accordance with the **SOAR Calendar, July 1st - July 31st,** at hours determined by the School, provided that ordinary working hours shall not exceed **24 hours per week** unless agreed upon by the School.
- In consideration for the performance of the duties hereunder, the Temp shall be entitled to compensation as described on Exhibit B attached hereto.

- The Temp agrees and acknowledges that he/she shall comply with the School's Employee Handbook. Copies of such documents are available upon request.
- No modification of this Contract shall be valid unless in writing and agreed upon by both Parties.
- This Temporary Employment Contract and the interpretation of its terms shall be governed by and construed in accordance with the laws of the State of California and subject to the exclusive jurisdiction of the federal and state courts located in San Diego, California

IN WITNESS WHEREOF, each of the Parties has executed this Temporary Employment Contract,, as of the day and year set forth below.

Elite Academic Academy

Meghan Freeman -CEO

Date

AGREED TO AND ACCEPTED BY:

NAME

Date

Exhibit A. Job Description (See attached)

Exhibit B. Compensation:

- COMPENSATION.
 - The Temp shall be entitled to receive an hourly rate of \$_.00 (the "Compensation") for performance of the duties described in the Temporary Employment Contract.
 - Payments from the pay period beginning on July 1st and ending on July 15th will be paid on the 26th July, 2021; and payments for the pay period beginning on July 16th thru the July 31st, will be paid on the 10th of August, 2021.
 - The compensation set out above shall be the Temp's sole compensation under the Temporary Employment Contract. Sick leave will be provided in accordance with the law.
 - Payments to the Temp shall be subject to employer withholding.



Date of Offer: **DATE**

Assignment Offered: Temporary SOAR Lead

Candidate Name: **NAME**

Candidate Address: **ADDRESS**

It is our pleasure to offer you a temporary position with Elite Academic Academy - Mountain Empire (the "School"). This Temporary Employment Contract (the "Contract" or "Temporary Employment Contract") states the terms and conditions that govern the contractual agreement between Elite Academic Academy - Mountain Empire and **NAME** (the "Temp") who agrees to be bound by this Contract.

WHEREAS, the School is engaged in Public Charter School Education; and

WHEREAS, the School desires to employ and retain the services of the Temp on a temporary basis according to the terms and conditions herein.

NOW, THEREFORE, In consideration of the mutual covenants and promises made by the parties hereto, the School and the Temp (individually, each a "Party" and collectively, the "Parties") covenant and agree as follows:

- The term of this Temporary Employment Contract shall **commence on July 1, 2022 and continue until July 31, 2022.**
- This offer of employment is conditioned upon the receipt of proof of your legal eligibility to work in the United States [I-9].
- The Temp agrees and acknowledges that, just as the Temp has the right to terminate employment with the School at any time, with or without cause and with or without notice, the School has the same right, and may terminate the Temp's employment with the School at any time, with or without cause and with or without notice.
- The School shall employ the Temp as SOAR Lead (the "Position") performing the duties described on Exhibit A attached hereto. The Temp accepts employment with the School on the terms and conditions set forth in this Temporary Employment Contract, and agrees to devote his/her full time and attention (reasonable periods of illness excepted) to the performance of his/her duties under this Contract.
- The Temp's days of work shall be in accordance with the **SOAR Calendar, July 1- July 31st, Monday - Friday, at hours determined by the School, provided that ordinary working hours shall not exceed 40 hours per week unless agreed upon by the School. The Temp's salary also includes a bank of 40 hours before and after these dates to ensure proper set-up and completion of the SOAR program.**

- In consideration for the performance of the duties hereunder, the Temp shall be entitled to compensation as described on Exhibit B attached hereto.
- The Temp agrees and acknowledges that he/she shall comply with the School's Employee Handbook. Copies of such documents are available upon request.
- No modification of this Contract shall be valid unless in writing and agreed upon by both Parties.
- This Temporary Employment Contract and the interpretation of its terms shall be governed by and construed in accordance with the laws of the State of California and subject to the exclusive jurisdiction of the federal and state courts located in San Diego, California

IN WITNESS WHEREOF, each of the Parties has executed this Temporary Employment Contract, , as of the day and year set forth below.

Elite Academic Academy

Meghan Freeman - CEO

Date

AGREED TO AND ACCEPTED BY:

NAME

Date

Exhibit A. Job Description (See attached)

Exhibit B. Compensation:

- COMPENSATION.
 - The Temp shall be entitled to receive a salary rate of \$4500, and a stipend of \$1500, for a total of \$6000 (the "Compensation") for performance of the duties described in the Temporary Employment Contract.
 - "Compensation" will be made in 3 equal payments, of \$2000 each, on the following dates: July 8th, July 26th, and August 10th.
 - Salary increases and/or bonuses may be awarded at the end of program, at the sole and absolute discretion of the CEO, based upon, among other things, an employee's performance and the School's overall performance during the program period.
 - The compensation set out above shall be the Temp's sole compensation under the Temporary Employment Contract. Sick leave will be provided in accordance with the law.
 - Payments to the Temp shall be subject to employer withholding.
 - STRS: Certificated Teacher shall be subject to STRS.



Date of Offer: **DATE**

Assignment Offered: Temporary Teacher of Record

Candidate Name: **NAME**

Candidate Address: **ADDRESS**

It is our pleasure to offer you a temporary position with Elite Academic Academy- **SCHOOL** (the "School"). This Temporary Employment Contract (the "Contract" or "Temporary Employment Contract") states the terms and conditions that govern the contractual agreement between Elite Academic Academy-**SCHOOL** and **NAME** (the "Temp") who agrees to be bound by this Contract.

WHEREAS, the School is engaged in Public Charter School Education; and

WHEREAS, the School desires to employ and retain the services of the Temp on a temporary basis according to the terms and conditions herein.

NOW, THEREFORE, In consideration of the mutual covenants and promises made by the parties hereto, the School and the Temp (individually, each a "Party" and collectively, the "Parties") covenant and agree as follows:

- The term of this Temporary Employment Contract shall commence on **June __, 2022** and continue until **August __, 2022**; with mandatory training **June __, 2022, and June __, 2022**.
- This offer of employment is conditioned upon the receipt of proof of your legal eligibility to work in the United States [I-9].
- The Temp agrees and acknowledges that, just as the Temp has the right to terminate employment with the School at any time, with or without cause and with or without notice, the School has the same right, and may terminate the Temp's employment with the School at any time, with or without cause and with or without notice.
- The School shall employ the Temp as a Temporary Teacher of Record (the "Position") performing the duties described on Exhibit A attached hereto. The Temp accepts employment with the School on the terms and conditions set forth in this Temporary Employment Contract, and agrees to devote his/her full time and attention (reasonable periods of illness excepted) to the performance of his/her duties under this Contract.
- The Temp's days of work shall be in accordance with the Year Round Calendar (**see attached**), at a time determined by your direct supervisor. The Temp's teaching stipend also includes dates to effectively train and prepare for the program.
- In consideration for the performance of the duties hereunder, the Temp shall be entitled to compensation as described on Exhibit B attached hereto.

- The Temp agrees and acknowledges that he/she shall comply with the School’s Employee Handbook. Copies of such documents are available upon request.
- No modification of this Contract shall be valid unless in writing and agreed upon by both Parties.
- This Temporary Employment Contract and the interpretation of its terms shall be governed by and construed in accordance with the laws of the State of California and subject to the exclusive jurisdiction of the federal and state courts located in _____ County, California

IN WITNESS WHEREOF, each of the Parties has executed this Temporary Employment Contract, , as of the day and year set forth below.

Elite Academic Academy

Meghan Freeman Date

AGREED TO AND ACCEPTED BY:

NAME Date

Exhibit A. Job Description (See attached)

Exhibit B. Compensation: io

- COMPENSATION.
 - The Temp shall be entitled to receive a teaching stipend of \$6000, along with a mileage stipend of \$450 (the “Compensation”), for performance of the duties described in the Job Description and Temporary Employment Contract.
 - You are compensated for the general value of services you perform and not for the amount of time you spend on the job. Thus, you will generally be paid your set salary notwithstanding the number of hours you work. However, to ensure that you can be reached by your supervisor and communicate with those individuals who will assist you in performing your job duties, you are generally expected to work Monday to Friday during normal business hours.
 - “Compensation” will be made in 3 equal payments, of \$2,150.00, on the following dates: July 8th, July 26th, and August 10th.
 - Salary increases and annual bonuses may be awarded at the end of the learning period, at the sole and absolute discretion of the CEO, based upon, among other things, an employee’s performance and the School’s overall performance during the learning period.
 - The compensation set out above shall be the Temp’s sole compensation under the Temporary Employment Contract. Sick leave will be provided in accordance with the law.
 - Payments to the Temp shall be subject to employer withholding.
 - STRS: Certificated Teacher shall be subject to STRS.



Date of Offer: **DATE**

Assignment Offered: Temporary Year-Round Educational Business Services Clerk

Candidate Name: **NAME**

Candidate Address: **ADDRESS**

It is our pleasure to offer you a temporary position with the Elite Academic Academy - **SCHOOL** (the "School"). This Temporary Employment Contract (the "Contract" or "Temporary Employment Contract") states the terms and conditions that govern the contractual agreement between Elite Academic Academy - **SCHOOL** and **NAME** (the "Temp") who agrees to be bound by this Contract.

WHEREAS, the School is engaged in Public Charter School Education; and

WHEREAS, the School desires to employ and retain the services of the Temp on a temporary basis according to the terms and conditions herein.

NOW, THEREFORE, In consideration of the mutual covenants and promises made by the parties hereto, the School and the Temp (individually, each a "Party" and collectively, the "Parties") covenant and agree as follows:

- The term of this Temporary Employment Contract shall commence on **____, 2022**, and continue until **____, 2022**.
- This offer of employment is conditioned upon the receipt of proof of your legal eligibility to work in the United States [I-9].
- The Temp agrees and acknowledges that, just as the Temp has the right to terminate employment with the School at any time, with or without cause and with or without notice, the School has the same right, and may terminate the Temp's employment with the School at any time, with or without cause and with or without notice.
- The School shall employ the Temp as a Year-Round Educational Business Services Clerk (the "Position") performing the duties described on Exhibit A attached hereto. The Temp accepts employment with the School on the terms and conditions set forth in this Temporary Employment Contract, and agrees to devote his/her full time and attention (reasonable periods of illness excepted) to the performance of his/her duties under this Contract.
- The Temp's days of work shall be Monday through Friday at hours determined by the School, provided that ordinary working hours shall not exceed **40 hours** per week, *unless agreed upon by the School*.
- In consideration for the performance of the duties hereunder, the Temp shall be entitled to compensation as described on Exhibit B attached hereto.

- The Temp agrees and acknowledges that he/she shall comply with the School’s Employee Handbook. Copies of such documents are available upon request.
- No modification of this Contract shall be valid unless in writing and agreed upon by both Parties.
- This Temporary Employment Contract and the interpretation of its terms shall be governed by and construed in accordance with the laws of the State of California and subject to the exclusive jurisdiction of the federal and state courts located in COUNTY, California

IN WITNESS WHEREOF, each of the Parties has executed this Temporary Employment Contract, , as of the day and year set forth below.

Elite Academic Academy

Meghan Freeman -CEO

Date

AGREED TO AND ACCEPTED BY:

NAME

Date

Exhibit A. Job Description (See attached)

Exhibit B. Compensation:

- COMPENSATION.
 - The Temp shall be entitled to receive an hourly rate of \$_.00 (the “Compensation”) for performance of the duties described in the Temporary Employment Contract.
 - Payments from the pay period beginning on the 1st and ending on the 15th will be paid on, or before, the 26th of that month; and payments for the pay period beginning on the 16th thru the end of the month, will be paid on or before the 10th of the month.
 - The compensation set out above shall be the Temp’s sole compensation under the Temporary Employment Contract. Sick leave will be provided in accordance with the law.
 - Payments to the Temp shall be subject to employer withholding.



Date of Offer: **DATE**

Assignment Offered: Temporary **POSITION**

Candidate Name: **NAME**

Candidate Address: **ADDRESS**

It is our pleasure to offer you a position with Elite Academic Academy - **SCHOOL**, as a Temporary **POSITION**. This offer is contingent upon final Board approval, an acceptable FBI/DOJ background clearance, and the amount of student enrollment in the Year-Round program.

Upon completion of the above, the CEO will have final approval of your employment. At that time, we will send you a temporary employment contract for your review, signature, and completion. Your hourly rate would be based on the compensation as outlined below. If you are offered an assignment and you choose to decline it, Elite Academic Academy - **SCHOOL** is not obligated to offer you another assignment. You would, however, be eligible to apply and interview for other assignments.

Terms and Benefits for this position:

Start Date: _____, 2022

Term: Part-Time, Temporary/At- Will

Position Title: Temporary **POSITION**

FLSA/CA Classification: Non-Exempt

Hourly Rate: \$___/per hour

Work Days: (Monday- Friday) Year-Round Calendar

Please sign below to indicate your acceptance of this conditional offer and return this letter within seven calendar days. Please let us know if you have any questions. We look forward to working with you.

I have read and understood the conditions and commitments stated above. I have initiated below to indicate that I have accepted or declined this offer.

Candidate: **NAME**

_____(Initial) **I accept** the offer of employment with Elite Academic Academy starting _____, 2022. I understand that this offer is expressly conditioned on Board approval, an acceptable FBI/DOJ background check, student enrollment and my timely completion of the requirements set out in this letter.

_____(Initial) **I do not accept** the offer of employment with Elite Academic Academy

Signature: _____ Date: _____

Chief Executive Officer _____ Date _____



Date of Offer: **DATE**

Assignment Offered: Temporary Content Teacher

Candidate Name: **NAME**

Candidate Address: **ADDRESS**

It is our pleasure to offer you a position with Elite Academic Academy - **SCHOOL**, as a Temporary Content Teacher. This offer is contingent upon final Board approval, an acceptable FBI/DOJ background clearance, student enrollment in the Year-Round program, and your timely completion of the requirements set forth in this letter.

If you are currently under contract with another district/charter for **June __, 2022 - August __, 2022**, you must provide Elite Academic Academy - **SCHOOL** with documentation of your eligibility for employment (most traditional schools only contract through June). You must meet all certification requirements before the beginning of your assignment. Failure to timely provide the specified credentials will nullify this offer.

Upon completion of these matters, and we have the student enrollment in the program, and your area of preference, the CEO will have final approval of your employment. At that time, we will send you a temporary employment contract for your review, signature, and completion. Your salary would be based on the compensation as outlined below. If you are offered an assignment and you choose to decline it, Elite Academic Academy - Lucerne is not obligated to offer you another assignment. You would, however, be eligible to apply and interview for other assignments.

Terms and Benefits for this position:

Start Date: **June __, 2022**

Term: Temporary/At- Will

Position Title: Temporary Content Teacher

FLSA/CA Classification: Non-Exempt

Hourly Rate: **\$__.00**

Number of Vacation Days: 0

Work Days: (Monday- Friday) Year Round Calendar

Retirement Benefits: STRS

Please sign below to indicate your acceptance of this conditional offer and return this letter within 5 calendar days. Please let us know if you have any questions. We look forward to working with you. Please understand vacation time is not granted and you are expected to work full-time from **June __, 2022- August __, 2022**.

I have read and understood the conditions and commitments stated above. I have initiated below to indicate that I have accepted or declined this offer.

Candidate: **NAME**

_____(Initial) **I accept** the offer of employment with Elite Academic Academy starting **June __, 2022**. I understand that this offer is expressly conditioned on Board approval, an acceptable FBI/DOJ background check, student enrollment and my timely completion of the requirements set out in this letter.

____(Initial) I **do not accept** the offer of employment with Elite Academic Academy

Signature: _____ Date: _____

Chief Executive Officer _____ Date _____



Date of Offer: **DATE**

Assignment Offered: Temporary Teacher of Record

Candidate Name: **NAME**

Candidate Address: **ADDRESS**

It is our pleasure to offer you a position with Elite Academic Academy - **SCHOOL**, as a Temporary Teacher of Record. This offer is contingent upon final Board approval, an acceptable FBI/DOJ background clearance, student enrollment in the Year-Round program, and your timely completion of the requirements set forth in this letter.

If you are currently under contract with another district/charter for **June __, 2022 - August __, 2022**, you must provide Elite Academic Academy - **SCHOOL** with documentation of your eligibility for employment (most traditional schools only contract through June). You must meet all certification requirements before the beginning of your assignment. Failure to timely provide the specified credentials will nullify this offer.

Upon completion of these matters, and we have the student enrollment in the program, and your area of preference, the CEO will have final approval of your employment. At that time, we will send you a temporary employment contract for your review, signature, and completion. Your salary would be based on the compensation as outlined below. If you are offered an assignment and you choose to decline it, Elite Academic Academy - Lucerne is not obligated to offer you another assignment. You would, however, be eligible to apply and interview for other assignments.

Terms and Benefits for this position:

Start Date: **June __, 2022**

Term: Temporary/At- Will

Position Title: Temporary Teacher of Record

FLSA/CA Classification: Exempt

Stipends: **\$6000 teaching stipend/\$450 mileage stipend**

Number of Vacation Days: 0

Work Days: (Monday- Friday) Year Round Calendar

Retirement Benefits: STRS

Please sign below to indicate your acceptance of this conditional offer and return this letter within 5 calendar days. Please let us know if you have any questions. We look forward to working with you. Please understand vacation time is not granted and you are expected to work full-time from **June __, 2022- August __, 2022**.

I have read and understood the conditions and commitments stated above. I have initiated below to indicate that I have accepted or declined this offer.

Candidate: **NAME**

_____(Initial) **I accept** the offer of employment with Elite Academic Academy starting **June __, 2022**. I understand that this offer is expressly conditioned on Board approval, an acceptable FBI/DOJ background check, student enrollment and my timely completion of the requirements set out in this letter.

_____(Initial) I **do not accept** the offer of employment with Elite Academic Academy

Signature: _____ Date: _____

Chief Executive Officer _____ Date _____



AT-WILL EMPLOYMENT AGREEMENT

Between Elite Academic Academy Charter - [SCHOOL]

and

Name: [New Hire]

in the position of

Title: [Position Title]

[DATE]

[NEW HIRE]

[HOME ADDRESS]

Dear [NEW HIRE],

We are pleased to offer you the position of full-time exempt [POSITION TITLE] with Elite Academic Academy- [SCHOOL] (the "School") commencing July 1, 2022 (please see below regarding employment start date) and including 3 Professional Development days (DATE, DATE, AND DATE). We are delighted you chose to join the Certificated Teaching Department and are confident you will enjoy it here. The purpose of this letter is to summarize the terms of your employment with the School as set forth in this At-Will Employment Agreement (the "Agreement"), should you accept our offer. This offer of employment is conditioned upon the receipt of proof of your legal eligibility to work in the United States (IRS I-9) and successful completion of all background (Livescan) checks.

The terms of your employment with the School are as follows:

1. Job Duties. Your job duties are detailed in the attached job description (Exhibit A) and you will report to [SUPERVISOR TITLE], or designee.

2. At-Will Employment. Your employment at the School is "at will," which means that it is of no definite duration and will continue only as long as both you and the School consider it of mutual benefit. Either you or the School is free to terminate the employment relationship at any time, with or without cause and with or without notice. Although your job duties, title, compensation, and benefits, as well as our personnel policies and procedures, may change from time-to-time, the "at will" nature of your employment may only be changed in a document signed by you and the CEO of the School.

3. Work Hours. You are compensated for the general value of services you perform and not for the amount of time you spend on the job. Thus, you will generally be paid your set salary notwithstanding the number of hours you work. However, to ensure that you can be reached by your supervisor and communicate with those individuals who will assist you in performing your job duties, you are generally expected to work Monday to Friday during normal business hours.

4. Compensation. Due to funding uncertainties generally, and more specifically associated with the School's required participation in the SB 740 funding process for non-seat-time charter schools, as well as the unpredictability of legislation affecting charter schools, the total amount of School funds available for employee compensation is often unknown to the School at the outset of any academic year. Accordingly, you will be paid a minimum annual salary of \$62,000, less applicable withholdings, for 187 days of work (see calendar attached) and 3 days of Professional Development (see above), which amount may be adjusted upward during or at the conclusion of the academic year by the School's governing board in its sole discretion. You will also receive a stipend of \$50.00 a month for mileage (in lieu of mileage reimbursement). [IF REMOTE: You will also receive a \$10,000 "Travel" stipend (\$833.33 a month), to be used in order for you to travel to California, approximately 4 to 6 times in a school year. [Note: Such travel (including airfare, rental car, lodging, food, etc) must be reasonable and comparable to non-profit organizational travel; and not consist of First Class accommodations.] You will be paid once a month on, or before, the 26th of each month. Salary increases and annual bonuses may be awarded at the end of each calendar year, at the sole and absolute discretion of the CEO, based upon, among other things, your performance and the School's overall performance during the calendar year.

Paid Leave of Absence: From July 1, 2022 through August 17, 2022 (the "Summer"), you are not expected to render teaching services to students. Therefore, during the Summer, you shall be on a paid leave of absence and will receive your regular salary and health insurance benefits during those months per the schedule noted above.

5. Benefits. You will be eligible for all benefits as generally offered to similarly situated employees of the School, including contributions to California State Teachers Retirement System, as further described in our Employee Handbook. The School also offers Health and Welfare benefits, after one month of employment, totaling \$10,800 a year (or \$900 a month), which can be used to purchase medical, dental, and vision insurance benefits offered through the Charter providers. You may "opt out" of medical insurance provided by the Charter and retain a monthly allotment of \$200. For more information, please see the plan

benefits.

6. Arbitration. It is a condition of your employment that you review our Arbitration Agreement (**attached**) which provides that any disputes between you and the School be submitted to binding arbitration. You should notify the School in writing of any complaints you have with respect to your employment so that any issues can immediately be addressed and rectified.

7. Confidentiality. Because of the nature of our work and the highly confidential information we provide to our employees, you will be required to execute a Confidentiality and Non-Disclosure agreement (**attached**), which will remain in full force and effect after your employment.

8. Equal Employment Opportunity. The School is an equal opportunity employer. School policy prohibits discrimination, retaliation, or harassment based on actual or perceived ancestry, race, color, religion, including religious dress and grooming practices, national origin, including language use and possession of a driver's license, citizenship, marital status, sex, pregnancy, childbirth, breastfeeding, or related medical conditions, gender, gender identity, gender expression, sexual orientation, age (40 and above), military or veteran status, physical or mental disability, including HIV and AIDS, medical condition, including cancer or a record or history of cancer, genetic characteristic or information, protected medical leaves (e.g., leave under the Family and Medical Leave Act or the California Family Rights Act), domestic violence victim status, political affiliation, and any other status protected by federal, state, or local laws. This commitment applies to all personnel decisions and to all persons involved in the operations of the School. In addition, you are expressly prohibited from discriminating against, retaliating against, or harassing any student of the School. You must treat all students and third parties working for or on behalf of the School respectfully and appropriately.

9. Prior Agreements. You affirm that you are not a party to any agreement(s) such as a non-competition agreement that would prohibit you from employment with us.

10. Organization Policies. If you accept this offer and begin employment, on your first day of employment, you will be given additional information about the School, including but not limited to its Employee Handbook and other policies and procedures

11. Entire Agreement. This Agreement and its Exhibit A, and accompanying attachments, when accepted by you, constitutes our entire agreement and supersedes all prior agreements and representations whether written or oral. This Agreement may be amended only by a writing signed by both yourself and the CEO of the School. To the extent this Agreement or its attachments conflict with our Employee Handbook or any other policy or procedure, this Agreement or its attachments, as the case may be, shall control.

On your first day of work, you will be required to complete the INS form I-9. Please bring appropriate identification that shows your eligibility to work in the United States.

If these terms are acceptable to you, please sign one copy of this offer letter and return it at your earliest convenience. This offer will remain open for 5 working days.

Once again, we are looking forward to you joining the Elite Academic Academy- [SCHOOL] team, contributing to the Certificated Teaching Department, and personally growing with the School.

Sincerely,

Meghan Freeman
CEO

Date: _____

AGREED TO AND ACCEPTED BY:

Employee: [NAME]

Signature: _____ Date: _____



AT-WILL EMPLOYMENT AGREEMENT

Between Elite Academic Academy Charter - [SCHOOL]

and

Name: [New Hire]

in the position of

Title: [Position Title]

[DATE]

[NEW HIRE]

[HOME ADDRESS]

Dear [NEW HIRE],

We are pleased to offer you the position of full-time exempt [POSITION TITLE] with Elite Academic Academy- [SCHOOL] (the "School") commencing July 1, 2022 and including 3 Professional Development days [DATE, DATE, AND DATE]. We are delighted you chose to join the Certificated Teaching Department and are confident you will enjoy it here. The purpose of this letter is to summarize the terms of your employment with the School as set forth in this At-Will Employment Agreement (the "Agreement"), should you accept our offer. This offer of employment is conditioned upon the receipt of proof of your legal eligibility to work in the United States (IRS I-9) and successful completion of all background (Livescan) checks.

The terms of your employment with the School are as follows:

1. Job Duties. Your job duties are detailed in the attached job description (Exhibit A) and you will report to [SUPERVISOR TITLE], or designee.

2. At-Will Employment. Your employment at the School is "at will," which means that it is of no definite duration and will continue only as long as both you and the School consider it of mutual benefit. Either you or the School is free to terminate the employment relationship at any time, with or without cause and with or without notice. Although your job duties, title, compensation, and benefits, as well as our personnel policies and procedures, may change from time-to-time, the "at will" nature of your employment may only be changed in a document signed by you and the CEO of the School.

3. Work Hours. You are compensated for the general value of services you perform and not for the amount of time you spend on the job. Thus, you will generally be paid your set salary notwithstanding the number of hours you work. However, to ensure that you can be reached by your supervisor and communicate with those individuals who will assist you in performing your job duties, you are generally expected to work Monday to Friday during normal business hours.

4. Compensation. Due to funding uncertainties generally, and more specifically associated with the School's required participation in the SB 740 funding process for non-seat-time charter schools, as well as the unpredictability of legislation affecting charter schools, the total amount of School funds available for employee compensation is often unknown to the School at the outset of any academic year. Accordingly, you will be paid a minimum annual salary of \$74,000, less applicable withholdings, for 224 days of work (see calendar attached) and 3 days of Professional Development (see above), which amount may be adjusted upward during or at the conclusion of the academic year by the School's governing board in its sole discretion. You will also receive a stipend of \$50.00 a month for travel and mileage (in lieu of mileage reimbursement). [IF REMOTE: You will also receive a \$10,000 "Travel" stipend (\$833.33 a month), to be used in order for you to travel to California, approximately 4 to 6 times in a school year. [Note: Such travel (including airfare, rental car, lodging, food, etc) must be reasonable and comparable to non-profit organizational travel; and not consist of First Class accommodations.] You will be paid once a month on, or before, the 26th of each month. Salary increases and annual bonuses may be awarded at the end of each calendar year, at the sole and absolute discretion of the CEO, based upon, among other things, your performance and the School's overall performance during the calendar year.

5. Benefits. You will be eligible for all benefits as generally offered to similarly situated employees of the School, including contributions to California State Teachers Retirement System, as further described in our Employee Handbook. The School also offers Health and Welfare benefits, after one month of employment, totaling \$10,800 a year (or \$900 a month), which can be used to purchase medical, dental, and vision insurance benefits offered through the Charter providers. You may "opt out" of medical insurance provided by the Charter and retain a monthly allotment of \$200. For more information, please see the plan benefits.

6. Arbitration. It is a condition of your employment that you review our Arbitration Agreement (attached) which provides that any disputes between you and the School be submitted to binding arbitration. You should notify the School in writing of any

complaints you have with respect to your employment so that any issues can immediately be addressed and rectified.

7. Confidentiality. Because of the nature of our work and the highly confidential information we provide to our employees, you will be required to execute a Confidentiality and Non-Disclosure agreement (**attached**), which will remain in full force and effect after your employment.

8. Equal Employment Opportunity. The School is an equal opportunity employer. School policy prohibits discrimination, retaliation, or harassment based on actual or perceived ancestry, race, color, religion, including religious dress and grooming practices, national origin, including language use and possession of a driver's license, citizenship, marital status, sex, pregnancy, childbirth, breastfeeding, or related medical conditions, gender, gender identity, gender expression, sexual orientation, age (40 and above), military or veteran status, physical or mental disability, including HIV and AIDS, medical condition, including cancer or a record or history of cancer, genetic characteristic or information, protected medical leaves (e.g., leave under the Family and Medical Leave Act or the California Family Rights Act), domestic violence victim status, political affiliation, and any other status protected by federal, state, or local laws. This commitment applies to all personnel decisions and to all persons involved in the operations of the School. In addition, you are expressly prohibited from discriminating against, retaliating against, or harassing any student of the School. You must treat all students and third parties working for or on behalf of the School respectfully and appropriately.

9. Prior Agreements. You affirm that you are not a party to any agreement(s) such as a non-competition agreement that would prohibit you from employment with us.

10. Organization Policies. If you accept this offer and begin employment, on your first day of employment, you will be given additional information about the School, including but not limited to its Employee Handbook and other policies and procedures

11. Entire Agreement. This Agreement and its Exhibit A, and accompanying attachments, when accepted by you, constitutes our entire agreement and supersedes all prior agreements and representations whether written or oral. This Agreement may be amended only by a writing signed by both yourself and the CEO of the School. To the extent this Agreement or its attachments conflict with our Employee Handbook or any other policy or procedure, this Agreement or its attachments, as the case may be, shall control.

On your first day of work, you will be required to complete the INS form I-9. Please bring appropriate identification that shows your eligibility to work in the United States.

If these terms are acceptable to you, please sign one copy of this offer letter and return it at your earliest convenience. This offer will remain open for 5 working days.

Once again, we are looking forward to you joining the Elite Academic Academy- **[SCHOOL]** team, contributing to the Certificated Teaching Department, and personally growing with the School.

Sincerely,

Meghan Freeman
CEO

Date: _____

AGREED TO AND ACCEPTED BY:

Employee: **NAME**

Signature: _____ Date: _____



CERTIFICATED NOTICE OF EMPLOYMENT

I hereby accept this offer of employment (as outlined in the attached job description) and agree to comply fully with each and every condition thereof, and to fulfill faithfully all of the duties of employment as **TITLE** of Elite Academic Academy- **School** for the **2022-2023** school year.

The terms of your employment offer are conditioned upon the receipt of proof of legal eligibility to work in the United States (IRS I-9) and successful completion of all background (Livescan) checks.

It is understood that the period of employment will be from **July 1, 2022 - June 30, 2023**.

Due to funding uncertainties generally, and more specifically associated with the School's required participation in the SB 740 funding process for non-seat-time charter schools, as well as the unpredictability of legislation affecting charter schools, the total amount of School funds available for employee compensation is often unknown to the School at the outset of any academic year. Accordingly, you will be paid a minimum annual salary of **\$125,000**, less applicable withholdings for **232** days of work (see calendar attached), which amount may be adjusted upward, during or at the conclusion of the academic year, by the School's governing board in its sole discretion. You will also receive a stipend of \$250 a month for travel and mileage (in lieu of mileage reimbursement).

You will be paid once a month on, or before, the 26th of each month. Salary increases and annual bonuses may be awarded at the end of each calendar year, at the sole and absolute discretion of the CEO, based upon, among other things, your performance and the School's overall performance during the calendar year.

You will be eligible for all benefits as generally offered to similarly situated employees of the School, including contributions to California State Teachers Retirement System, as further described in our Employee Handbook. The School also offers Health and Welfare benefits, after one month of employment, totaling \$10,800 a year (or \$900 a month), which can be used to purchase medical, dental, and vision insurance benefits

offered through the Charter providers. You may “opt out” of medical insurance provided by the Charter and retain a monthly allotment of \$200. For more information, please see the plan benefits.

You will accrue 15 vacation days per year (1.25 per month), verified by your work calendar that must be used by the end of the contracted year, with a maximum of a 5-day rollover. The **TITLE** will also accrue sick days (as outlined in the Employee Handbook).

Notwithstanding any other provisions of this Agreement, the Board, at its sole discretion, shall upon giving thirty (30) days’ written notice, have the option to terminate this agreement without cause. Within the 30-day notice period, the **TITLE** shall have the opportunity to propose a cure and correction plan to the CEO, and the Board shall have the sole discretion to allow the **TITLE** to implement the cure and correction plan. If the Board elects the option to terminate this agreement, however, it shall pay the **TITLE** in one (1) lump sum payment within one hundred twenty (120) days of giving written notice of termination, an amount equal to the lesser of the salary for a period of three (3) months or the salary for the number of months remaining on the agreement, if such remainder is less than three (3) months. In addition, the health benefits will be maintained by the charter school covering the same length of time or until the **TITLE** finds other employment, whichever is less. The calculation for purposes of the lump sum payment shall not include any payment for vacation that would have been earned following thirty (30) days after the date of the notice of termination. If this agreement is terminated for cause, none of the aforementioned benefits will apply and the employee will forfeit any claims.

It is a condition of your employment that you review our Arbitration Agreement (**attached**) which provides that any disputes between you and the School be submitted to binding arbitration. You should notify the School in writing of any complaints you have with respect to your employment so that any issues can immediately be addressed and rectified.

It is also a condition of your employment that you sign our Confidentiality and Non-Disclosure Agreement (**attached**), which contains additional requirements for the protection of the School’s trade secret, confidential and proprietary information as well as an assignment to the School of the ideas, concepts and other intellectual property that you create while you are employed by the School.

This offer of employment is subject to the laws of the State of California and Rules and Regulations of the State Board of Education and the Governing Board of the Charter. The terms and conditions set forth herein may be changed at any time by mutual consent of the contracting parties. The terms and conditions set forth herein may be changed at any time by mutual consent of the contracting parties. In the event that ADA declines or projections are not met after P1/P2 certification, resulting in a declining ending fund balance, the CEO reserves the right to re-negotiate and adjust the financial

terms of the contract within 30 days of a written notice. The CEO reserves the right to make any assignment that your credential authorizes and to change that assignment at its discretion. The above salary rate is subject to review (upward or downward) of official transcripts and if verified experience does not agree with the unofficial information supplied in your application.

If you wish to accept this offer of employment, please sign and return **within 5 days**.

Date:

Date:

Signed: _____

Signed: _____

Meghan Freeman - CEO

NAME
TITLE



AT-WILL EMPLOYMENT AGREEMENT

Between Elite Academic Academy Charter - COMPANY NAME

and

Name: EMPLOYEE NAME

in the position of

Title: POSITION

DATE

NAME:

HOME ADDRESS:

Dear **NAME**,

We are pleased to offer you the position of full-time exempt **POSITION TITLE** with Elite Academic Academy- **SCHOOL** (the "School") commencing **July 1, 2022**. We are delighted you chose to join the Elite Academic Academy team and are confident you will enjoy it here. The purpose of this letter is to summarize the terms of your employment with the School as set forth in this At-Will Employment Agreement (the "Agreement"), should you accept our offer. This offer of employment is conditioned upon the receipt of proof of your legal eligibility to work in the United States (IRS I-9) and successful completion of all background (Livescan) checks.

The terms of your employment with the School are as follows:

1. Job Duties. Your job duties are detailed in the attached job description ("Exhibit A") which is incorporated herein, and you will report to the **SUPERVISOR TITLE**, or designee. The duties set forth in Exhibit A may be amended from time to time at the sole discretion of the School.
2. At-Will Employment. Your employment at Elite Academic Academy is "at will," which means that it is of no definite duration and will continue only as long as both you and the School consider it of mutual benefit. Either you or the School is free to terminate the employment relationship at any time, with or without cause and with or without notice. Although your job duties, title, compensation and benefits, as well as our personnel policies and procedures, may change from time-to-time, the "at will" nature of your employment may

only be changed in a document signed by you and the Chief Executive Officer of the School.

3. Work Hours. You are compensated for the general value of services you perform and not for the amount of time you spend on the job. Thus, you will generally be paid your set salary notwithstanding the number of hours you work. However, to ensure that you can be reached by your supervisor and communicate with those individuals who will assist you in performing your job duties, you are generally expected to work Monday to Friday during normal business hours.
4. Best Efforts. You agree that you will at all times faithfully, industriously, and to the best of your ability perform all of the duties that may be required of you by the School which shall include:
 - a. Fulfilling the job duties and functions enumerated in the job description, attached hereto as Exhibit A;
 - b. Such other duties as assigned by the Board of the School or your supervisor from time-to-time as necessary in the School's discretion and judgment to effectuate the purposes of this Agreement including assignments that are in addition to those expressly described in this Agreement or its Exhibit A;
 - c. Attending any scheduled School events or training or planning sessions before or during the school year if requested by your direct supervisor; and
 - d. Following and abiding by the School's policies and procedures as adopted and amended from time-to-time, including those policies and procedures set forth in the School's current Employee Handbook, which may be amended from time to time at the sole discretion of the School.
5. Non-Competition During Employment. You agree that while you are working for the School, you will not render services in person or by electronic means, paid or otherwise, to any other entity, unless prior written approval is given by the CEO.
6. Compensation. Due to funding uncertainties generally, and more specifically associated with the School's required participation in the SB 740 funding process for non-seat-time charter schools, as well as the unpredictability of legislation affecting charter schools, the total amount of School funds available for employee compensation is often unknown to the School at the outset of any academic year. Accordingly, you will be paid a minimum annual salary of \$125,000, less applicable withholdings, for 232 days of work (see calendar attached), which amount may be adjusted upward during or at the conclusion of the academic year by the School's governing board in its sole discretion. You will also receive a stipend of \$250.00 a month for travel and mileage (in lieu of mileage reimbursement). [IF REMOTE: You will also receive a \$10,000 "Travel" stipend (\$833.33 a month), to be used in order for you to travel to California, approximately 4 to 6 times in a school year. [Note: Such travel (including airfare, rental car, lodging, food, etc) must be reasonable and comparable to non-profit organizational travel; and not consist of First Class accommodations.] You will be paid once a month on, or before, the 26th of each month. Salary increases and annual bonuses may be awarded at the end of each calendar year, at the sole and absolute discretion of the CEO,

based upon, among other things, your performance and the School's overall performance during the calendar year.

7. Benefits. You will be eligible for all benefits as generally offered to similarly situated employees of the School, including contributions to California State Teachers Retirement System, as further described in our Employee Handbook. The School also offers Health and Welfare benefits, after one month of employment, totaling \$10,800 a year (or \$900 a month), which can be used to purchase medical, dental, and vision insurance benefits offered through the Charter providers. You may "opt out" of medical insurance provided by the Charter and retain a monthly allotment of \$200. For more information, please see the plan benefits.
8. Arbitration. It is a condition of your employment that you review the School's Arbitration Agreement (**attached**) which provides that any disputes between you and the School be submitted to binding arbitration. You should notify the School in writing of any complaints you have with respect to your employment so that any issues can immediately be addressed and rectified.
9. Confidentiality. Because of the nature of our work and the highly confidential information we provide to our employees, you will be required to execute a Confidentiality and Non-Disclosure Agreement (**attached**), which will remain in full force and effect after your employment.
10. Equal Employment Opportunity. The School is an equal opportunity employer. School policy prohibits discrimination, retaliation, or harassment based on practices, national origin, including language use and possession of a driver's license issued actual or perceived ancestry, race, color, religion, including religious dress and grooming practices, national origin, including language use and possession of a driver's license, citizenship, marital status, sex, pregnancy, childbirth, breastfeeding, or related medical conditions, gender, gender identity, gender expression, sexual orientation, age (40 and above), military or veteran status, physical or mental disability, including HIV and AIDS, medical condition, including cancer or a record or history of cancer, genetic characteristic or information, protected medical leaves (e.g., leave under the Family and Medical Leave Act or the California Family Rights Act), domestic violence victim status, political affiliation, and any other status protected by federal, state, or local laws. This commitment applies to all personnel decisions and to all persons involved in the operations of the School. In addition, you are expressly prohibited from discriminating against, retaliating against, or harassing any student of the School. You must treat all students and third parties working for or on behalf of the School respectfully and appropriately.
11. Prior Agreements. You affirm that you are not a party to any agreement(s) such as a non-competition agreement that would prohibit you from employment with us.
12. Organization Policies. If you accept this offer and begin employment, on your first day of employment, you will be given additional information about the School, including but not limited to its Employee Handbook and other policies and procedures
13. Entire Agreement. This Agreement and its Exhibit A, and accompanying attachments, when

accepted by you, constitutes our entire agreement and supersedes all prior agreements and representations whether written or oral. This Agreement may be amended only by a writing signed by both yourself and the CEO of the School. To the extent this Agreement or its attachments conflict with our Employee Handbook or any other policy or procedure, this Agreement or its attachments, as the case may be, shall control.

On your first day of work you will be required to complete the INS form I-9. Please bring appropriate identification that shows your eligibility to work in the United States.

If these terms are acceptable to you, please sign one copy of this offer letter and return it at your earliest convenience. This offer will remain open for 5 days.

Once again, we are looking forward to you joining the Elite Academic Team, contributing to the **DEPARTMENT**, and personally growing with the School.

Sincerely,

Meghan Freeman, CEO

CEO/Designee Signature:

Date:

AGREED TO AND ACCEPTED BY:

EMPLOYEE NAME

Employee Signature:

Date:

Address:

Telephone:



AT-WILL EMPLOYMENT AGREEMENT

Between Elite Academic Academy Charter - COMPANY NAME

and

Name: EMPLOYEE NAME

in the position of

Title: POSITION

DATE

NAME:

HOME ADDRESS:

Dear **NAME**,

We are pleased to offer you the position of full-time exempt **POSITION TITLE** with Elite Academic Academy- **[SCHOOL]** (the "School") commencing **July 1, 2022**. We are delighted you chose to join the Elite Academic Academy team and are confident you will enjoy it here. The purpose of this letter is to summarize the terms of your employment with the School as set forth in this At-Will Employment Agreement (the "Agreement"), should you accept our offer. This offer of employment is conditioned upon the receipt of proof of your legal eligibility to work in the United States (IRS I-9) and successful completion of all background (Livescan) checks.

The terms of your employment with the School are as follows:

1. **Job Duties.** Your job duties are detailed in the attached job description ("Exhibit A") which is incorporated herein, and you will report to the **SUPERVISOR TITLE**, or designee. The duties set forth in Exhibit A may be amended from time to time at the sole discretion of the School.
2. **At-Will Employment.** Your employment at Elite Academic Academy is "at will," which means that it is of no definite duration and will continue only as long as both you and the School consider it of mutual benefit. Either you or the School is free to terminate the employment relationship at any time, with or without cause and with or without notice. Although your job duties, title, compensation and benefits, as well as our personnel policies and procedures, may change from time-to-time, the "at will" nature of your employment may

only be changed in a document signed by you and the Chief Executive Officer of the School.

3. Work Hours. You are compensated for the general value of services you perform and not for the amount of time you spend on the job. Thus, you will generally be paid your set salary notwithstanding the number of hours you work. However, to ensure that you can be reached by your supervisor and communicate with those individuals who will assist you in performing your job duties, you are generally expected to work Monday to Friday during normal business hours.
4. Best Efforts. You agree that you will at all times faithfully, industriously, and to the best of your ability perform all of the duties that may be required of you by the School which shall include:
 - a. Fulfilling the job duties and functions enumerated in the job description, attached hereto as Exhibit A;
 - b. Such other duties as assigned by the Board of the School or your supervisor from time-to-time as necessary in the School's discretion and judgment to effectuate the purposes of this Agreement including assignments that are in addition to those expressly described in this Agreement or its Exhibit A;
 - c. Attending any scheduled School events or training or planning sessions before or during the school year if requested by your direct supervisor; and
 - d. Following and abiding by the School's policies and procedures as adopted and amended from time-to-time, including those policies and procedures set forth in the School's current Employee Handbook, which may be amended from time to time at the sole discretion of the School.
5. Non-Competition During Employment. You agree that while you are working for the School, you will not render services in person or by electronic means, paid or otherwise, to any other entity, unless prior written approval is given by the CEO.
6. Compensation. Due to funding uncertainties generally, and more specifically associated with the School's required participation in the SB 740 funding process for non-seat-time charter schools, as well as the unpredictability of legislation affecting charter schools, the total amount of School funds available for employee compensation is often unknown to the School at the outset of any academic year. Accordingly, you will be paid a minimum annual salary of \$125,000, less applicable withholdings, for 232 days of work (see calendar attached), which amount may be adjusted upward during or at the conclusion of the academic year by the School's governing board in its sole discretion. You will also receive a stipend of \$250.00 a month for travel and mileage (in lieu of mileage reimbursement). You will be paid once a month on, or before, the 26th of each month. Salary increases and annual bonuses may be awarded at the end of each calendar year, at the sole and absolute discretion of the CEO, based upon, among other things, your performance and the School's overall performance during the calendar year.
7. Benefits. You will be eligible for all benefits as generally offered to similarly situated

employees of the School as described in the School's Employee Handbook. The School also offers Health and Welfare benefits, after one month of employment, totaling \$10,800 a year (or \$900 a month), which can be used to purchase medical, dental, and vision insurance benefits offered through the Charter providers. You may "opt out" of medical insurance provided by the Charter, and retain a monthly allotment of \$200. For more information, please see the plan benefits.

8. Arbitration. It is a condition of your employment that you review the School's Arbitration Agreement (**attached**) which provides that any disputes between you and the School be submitted to binding arbitration. You should notify the School in writing of any complaints you have with respect to your employment so that any issues can immediately be addressed and rectified.
9. Confidentiality. Because of the nature of our work and the highly confidential information we provide to our employees, you will be required to execute a Confidentiality and Non-Disclosure Agreement (**attached**), which will remain in full force and effect after your employment.
10. Equal Employment Opportunity. The School is an equal opportunity employer. School policy prohibits discrimination, retaliation, or harassment based on practices, national origin, including language use and possession of a driver's license issued actual or perceived ancestry, race, color, religion, including religious dress and grooming practices, national origin, including language use and possession of a driver's license, citizenship, marital status, sex, pregnancy, childbirth, breastfeeding, or related medical conditions, gender, gender identity, gender expression, sexual orientation, age (40 and above), military or veteran status, physical or mental disability, including HIV and AIDS, medical condition, including cancer or a record or history of cancer, genetic characteristic or information, protected medical leaves (e.g., leave under the Family and Medical Leave Act or the California Family Rights Act), domestic violence victim status, political affiliation, and any other status protected by federal, state, or local laws. This commitment applies to all personnel decisions and to all persons involved in the operations of the School. In addition, you are expressly prohibited from discriminating against, retaliating against, or harassing any student of the School. You must treat all students and third parties working for or on behalf of the School respectfully and appropriately.
11. Prior Agreements. You affirm that you are not a party to any agreement(s) such as a non-competition agreement that would prohibit you from employment with us.
12. Organization Policies. If you accept this offer and begin employment, on your first day of employment, you will be given additional information about the School, including but not limited to its Employee Handbook and other policies and procedures
13. Entire Agreement. This Agreement and its Exhibit A, and accompanying attachments, when accepted by you, constitutes our entire agreement and supersedes all prior agreements and representations whether written or oral. This Agreement may be amended only by a writing signed by both yourself and the CEO of the School. To the extent this Agreement or its attachments conflict with our Employee Handbook or any other policy or procedure, this

Agreement or its attachments, as the case may be, shall control.

On your first day of work you will be required to complete the INS form I-9. Please bring appropriate identification that shows your eligibility to work in the United States.

If these terms are acceptable to you, please sign one copy of this offer letter and return it at your earliest convenience. This offer will remain open for 5 days.

Once again, we are looking forward to you joining the Elite Academic Team, contributing to the **DEPARTMENT**, and personally growing with the School.

Sincerely,

Meghan Freeman, CEO

CEO/Designee Signature:

Date:

AGREED TO AND ACCEPTED BY:

EMPLOYEE NAME

Employee Signature:

Date:

Address:

Telephone:



AT-WILL EMPLOYMENT AGREEMENT

Between Elite Academic Academy Charter - COMPANY NAME

and

Name: EMPLOYEE NAME

in the position of

Title: POSITION

DATE

NAME:

HOME ADDRESS:

Dear **NAME**,

We are pleased to offer you the position of **full -time (non-exempt) _____** with Elite Academic Academy – **COMPANY NAME** (the “School”) commencing **July 1, 2022**. We are delighted you chose to join the Elite Academic Academy team and are confident you will enjoy it here. The purpose of this letter is to summarize the terms of your employment with the School as set forth in this At-Will Employment Agreement (the “Agreement”), should you accept our offer. This offer of employment is conditioned upon the receipt of proof of your legal eligibility to work in the United States (IRS I-9) and successful completion of all background (Livescan) checks.

The terms of your employment with the School are as follows:

1. **Job Duties.** Your job duties are detailed in the attached job description (“Exhibit A”) which is incorporated herein, and you will report to the **SUPERVISOR TITLE**, or designee. The duties set forth in Exhibit A may be amended from time to time at the sole discretion of the School.
2. **At-Will Employment.** Your employment at Elite Academic Academy is “at will,” which means that it is of no definite duration and will continue only as long as both you and the School consider it of mutual benefit. Either you or the School is free to terminate the employment relationship at any time, with or without cause and with or without notice. Although your job duties, title, compensation and benefits, as well as our personnel policies and procedures, may change from time-to-time, the “at will” nature of your employment may

only be changed in a document signed by you and the Chief Executive Officer of the School.

3. Hours of Employment. Your days of work, and hours of employment, will be Monday through Friday at hours determined by the School and your direct supervisor, provided that ordinary working hours shall not exceed 8 hours per day, or 40 hours per week, unless agreed upon by the School in advance. We anticipate that there will be occasions when we will ask you to work overtime. All overtime hours must be approved in advance by your supervisor
4. Best Efforts. You agree that you will at all times faithfully, industriously, and to the best of your ability perform all of the duties that may be required of you by the School which shall include:
 - a. Fulfilling the job duties and functions enumerated in the job description, attached hereto as Exhibit A;
 - b. Such other duties as assigned by the Board of the School or your supervisor from time-to-time as necessary in the School's discretion and judgment to effectuate the purposes of this Agreement including assignments that are in addition to those expressly described in this Agreement or its Exhibit A;
 - c. Attending any scheduled School events or training or planning sessions before or during the school year if requested by your direct supervisor; and
 - d. Following and abiding by the School's policies and procedures as adopted and amended from time-to-time, including those policies and procedures set forth in the School's current Employee Handbook, which may be amended from time to time at the sole discretion of the School.
5. Non-Competition During Employment. You agree that while you are working for the School, you will not render services in person or by electronic means, paid or otherwise, to any other entity, unless prior written approval is given by the CEO.
6. Compensation. Due to funding uncertainties generally, and more specifically associated with the School's required participation in the SB 740 funding process for non-seat-time charter schools, as well as the unpredictability of legislation affecting charter schools, the total amount of School funds available for employee compensation is often unknown to the School at the outset of any academic year. You will be paid a minimum rate of \$RATE an hour for all regular hours worked, less applicable withholdings, for 239 days of work (see attached calendar), which amount may be adjusted upward, during or at the conclusion of the academic year, by the School's governing board in its sole discretion. For any overtime hours worked, you will be paid at the appropriate overtime rate in accordance with all applicable laws. You will also receive a stipend of \$___ a month (or \$__ per pay period) for travel and mileage (in lieu of mileage reimbursement). [IF APPLIES.] You will be paid twice a month on, or around, the 10th and 26th of each month. Human Resources will confirm your exact pay dates.
7. Benefits. You will be eligible for all benefits as generally offered to similarly situated

employees of the School as described in the School's Employee Handbook. The School also offers Health and Welfare benefits, after one month of employment, totaling \$10,800 a year (or \$900 a month), which can be used to purchase medical, dental, and vision insurance benefits offered through the Charter providers. You may "opt out" of medical insurance provided by the Charter, and retain a monthly allotment of \$200. For more information, please see the plan benefits.

8. Meal and Rest Periods. You shall be given a duty-free, uninterrupted unpaid meal period of at least thirty minutes for a work period of over 5 hours in a day and one rest break of 10 minutes for every 4 hours worked or major fraction thereof. Your supervisor will schedule the times for your meal and rest periods.
9. Timekeeping. You are required to record your time via our timekeeping system, in Paycom. You will be provided with specific instructions regarding this system. You will be responsible for reviewing, approving, and submitting your time to your supervisor. You must report any instance where you believe your time, or pay, is inaccurate to the payroll department.
10. Arbitration. It is a condition of your employment that you review the School's Arbitration Agreement (**attached**) which provides that any disputes between you and the School be submitted to binding arbitration. You should notify the School in writing of any complaints you have with respect to your employment so that any issues can immediately be addressed and rectified.
11. Confidentiality. Because of the nature of our work and the highly confidential information we provide to our employees, you will be required to execute a Confidentiality and Non-Disclosure Agreement (**attached**), which will remain in full force and effect after your employment.
12. Equal Employment Opportunity. The School is an equal opportunity employer. School policy prohibits discrimination, retaliation, or harassment based on practices, national origin, including language use and possession of a driver's license issued actual or perceived ancestry, race, color, religion, including religious dress and grooming practices, national origin, including language use and possession of a driver's license, citizenship, marital status, sex, pregnancy, childbirth, breastfeeding, or related medical conditions, gender, gender identity, gender expression, sexual orientation, age (40 and above), military or veteran status, physical or mental disability, including HIV and AIDS, medical condition, including cancer or a record or history of cancer, genetic characteristic or information, protected medical leaves (e.g., leave under the Family and Medical Leave Act or the California Family Rights Act), domestic violence victim status, political affiliation, and any other status protected by federal, state, or local laws. This commitment applies to all personnel decisions and to all persons involved in the operations of the School. In addition, you are expressly prohibited from discriminating against, retaliating against, or harassing any student of the School. You must treat all students and third parties working for or on behalf of the School respectfully and appropriately.
13. Prior Agreements. You affirm that you are not a party to any agreement(s) such as a

non-competition agreement that would prohibit you from employment with us.

14. Organization Policies. If you accept this offer and begin employment, on your first day of employment, you will be given additional information about the School, including but not limited to its Employee Handbook and other policies and procedures
15. Entire Agreement. This Agreement and its Exhibit A, and accompanying attachments, when accepted by you, constitutes our entire agreement and supersedes all prior agreements and representations whether written or oral. This Agreement may be amended only by a writing signed by both yourself and the CEO of the School. To the extent this Agreement or its attachments conflict with our Employee Handbook or any other policy or procedure, this Agreement or its attachments, as the case may be, shall control.

On your first day of work you will be required to complete the INS form I-9. Please bring appropriate identification that shows your eligibility to work in the United States.

If these terms are acceptable to you, please sign one copy of this offer letter and return it at your earliest convenience. This offer will remain open for 5 days.

Once again, we are looking forward to you joining the Elite Academic Team, contributing to the **DEPARTMENT**, and personally growing with the School.

Sincerely,

Meghan Freeman, CEO

CEO/Designee Signature:

Date:

AGREED TO AND ACCEPTED BY:

EMPLOYEE NAME

Employee Signature:

Date:

Address:

Telephone:



AT-WILL EMPLOYMENT AGREEMENT

Between Elite Academic Academy Charter - **COMPANY NAME**

and

Name: **EMPLOYEE NAME**

in the position of

Title: **POSITION**

DATE

NAME:

HOME ADDRESS:

Dear **NAME**,

We are pleased to offer you the position of **full -time (non-exempt) _____** with Elite Academic Academy – **COMPANY NAME** (the “School”) commencing **July 1, 2022**. We are delighted you chose to join the Elite Academic Academy team and are confident you will enjoy it here. The purpose of this letter is to summarize the terms of your employment with the School as set forth in this At-Will Employment Agreement (the “Agreement”), should you accept our offer. This offer of employment is conditioned upon the receipt of proof of your legal eligibility to work in the United States (IRS I-9) and successful completion of all background (Livescan) checks.

The terms of your employment with the School are as follows:

1. **Job Duties.** Your job duties are detailed in the attached job description (“Exhibit A”) which is incorporated herein, and you will report to the **SUPERVISOR TITLE**, or designee. The duties set forth in Exhibit A may be amended from time to time at the sole discretion of the School.
2. **At-Will Employment.** Your employment at Elite Academic Academy is “at will,” which means that it is of no definite duration and will continue only as long as both you and the School consider it of mutual benefit. Either you or the School is free to terminate the employment relationship at any time, with or without cause and with or without notice. Although your job duties, title, compensation and benefits, as well as our personnel policies and procedures, may change from time-to-time, the “at will” nature of your employment may

only be changed in a document signed by you and the Chief Executive Officer of the School.

3. Hours of Employment. Your days of work, and hours of employment, will be Monday through Friday at hours determined by the School and your direct supervisor, provided that ordinary working hours shall not exceed 8 hours per day, or 40 hours per week, unless agreed upon by the School in advance. We anticipate that there will be occasions when we will ask you to work overtime. All overtime hours must be approved in advance by your supervisor
4. Best Efforts. You agree that you will at all times faithfully, industriously, and to the best of your ability perform all of the duties that may be required of you by the School which shall include:
 - a. Fulfilling the job duties and functions enumerated in the job description, attached hereto as Exhibit A;
 - b. Such other duties as assigned by the Board of the School or your supervisor from time-to-time as necessary in the School's discretion and judgment to effectuate the purposes of this Agreement including assignments that are in addition to those expressly described in this Agreement or its Exhibit A;
 - c. Attending any scheduled School events or training or planning sessions before or during the school year if requested by your direct supervisor; and
 - d. Following and abiding by the School's policies and procedures as adopted and amended from time-to-time, including those policies and procedures set forth in the School's current Employee Handbook, which may be amended from time to time at the sole discretion of the School.
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6. Compensation. Due to funding uncertainties generally, and more specifically associated with the School's required participation in the SB 740 funding process for non-seat-time charter schools, as well as the unpredictability of legislation affecting charter schools, the total amount of School funds available for employee compensation is often unknown to the School at the outset of any academic year. Accordingly, you will be paid a minimum annual salary of \$RATE, which is a monthly salary of \$___, and is \$___ per pay period, less applicable withholdings for 239 days of work (see calendar attached), which amount may be adjusted upward during or at the conclusion of the academic year by the School's governing board in its sole discretion. We anticipate that there will be occasions when we will ask you to work overtime. For any overtime hours worked, you will be paid at the appropriate overtime rate in accordance with all applicable laws. You will also receive a stipend of \$___ a month (or \$___ per pay period) for travel and mileage (in lieu of mileage reimbursement). [IF APPLIES.] You will be paid twice a month on, or around, the 10th and 26th of each month. Human Resources will confirm your exact pay dates.

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8. Meal and Rest Periods. You shall be given a duty-free, uninterrupted unpaid meal period of at least thirty minutes for a work period of over 5 hours in a day and one rest break of 10 minutes for every 4 hours worked or major fraction thereof. Your supervisor will schedule the times for your meal and rest periods.
9. Timekeeping. You are required to record your time via our timekeeping system, in Paycom. You will be provided with specific instructions regarding this system. You will be responsible for reviewing, approving, and submitting your time to your supervisor. You must report any instance where you believe your time, or pay, is inaccurate to the payroll department.
10. Arbitration. It is a condition of your employment that you review the School's Arbitration Agreement (**attached**) which provides that any disputes between you and the School be submitted to binding arbitration. You should notify the School in writing of any complaints you have with respect to your employment so that any issues can immediately be addressed and rectified.
11. Confidentiality. Because of the nature of our work and the highly confidential information we provide to our employees, you will be required to execute a Confidentiality and Non-Disclosure Agreement (**attached**), which will remain in full force and effect after your employment.
12. Equal Employment Opportunity. The School is an equal opportunity employer. School policy prohibits discrimination, retaliation, or harassment based on practices, national origin, including language use and possession of a driver's license issued actual or perceived ancestry, race, color, religion, including religious dress and grooming practices, national origin, including language use and possession of a driver's license, citizenship, marital status, sex, pregnancy, childbirth, breastfeeding, or related medical conditions, gender, gender identity, gender expression, sexual orientation, age (40 and above), military or veteran status, physical or mental disability, including HIV and AIDS, medical condition, including cancer or a record or history of cancer, genetic characteristic or information, protected medical leaves (e.g., leave under the Family and Medical Leave Act or the California Family Rights Act), domestic violence victim status, political affiliation, and any other status protected by federal, state, or local laws. This commitment applies to all personnel decisions and to all persons involved in the operations of the School. In addition, you are expressly prohibited from discriminating against, retaliating against, or harassing any student of the School. You must treat all students and third parties working for or on behalf of the School respectfully and appropriately.
13. Prior Agreements. You affirm that you are not a party to any agreement(s) such as a

non-competition agreement that would prohibit you from employment with us.

14. Organization Policies. If you accept this offer and begin employment, on your first day of employment, you will be given additional information about the School, including but not limited to its Employee Handbook and other policies and procedures

15. Entire Agreement. This Agreement and its Exhibit A, and accompanying attachments, when accepted by you, constitutes our entire agreement and supersedes all prior agreements and representations whether written or oral. This Agreement may be amended only by a writing signed by both yourself and the CEO of the School. To the extent this Agreement or its attachments conflict with our Employee Handbook or any other policy or procedure, this Agreement or its attachments, as the case may be, shall control.

On your first day of work you will be required to complete the INS form I-9. Please bring appropriate identification that shows your eligibility to work in the United States.

If these terms are acceptable to you, please sign one copy of this offer letter and return it at your earliest convenience. This offer will remain open for 5 days.

Once again, we are looking forward to you joining the Elite Academic Team, contributing to the **DEPARTMENT**, and personally growing with the School.

Sincerely,

Meghan Freeman, CEO

CEO/Designee Signature:

Date:

AGREED TO AND ACCEPTED BY:

EMPLOYEE NAME

Employee Signature:

Date:

Address:

Telephone:



AT-WILL EMPLOYMENT AGREEMENT

Between Elite Academic Academy Charter - COMPANY NAME

and

Name: EMPLOYEE NAME

in the position of

Title: POSITION

DATE

NAME:

HOME ADDRESS:

Dear **NAME**,

We are pleased to offer you the position of **part-time (non-exempt)** _____ with Elite Academic Academy – **COMPANY NAME** (the “School”) commencing **July 1, 2022**. We are delighted you chose to join the Elite Academic Academy team and are confident you will enjoy it here. The purpose of this letter is to summarize the terms of your employment with the School as set forth in this At-Will Employment Agreement (the “Agreement”), should you accept our offer. This offer of employment is conditioned upon the receipt of proof of your legal eligibility to work in the United States (IRS I-9) and successful completion of all background (Livescan) checks.

The terms of your employment with the School are as follows:

1. **Job Duties.** Your job duties are detailed in the attached job description (“Exhibit A”) which is incorporated herein, and you will report to the **SUPERVISOR TITLE**, or designee. The duties set forth in Exhibit A may be amended from time to time at the sole discretion of the School.
2. **At-Will Employment.** Your employment at Elite Academic Academy is “at will,” which means that it is of no definite duration and will continue only as long as both you and the School consider it of mutual benefit. Either you or the School is free to terminate the employment relationship at any time, with or without cause and with or without notice. Although your job duties, title, compensation and benefits, as well as our personnel policies and procedures, may change from time-to-time, the “at will” nature of your employment may

only be changed in a document signed by you and the Chief Executive Officer of the School.

3. Hours of Employment. Your days of work, and hours of employment, will be Monday through Friday at hours determined by the School and your direct supervisor, provided that ordinary working hours shall not exceed 20 hours per week, unless agreed upon by the School in advance. We anticipate that there will be occasions when we will ask you to work over 20 hours per week, and/or occasions when you may be asked to work overtime. All overtime hours must be approved in advance by your supervisor
4. Best Efforts. You agree that you will at all times faithfully, industriously, and to the best of your ability perform all of the duties that may be required of you by the School which shall include:
 - a. Fulfilling the job duties and functions enumerated in the job description, attached hereto as Exhibit A;
 - b. Such other duties as assigned by the Board of the School or your supervisor from time-to-time as necessary in the School's discretion and judgment to effectuate the purposes of this Agreement including assignments that are in addition to those expressly described in this Agreement or its Exhibit A;
 - c. Attending any scheduled School events or training or planning sessions before or during the school year if requested by your direct supervisor; and
 - d. Following and abiding by the School's policies and procedures as adopted and amended from time-to-time, including those policies and procedures set forth in the School's current Employee Handbook, which may be amended from time to time at the sole discretion of the School.
5. Non-Competition During Employment. You agree that while you are working for the School, you will not render services in person or by electronic means, paid or otherwise, to any other entity, unless prior written approval is given by the CEO.
6. Compensation. Due to funding uncertainties generally, and more specifically associated with the School's required participation in the SB 740 funding process for non-seat-time charter schools, as well as the unpredictability of legislation affecting charter schools, the total amount of School funds available for employee compensation is often unknown to the School at the outset of any academic year. You will be paid a minimum rate of \$RATE an hour for all regular hours worked, less applicable withholdings, for 187/224 days of work (see attached calendar), which amount may be adjusted upward, during or at the conclusion of the academic year, by the School's governing board in its sole discretion. For any overtime hours worked, you will be paid at the appropriate overtime rate in accordance with all applicable laws. You will also receive a stipend of \$___ a month (or \$___ per pay period) for travel and mileage (in lieu of mileage reimbursement). [IF APPLIES.] You will be paid twice a month on, or around, the 10th and 26th of each month. Human Resources will confirm your exact pay dates.
7. Benefits. As a part-time employee you will not generally be eligible for benefits, except for

voluntary benefits, and those required by law such as paid sick time and California State Teachers Retirement System, as described in the School's Employee Handbook. For more information, please see the plan benefits.

8. Meal and Rest Periods. You shall be given a duty-free, uninterrupted unpaid meal period of at least thirty minutes for a work period of over 5 hours in a day and one rest break of 10 minutes for every 4 hours worked or major fraction thereof. Your supervisor will schedule the times for your meal and rest periods.
9. Timekeeping. You are required to record your time via our timekeeping system, in Paycom. You will be provided with specific instructions regarding this system. You will be responsible for reviewing, approving, and submitting your time to your supervisor. You must report any instance where you believe your time, or pay, is inaccurate to the payroll department.
10. Arbitration. It is a condition of your employment that you review the School's Arbitration Agreement (attached) which provides that any disputes between you and the School be submitted to binding arbitration. You should notify the School in writing of any complaints you have with respect to your employment so that any issues can immediately be addressed and rectified.
11. Confidentiality. Because of the nature of our work and the highly confidential information we provide to our employees, you will be required to execute a Confidentiality and Non-Disclosure Agreement (attached), which will remain in full force and effect after your employment.
12. Equal Employment Opportunity. The School is an equal opportunity employer. School policy prohibits discrimination, retaliation, or harassment based on practices, national origin, including language use and possession of a driver's license issued actual or perceived ancestry, race, color, religion, including religious dress and grooming practices, national origin, including language use and possession of a driver's license, citizenship, marital status, sex, pregnancy, childbirth, breastfeeding, or related medical conditions, gender, gender identity, gender expression, sexual orientation, age (40 and above), military or veteran status, physical or mental disability, including HIV and AIDS, medical condition, including cancer or a record or history of cancer, genetic characteristic or information, protected medical leaves (e.g., leave under the Family and Medical Leave Act or the California Family Rights Act), domestic violence victim status, political affiliation, and any other status protected by federal, state, or local laws. This commitment applies to all personnel decisions and to all persons involved in the operations of the School. In addition, you are expressly prohibited from discriminating against, retaliating against, or harassing any student of the School. You must treat all students and third parties working for or on behalf of the School respectfully and appropriately.
13. Prior Agreements. You affirm that you are not a party to any agreement(s) such as a non-competition agreement that would prohibit you from employment with us.
14. Organization Policies. If you accept this offer and begin employment, on your first day of employment, you will be given additional information about the School, including but not

limited to its Employee Handbook and other policies and procedures

15. Entire Agreement. This Agreement and its Exhibit A, and accompanying attachments, when accepted by you, constitutes our entire agreement and supersedes all prior agreements and representations whether written or oral. This Agreement may be amended only by a writing signed by both yourself and the CEO of the School. To the extent this Agreement or its attachments conflict with our Employee Handbook or any other policy or procedure, this Agreement or its attachments, as the case may be, shall control.

On your first day of work you will be required to complete the INS form I-9. Please bring appropriate identification that shows your eligibility to work in the United States.

If these terms are acceptable to you, please sign one copy of this offer letter and return it at your earliest convenience. This offer will remain open for 5 days.

Once again, we are looking forward to you joining the Elite Academic Team, contributing to the **DEPARTMENT**, and personally growing with the School.

Sincerely,

Meghan Freeman, CEO

CEO/Designee Signature:

Date:

AGREED TO AND ACCEPTED BY:

EMPLOYEE NAME

Employee Signature:

Date:

Address:

Telephone:



AT-WILL EMPLOYMENT AGREEMENT

Between Elite Academic Academy Charter - COMPANY NAME

and

Name: EMPLOYEE NAME

in the position of

Title: POSITION

DATE

NAME:

HOME ADDRESS:

Dear **NAME**,

We are pleased to offer you the position of **part-time (non-exempt)** _____ with Elite Academic Academy – **COMPANY NAME** (the “School”) commencing **July 1, 2022**. We are delighted you chose to join the Elite Academic Academy team and are confident you will enjoy it here. The purpose of this letter is to summarize the terms of your employment with the School as set forth in this At-Will Employment Agreement (the “Agreement”), should you accept our offer. This offer of employment is conditioned upon the receipt of proof of your legal eligibility to work in the United States (IRS I-9) and successful completion of all background (Livescan) checks.

The terms of your employment with the School are as follows:

1. **Job Duties.** Your job duties are detailed in the attached job description (“Exhibit A”) which is incorporated herein, and you will report to the **SUPERVISOR TITLE**, or designee. The duties set forth in Exhibit A may be amended from time to time at the sole discretion of the School.
2. **At-Will Employment.** Your employment at Elite Academic Academy is “at will,” which means that it is of no definite duration and will continue only as long as both you and the School consider it of mutual benefit. Either you or the School is free to terminate the employment relationship at any time, with or without cause and with or without notice. Although your job duties, title, compensation and benefits, as well as our personnel policies and procedures, may change from time-to-time, the “at will” nature of your employment may

only be changed in a document signed by you and the Chief Executive Officer of the School.

3. Hours of Employment. Your days of work, and hours of employment, will be Monday through Friday at hours determined by the School and your direct supervisor, provided that ordinary working hours shall not exceed 20 hours per week, unless agreed upon by the School in advance. We anticipate that there will be occasions when we will ask you to work over 20 hours per week, and/or occasions when you may be asked to work overtime. All overtime hours must be approved in advance by your supervisor
4. Best Efforts. You agree that you will at all times faithfully, industriously, and to the best of your ability perform all of the duties that may be required of you by the School which shall include:
 - a. Fulfilling the job duties and functions enumerated in the job description, attached hereto as Exhibit A;
 - b. Such other duties as assigned by the Board of the School or your supervisor from time-to-time as necessary in the School's discretion and judgment to effectuate the purposes of this Agreement including assignments that are in addition to those expressly described in this Agreement or its Exhibit A;
 - c. Attending any scheduled School events or training or planning sessions before or during the school year if requested by your direct supervisor; and
 - d. Following and abiding by the School's policies and procedures as adopted and amended from time-to-time, including those policies and procedures set forth in the School's current Employee Handbook, which may be amended from time to time at the sole discretion of the School.
5. Non-Competition During Employment. You agree that while you are working for the School, you will not render services in person or by electronic means, paid or otherwise, to any other entity, unless prior written approval is given by the CEO.
6. Compensation. Due to funding uncertainties generally, and more specifically associated with the School's required participation in the SB 740 funding process for non-seat-time charter schools, as well as the unpredictability of legislation affecting charter schools, the total amount of School funds available for employee compensation is often unknown to the School at the outset of any academic year. You will be paid a minimum rate of \$RATE an hour for all regular hours worked, less applicable withholdings, for 239 days of work (see attached calendar), which amount may be adjusted upward, during or at the conclusion of the academic year, by the School's governing board in its sole discretion. For any overtime hours worked, you will be paid at the appropriate overtime rate in accordance with all applicable laws. You will also receive a stipend of \$___ a month (or \$__ per pay period) for travel and mileage (in lieu of mileage reimbursement). [IF APPLIES.] You will be paid twice a month on, or around, the 10th and 26th of each month. Human Resources will confirm your exact pay dates.
7. Benefits. As a part-time employee you will not generally be eligible for benefits, except for

voluntary benefits, and those required by law such as paid sick time, as described in the School's Employee Handbook. For more information, please see the plan benefits.

8. Meal and Rest Periods. You shall be given a duty-free, uninterrupted unpaid meal period of at least thirty minutes for a work period of over 5 hours in a day and one rest break of 10 minutes for every 4 hours worked or major fraction thereof. Your supervisor will schedule the times for your meal and rest periods.
9. Timekeeping. You are required to record your time via our timekeeping system, in Paycom. You will be provided with specific instructions regarding this system. You will be responsible for reviewing, approving, and submitting your time to your supervisor. You must report any instance where you believe your time, or pay, is inaccurate to the payroll department.
10. Arbitration. It is a condition of your employment that you review the School's Arbitration Agreement (**attached**) which provides that any disputes between you and the School be submitted to binding arbitration. You should notify the School in writing of any complaints you have with respect to your employment so that any issues can immediately be addressed and rectified.
11. Confidentiality. Because of the nature of our work and the highly confidential information we provide to our employees, you will be required to execute a Confidentiality and Non-Disclosure Agreement (**attached**), which will remain in full force and effect after your employment.
12. Equal Employment Opportunity. The School is an equal opportunity employer. School policy prohibits discrimination, retaliation, or harassment based on practices, national origin, including language use and possession of a driver's license issued actual or perceived ancestry, race, color, religion, including religious dress and grooming practices, national origin, including language use and possession of a driver's license, citizenship, marital status, sex, pregnancy, childbirth, breastfeeding, or related medical conditions, gender, gender identity, gender expression, sexual orientation, age (40 and above), military or veteran status, physical or mental disability, including HIV and AIDS, medical condition, including cancer or a record or history of cancer, genetic characteristic or information, protected medical leaves (e.g., leave under the Family and Medical Leave Act or the California Family Rights Act), domestic violence victim status, political affiliation, and any other status protected by federal, state, or local laws. This commitment applies to all personnel decisions and to all persons involved in the operations of the School. In addition, you are expressly prohibited from discriminating against, retaliating against, or harassing any student of the School. You must treat all students and third parties working for or on behalf of the School respectfully and appropriately.
13. Prior Agreements. You affirm that you are not a party to any agreement(s) such as a non-competition agreement that would prohibit you from employment with us.
14. Organization Policies. If you accept this offer and begin employment, on your first day of employment, you will be given additional information about the School, including but not

limited to its Employee Handbook and other policies and procedures

15. Entire Agreement. This Agreement and its Exhibit A, and accompanying attachments, when accepted by you, constitutes our entire agreement and supersedes all prior agreements and representations whether written or oral. This Agreement may be amended only by a writing signed by both yourself and the CEO of the School. To the extent this Agreement or its attachments conflict with our Employee Handbook or any other policy or procedure, this Agreement or its attachments, as the case may be, shall control.

On your first day of work you will be required to complete the INS form I-9. Please bring appropriate identification that shows your eligibility to work in the United States.

If these terms are acceptable to you, please sign one copy of this offer letter and return it at your earliest convenience. This offer will remain open for 5 days.

Once again, we are looking forward to you joining the Elite Academic Team, contributing to the **DEPARTMENT**, and personally growing with the School.

Sincerely,

Meghan Freeman, CEO

CEO/Designee Signature:

Date:

AGREED TO AND ACCEPTED BY:

EMPLOYEE NAME

Employee Signature:

Date:

Address:

Telephone:



Resolution recognizing a state of emergency and authorizing teleconferenced meetings pursuant to AB 361

WHEREAS, in response to the novel coronavirus (“COVID-19”) pandemic, Governor Newsom adopted a series of Executive Orders allowing the legislative bodies of local governments to meet remotely via teleconference so long as other provisions of the Ralph M. Brown Act (“Brown Act”) were followed; and

WHEREAS, on Sept. 16, 2021, Governor Newsom signed AB 361, which immediately amended the Brown Act allowing governing boards to continue holding virtual meetings outside the teleconferencing requirements of Government Code section 54953(b), if the board makes a finding that there is a proclaimed State of Emergency, and either (1) state or local officials have imposed or recommended social distancing measures, or (2) meeting in person would present imminent risks to the health or safety of attendees due to the emergency; and

WHEREAS, on March 4, 2020, Governor Newsom declared a statewide emergency arising from COVID-19 pursuant to Government Code section 8625; and
WHEREAS, social distancing measures have been imposed to mitigate the spread of COVID-19; and

WHEREAS, the governing board of the Elite Academic Academy- Mountain Empire believes the spread of COVID-19 poses an imminent risk to the health and safety of in person meeting attendees; and WHEREAS, the governing board is committed to open and transparent governance in compliance with the Brown Act; and WHEREAS, the governing board is conducting virtual meetings by way of telephonic and/or internet-based services as to allow members of the public to fully participate in meetings and offer public comment.

NOW THEREFORE, BE IT RESOLVED, that the recitals set forth above are true and correct and fully incorporated into this Resolution by reference.

BE IT FURTHER RESOLVED, that the governing board of the Elite Academic Academy-Mountain Empire recognizes that a State of Emergency in the State of California continues to exist due to the COVID-19 pandemic.

BE IT FURTHER RESOLVED, that the governing board recognizes that social distancing measures remain recommended by state and local officials.

BE IT FURTHER RESOLVED, that the governing board finds that holding in-person meetings would present imminent risks to the health or safety of attendees due to the cause of the State of Emergency and that the cause of the State of Emergency directly impacts the ability of the governing board members to meet safely in person.

BE IT FURTHER RESOLVED, the governing board of the Elite Academic Academy-Mountain Empire authorizes the use of teleconferencing for all meetings in accordance with Government Code section 54953(e) and all other applicable provisions of the Brown Act, for a period of thirty (30) days from the adoption of this resolution, or such a time that the Governing Board adopts a subsequent resolution in accordance with Government Code section 54953(e)(3).

Adopted this day of the month of in 2022.

Motion made by:

Second made by:

List members voting "aye:"

List members voting "no:"

List members abstaining:

List members

AMENDED AND RESTATED BYLAWS

OF

Elite Academic Academy – Mountain Empire
a California Nonprofit Public Benefit Corporation

ARTICLE I.
OFFICES

1.1. PRINCIPAL OFFICE. The location of the principal executive office of Elite Academic Academy – Mountain Empire (the “Corporation”) shall be at any place within or outside the State of California as the board of directors of the Corporation (“Board of Directors” or “Board”) shall determine. If the principal executive office is located outside the State of California, and the Corporation has one or more offices in the State of California, the Board shall likewise fix and designate a principal office in the State of California.

1.2. OTHER OFFICES. The Corporation may also establish offices at such other places, both within and outside the State of California, as the Board of Directors may from time to time determine or the activities of the Corporation may require.

ARTICLE II.
OBJECTIVES AND PURPOSES

The specific objectives and purposes of this Corporation shall be to operate one or more California public charter schools.

ARTICLE III.
NONPARTISAN ACTIVITIES

The Corporation has been formed under the California Nonprofit Public Benefit Corporation Law (the "Law") for the public, nonprofit, nonpartisan, and charitable purposes described in its Articles of Incorporation. Notwithstanding any other provision in these Bylaws, this Corporation shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes of this Corporation, and the Corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended ("IRC"), or (b) by a corporation contributions to which are deductible under IRC Section 170(c)(2).

ARTICLE IV.
DEDICATION OF ASSETS

The properties and assets of this Corporation are irrevocably dedicated to the charitable purposes described in Article III above and in the Articles of Incorporation of this

Corporation. No part of the net earnings, properties, or assets of this Corporation, on dissolution or otherwise, shall inure to the benefit of its directors or officers, or to any individual. On liquidation or dissolution of this Corporation, all remaining assets of this Corporation, after payment, or provision for payment, of all debts and liabilities of this Corporation, shall be distributed and paid over to an organization dedicated to charitable purposes that is exempt from federal income tax under IRC Section 501(c)(3) and that is exempt from California income tax under Section 23701d of the California Revenue and Taxation Code.

ARTICLE V. NONMEMBERSHIP CORPORATION

5.1. NONMEMBERSHIP CORPORATION. The Corporation shall have no members.

5.2. HONORARY TITLES. The Corporation may create such classes of “membership,” such as contributing members or honorary members, as established by the Board; however, such persons shall not have the rights of “members” under the California Corporations Code (“Corp. Code”).

ARTICLE VI. DIRECTORS

6.1. POWERS. Subject to the provisions of the Law and any limitations in the Articles of Incorporation and these Bylaws, the activities and affairs of the Corporation shall be managed and all corporate powers shall be exercised by or under the direction of the Board of Directors. Without prejudice to such general powers, but subject to the same limitations, it is hereby expressly declared that the Board of Directors shall have the following powers in addition to the other powers enumerated in these Bylaws:

(a) To select and remove all of the other officers, agents, and employees of the Corporation; prescribe any powers and duties for them that are consistent with law, with the Articles of Incorporation, and with these Bylaws; fix their compensation; and require from them security for faithful service.

(b) To conduct, manage, and control the affairs and activities of the Corporation and to make such rules and regulations that are consistent with law, the Articles of Incorporation, and these Bylaws, as they deem to be appropriate and in the best interests of the Corporation.

(c) To adopt, make, and use a corporate seal; and to alter the form of such seal.

(d) To borrow money and to incur indebtedness on behalf of the Corporation, and to cause to be executed and delivered for the purposes of the corporation, in the corporate name,

promissory notes, bonds, debentures, deeds of trust, mortgages, pledges, hypothecations, or other evidences of debt and securities.

(e) To change the principal executive office or the principal office in the State of California from one location to another; to cause the Corporation to be qualified to conduct its activities in any other state, territory, dependency, or country and conduct its activities within or outside the State of California; and to designate any place within or outside the State of California for the holding of any Board of Directors meeting or meetings.

(f) To make donations for the public welfare or for community funds, hospital, charitable, educational, scientific, civic, religious, or similar purposes.

(g) To act as a trustee under any trust incidental to the principal objects of the corporation, and to receive, to hold, to administer, to exchange, and to expend funds and property subject to such trust.

(h) To receive endowments, devises, bequests, gifts, and donations of all kinds of property for its own use, or in trust, in order to carry out or to assist in carrying out, the objects and purposes of the corporation and to do all things and acts necessary or proper to carry out each and all of the purposes and provisions of such endowments, devises, bequests, gifts, and donations with full power to mortgage, sell, lease, or otherwise to deal with or dispose of the same in accordance with the terms thereof.

(i) To sell any property, real, personal, or mixed, owned by the Corporation at any time, and from time to time upon such terms as the board of directors may deem advisable, at public or private sale, for cash or upon credit.

(j) To retain sums received by the Corporation uninvested, if, in the discretion of the Board of Directors, such sums cannot be invested advantageously.

(k) To retain all or any part of any securities or property acquired by the Corporation in whatever manner, and to invest and reinvest any funds held by the Corporation, according to the judgment of the Board of Directors without being restricted to the class of investments that the Board of Directors is or may hereafter be permitted by law to make or any similar restriction; provided, however, that no action shall be taken by or on behalf of the Corporation if such action is a prohibited transaction or would result in the denial of the tax exemption under IRC Section 501 or Section 23701 of the California Revenue and Taxation Code.

(l) To invest funds received by the Corporation in stocks, bonds, mortgages, loans, whether secured or unsecured, or other investments as the Board of Directors shall deem advisable.

6.2. NUMBER AND QUALIFICATION. The authorized number of directors shall be no less than two (2) and no more than eleven (11), unless changed by amendments to these Bylaws.

6.3. RESTRICTION ON INTERESTED PERSONS AS DIRECTORS. No more than 49 percent of the persons serving on the Board of Directors may be interested persons (as defined in this Section 6.3). An “interested person” is (a) any person compensated by the Corporation for services rendered to it within the previous 12 months, whether as a full- or part-time employee, independent contractor, or otherwise, excluding any reasonable compensation, if any, paid to a director as director; or (b) any brother, sister, ancestor, descendant, spouse, brother-in-law, sister-in-law, son-in-law, daughter-in-law, mother-in-law, or father-in-law of any such person.

6.4. TERM OF OFFICE. Each director shall hold office for one (1) year. Each director, including a director elected to fill a vacancy, shall hold office until the expiration of the term for which elected and until a successor has been elected and qualified. Directors may serve consecutive terms. No reduction of the authorized number of directors shall have the effect of removing any director prior to the expiration of that director’s term of office.

6.5. REMOVAL WITH CAUSE. A director shall be removed from the Board upon the occurrence of any of the following: (a) a declaration by a final order of court that a director is of unsound mind; (b) a conviction of a director for a felony; or (c) a finding by a final order of judgment of any court that a director has breached a duty under Article 3 of Chapter 2 of the Law.

6.6. REMOVAL WITHOUT CAUSE. Any director may be removed from office without cause by a vote of at least two-thirds (2/3) of the Directors entitled to vote and present at any meeting of the Board of Directors at which a quorum is present.

6.7. RESIGNATION. Except as provided below, any director may resign by giving written notice to the chairman of the Board, if any, or to the president, or the secretary, or to the Board of Directors. The resignation shall be effective when the notice is given unless the notice specifies a later time for the resignation to become effective. Except upon notice to the Attorney General of California, no director may resign if the corporation would then be left without a duly elected director or directors in charge of its affairs.

6.8. VACANCIES. Vacancies in the Board of Directors, including vacancies resulting from an increase in the number of Directors, shall be filled by a majority vote of the Directors remaining in office even if they constitute less than a quorum. A Director appointed to fill a vacancy shall take office immediately upon appointment and shall hold office for the unexpired term of his or her predecessor.

6.9. PLACE OF MEETINGS AND MEETINGS BY TELEPHONE. Any meeting of the Board of Directors may be held at any place within or outside the State of California that has been designated from time to time by resolution of the Board or in the notice of the meeting. In the

absence of such designation, meetings shall be held at the principal executive office of the Corporation. Any meeting, annual, regular or special, may be held by conference telephone or similar communication equipment, so long as all directors participating in the meeting can hear one another. All such directors shall be deemed to be present in person at such telephonic meeting.

6.10. ANNUAL AND REGULAR MEETINGS. The annual meeting of the Board of Directors shall be held each year on the date and time as may be fixed by the Board of Directors. At such annual meeting, officers shall be elected and any other proper business may be transacted. Other regular meetings of the board of directors shall be held at such time as shall from time to time be fixed by the board of directors. Notice of regular meetings shall not be required if the time and place of such meeting is fixed by these Bylaws or by the Board of Directors.

6.11. SPECIAL MEETINGS. Special meetings of the Board of Directors for any purpose or purposes may be called at any time by the chairman of the board, the president, any vice president, the secretary, or any two directors.

(a) Notice of the time and place of special meetings shall be delivered to each director personally or by telephone or sent by first-class mail, postage prepaid, or telegram, charges prepaid, addressed to each director at his or her address as it is shown on the records of the Corporation. In case the notice is mailed, it shall be deposited in the United States mail at least four (4) days prior to the time of the holding of the meeting. In case such notice is delivered personally or by telephone or telegraph, it shall be delivered personally or by telephone or to the telegraph company at least forty-eight (48) hours prior to the time of the holding of the meeting. Any oral notice given personally or by telephone may be communicated either to the director or to the person at the office of the director who the person giving the notice has reason to believe will promptly communicate it to the director. The notice need not specify the purpose of the meeting nor the place if the meeting is to be held at the principal executive office of the Corporation.

6.12. QUORUM. A majority of the authorized number of directors shall constitute a quorum for the transaction of business, except to adjourn as provided in Section 6.13 below. Every act or decision done or made by a majority of the directors present at a meeting duly held at which a quorum is present shall be regarded as the act of the Board of Directors, subject to the provisions of Section 5212 of the Corp. Code (appointment of committees), Section 5233 of the Corp. Code (approval of contracts or transactions in which a director has a direct or indirect material financial interest), Section 5234 of the Corp. Code (approval of certain transactions between corporations having common directorships), Section 5235 of the Corp. Code (compensation of directors or officers), and Section 5238(e) of the Corp. Code (indemnification of directors). A meeting at which a quorum is initially present may continue to transact business notwithstanding the withdrawal of directors, if any action taken is approved by at least a majority of the required quorum for such meeting, or such greater number as is required by the Articles of Incorporation, these Bylaws, or the Law.

6.13. WAIVER OF NOTICE; CONSENT. Notice of a meeting need not be given to any director who, either before or after the meeting, signs a waiver of notice, a consent to holding the meeting, or an approval of the minutes of the meeting. The waiver of notice or consent need not specify the purpose of the meeting. All such waivers, consents, and approvals shall be filed with the corporate records or made a part of the minutes of the meeting. Notice of meeting shall also be deemed given to any director who attends the meeting without protesting, before or at the commencement of the meeting, the lack of notice to that director.

6.14. ADJOURNMENT. A majority of the directors present, whether or not constituting a quorum, may adjourn any meeting to another time and place. Notice of the time and place of holding an adjourned meeting need not be given, unless the meeting is adjourned for more than twenty-four (24) hours, in which case notice of such time and place shall be given prior to the time of the adjourned meeting, in the manner specified in Section 6.11, to the directors who were not present at the time of the adjournment.

6.15. ACTION WITHOUT MEETING. Any action required or permitted to be taken by the Board of Directors may be taken without a meeting, if all directors shall individually or collectively consent in writing to such action. Such action by written consent shall have the same force and effect as a unanimous vote of the Board of Directors. The written consent or consents shall be filed with the minutes of the proceedings of the Board.

6.16. FEES AND COMPENSATION. Directors and members of committees shall receive no compensation for their services; provided however, that directors and members of committees may receive reimbursement of out-of-pocket expenses, as determined by resolution of the Board of Directors. Nothing contained herein shall be construed to preclude any director from serving the Corporation in any other capacity as an officer, agent, employee, or otherwise, and receiving compensation for such services if compensation is awarded by the Board of Directors.

ARTICLE VII. OFFICERS

7.1. OFFICERS. The officers of the Corporation shall be a President, Treasurer, and a Secretary. The Corporation may also have, at the discretion of the Board of Directors, a Chairman of the Board, one or more assistant secretaries, one or more assistant treasurers, and such other officers as may be appointed in accordance with the provisions of Section 7.3. Any number of offices may be held by the same person, except that neither the Secretary nor the Treasurer may serve concurrently as the President or the Chairman of the Board.

7.2. ELECTION. The officers of the Corporation, except such officers as may be appointed in accordance with the provisions of Section 7.3 or Section 7.5, shall be chosen by the

Board of Directors, and each shall serve at the pleasure of the Board, subject to the rights, if any, of an officer under any contract of employment.

7.3. OTHER OFFICERS. The Board of Directors may appoint, and may empower the President to appoint, such other officers as the activities of the Corporation may require, each of whom shall hold office for such period, have such authority, and perform such duties as are provided in the Bylaws or as the Board of Directors may from time to time determine.

7.4. REMOVAL AND RESIGNATION. Subject to the rights, if any, of any officer under any contract of employment, any officer may be removed, either with or without cause, by the Board of Directors or, except in case of an officer chosen by the Board of Directors, by any officer upon whom such power of removal may be conferred by the Board of Directors.

(a) Any officer may resign at any time by giving written notice to the Corporation. Any such resignation shall take effect at the date of the receipt of such notice or at any later time specified therein; and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective. Any such resignation is without prejudice to the rights, if any, of the Corporation under any contract to which the officer is a party.

7.5. VACANCIES. A vacancy in any office because of death, resignation, removal, disqualification, or any other cause shall be filled in the manner prescribed in these Bylaws for regular appointments to such office.

7.6. CHAIRMAN OF THE BOARD. The Chairman of the Board, if such an officer be elected, shall, if present, preside at meetings of the Board of Directors and exercise and perform such other powers and duties as may be from time to time assigned to him or her by the Board of Directors or prescribed by the Bylaws. If there is no President, the Chairman of the Board will in addition be the Chief Executive Officer of the Corporation and shall have the powers and duties prescribed in Section 7.7.

7.7. PRESIDENT. Subject to such supervisory powers, if any, as may be given by the Board of Directors to the Chairman of the Board, if there be such an officer, the President shall be the Chief Executive Officer of the Corporation and shall, subject to the control of the Board of Directors, have general supervision, direction, and control of the activities and the officers of the Corporation. He or she shall preside, in the absence of the Chairman of the Board, or if there be none, at all meetings of the Board of Directors. He or she shall have the general powers and duties of management usually vested in the office of President of the Corporation and shall have such other powers and duties as may be prescribed by the Board of Directors or the Bylaws.

7.8. VICE PRESIDENTS. In the absence or disability of the president, the Vice Presidents, if any, in order of their rank as fixed by the Board of Directors or, if not ranked, a Vice President designated by the Board of Directors, shall perform all the duties of the President, and

when so acting shall have all the powers of, and be subject to all the restrictions upon, the President. The Vice Presidents shall have such other powers and perform such other duties as from time to time may be prescribed for them respectively by the Board of Directors or the Bylaws and the President or the Chairman of the Board.

7.9. SECRETARY. The Secretary shall keep, or cause to be kept, at the principal executive office or such other place as the Board of Directors may direct, a book of minutes of all meetings and actions of directors, and committees of directors, with the time and place of holding, whether regular or special, and, if special, how authorized, the notice thereof given, the names of those present at directors and committee meetings, and the proceedings thereof.

(a) The Secretary shall give, or cause to be given, notice of all meetings of the Board of Directors required by the Bylaws or by law to be given, and he or she shall keep the seal of the Corporation, if one be adopted, in safe custody, and shall have such other powers and perform such other duties as may be prescribed by the Board of Directors or by the Bylaws.

7.10. TREASURER. The Treasurer shall keep and maintain, or cause to be kept and maintained, adequate and correct books and records of accounts of the properties and business transactions of the Corporation, including accounts of its assets, liabilities, receipts, disbursements, gains, losses, capital, retained earnings, and other matters customarily included in financial statements. The books of account shall at all reasonable times be open to inspection by any director.

(a) The Treasurer shall deposit, or cause to be deposited, all monies and other valuables in the name and to the credit of the Corporation with such depositories as may be designated by the Board of Directors. He or she shall distribute, or cause to be disbursed, the funds of the Corporation as may be ordered by the Board of Directors, shall render to the President and directors, whenever they request it, an account of all financial transactions and of the financial condition of the Corporation, and shall have such other powers and perform such other duties as may be prescribed by the Board of Directors or the Bylaws.

(b) If required by the Board of Directors, the Treasurer shall give the Corporation a bond in the amount and with the surety or sureties specified by the Board for faithful performance of the duties of his or her office and for restoration to the Corporation of all of its books, papers, vouchers, money, and other property of every kind in his or her possession or under his or her control on the death, resignation, retirement, or removal from office of the Treasurer.

ARTICLE VIII. INDEMNIFICATION OF DIRECTORS, OFFICERS, EMPLOYEES

8.1. DEFINITIONS. For the purposes of this Article VIII, the definition of the terms "agent", "proceeding", and "expenses" shall be governed by Section 5238 of the Corp. Code.

8.2. INDEMNIFICATION IN ACTIONS BY THIRD PARTIES. The Corporation shall have power to indemnify any person who was or is a party or is threatened to be made a party to any proceeding (other than an action by or in the right of the Corporation to procure a judgment in its favor, an action brought under Section 5233 of the Corp. Code, or an action brought by the Attorney General of California or a person granted relator status by the Attorney General of California for any breach of duty relating to assets held in charitable trust) by reason of the fact that such person is or was an agent of the Corporation, against expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred in connection with such proceeding if such person acted in good faith and in a manner such person reasonably believed to be in the best interests of the Corporation and, in the case of a criminal proceeding, had no reasonable cause to believe the conduct of such person was unlawful. The termination of any proceeding by judgment, order, settlement, conviction, or upon a plea of nolo contendere or its equivalent shall not, of itself, create a presumption that the person did not act in good faith and in a manner which the person reasonably believed to be in the best interests of the Corporation or that the person had reasonable cause to believe that the person's conduct was unlawful.

8.3. INDEMNIFICATION IN ACTIONS BY OR IN THE RIGHT OF THE CORPORATION. The Corporation shall have power to indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending, or completed action by or in the right of the Corporation, or brought under Section 5233 of the Corp. Code, or brought by the Attorney General of California or a person granted relator status by the Attorney General of California for breach of duty relating to assets held in charitable trust, to procure a judgment in its favor by reason of the fact that such person is or was an agent of the Corporation, against expenses actually and reasonably incurred by such person in connection with the defense or settlement of such action if such person acted in good faith, in a manner such person believed to be in the best interests of the Corporation, and with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances. No indemnification shall be made under this Section 8.3 for any of the following:

(a) Any claim, issue, or matter as to which such person shall have been adjudged to be liable to the Corporation in the performance of such person's duty to the Corporation, unless and only to the extent that the court in which such action was brought shall determine upon application that, in view of all the circumstances of the case, such person is fairly and reasonably entitled to indemnity for the expenses which such court shall determine;

(b) Amounts paid in settling or otherwise disposing of a threatened or pending action, with or without court approval; or

(c) Expenses incurred in defending a threatened or pending action which is settled or otherwise disposed of without court approval, unless it is settled with the approval of the Attorney General of California.

8.4. INDEMNIFICATION AGAINST EXPENSES. To the extent that an agent of the Corporation has been successful on the merits in defense of any proceeding referred to in Sections 8.2 or 8.3 or in defense of any claim, issue, or matter therein, the agent shall be indemnified against expenses actually and reasonably incurred by the agent in connection therewith.

8.5. REQUIRED DETERMINATIONS. Except as provided in Section 8.4, any indemnification under this Article shall be made by the Corporation only if authorized in the specific case, upon a determination that indemnification of the agent is proper in the circumstances because the agent has met the applicable standard of conduct set forth in Sections 8.2 or 8.3 by:

(a) A majority vote of a quorum consisting of directors who are not parties to such proceeding; or

(b) The court in which such proceeding is or was pending upon application made by the Corporation or the agent or the attorney or other person rendering services in connection with the defense, whether or not such application by the agent, attorney, or other person is opposed by the Corporation.

8.6. ADVANCE OF EXPENSES. Expenses incurred in defending any proceeding may be advanced by the Corporation prior to the final disposition of such proceeding upon receipt of an undertaking by or on behalf of the agent to repay such amount unless it shall be determined ultimately that the agent is entitled to be indemnified as authorized in this Article VIII.

8.7. OTHER INDEMNIFICATION. No provision made by the Corporation to indemnify its directors or officers for the defense of any proceeding, whether contained in the Articles of Incorporation, Bylaws, a resolution of directors, an agreement, or otherwise, shall be valid unless consistent with this Article VIII. Nothing contained in this Article VIII shall affect any right to indemnification to which persons other than such directors and officers may be entitled by contract or otherwise.

8.8. FORMS OF INDEMNIFICATION NOT PERMITTED. No indemnification or advance shall be made under this Article VIII, except as provided in Section 8.4 or Section 8.5(b), in any circumstance if it appears that:

(a) It would be inconsistent with a provision of the Articles of Incorporation, Bylaws, or an agreement in effect at the time of the accrual of the alleged cause of action asserted in the proceeding in which the expenses were incurred or other amounts were paid, which prohibits or otherwise limits indemnification; or

(b) It would be inconsistent with any condition expressly imposed by a court in approving a settlement.

8.9. INSURANCE. The Corporation shall have the power to purchase and maintain insurance on behalf of any agent of the Corporation against any liability asserted against or incurred by the agent in such capacity or arising out of the agent's status as such, whether or not the Corporation would have the power to indemnify the agent against such liability under the provisions of this Article VIII; provided, however, that the Corporation shall have no power to purchase and maintain such insurance to indemnify any agent of the Corporation for a violation of Section 5233 of the Corp. Code.

ARTICLE IX. RECORDS AND REPORTS

9.1. MAINTENANCE OF CORPORATE RECORDS. The Corporation shall keep (a) adequate and correct books and records of account kept either in written form or in any other form capable of being converted into written form and (b) minutes, in written form, of the proceedings of the Board of Directors and committees of the Board. All such records shall be kept at the Corporation's principal executive office, or if its principal executive office is outside the State of California, at its principal office in this state.

9.2. MAINTENANCE AND INSPECTION OF ARTICLES AND BYLAWS. The Corporation shall keep at its principal executive office, or if its principal executive office is not in the State of California, at its principal office in this state, the original or a copy of its Articles of Incorporation and Bylaws, as amended to date, that shall be open to inspection by the directors at all reasonable times during office hours. If the principal executive office of the Corporation is outside the State of California and the Corporation has no principal office in this state, the Secretary shall, upon the written request of any director, furnish to such director a copy of the Articles of Incorporation or Bylaws, as amended to date.

9.3. INSPECTION. Every director shall have the absolute right at any reasonable time, and from time to time, to inspect all books, records, and documents of every kind and the physical properties of the Corporation. Such inspection by a director may be made in person or by agent or attorney and the right of inspection includes the right to copy and make extracts.

9.4. ANNUAL REPORTS. The Board of Directors shall cause an annual report to be sent to the directors within 120 days of the Corporation's fiscal year end. That report shall contain the following information, in appropriate detail, for the fiscal year:

- (a) The assets and liabilities, including the trust funds, of the Corporation as of the end of the fiscal year;
- (b) The principal changes in assets and liabilities, including trust funds;

(c) The revenue or receipts of the Corporation, both unrestricted and restricted to particular purposes;

(d) The expenses or disbursements of the Corporation for both general and restricted purposes; and

(e) Any information required by this Section 9.4.

The annual report shall be accompanied by any report thereon of independent accountants or, if there is no such report, by the certificate of an authorized officer of the Corporation that such statements were prepared without audit from the books and records of the Corporation. The Corporation may send the report and any accompanying material sent pursuant to this section by electronic transmission. If a report sent to the Attorney General in compliance of the requirements of California Government Code sections 12580-12599.7 includes the information required in the annual report, then the Corporation may furnish a copy of its report to the Attorney General in lieu of the annual report whenever it is required to furnish such report.

9.5. ANNUAL STATEMENT OF CERTAIN TRANSACTIONS AND INDEMNIFICATIONS. As part of the annual report to all directors, the Corporation shall annually prepare and mail or deliver to each director within 120 days after the Corporation's fiscal year end, a statement (described below) of any transaction or indemnification (i) in which the Corporation was a party and (ii) in which an "interested person" had a direct or indirect material financial interest. For this purpose, an "interested person" is any director or officer of the Corporation.

The statement shall include the following information:

(a) A brief description of any transaction during the previous fiscal year that involved more than \$50,000, or was one of a number of transactions in which the same interested person had a direct or indirect material financial interest involving, in the aggregate, more than \$50,000;

(b) The names of interested persons involved in such transactions described in the preceding paragraph (a), their relationship to the Corporation, the nature of their interest in the transaction and, if practicable, the amount of that interest; provided, however, that if the transaction was with a partnership in which the interested person is a partner, only the interest of the partnership need be stated; and

(c) A brief description of the amount and circumstances of any indemnifications or advances aggregating more than \$10,000 paid during the fiscal year to any officer or director of the Corporation under Article VIII of these Bylaws, unless that indemnification already has been approved by the directors under Section 5238(e)(2) of the Corp. Code.

**ARTICLE X.
GENERAL MATTERS**

10.1. CHECKS, DRAFTS, EVIDENCES OF INDEBTEDNESS. All checks, drafts, or other orders for payment of money, notes, or other evidences of indebtedness, issued in the name of or payable to the Corporation, shall be signed or endorsed by such person or persons and in such manner as, from time to time, shall be determined by resolution of the Board of Directors.

10.2. CORPORATE CONTRACTS AND INSTRUMENTS; HOW EXECUTED. Except as otherwise provided in these Bylaws, the Board of directors may authorize any officer or officers, agent or agents, to enter into any contract or execute any instrument in the name of and on behalf of the Corporation, and such authority may be general or confined to specific instances; and, unless so authorized or ratified by the Board of Directors or within the agency power of an officer, no officer, agent or employee shall have any power or authority to bind the Corporation by any contract or engagement or to pledge its credit or to render it liable for any purpose or for any amount.

10.3. REPRESENTATION OF SHARES OF OTHER CORPORATIONS. The Chairman of the Board, the President, or any Vice President, or any other person authorized by resolution of the Board of Directors or by any of the foregoing designated officers, is authorized to vote on behalf of the Corporation any and all shares of any other corporation or corporations, foreign or domestic, standing in the name of the Corporation. The authority granted to said officers to vote or represent on behalf of the Corporation any and all shares held by the Corporation in any other corporation or corporations may be exercised by any such officer in person or by any person authorized to do so by a proxy duly executed by said officer.

10.4. CONSTRUCTION AND DEFINITIONS. Unless the context requires otherwise, the general provisions, rules of construction, and definitions in the Law shall govern the construction of these Bylaws. Without limiting the generality of the foregoing, the singular number includes the plural, the plural number includes the singular, the masculine gender includes the feminine and neuter, and the term "person" includes both a corporation and a natural person. All references in these Bylaws to the Law, the Law, or to the Corp. Code shall be deemed to be those in effect from time to time.

**ARTICLE XI.
EMERGENCY MANAGEMENT**

11.1. PURPOSE. The provisions under this Article XI describe the actions the Board may take to manage and conduct the business affairs of the Corporation during an emergency, as defined in Section 5140(n)(5) of the Law ("Emergency").

11.2. BOARD ACTIONS. In furtherance of the purpose described in Section 11.1 of these Bylaws, the Board may:

(a) In anticipation of or during an Emergency, as necessary to conduct the Corporation's business operations and affairs:

(i) Modify lines of succession to accommodate the incapacity of any director, officer, employee, or agent resulting from the Emergency.

(ii) Relocate the principal office, designate alternative principal offices or regional offices, or authorize the officers to do so.

(b) During an Emergency, as necessary to conduct the Corporation's ordinary business operations and affairs:

(i) Give notice in any practicable manner under the circumstances, including, but not limited to, by publication or radio, to any Director when notice of a meeting cannot be given to that Director in the manner described in Section 6.11(a) of these Bylaws.

(ii) Deem that one or more officers of the Corporation present at a Board meeting is a Director, in order of rank and within the same rank in order of seniority, as necessary to achieve a quorum for that meeting. If quorum is not achieved, including all officers present, those present at the meeting shall be a quorum.

(c) In anticipation of or during an Emergency, take any action that it determines to be necessary or appropriate to respond to the Emergency, mitigate the effects of the Emergency, or comply with lawful federal and state government orders.

11.3. ACTIONS TAKEN DURING AN EMERGENCY. Any action taken in good faith in accordance with this Article XI binds the Corporation and may not be used to impose liability on a Director, officer, employee, or agent of the Corporation.

ARTICLE XII. AMENDMENTS

12.1. AMENDMENTS TO BYLAWS. These Bylaws may be amended, restated, or repealed, in whole or in part, at any meeting of the Board of Directors by a majority vote of the Directors then in office.

12.2. AMENDMENTS TO ARTICLES OF INCORPORATION. The Articles of Incorporation may be altered, amended, or restated at any meeting of the Board of Directors by a majority vote of the Directors then in office.

CERTIFICATE OF SECRETARY

The undersigned, being the duly elected and acting Secretary of Elite Academic Academy – Mountain Empire, a California nonprofit public benefit corporation, does hereby certify that the foregoing Amended and Restated Bylaws constitute the Bylaws of this Corporation as duly adopted on _____, 2022.

IN WITNESS WHEREOF, the undersigned has executed this Certificate this ____ day of _____, 2022.

_____, Secretary

**CHARTER SCHOOL
BUDGET ADOPTION - ALTERNATIVE FORM**

Reporting Period: Second Interim

Charter School Name: Elite Academic Academy
(continued) Mountain Empire
CDS #: 37 68213 0136978
Charter Approving Entity: Mountain Empire Unified
County: San Diego
Charter #: 1924
Fiscal Year: 2021-2022

CERTIFICATION OF FINANCIAL CONDITION

POSITIVE CERTIFICATION
As the Charter School Official, I certify that based upon current projections this charter will meet its financial obligations for the _____ current fiscal year and subsequent two fiscal years.

QUALIFIED CERTIFICATION
As the Charter School Official, I certify that based upon current projections this charter may not meet its financial obligations for _____ the current fiscal year or two subsequent fiscal years.

NEGATIVE CERTIFICATION
As the Charter School Official, I certify that based upon current projections this charter will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

To the entity that approved the charter school:
 2021-2022 CHARTER SCHOOL FIRST INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to *Education Code* Section 47604.33.

Signed: _____ Date: _____
Charter School Official
(Original signature required)
Print Name: Meghan Freeman Title: CEO

To the County Superintendent of Schools:
 2021-2022 CHARTER SCHOOL FIRST INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to *Education Code* Section 47604.33.

Signed: _____ Date: _____
Authorized Representative of
Charter Approving Entity
(Original signature required)
Print Name: _____ Title: _____

For additional information on the First Interim Report, please contact:

For Approving Entity:

Name

Title

Phone

E-mail

For Charter School:
Adam Woodard
Name
Director of Finance
Title
(866) 354-8302
Phone
awoodard@eliteacademic.com
E-mail

This report has been verified for mathematical accuracy by the County Superintendent of Schools, pursuant to *Education Code* Section 47604.33.

Date

**CHARTER SCHOOL
BUDGET ADOPTION - ALTERNATIVE FORM**

Reporting Period:

Charter School Name: **Elite Academic Academy**
(continued) **Mountain Empire**
CDS #: **37 68213 0136978**
Charter Approving Entity: **Mountain Empire Unified**
County: **San Diego**
Charter #: **1924**
Fiscal Year: **2021-2022**

This charter school uses the following basis of accounting:

- Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
 Modified Accrual Basis (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	Adopted Budget - July 1			Actuals thru 01/31			First Interim - Jan 31		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
A. REVENUES										
1. LCFF Sources										
State Aid - Current Year	8011	7,575,269.00		7,575,269.00	2,847,235.00		2,847,235.00	5,243,433.00		5,243,433.00
Education Protection Account State Aid - Current Year	8012	202,790.00		202,790.00	67,722.00		67,722.00	143,142.00		143,142.00
State Aid - Prior Years	8019	-		-			-			-
Transfers to Charter Schools in Lieu of Property Taxes	8096	2,072,159.00		2,072,159.00	708,257.00		708,257.00	1,620,346.00		1,620,346.00
Other LCFF Transfers	8091, 8097	-		-			-			-
Total, LCFF Sources		9,850,218.00		9,850,218.00	3,623,214.00		3,623,214.00	7,006,921.00		7,006,921.00
2. Federal Revenues										
Every Student Succeeds Act (Title I - V)	8290		59,444.00	59,444.00		19,881.00	19,881.00		94,135.00	94,135.00
Special Education - Federal	8181, 8182		84,653.00	84,653.00					76,750.00	76,750.00
Child Nutrition - Federal	8220		-	-						-
Donated Food Commodities	8221		-	-						-
Other Federal Revenues	8110, 8260-8299		249,223.00	249,223.00		43,449.00	43,449.00		149,855.00	149,855.00
Total, Federal Revenues			393,320.00	393,320.00		63,330.00	63,330.00		320,740.00	320,740.00
3. Other State Revenues										
Special Education - State	StateRevSE		659,375.00	659,375.00					536,319.00	536,319.00
All Other State Revenues	StateRevAO	181,074.00	289,104.00	470,178.00	65,949.31	173,244.46	239,193.77	136,292.00	591,838.00	728,130.00
Total, Other State Revenues		181,074.00	948,479.00	1,129,553.00		173,244.46	239,193.77	136,292.00	1,128,157.00	1,264,449.00
4. Other Local Revenues										
All Other Local Revenues	LocalRevAO				28.00		28.00	28.00		28.00
Total, Local Revenues					28.00		28.00	28.00		28.00
5. TOTAL REVENUES		10,031,292.00	1,341,799.00	11,373,091.00	3,623,242.00	236,574.46	3,925,765.77	7,143,241.00	1,448,897.00	8,592,138.00
B. EXPENDITURES										
1. Certificated Salaries										
Certificated Teachers' Salaries	1100	2,588,887.00	103,650.00	2,692,537.00	1,158,503.04	378,439.00	1,536,942.04	1,983,623.00	648,753.00	2,632,376.00
Certificated Pupil Support Salaries	1200	102,316.00		102,316.00	48,528.09		48,528.09	82,860.00		82,860.00
Certificated Supervisors' and Administrators' Salaries	1300	570,150.00		570,150.00	401,629.82		401,629.82	691,575.00		691,575.00
Other Certificated Salaries	1900				39,254.50		39,254.50	58,629.00		58,629.00
Total, Certificated Salaries		3,261,353.00	103,650.00	3,365,003.00	1,647,915.45	378,439.00	2,026,354.45	2,816,687.00	648,753.00	3,465,440.00
2. Non-certificated Salaries										
Non-certificated Instructional Aides' Salaries	2100		165,190.00	165,190.00	36,579.77		36,579.77	63,363.00		63,363.00
Non-certificated Support Salaries	2200									
Non-certificated Supervisors' and Administrators' Sal.	2300	146,123.00		146,123.00	80,609.41		80,609.41	138,188.00		138,188.00
Clerical and Office Salaries	2400	73,254.00		73,254.00	74,619.16		74,619.16	130,946.00		130,946.00
Other Non-certificated Salaries	2900				70,138.91		70,138.91	122,810.00		122,810.00
Total, Non-certificated Salaries		219,377.00	165,190.00	384,567.00	261,947.25		261,947.25	455,307.00		455,307.00
3. Employee Benefits										
STRS	3101-3102	551,821.00	17,538.00	569,359.00	219,584.89	54,089.00	273,673.89	464,051.00	92,724.00	556,775.00
PERS	3201-3202									
OASDI / Medicare / Alternative	3301-3302	64,072.00	14,140.00	78,212.00	40,750.30	9,619.00	50,369.30	70,074.00	16,490.00	86,564.00
Health and Welfare Benefits	3401-3402	281,816.00	21,766.00	303,582.00	150,557.69	40,858.00	191,415.69	246,878.00	70,042.00	316,920.00
Unemployment Insurance	3501-3502	42,813.00	3,307.00	46,120.00	2,752.67	2,191.00	4,943.67	7,490.00	3,756.00	11,246.00
Workers' Compensation Insurance	3601-3602	34,807.00	2,688.00	37,495.00	14,434.93	2,370.00	16,804.93	24,745.00	4,063.00	28,808.00
OPEB, Allocated	3701-3702									
OPEB, Active Employees	3751-3752									
Other Employee Benefits	3901-3902	4,586.00	804.00	5,390.00	31,809.40		31,809.40	33,109.00		33,109.00
Total, Employee Benefits		979,915.00	60,243.00	1,040,158.00	459,889.88	109,127.00	569,016.88	846,347.00	187,075.00	1,033,422.00
4. Books and Supplies										
Approved Textbooks and Core Curricula Materials	4100	1,122,171.00	49,683.00	1,171,854.00	367,153.82		367,153.82	580,000.00		580,000.00
Books and Other Reference Materials	4200									
Materials and Supplies	4300	34,326.00		34,326.00	1,964.60		1,964.60	10,000.00		10,000.00
Noncapitalized Equipment	4400	117,761.00	50,000.00	167,761.00	119,647.37		119,647.37	130,000.00		130,000.00
Food	4700									
Total, Books and Supplies		1,274,258.00	99,683.00	1,373,941.00	488,765.79		488,765.79	720,000.00		720,000.00
5. Services and Other Operating Expenditures										
Subagreements for Services	5100									
Travel and Conferences	5200	101,472.00	10,706.00	112,178.00	32,699.63		32,699.63	39,400.00		39,400.00
Dues and Memberships	5300	5,174.00		5,174.00	7,750.00		7,750.00	11,750.00		11,750.00
Insurance	5400	24,211.00		24,211.00	14,738.10		14,738.10	16,596.00		16,596.00
Operations and Housekeeping Services	5500	6,509.00		6,509.00	2,905.33		2,905.33	5,464.00		5,464.00
Rentals, Leases, Repairs, and Noncap. Improvements	5600	81,001.00		81,001.00	29,520.44		29,520.44	50,400.00		50,400.00
Transfers of Direct Costs	5700-5799									
Professional/Consulting Services and Operating Expend.	5800	2,752,992.00	902,327.00	3,655,319.00	1,329,623.03		1,329,623.03	1,779,498.00	613,069.00	2,392,567.00
Communications	5900	147,263.00		147,263.00	43,956.09		43,956.09	71,807.00		71,807.00
Total, Services and Other Operating Expenditures		3,118,622.00	913,033.00	4,031,655.00	1,461,192.62		1,461,192.62	1,974,915.00	613,069.00	2,587,984.00
6. Capital Outlay (Objects 6100-6170, 6200-6500 for modified accrual basis only)										
Land and Land Improvements	6100-6170									
Buildings and Improvements of Buildings	6200									
Books and Media for New School Libraries or Major Expansion of School Libraries	6300									
Equipment	6400									
Equipment Replacement	6500									
Depreciation Expense (for accrual basis only)	6900									
Total, Capital Outlay										
7. Other Outgo										
Tuition to Other Schools	7110-7143									
Transfers of Pass-through Revenues to Other LEAs	7211-7213									
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE									
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO									
All Other Transfers	7281-7299									
Transfers of Indirect Costs	7300-7399									
Debt Service:										
Interest	7438	60,000.00		60,000.00	28,075.00		28,075.00	35,000.00		35,000.00

Principal (for modified accrual basis only) Total, Other Outgo	7439		-		-				
		60,000.00	-	60,000.00	28,075.00	-	28,075.00	35,000.00	35,000.00
8. TOTAL EXPENDITURES		8,913,525.00	1,341,799.00	10,255,324.00	4,347,785.99	487,566.00	4,835,351.99	6,848,256.00	8,297,153.00
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		1,117,767.00	-	1,117,767.00	(724,543.99)	(250,991.54)	(909,586.22)	294,985.00	294,985.00
D. OTHER FINANCING SOURCES / USES									
1. Other Sources	8930-8979		-				-		-
2. Less: Other Uses	7630-7699		-				-		-
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999		-				-		-
4. TOTAL OTHER FINANCING SOURCES / USES		-	-	-	-	-	-	-	-
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		1,117,767.00	-	1,117,767.00	(724,543.99)	(250,991.54)	(909,586.22)	294,985.00	294,985.00
F. FUND BALANCE, RESERVES									
1. Beginning Fund Balance									
a. As of July 1	9791	1,286,996.00		1,286,996.00	861,216.00		861,216.00	861,216.00	861,216.00
b. Adjustments to Beginning Balance	9793, 9795			-	129,524.00		129,524.00	129,524.00	129,524.00
c. Adjusted Beginning Balance		1,286,996.00	-	1,286,996.00	990,740.00	-	990,740.00	990,740.00	990,740.00
2. Ending Fund Balance, June 30 (E + F.1.c.)		2,404,763.00	-	2,404,763.00	266,196.01	(250,991.54)	81,153.78	1,285,725.00	1,285,725.00
Components of Ending Fund Balance :									
a. Nonspendable									
Revolving Cash (equals object 9130)	9711		-				-		-
Stores (equals object 9320)	9712		-				-		-
Prepaid Expenditures (equals object 9330)	9713		-				-		-
All Others	9719		-				-		-
b. Restricted	9740		-				-		-
c. Committed									
Stabilization Arrangements	9750		-				-		-
Other Commitments	9760		-				-		-
d. Assigned									
Other Assignments	9780		-				-		-
e. Unassigned/Unappropriated									
Reserve for Economic Uncertainties	9789	445,676.00		445,676.00			-	414,858.00	414,858.00
Unassigned/Unappropriated Amount	9790	1,959,087.00		1,959,087.00			-	870,867.00	870,867.00

**CHARTER SCHOOL
ADOPTED BUDGET - ALTERNATIVE FORM**

Reporting Period:

Charter School Name: Elite Academic Academy
 (continued) Mountain Empire
 CDS #: 37 68213 0136978
 Charter Approving Entity: Mountain Empire Unified
 County: San Diego
 Charter #: 1924
 Fiscal Year: 2021-2022

Description	Object Code	7/1 Adopted Budget (X)	Actuals thru 10/31 (Y)
A. REVENUES			
1. LCFF/Revenue Limit Sources			
State Aid - Current Year	8011	7,575,269.00	2,847,235.00
Education Protection Account State Aid - Current Year	8012	202,790.00	67,722.00
State Aid - Prior Years	8019	-	-
Transfers to Charter Schools Funding in Lieu of Property Taxes	8096	2,072,159.00	708,257.00
Other LCFF Transfers	8091, 8097	-	-
Total, LCFF Sources		9,850,218.00	3,623,214.00
2. Federal Revenues			
Every Student Succeeds Act (Title I-V)	8290	59,444.00	19,881.00
Special Education - Federal	8181, 8182	84,653.00	-
Child Nutrition - Federal	8220	-	-
Donated Food Commodities	8221	-	-
Other Federal Revenues	8110, 8260-8299	249,223.00	43,449.00
Total, Federal Revenues		393,320.00	63,330.00
3. Other State Revenues			

Special Education - State	StateRevSE	659,375.00	-
All Other State Revenues	StateRevAO	470,178.00	239,193.77
Total, Other State Revenues		1,129,553.00	239,193.77
4. Other Local Revenues			
All Other Local Revenues	LocalRevAO	-	28.00
Total, Local Revenues		-	28.00
5. TOTAL REVENUES		11,373,091.00	3,925,765.77
B. EXPENDITURES			
1. Certificated Salaries			
Certificated Teachers' Salaries	1100	2,692,537.00	1,536,942.04
Certificated Pupil Support Salaries	1200	102,316.00	48,528.09
Certificated Supervisors' and Administrators' Salaries	1300	570,150.00	401,629.82
Other Certificated Salaries	1900	-	39,254.50
Total, Certificated Salaries		3,365,003.00	2,026,354.45
2. Non-certificated Salaries			
Non-certificated Instructional Aides' Salaries	2100	165,190.00	36,579.77
Non-certificated Support Salaries	2200	-	-
Non-certificated Supervisors' and Administrators' Sal.	2300	146,123.00	80,609.41
Clerical and Office Salaries	2400	73,254.00	74,619.16
Other Non-certificated Salaries	2900	-	70,138.91
Total, Non-certificated Salaries		384,567.00	261,947.25
3. Employee Benefits			
STRS	3101-3102	569,359.00	273,673.89
PERS	3201-3202	-	-
OASDI / Medicare / Alternative	3301-3302	78,212.00	50,369.30
Health and Welfare Benefits	3401-3402	303,582.00	191,415.69
Unemployment Insurance	3501-3502	46,120.00	4,943.67
Workers' Compensation Insurance	3601-3602	37,495.00	16,804.93
OPEB, Allocated	3701-3702	-	-

OPEB, Active Employees	3751-3752	-	-
Other Employee Benefits	3901-3902	5,390.00	31,809.40
Total, Employee Benefits		1,040,158.00	569,016.88
4. Books and Supplies			
Approved Textbooks and Core Curricula Materials	4100	1,171,854.00	367,153.82
Books and Other Reference Materials	4200	-	-
Materials and Supplies	4300	34,326.00	1,964.60
Noncapitalized Equipment	4400	167,761.00	119,647.37
Food	4700	-	-
Total, Books and Supplies		1,373,941.00	488,765.79
5. Services and Other Operating Expenditures			
Subagreements for Services	5100	-	-
Travel and Conferences	5200	112,178.00	32,699.63
Dues and Memberships	5300	5,174.00	7,750.00
Insurance	5400	24,211.00	14,738.10
Operations and Housekeeping Services	5500	6,509.00	2,905.33
Rentals, Leases, Repairs, and Noncap. Improvements	5600	81,001.00	29,520.44
Transfers of Direct Costs	5700-5799	-	-
Professional/Consulting Services and Operating Expend.	5800	3,655,319.00	1,329,623.03
Communications	5900	147,263.00	43,956.09
Total, Services and Other Operating Expenditures		4,031,655.00	1,461,192.62
6. Capital Outlay (Objects 6100-6170, 6200-6500 modified accrual basis only)			
Land and Land Improvements	6100-6170	-	-
Buildings and Improvements of Buildings	6200	-	-
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	-	-
Equipment	6400	-	-
Equipment Replacement	6500	-	-
<i>Depreciation Expense (for accrual basis only)</i>	6900	-	-
Total, Capital Outlay		-	-

7. Other Outgo			
Tuition to Other Schools	7110-7143	-	-
Transfers of Pass-through Revenues to Other LEAs	7211-7213	-	-
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	-	-
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	-	-
All Other Transfers	7281-7299	-	-
Transfers of Indirect Costs	7300-7399	-	-
Debt Service:			
Interest	7438	60,000.00	28,075.00
Principal (for modified accrual basis only)	7439	-	-
Total, Other Outgo		60,000.00	28,075.00
8. TOTAL EXPENDITURES		10,255,324.00	4,835,351.99
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		1,117,767.00	(909,586.22)
D. OTHER FINANCING SOURCES / USES			
1. Other Sources	8930-8979	-	-
2. Less: Other Uses	7630-7699	-	-
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	-	-
4. TOTAL OTHER FINANCING SOURCES / USES		-	-
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		1,117,767.00	(909,586.22)
F. FUND BALANCE, RESERVES			
1. Beginning Fund Balance			
a. As of July 1	9791	1,286,996.00	861,216.00
b. Adjustments/Restatements	9793, 9795	-	129,524.00
c. Adjusted Beginning Fund Balance		1,286,996.00	990,740.00
2. Ending Fund Balance, June 30 (E + F.1.c.)		2,404,763.00	81,153.78

Components of Ending Fund Balance :			
a. Nonspendable			
Revolving Cash (equals object 9130)	9711	-	-
Stores (equals object 9320)	9712	-	-
Prepaid Expenditures (equals object 9330)	9713	-	-
All Others	9719	-	-
b. Restricted	9740	-	-
c. Committed			
Stabilization Arrangements	9750	-	-
Other Commitments	9760	-	-
d. Assigned			
Other Assignments	9780	-	-
e. Unassigned/Unappropriated			
Reserve for Economic Uncertainties	9789	445,676.00	-
Unassigned/Unappropriated Amount	9790	1,959,087.00	-

1st Interim vs. Adopted Budget Increase, (Decrease)		
1st Interim Budget (Z)	\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
5,243,433.00	(2,331,836.00)	-30.78%
143,142.00	(59,648.00)	-29.41%
-	-	
1,620,346.00	(451,813.00)	-21.80%
-	-	
7,006,921.00	(2,843,297.00)	-28.87%
94,135.00	34,691.00	58.36%
76,750.00	(7,903.00)	-9.34%
-	-	
-	-	
149,855.00	(99,368.00)	-39.87%
320,740.00	(72,580.00)	-18.45%

536,319.00	(123,056.00)	-18.66%
728,130.00	257,952.00	54.86%
1,264,449.00	134,896.00	11.94%

28.00	28.00	New
28.00	28.00	New

8,592,138.00	(2,780,953.00)	-24.45%
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2,632,376.00	(60,161.00)	-2.23%
82,860.00	(19,456.00)	-19.02%
691,575.00	121,425.00	21.30%
58,629.00	58,629.00	New
3,465,440.00	100,437.00	2.98%

63,363.00	(101,827.00)	-61.64%
-	-	
138,188.00	(7,935.00)	-5.43%
130,946.00	57,692.00	78.76%
122,810.00	122,810.00	New
455,307.00	70,740.00	18.39%

556,775.00	(12,584.00)	-2.21%
-	-	
86,564.00	8,352.00	10.68%
316,920.00	13,338.00	4.39%
11,246.00	(34,874.00)	-75.62%
28,808.00	(8,687.00)	-23.17%
-	-	

-	-	
33,109.00	27,719.00	514.27%
1,033,422.00	(6,736.00)	-0.65%

580,000.00	(591,854.00)	-50.51%
-	-	
10,000.00	(24,326.00)	-70.87%
130,000.00	(37,761.00)	-22.51%
-	-	
720,000.00	(653,941.00)	-47.60%

-	-	
39,400.00	(72,778.00)	-64.88%
11,750.00	6,576.00	127.10%
16,596.00	(7,615.00)	-31.45%
5,464.00	(1,045.00)	-16.05%
50,400.00	(30,601.00)	-37.78%
-	-	
2,392,567.00	(1,262,752.00)	-34.55%
71,807.00	(75,456.00)	-51.24%
2,587,984.00	(1,443,671.00)	-35.81%

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35,000.00	(25,000.00)	-41.67%
-	-	
35,000.00	(25,000.00)	-41.67%
8,297,153.00	(1,958,171.00)	-19.09%
294,985.00	(822,782.00)	-73.61%
-	-	
-	-	
-	-	
-	-	
294,985.00	(822,782.00)	-73.61%
861,216.00	(425,780.00)	-33.08%
129,524.00	129,524.00	New
990,740.00		
1,285,725.00		

-	-	
-	-	
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-	-	
-	-	
-	-	
-	-	
-	-	
414,858.00	(30,818.00)	-6.91%
870,867.00	(1,088,220.00)	-55.55%

**CHARTER SCHOOL
MULTI-YEAR PROJECTION - ALTERNATIVE FORM
Adopted Budget - MYP**

Charter School Name: Elite Academic Academy
 (continued) Mountain Empire
 CDS #: 37 68213 0136978
 Charter Approving Entity: Mountain Empire Unified
 County: San Diego
 Charter #: 1924
 Fiscal Year: 2021-2022

This charter school uses the following basis of accounting:

- Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
 Modified Accrual Basis (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	FY 2021-2022			Totals for 2022-2023	Totals for 2023-2024
		Unrestricted	Restricted	Total		
A. REVENUES						
1. LCFF Sources						
State Aid - Current Year	8011	5,243,433.00	0.00	5,243,433.00	6,759,508.00	8,504,919.00
Education Protection Account State Aid - Current Year	8012	143,142.00	0.00	143,142.00	171,770.00	206,124.00
State Aid - Prior Years	8019	0.00	0.00	0.00		
Transfers of Charter Schools in Lieu of Property Taxes	8096	1,620,346.00	0.00	1,620,346.00	1,944,416.00	2,333,297.00
Other LCFF Transfers	8091, 8097	0.00	0.00	0.00		
Total, LCFF Sources		7,006,921.00	0.00	7,006,921.00	8,875,694.00	11,044,340.00
2. Federal Revenues						
Every Student Succeeds Act (Title I - V)	8290	0.00	94,135.00	94,135.00	112,962.00	135,554.00
Special Education - Federal	8181, 8182	0.00	76,750.00	76,750.00	92,100.00	110,520.00
Child Nutrition - Federal	8220	0.00	0.00	0.00		
Donated Food Commodities	8221	0.00	0.00	0.00		
Other Federal Revenues	8110, 8260-8299	0.00	149,855.00	149,855.00	100,000.00	
Total, Federal Revenues		0.00	320,740.00	320,740.00	305,062.00	246,074.00
3. Other State Revenues						
Special Education - State	StateRevSE	0.00	536,319.00	536,319.00	643,583.00	772,299.00
All Other State Revenues	StateRevAO	136,292.00	591,838.00	728,130.00	555,358.00	403,189.00
Total, Other State Revenues		136,292.00	1,128,157.00	1,264,449.00	1,198,941.00	1,175,488.00
4. Other Local Revenues						
All Other Local Revenues	LocalRevAO	28.00	0.00	28.00	0.00	0.00
Total, Local Revenues		28.00	0.00	28.00	0.00	0.00
5. TOTAL REVENUES						
		7,143,241.00	1,448,897.00	8,592,138.00	10,379,697.00	12,465,902.00
B. EXPENDITURES						
1. Certificated Salaries						
Certificated Teachers' Salaries	1100	1,983,623.00	648,753.00	2,632,376.00	3,158,851.00	3,790,621.00
Certificated Pupil Support Salaries	1200	82,860.00	0.00	82,860.00	99,432.00	119,318.00
Certificated Supervisors' and Administrators' Salaries	1300	691,575.00	0.00	691,575.00	829,890.00	995,868.00
Other Certificated Salaries	1900	58,629.00	0.00	58,629.00	70,355.00	84,426.00
Total, Certificated Salaries		2,816,687.00	648,753.00	3,465,440.00	4,158,528.00	4,990,233.00
2. Non-certificated Salaries						
Non-certificated Instructional Aides' Salaries	2100	63,363.00	0.00	63,363.00	72,866.00	83,796.00
Non-certificated Support Salaries	2200	0.00	0.00	0.00		
Non-certificated Supervisors' and Administrators' Sal.	2300	138,188.00	0.00	138,188.00	158,915.00	182,752.00
Clerical and Office Salaries	2400	130,946.00	0.00	130,946.00	150,588.00	173,176.00
Other Non-certificated Salaries	2900	122,810.00	0.00	122,810.00	141,232.00	162,417.00
Total, Non-certificated Salaries		455,307.00	0.00	455,307.00	523,601.00	602,141.00
3. Employee Benefits						
STRS	3101-3102	464,051.00	92,724.00	556,775.00	668,130.00	801,756.00
PERS	3201-3202	0.00	0.00	0.00		
OASDI / Medicare / Alternative	3301-3302	70,074.00	16,490.00	86,564.00	101,606.00	119,313.00
Health and Welfare Benefits	3401-3402	246,878.00	70,042.00	316,920.00	378,464.00	452,041.00
Unemployment Insurance	3501-3502	7,490.00	3,756.00	11,246.00	13,430.00	16,041.00
Workers' Compensation Insurance	3601-3602	24,745.00	4,063.00	28,808.00	34,402.00	41,090.00
OPEB, Allocated	3701-3702	0.00	0.00	0.00	0.00	0.00
OPEB, Active Employees	3751-3752	0.00	0.00	0.00	0.00	0.00
Other Employee Benefits	3901-3902	33,109.00	0.00	33,109.00	38,075.00	43,787.00
Total, Employee Benefits		846,347.00	187,075.00	1,033,422.00	1,234,107.00	1,474,028.00

Description	Object Code	FY 2021-2022			Totals for 2022-2023	Totals for 2023-2024
		Unrestricted	Restricted	Total		
4. Books and Supplies						
Approved Textbooks and Core Curricula Materials	4100	580,000.00	0.00	580,000.00	696,000.00	835,200.00
Books and Other Reference Materials	4200	0.00	0.00	0.00		
Materials and Supplies	4300	10,000.00	0.00	10,000.00	12,000.00	14,400.00
Noncapitalized Equipment	4400	130,000.00	0.00	130,000.00	156,000.00	187,200.00
Food	4700	0.00	0.00	0.00		
Total, Books and Supplies		720,000.00	0.00	720,000.00	864,000.00	1,036,800.00
5. Services and Other Operating Expenditures						
Subagreements for Services	5100	0.00	0.00	0.00		
Travel and Conferences	5200	39,400.00	0.00	39,400.00	45,310.00	52,107.00
Dues and Memberships	5300	11,750.00	0.00	11,750.00	13,513.00	15,540.00
Insurance	5400	16,596.00	0.00	16,596.00	19,085.00	21,948.00
Operations and Housekeeping Services	5500	5,464.00	0.00	5,464.00	6,284.00	7,227.00
Rentals, Leases, Repairs, and Noncap. Improvements	5600	50,400.00	0.00	50,400.00	57,960.00	66,654.00
Transfers of Direct Costs	5700-5799	0.00	0.00	0.00		
Professional/Consulting Services and Operating Expend.	5800	1,779,498.00	613,069.00	2,392,567.00	2,751,452.00	3,164,170.00
Communications	5900	71,807.00	0.00	71,807.00	82,577.00	94,962.00
Total, Services and Other Operating Expenditures		1,974,915.00	613,069.00	2,587,984.00	2,976,181.00	3,422,608.00
6. Capital Outlay (Obj. 6100-6170, 6200-6500 for mod. accr. basis only)						
Land and Land Improvements	6100-6170	0.00	0.00	0.00		
Buildings and Improvements of Buildings	6200	0.00	0.00	0.00		
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	0.00	0.00	0.00		
Equipment	6400	0.00	0.00	0.00		
Equipment Replacement	6500	0.00	0.00	0.00		
Depreciation Expense (for accrual basis only)	6900	0.00	0.00	0.00		
Total, Capital Outlay		0.00	0.00	0.00	0.00	0.00
7. Other Outgo						
Tuition to Other Schools	7110-7143	0.00	0.00	0.00		
Transfers of Pass-through Revenues to Other LEAs	7211-7213	0.00	0.00	0.00		
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	0.00	0.00	0.00		
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	0.00	0.00	0.00		
All Other Transfers	7280-7299	0.00	0.00	0.00		
Transfers of Indirect Costs	7300-7399	0.00	0.00	0.00		
Debt Service:						
Interest	7438	35,000.00	0.00	35,000.00		
Principal (for modified accrual basis only)	7439	0.00	0.00	0.00		
Total, Other Outgo		35,000.00	0.00	35,000.00	0.00	0.00
8. TOTAL EXPENDITURES		6,848,256.00	1,448,897.00	8,297,153.00	9,756,417.00	11,525,810.00
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		294,985.00	0.00	294,985.00	623,280.00	940,092.00

Description	Object Code	FY 2021-2022			Totals for 2022-2023	Totals for 2023-2024
		Unrestricted	Restricted	Total		
D. OTHER FINANCING SOURCES / USES						
1. Other Sources	8930-8979	0.00	0.00	0.00		
2. Less: Other Uses	7630-7699	0.00	0.00	0.00		
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	0.00	0.00	0.00		
4. TOTAL OTHER FINANCING SOURCES / USES		0.00	0.00	0.00	0.00	0.00
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		294,985.00	0.00	294,985.00	623,280.00	940,092.00
F. FUND BALANCE, RESERVES						
1. Beginning Fund Balance						
a. As of July 1	9791	861,216.00	0.00	861,216.00	1,285,725.00	1,909,005.00
b. Adjustments/Restatements	9793, 9795	129,524.00	0.00	129,524.00		
c. Adjusted Beginning Balance		990,740.00	0.00	990,740.00	1,285,725.00	1,909,005.00
2. Ending Fund Balance, June 30 (E + F.1.c.)		1,285,725.00	0.00	1,285,725.00	1,909,005.00	2,849,097.00
Components of Ending Fund Balance:						
a. Nonspendable						
Revolving Cash (equals object 9130)	9711	0.00	0.00	0.00		
Stores (equals object 9320)	9712	0.00	0.00	0.00		
Prepaid Expenditures (equals object 9330)	9713	0.00	0.00	0.00		
All Others	9719	0.00	0.00	0.00		
b. Restricted	9740		0.00	0.00		
c. Committed						
Stabilization Arrangements	9750	0.00	0.00	0.00		
Other Commitments	9760	0.00	0.00	0.00		
d. Assigned						
Other Assignments	9780	0.00	0.00	0.00		
e. Unassigned/Unappropriated						
Reserve for Economic Uncertainties	9789	414,858.00	0.00	414,858.00	487,821.00	576,291.00
Unassigned/Unappropriated Amount	9790	870,867.00	0.00	870,867.00	1,421,184.00	2,272,806.00

		July	August	September
Actual or Projected		Actual	Actual	Actual
A. BEGINNING CASH	9110	1,063,278	1,442,331	692,986
B. RECEIPTS				
LCFF Sources				
State Aid, EPA	8011-8019	258,840	258,840	499,772
In Lieu Property Taxes	8096	0	83,283	177,492
Other LCFF/Revenue Limit Transfers	8091, 8097	0	0	0
Federal Revenue	8100-8299	0	18,461	3
Other State Revenue	8300-8599	0	0	0
Other Local Revenue	8600-8799	0	28	0
All Other Financing Sources	8930-8979			
Other Receipts/Non-Revenue				
TOTAL RECEIPTS		258,840	360,612	677,267
C. DISBURSEMENTS				
Certificated Salaries	1000-1999	205,371	326,576	309,131
Classified Salaries	2000-2999	28,618	37,718	42,104
Employee Benefits	3000-3999	71,473	48,186	94,115
Books and Supplies	4000-4999	104,649	94,990	128,423
Services and Operating Expenditures	5000-5999	160,570	223,701	136,963
Capital Outlay	6000-6999	0	0	0
Other Outgo	7000-7499	0	1,621	25,800
All Other Financing Uses	7630-7699	0	0	0
Other Disbursements/ Non Expenditures				
TOTAL DISBURSEMENTS		570,681	732,792	736,536
D. PRIOR YEAR TRANSACTIONS, Other				
Accounts Receivable	9200-9399	588,241	0	1,625,742
Accounts Payable	9500-9630,			
(Liabilities, including Deferred	9650	102,653	(377,164)	68,805
TOTAL PRIOR YEAR TRANSACTIONS, Other		690,894	(377,164)	1,694,547
E. (B - C + D)		379,053	(749,344)	1,635,278
F. ENDING CASH (A + E)		1,442,330	692,987	2,328,264
G. ENDING CASH, PLUS ACCRUALS				

Cash Flow Worksheet 2021/22

October	November	December	January	February	March	April
Actual	Actual	Actual	Actual	Projected	Projected	Projected
2,328,264	2,497,944	1,380,862	1,071,288	1,030,915	607,625	561,993
465,911	465,911	499,772	465,911	514,636	552,346	514,636
111,045	111,045	112,696	112,696	0	129,628	391,231
0	0	0	0	0	0	0
19,881	0	0	24,985	0	38,375	0
(4,122)	0	19,631	223,684	107,264	107,264	139,712
0	0	0	0	0	0	0
592,715	576,956	632,099	827,276	621,900	827,613	1,045,579
304,679	297,768	293,628	289,201	287,205	287,038	287,038
40,097	38,325	37,815	37,270	37,270	37,270	37,270
80,989	92,128	95,901	86,225	94,260	94,258	94,259
64,469	28,687	29,238	38,311	27,935	27,935	108,437
269,923	246,436	246,321	177,278	225,358	225,358	225,358
0	0	0	0	0	0	0
185	172	168	129	1,385	1,385	1,385
0	0	0	0	0	0	0
760,342	703,516	703,071	628,414	673,413	673,244	753,747
79,587	(380,900)	(381,400)	(381,200)	(382,313)	0	0
257,721	(609,623)	142,798	141,964	10,537	(200,000)	0
337,308	(990,523)	(238,602)	(239,236)	(371,776)	(200,000)	0
169,681	(1,117,083)	(309,574)	(40,374)	(423,289)	(45,631)	291,832
2,497,945	1,380,861	1,071,288	1,030,914	607,626	561,994	853,825

May	June	Accruals	TOTAL
Projected	Projected	Projected	
853,825	1,024,163		
514,636	0	375,364	5,386,575
130,410	260,820	0	1,620,346
0	0	0	0
83,848	106,406	28,781	320,740
107,264	353,696	210,056	1,264,449
0	0	0	28
			0
			0
836,158	720,922	614,201	8,592,138
287,038	287,038	3,729	3,465,440
37,270	37,270	7,010	455,307
94,259	87,369	0	1,033,422
38,991	27,935	0	720,000
225,358	225,360	0	2,587,984
0	0	0	0
1,385	1,385	0	35,000
0	0	0	0
			0
684,301	666,357	10,739	8,297,153
18,482	0	(614,201)	172,038
0	(221,433)	10,739	(673,003)
18,482	(221,433)	(603,462)	845,041
170,339	(166,868)	0	1,140,026
1,024,164	857,295		
			1,460,757

charter: Trial Balance Report
Reporting Book: ACCRUAL
Start Date: 7/1/2020
End Date: 6/30/2021
Charter: 11--Mountain Empire

Account Number	Account Name
1000	UNALLOCATED WAGES
1100	Teachers
1145	Special Education Teachers
1200	Pupil Support & Counselors
1300	Certificated Supervisors & Administrators
1900	Other Certificated
2100	Non-certificated Instructional Aides'
2200	Non-certificated Pupil Support & Counselors
2300	Non-certificated Supervisors' and Administrators'
2400	Clerical and Office
2900	Other Non-certificated
3101	STRS
3202	Social Security
3301	Medicare
3401	Health Insurance
3501	SUI/ETT
3601	Workers Compensation
3901	Other Employee Benefits
4100	Approved Core Curriculum, Teacher Manuals & Textbooks
4150	Core Teaching/Student Supplies
4200	Library Books & Other Reference Materials
4300	Materials & Supplies - Office
4330	Materials & Supplies - Janitorial
4340	Parent & Staff meeting food & supplies
4350	Marketing Supplies
4410	Technology Equipment - Staff
4420	Technology Equipment - Students
5201	Board Stipends - Attendance
5210	Registration Fees - conferences
5212	Professional Development
5215	Mileage, Parking & Tolls
5220	Travel, Lodging & Meals
5300	Dues & Memberships
5400	General Liability Insurance
5505	Janitorial Services
5510	Utilities - Gas/Electric/Water
5511	Fire, Alarm & Pest control
5605	Copier Lease, Service, Toner & Repair

5611	Rent - Facilities Lease
5615	Repairs & Minor Site Improvements
5801	Educational Services
5803	Accounting Fees / Audit
5804	County STRS Fees
5805	District Oversight Fees
5806	Special Education Oversight Fees
5807	Accreditation
5809	Banking Fees
5812	Business Services
5815	Back Office Fees
5820	Fieldtrips
5830	Physical Examination - employees
5836	Fingerprinting
5845	Legal Fees
5851	Marketing
5855	Staff Recruiting
5857	Payroll Processing Expenses
5863	Professional Development Curriculum
5878	Student Assessments
5880	Special Education Services
5886	Technology Services & Software - Business
5887	Technology Services & Software - Educational
5899	Misc. Operating Expense
5910	Phone / Internet / Website Fees
5914	Postage & Delivery - Business
5915	Postage & Delivery - Educational
6900	Depreciation Expense
6901	Exchange Rate Gain/Loss
7438	Interest
8011	State Aid
8012	EPA
8019	PY Adjustments
8096	In Lieu Property Taxes
8181	Federal:Special Ed
8290	Federal:PCSGP
8291	Title I Revenue
8292	Title II Revenue
8297	Coronavirus Relief
8299	Other Federal Revenue
8381	Special Ed - State
8550	K-12 Mandate Block Grant
8551	K-12 Mandate - One Time Outstanding Claims
8560	Lottery NonProp 20 (Unrestricted)
8561	Lottery Prop 20 (Restricted)
8570	GF-Learning Loss Mitigation Funding
8590	All Other State Revenue

8660	Interest Earned
8690	Donations
8695	Fundraising Events
8699	Misc. Revenue
9101	Bill.com AP Clearing - Lucerne
9102	Bill.com AP Clearing - Mountain
9103	Bill.com AP Clearing - Adult
9104	Bill.com AR Clearing - Lucerne
9105	Bill.com AR Clearing - Mountain
9106	Bill.com AR Clearing - Adult
9110	Cash in County Treasury - San Diego
9121	Checking - Lucerne
9122	Checking - Mountain
9123	Checking - Adult
9131	Checking - Fieldtrips- Lucerne
9199	Undeposited Funds
9200	Accounts Receivable
9201	Accounts Receivable - LCFF
9202	Accounts Receivable - ILPT
9203	Accounts Receivable - SPED
9204	Accounts Receivable - Lottery
9205	Accounts Receivable - Federal
9210	Accounts Receivable - CTE Grant
9215	Accounts Receivable - ELO Grant
9222	Accounts Receivable - ESSER 2
9223	Accounts Receivable - ESSER 3
9240	Interest Receivable
9251	Due from (to) Lucerne
9252	Due from (to) Mountain
9253	Due from (to) Adult Workforce
9300	Employee Advance
9330	Prepaid Rent
9335	Prepaid Expense
9340	Security Deposit - Rent
9350	Security Deposit - Utilities
9500	Accounts Payable
9501	A/P Manual
9510	Accrued Payroll
9512	Garnishment Payable
9515	Accrued Vacation
9520	Deferred Rent
9590	Due to Grantor Governments
9592	STRS Payable
9597	CC - AFWI
9598	CC - Mountain
9599	CC - Lucerne
9630	Other Current Liabilities

9640	Charter School Revolving Loan (S/T)
9641	Primavera Loan (S/T)
9642	Paycheck Protection Program (PPP) Loan
9645	Charter School Capital Bridge Loan
9646	CAM Term Loan
9650	Unearned Revenue
9660	Charter School Revolving Loan (LT)
9661	Primavera Loan (L/T)
9790	Net Assets

Totals:

Opening balance on 07/01/2020	debit	credit	adjusting debit	adjusting credit
0.00	1,455,323.21	1,455,323.21	0.00	0.00
0.00	1,709,754.65	0.00	0.00	0.00
0.00	99,961.19	0.00	0.00	0.00
0.00	66,878.16	0.00	0.00	0.00
0.00	573,149.69	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	147,981.43	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	141,877.19	0.00	0.00	0.00
0.00	81,807.04	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	514,110.90	141,184.22	0.00	0.00
0.00	21,288.61	0.00	0.00	0.00
0.00	37,204.16	0.00	0.00	0.00
0.00	247,247.61	18,417.44	0.00	0.00
0.00	6,178.17	6,273.17	0.00	0.00
0.00	23,792.47	0.00	0.00	0.00
0.00	25,475.99	21,435.12	0.00	0.00
0.00	596,594.14	1,821.23	0.00	0.00
0.00	193,670.20	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	14,001.29	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	954.74	0.00	0.00	0.00
0.00	6,360.41	0.00	0.00	0.00
0.00	22,481.15	0.00	0.00	0.00
0.00	60,823.47	1,004.85	0.00	0.00
0.00	7,200.00	0.00	0.00	0.00
0.00	1,347.00	0.00	0.00	0.00
0.00	10,366.50	165.00	0.00	0.00
0.00	65.78	0.00	0.00	0.00
0.00	1,108.94	0.00	0.00	0.00
0.00	3,614.15	0.00	0.00	0.00
0.00	16,140.50	0.00	0.00	0.00
0.00	2,481.00	0.00	0.00	0.00
0.00	1,572.11	172.32	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00

0.00	72,609.07	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	725,717.00	3,285.46	0.00	0.00
0.00	19,582.50	7,901.25	0.00	0.00
0.00	1,964.40	0.00	0.00	0.00
0.00	65,548.40	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	1,070.00	0.00	0.00	0.00
0.00	495.97	0.00	0.00	0.00
0.00	12,674.40	0.00	0.00	0.00
0.00	876,415.68	26,001.00	0.00	0.00
0.00	4,460.90	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	1,013.12	0.00	0.00	0.00
0.00	13,390.29	2,295.00	0.00	0.00
0.00	176,409.96	0.00	0.00	0.00
0.00	1,875.00	0.00	0.00	0.00
0.00	7,106.23	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	5,492.99	0.00	0.00	0.00
0.00	529,415.64	19,631.43	0.00	0.00
0.00	49,580.68	2,000.93	0.00	0.00
0.00	72,787.86	1,393.51	0.00	0.00
0.00	2,535.63	261.96	0.00	0.00
0.00	4,210.39	0.00	0.00	0.00
0.00	3,926.42	0.00	0.00	0.00
0.00	71,470.73	105.10	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.86	0.00	0.00	0.00
0.00	18,292.00	0.00	0.00	0.00
0.00	0.00	4,853,791.00	0.00	0.00
0.00	0.00	135,444.00	0.00	0.00
0.00	12,094.00	0.00	0.00	0.00
0.00	0.00	1,378,819.15	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	35,163.00	0.00	0.00
0.00	0.00	7,227.00	0.00	0.00
0.00	0.00	182,789.00	0.00	0.00
0.00	0.00	344,600.00	0.00	0.00
0.00	0.00	389,261.00	0.00	0.00
0.00	0.00	19,232.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	175,148.44	0.00	0.00
0.00	0.00	69,853.07	0.00	0.00
0.00	0.00	54,220.00	0.00	0.00
0.00	0.00	711.00	0.00	0.00

0.00	0.00	2,315.94	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.11	6,300.89	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	3,573,534.02	3,573,416.02	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
61,302.31	8,483,920.65	7,704,141.92	0.00	0.00
0.00	0.00	0.00	0.00	0.00
210,635.90	7,296,171.12	6,858,725.50	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
3,069.00	0.00	3,069.00	0.00	0.00
791,860.00	0.00	791,860.00	0.00	0.00
267,007.05	493.60	267,007.05	0.00	0.00
0.00	0.00	0.00	0.00	0.00
14,410.04	46,846.72	14,453.36	0.00	0.00
73,237.00	194,397.30	73,237.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	100,204.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
309.54	348.83	309.54	0.00	0.00
-70,987.27	3,111,298.91	3,194,914.90	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	5,725.75	0.00	0.00	0.00
15,470.71	12,856.65	15,470.71	0.00	0.00
3,091.50	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
-199,495.80	3,555,890.80	3,534,744.53	0.00	0.00
-4,278.49	7,901.25	60,640.76	0.00	0.00
0.00	0.00	16,910.60	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	12,577.07	0.00	0.00
0.00	0.00	0.00	0.00	0.00
-62,681.00	0.00	0.00	0.00	0.00
-32,009.81	32,009.81	31,980.26	0.00	0.00
0.00	0.00	0.00	0.00	0.00
-11,952.12	142,349.41	149,322.40	0.00	0.00
0.00	0.00	0.00	0.00	0.00
-90,430.71	90,430.71	975.00	0.00	0.00

0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	344,600.00	344,600.00	0.00	0.00
-492,792.00	492,792.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	383,322.30	0.00	0.00
-187,498.00	62,502.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
-288,267.85	0.00	0.00	0.00	0.00
0.00	#####	#####	0.00	0.00

	2020-21
	<u>Unadjusted</u>
Revenue	7,642,781
Exoenses	<u>-7,120,186</u>
Net Income	522,596
Beg FB	<u>288,268</u>
End FB	<u>810,863</u>

Closing balance on 06/30/2021	Adjustments 2020-21	Adjusted Balance 2020-21
0.00		
1,709,754.65		1,709,754.65
99,961.19		99,961.19
66,878.16		66,878.16
573,149.69		573,149.69
0.00	-	-
147,981.43		147,981.43
0.00	-	-
141,877.19		141,877.19
81,807.04		81,807.04
0.00	-	-
372,926.68		372,926.68
21,288.61		21,288.61
37,204.16		37,204.16
228,830.17		228,830.17
-95.00		(95.00)
23,792.47		23,792.47
4,040.87		4,040.87
594,772.91		594,772.91
193,670.20		193,670.20
0.00	-	-
14,001.29		14,001.29
0.00	-	-
954.74		954.74
6,360.41		6,360.41
22,481.15		22,481.15
59,818.62		59,818.62
7,200.00		7,200.00
1,347.00		1,347.00
10,201.50		10,201.50
65.78		65.78
1,108.94		1,108.94
3,614.15		3,614.15
16,140.50		16,140.50
2,481.00		2,481.00
1,399.79		1,399.79
0.00	-	-
0.00	-	-

72,609.07	72,609.07
0.00	-
722,431.54	722,431.54
11,681.25	11,681.25
1,964.40	1,964.40
65,548.40	65,548.40
0.00	-
1,070.00	1,070.00
495.97	495.97
12,674.40	12,674.40
850,414.68	850,414.68
4,460.90	4,460.90
0.00	-
1,013.12	1,013.12
11,095.29	11,095.29
176,409.96	176,409.96
1,875.00	1,875.00
7,106.23	7,106.23
0.00	-
5,492.99	5,492.99
509,784.21	509,784.21
47,579.75	47,579.75
71,394.35	71,394.35
2,273.67	2,273.67
4,210.39	4,210.39
3,926.42	3,926.42
71,365.63	71,365.63
0.00	-
0.86	0.86
18,292.00	18,292.00
-4,853,791.00	(4,853,791.00)
-135,444.00	(135,444.00)
12,094.00	12,094.00
-1,378,819.15	(1,378,819.15)
0.00	-
0.00	-
-35,163.00	(35,163.00)
-7,227.00	(7,227.00)
-182,789.00	(182,789.00)
-344,600.00	(344,600.00)
-389,261.00	(389,261.00)
-19,232.00	(19,232.00)
0.00	-
-175,148.44	(175,148.44)
-69,853.07	(69,853.07)
-54,220.00	(54,220.00)
-711.00	(180,588.30)

#####

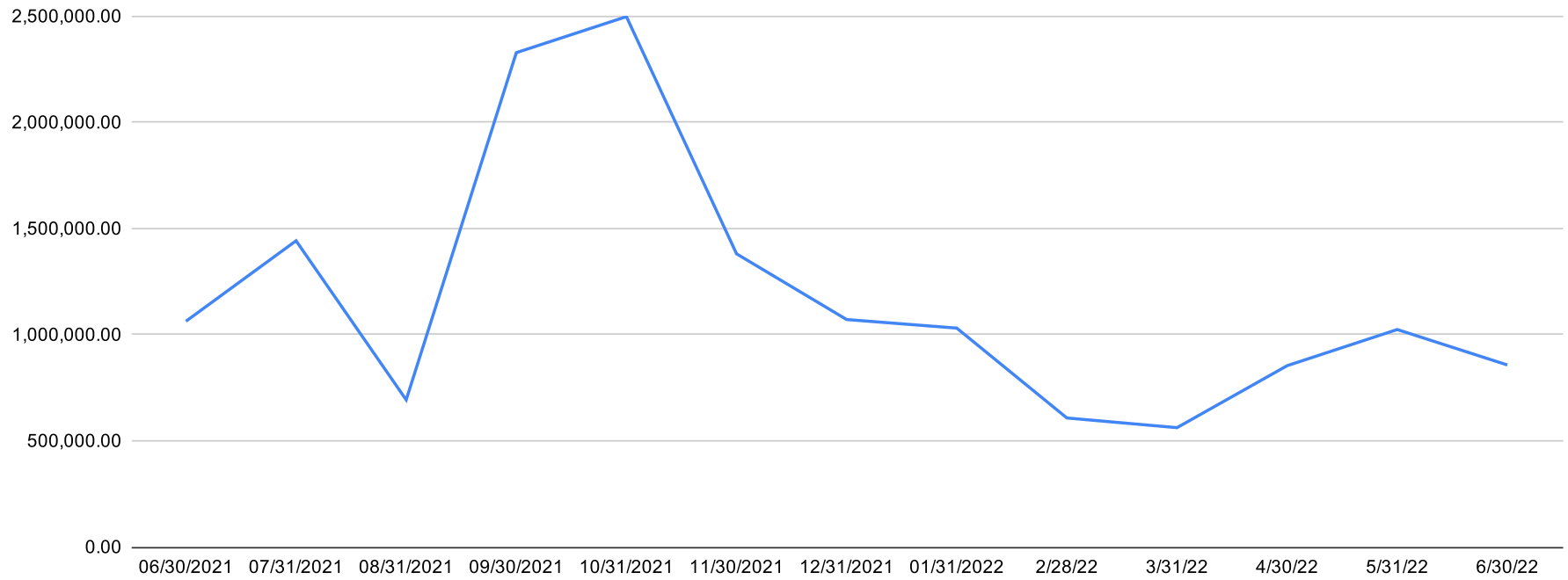
-2,315.94		(2,315.94)	
0.00		-	
0.00		-	
-6,300.78		(6,300.78)	
0.00		-	
118.00		118.00	#####
0.00		-	
0.00		-	
0.00		-	
0.00		-	
841,081.04	-426,003.00	415,078.04	
0.00		-	
648,081.52		648,081.52	
0.00		-	
0.00		-	
0.00		-	
0.00		-	
0.00	426,003.00	426,003.00	768,250.13
493.60		493.60	
0.00		-	
46,803.40		46,803.40	
194,397.30	-161,889.30	32,508.00	
0.00	161,889.30	161,889.30	
0.00		-	
100,204.00		100,204.00	
0.00		-	
348.83		348.83	
-154,603.26		(154,603.26)	
0.00		-	
0.00		-	
0.00		-	
5,725.75		5,725.75	
12,856.65		12,856.65	
3,091.50		3,091.50	
0.00		-	
-178,349.53		(178,349.53)	
-57,018.00		(57,018.00)	
-16,910.60		(16,910.60)	
0.00		-	
-12,577.07		(12,577.07)	
0.00		-	
-62,681.00		(62,681.00)	
-31,980.26		(31,980.26)	
0.00		-	
-18,925.11		(18,925.11)	
0.00		-	
-975.00		(975.00)	

0.00		-
0.00		-
0.00		-
0.00		-
0.00		-
-383,322.30	179,877.30	(203,445.00)
-124,996.00		(124,996.00)
0.00		-
-288,267.85		(288,267.85)
0.00	0.00	0.00

<u>2020-21</u> <u>Adjustments</u>	<u>2020-21</u> <u>Adjusted</u>	<u>2021-22</u> <u>1st Interim</u>
179,877	7,822,659	8,592,138
0	-7,120,186	8,297,153
179,877	702,473	294,985
0	288,268	990,741
179,877	990,741	1,285,726

EAA - Mountain Empire		2020-21	2020-21	2021-22	2021-22	2021-22	2022-23	2022-23	2023-24	2023-24
Second Interim Report		Unaudited Actual	Audited Financials	Adopted Budget	First Interim	Second Interim	First Interim	Second Interim	First Interim	Second Interim
March 2021	Projection Date-->	(Sept. 2021)	(Dec. 2021)	(June 2021)	(Dec. 2021)	(Mar. 2021)	(Dec. 2021)	(Mar. 2021)	(Dec. 2021)	(Mar. 2021)
	ADA	677.22	677.22	1,013.95	717.25	715.71	788.98	858.85	867.87	1,030.62
REVENUE										
	LCFF	6,355,960	6,355,960	9,850,218	7,017,534	7,006,921	7,922,242	8,875,694	8,985,021	11,044,340
	Special Education - state	389,261	389,261	659,375	475,508	536,319	538,751	643,583	610,404	772,299
	CTEIG		179,877	17,988	179,877	89,938	179,877	89,938	179,877	89,938
	Educator Effectiveness Block Grant					183,359				
	MTSS Grant					25,000		50,000		50,000
	ELO			221,433	442,865	247,020		196,045		
	Other State Revenue	264,944	264,945	227,757	182,542	182,813	206,820	219,375	234,327	263,251
	Special Education - federal			84,653	76,750	76,750	86,958	92,100	98,523	110,520
	Title I & II	42,390	42,390	59,444	93,921	94,135	106,412	112,962	120,565	135,554
	ESSER 1 & 2 & Other CV Relief	237,009	237,009			3				
	ESSER 3			249,223	149,223	149,852	100,000	100,000		
	PPP Forgiveness	344,600	344,600							
	Other miscellaneous	8,617	8,617	3,000	8,000	28	8,000	0	10,000	
	Total Revenue	7,642,781	7,822,659	11,373,091	8,626,220	8,592,138	9,149,059	10,379,697	10,238,717	12,465,902
EXPENSES										
	Salary Expense - certificated	2,449,744	2,449,744	3,365,003	3,448,377	3,465,440	3,750,739	4,158,528	4,082,063	4,990,234
	Salary Expense - classified	371,665	371,666	384,567	523,174	455,305	553,451	523,601	586,094	602,141
	Total Salary Expense	2,821,409	2,821,409	3,749,570	3,971,551	3,920,746	4,304,190	4,682,129	4,668,157	5,592,375
	Benefits & Taxes	687,988	687,988	1,040,158	1,031,483	1,033,423	1,084,939	1,234,107	1,178,716	1,474,028
	Materials & Supplies	892,059	892,059	1,373,941	828,243	720,000	894,502	864,000	966,063	1,036,800
	Services & Operating Expenses	2,650,084	2,700,437	4,031,655	2,646,773	2,587,983	2,849,647	2,976,181	3,068,484	3,422,608
	Interest Expense	18,293	18,292	60,000.00	28,075	35,000				
	Total Expenses	7,069,833	7,120,186	10,255,324	8,506,125	8,297,152	9,133,277	9,756,418	9,881,419	11,525,812
	Net Surplus (Deficit)	572,948	702,473	1,117,767	120,095	294,985	15,782	623,279	357,298	940,091
	Beginning Fund Balance	288,268	288,268	1,286,996	990,741	990,741	1,110,836	1,285,726	1,126,618	1,909,006
	Ending Funding Balance	861,216	990,741	2,404,763	1,110,836	1,285,726	1,126,618	1,909,006	1,483,916	2,849,096
ASSUMPTIONS:										
	1) The average daily attendance (ADA) for the 2021-22 year is projected to be 715.71, as opposed to the adopted budget 1,013.95 ADA.									
	2) 2021-22 Non-recurring revenue is projected to be \$580,231 (\$247,020 Expanded Learning Opportunities + \$149,852 ESSER 3 + 183,359 Educator Effectiveness Block Grant), which can be shifted from one year to the next.									
	We are currently deferring \$100,000 in ESSER and \$196,045 in ELO revenue to 2022-23.									
	3) CTEIG revenue is projected to be part of the non-recurring revenue, but future years are subject to change depending on state budgetary constraints.									
	4) All other 2021-22 revenue is a function of ADA.									
	5) The 2021-22 beginning fund balance at June 30, 2021 is \$990,741, and the projected 2021-22 surplus of \$294,985, for a projected ending fund balance of \$1,285,726 at June 30, 2022.									
	6) Currently our cash on hand is projected to be above \$500,000 at all times. This could vary depending on the exact timing of cash receipts and disbursements. We have been monitoring cash very closely and assessing borrow needs.									

EAA Mountain Empire - Cash Balance



LCFF Calculator Caveats

v.22.2b

11-02-21

Every effort was made to make the calculator as accurate as possible. However, because the calculator is based on estimates and assumptions, actual Local Control Funding Formula (LCFF) funding may differ from the amounts generated by the calculator. Moreover, due to detailed complexities that exist for a small percentage of local educational agencies (LEAs), every unique situation is not modeled in the calculator, and the calculator may not be useful for all LEAs

The following bullets highlight these assumptions, and some of the unique situations and known issues that could be identified.

General The calculator is based on the LCFF statute as currently written, unless otherwise noted in these caveats. In some cases there may be differences in rounding +/- \$1.

A proration/(deficit) factor assumption has been built into the LCFF calculator. The proration factor methodology and application is subject to revision should the state choose to apply a proration factor, or other deficit factor, in the future.

The calculator reflects COLAs and if applicable proration factors as estimated by the DOF.

The calculator prepopulates certified PASE exhibit data based on Excel documents provided by the CDE. Independent verification of pre-filled data should be completed. Adjustments should be made as necessary if revisions have been filed.

The Education Protection Account (EPA) proportionate share percentage is based on estimates of statewide numbers that are not yet finalized by the CDE. Therefore, the percentage will change from what is shown in the calculator through final calculation in February of the following fiscal year.

Charter School Calculations

The calculator is not designed to directly calculate budget estimates for all-charter school districts because of the unique options selected at the time the district converted. It is recommended all-charter school districts contact the CDE to determine the best method for estimating LCFF revenues.

Charter schools that are funded under different funding methodologies due to their pupil population are not included as a single scenario within the calculator. These schools are mainly those authorized by a county board of education.

The calculator is designed for a district to calculate the in lieu taxes and, as such, charter schools should contact their sponsoring authority for in lieu tax amounts to ensure accuracy.

The calculator does not take into account the following:

- District reorganizations that include a charter school(s) newly authorized by one or more districts affected by the reorganization.
- Charter schools that operated in the prior year but have been reauthorized by a different agency in the current year and have not been certified within the PASE system.

If either of these situations apply, we recommend working with the CDE and FCMAT to determine if the calculator can be adapted.

School District Calculations

For districts with necessary small schools (NSS), the calculator models different combinations of NSS and regular ADA to determine the overall maximum funding available. Districts are encouraged to independently select their funding options and evaluate the results to determine which funding method they will elect to follow.

The calculator does not take into account the following funding adjustments for basic aid school districts:

- Basic Aid Choice
- Basic Aid Court-Ordered Voluntary Pupil Transfer
- Basic Aid Open Enrollment
- Basic Aid Supplement Charter School Adjustment

The calculator does not take into account the impact of district reorganizations that have not been certified by the CDE via the PASE system. Furthermore, historical year projections may not be accurate. We recommend working with your county office, the CDE and FCMAT to adapt the calculator, if possible.

Pre-populated Data Details:

Versions 22.2 of the LCFF Calculator has been updated to prepopulate with LEA-specific data as certified by the CDE 2020–21 Second Principal Apportionment (P-2) and includes 2019-20 Annual R1 and 2018-19 Annual R3 data certifications.

Structure:

- The LCFF Calculator structure has been built to maintain a standardized eight-year structure that includes two historical years, one current year and five projection years. Because 2018-19 certified data will not be finalized until the Annual R3 cycle (June 2022), and calculations for this fiscal year are based on PASE exhibits that were phased out by the CDE beginning in 2019-20, the calculator currently includes nine years (3 historical, one current and five projection years). The 2018-19 fiscal year will be removed in the 2022-23 P1 data certification cycle (to be released in April/May 2022), creating an 8 year structure.
- The Data Entry tab was designed to cluster data entry sections by projection type (charter school or school district). Charter school data entry sections are intentionally placed at the top of the page due to the limited amount of data required to complete a projection.
- The workbook contains conditional formatting to guide users through data entry. Once a projection type is identified and all basic questions are answered, only the highlighted sections require data entry; all remaining sections not applicable to the projection will remain grayed out. No data should be entered in sections that are not highlighted.

Projection Type Not Identified	Charter School Projection	School District Projection
	Data Entry Sections	Data Entry Sections

- A separate calculation must be prepared for each LEA, either district or charter school.

Data entry cells: prepopulated with the most current certified data; all data entry cells are unlocked for user edit. Prepopulated data cannot be restored after user override.

Tab Navigation Key:

Information tabs: provide important projection information and should be reviewed with each update.

Data Entry tab: single data entry tab for ALL LCFF calculations. Sections to be completed are identified through highlighting upon entry of CDS code and responses to required questions.

Primary calculation results tabs: provide calculations and results summaries only. No data is entered on these tabs.

Secondary support calculation tabs: provide details of supporting calculations for components that do not apply to all LEA calculations. No data is entered on these tabs.

User editable tabs: preformatted graphs and blank worksheet tabs.

Instructions:

- Review Caveats: Important details that may affect LEA calculations are noted in this tab. This tab should be reviewed with each update.
- Data Entry tab: Data for all calculation types is entered into the Data Entry tab.
 - Start a calculation by entering the five-digit code for a school district's or seven-digit code for a charter school's calculations. Once the LEA code is entered, the LEA type (district or charter) will be identified and the applicable data entry sections will be highlighted for completion.
 - New charter schools that do not yet have a CDS code should select "Yes" from the drop-down list following the question below the CDS code box.

Section (1) Universal Assumptions: Prepopulated assumptions are based on the most current data released by the Department of Finance and the California Department of Education. Users may revise assumptions to prepare alternative funding scenarios.

Section (2) Charter School Data Elements Required to Calculate the LCFF: Enter charter school data elements in this section of the Data Entry tab ONLY; all other sections will be grayed out.

Section (3) School District Data Elements Required to Calculate the LCFF : Enter school district data elements in this section of the Data Entry tab ONLY; all other sections will be grayed out. School districts that are the sponsoring LEA for a charter school or are otherwise required to transfer property taxes to a charter school should answer "YES" to the applicable question in this section, then complete section (5) School District In-Lieu of Property Tax Calculation for Charter Schools. School districts that have necessary small schools should answer "YES" to the applicable question in this section, then complete section (4) Necessary Small Schools ADA.

Section (4) Necessary Small Schools ADA: School districts that have necessary small schools must complete section (4) on the Data Entry tab. **Prior year data must be entered for each year including historical years, even when the school is funded under LCFF.**

- NSS Supporting Calculations: details related to NSS funding determination are located in the NSS Calculation tabs.

Section (5) In-Lieu of Property Tax Calculation for Charter Schools : School districts required to transfer in-lieu taxes to charter schools should select "Yes" from the drop-down list in section (3), then complete either section (a) or (b).

-Section (a): **To be completed only by districts that use an alternative rate for in-lieu tax transfers.** Carefully review and follow the instructions located in the In-lieu tax section.

-Section (b): To be completed by districts that follow the traditional allocation of funding for in-lieu tax transfers. Enter ADA for each charter school separately. The tool has been designed to support basic aid district calculations, which require charter school ADA to be entered by grade span. Non basic aid districts can enter the total charter school ADA for each school in any single grade span, it is not necessary to enter ADA by grade span.

-In-Lieu of Property Taxes Results: The supporting calculations and in-lieu of property tax transfer amounts for each charter school are located in the District In-Lieu Taxes tab.

- Review LCFF Calculation and EPA Results: Detailed calculations and results can be viewed on the Calculator, EPA and Summary tabs. No data entry is required on these tabs.
- Supporting Calculations: details related to NSS funding determination and in-lieu tax transfer amounts for each charter school are located in the NSS Calculation and District In-Lieu Taxes tabs.

Resources:

FCMAT LCFF help desk and calculator updates:

www.fcmat.org/lcff

CDE PASE exhibits:

www.cde.ca.gov/fg/aa/pa/exhibitguides.asp

CDE Exhibit Guide:

www.cde.ca.gov/fg/aa/pa/exhibitguides.asp

CDE Funding Rates and Information:

www.cde.ca.gov/fg/aa/pa/lcffcola.asp

LCFF CALCULATOR

USER NOTES

136978	5 digit District code or 7 digit School code <i>(from the CDS code)</i>	LEA:	Elite Academic Academy - Mountain Empire
NO	Is this calculation for a new charter school? (select from drop down list)	Projection Title:	Second Interim Report 2021-22
Charter	Projection Type	Created by:	Adam Woodard
		Email:	awoodard@eliteacademic.com
02-11-22	Projection Date	Phone:	866-354-8302 x735

www.cde.ca.gov/schooldirectory

Elite Academic Academy - Mountain Empire (136978)	PY3 2018-19	PY2 2019-20	PY1 2020-21	CY 2021-22	CY1 2022-23	CY2 2023-24	CY3 2024-25	CY4 2025-26	2026-27
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(1) UNIVERSAL ASSUMPTIONS

Supplemental Grant %	20.00%	20.00%	20.00%	20.00%	20.00%	20.00%	20.00%	20.00%	20.00%
Concentration Grant (>55% population)	50.00%	50.00%	50.00%	65.00%	65.00%	65.00%	65.00%	65.00%	65.00%
Statutory COLA & Augmentation/Suspension <i>(prefilled as calculated by the Department of Finance, DOF)</i>	3.70%	3.26%	0.00%	5.07%	5.33%	3.61%	3.54%	0.00%	0.00%
Statutory COLA	2.71%	3.26%	2.31%	1.70%	5.33%	3.61%	3.54%		
Augmentation/(COLA Suspension)	0.99%	0.00%	-2.31%	3.37%	0.00%	0.00%	0.00%		
Base Grant Proration Factor	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%		
Add-on, ERT & MSA Proration Factor	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%		
EPA Entitlement as % of statewide adjusted Revenue Limit (Annual)	30.74345708%	16.13801139%	70.06785065%	70.07%	70.07%	70.07%	70.07%		
EPA Entitlement as % of statewide adjusted Revenue Limit (P-2)	30.50770954%	16.08698870%	70.06785065%	70.07%	70.07%	70.07%	70.07%		
Local EPA Accrual	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0
Local EPA Accrual - Prior Year	\$ - 0								

(2) CHARTER SCHOOL DATA ELEMENTS REQUIRED TO CALCULATE THE LCFF

NEW CHARTER SCHOOLS

New Charter School Name:

Year that charter starts operation (select from drop down list):

(a) TRANSFER OF IN-LIEU PROPERTY TAX **Note:** Charter schools should contact sponsoring district(s) for In-lieu estimate

Source: Charter School LCFF Transition Calculation Exhibit thru 2018-19 & Charter

I-4	F-6 / F-7	In-Lieu of Property Tax	683,285	1,331,354	1,378,210	1,620,346	1,944,415	2,333,298			
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(b) UNDUPLICATED PUPIL PERCENTAGE (UPP)

Source: Charter School Unduplicated Pupil Percentage Exhibit

A-1.2, A-2.2, A-3.2	Enrollment (second prior year)	- 0	- 0	282						
A-1.1, A-2.1, A-3.1	Enrollment (first prior year)	- 0	282	323						
A-1, A-2, A-3	Enrollment	282	323	614	675	810	972			
B-1.2, B-2.2, B-3.2	Unduplicated Pupil Count (second prior year)	- 0	- 0	121						
B-1.1, B-2.1, B-3.1	Unduplicated Pupil Count (first prior year)	- 0	121	117						
B-1, B-2, B-3	Unduplicated Pupil Count	121	117	247	281	337	405			
		<i>3-yr rolling percentage</i>	<i>3-yr rolling percentage</i>	<i>3-yr rolling percentage</i>	<i>3-yr rolling percentage</i>	<i>3-yr rolling percentage</i>	<i>3-yr rolling percentage</i>	<i>3-yr rolling percentage</i>	<i>3-yr rolling percentage</i>	<i>3-yr rolling percentage</i>
C-1	Single Year Unduplicated Pupil Percentage	42.91%	36.22%	40.23%	41.63%	41.63%	41.63%	0.00%	0.00%	0.00%
	Unduplicated Pupil Percentage (%)	42.91%	39.34%	39.79%	40.01%	41.22%	41.63%	0.00%	0.00%	0.00%

(c) CONCENTRATION GRANT FUNDING LIMITATION: District of Physical Location

Source: Charter School Unduplicated Pupil Percentage Exhibit

Enter the unduplicated pupil percentage (UPP) of the district where the charter school is physically located. If the charter school has a physical location within the boundaries of more than one district, enter the highest district UPP of all locations.

D-3	Unduplicated Pupil Percentage (%)	71.12%	70.24%	68.19%	67.78%	67.78%	67.78%			
	Unduplicated Pupil Percentage: Supplemental Grant	42.91%	39.34%	39.79%	40.01%	41.22%	41.63%	0.00%	0.00%	0.00%
	Unduplicated Pupil Percentage: Concentration Grant	42.91%	39.34%	39.79%	40.01%	41.22%	41.63%	0.00%	0.00%	0.00%

Total Local Revenue	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0
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(c) OTHER LCFF ADJUSTMENTS

If applicable, enter adjustments for special legislation, instructional time penalties, and class size penalties populated from the Class Size Penalties exhibit. Adjustments can be positive or negative.

H-2	Miscellaneous Adjustments	\$ - 0	\$ - 0	\$ - 0					
J-5	Minimum State Aid Adjustments	\$ - 0	\$ - 0	\$ - 0					

(d) UNDUPLICATED PUPIL PERCENTAGE

A-1.2 / A-3.2	District Enrollment (second prior year)	- 0	- 0	- 0					
A-1.1 / A-3.1	District Enrollment (first prior year)	- 0	- 0	- 0					
A-1 / A-3	District Enrollment	- 0	- 0	- 0					
A-2.2 / A-4.2	COE Enrollment (second prior year)	- 0	- 0	- 0					
A-2.1 / A-4.1	COE Enrollment (first prior year)	- 0	- 0	- 0					
A-2 / A-4	COE Enrollment	- 0	- 0	- 0					
	Total Enrollment	- 0	- 0	- 0	- 0	- 0	- 0	- 0	- 0
B-1.2 / B-3.2	District Unduplicated Pupil Count (second prior year)	- 0	- 0	- 0					
B-1.1 / B-3.1	District Unduplicated Pupil Count (first prior year)	- 0	- 0	- 0					
B-1 / B-3	District Unduplicated Pupil Count	- 0	- 0	- 0					
B-2.2 / B-4.2	COE Unduplicated Pupil Count (second prior year)	- 0	- 0	- 0					
B-2.1 / B-4.1	COE Unduplicated Pupil Count (first prior year)	- 0	- 0	- 0					
B-2 / B-4	COE Unduplicated Pupil Count	- 0	- 0	- 0					
	Total Unduplicated Pupil Count	- 0	- 0	- 0	- 0	- 0	- 0	- 0	- 0
	Single Year Unduplicated Pupil Percentage	3-yr rolling percentage	3-yr rolling percentage	3-yr rolling percentage	3-yr rolling percentage	3-yr rolling percentage	3-yr rolling percentage	3-yr rolling percentage	3-yr rolling percentage
		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Source: School District LCFF Transition Calculation Exhibit thru 2018-19 & New SD

Source: School District Unduplicated Pupil Percentage Exhibit

	RATIO: County ADA-to-Enrollment	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
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(f) PRIOR YEAR GUARANTEE ADJUSTMENT FOR CHARTER SHIFT

If applicable, enter prior year ADA for students transferring to or from district-sponsored charter schools. Report the prior year ADA for these students in the current year field, using the grade span the students were enrolled in during the prior year.

ADA transfer: Student from District to Charter (cross fiscal year)										
A-6	Grades TK-3	-0	-0	-0						
A-7	Grades 4-6	-0	-0	-0						
A-8	Grades 7-8	-0	-0	-0						
A-9	Grades 9-12	-0	-0	-0						
		-0	-0	-0	-0	-0	-0	-0	-0	-0
ADA transfer: Student from Charter to District (cross fiscal year)										
A-11	Grades TK-3	-0	-0	-0						
A-12	Grades 4-6	-0	-0	-0						
A-13	Grades 7-8	-0	-0	-0						
A-14	Grades 9-12	-0	-0	-0						
		-0	-0	-0	-0	-0	-0	-0	-0	-0
Difference (if diff. < 0, no adj. to PY ADA)		-0	-0	-0	-0	-0	-0	-0	-0	-0

(4) NECESSARY SMALL SCHOOLS ADA

Enter current and prior year ADA for each school that is eligible to be funded as a necessary small school in the year NSS funding is anticipated.

1	NSS #1	School Code:								
A-1	Current Year P2 ADA: Grades TK-3	-0	-0	-0						
A-2	Grades 4-6	-0	-0	-0						
A-3	Grades 7-8	-0	-0	-0						
B-1	Grades 9-12	-0	-0	-0						
TOTAL		-0	-0	-0	-0	-0	-0	-0	-0	-0

Source: School District Necessary Small Schools Allowance Exhibit

3	Charter Name	[Redacted]								
	Charter ADA by grade span	[Redacted]								
	Grades K-3	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
	Grades 4-6	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
	Grades 7-8	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
	Grades 9-12	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
Total ADA	-0	-0	-0	-0	-0	-0	-0	-0	-0	

4	Charter Name	[Redacted]								
	Charter ADA by grade span	[Redacted]								
	Grades K-3	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
	Grades 4-6	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
	Grades 7-8	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
	Grades 9-12	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
Total ADA	-0	-0	-0	-0	-0	-0	-0	-0	-0	

5	Charter Name	[Redacted]								
	Charter ADA by grade span	[Redacted]								
	Grades K-3	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
	Grades 4-6	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
	Grades 7-8	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
	Grades 9-12	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
Total ADA	-0	-0	-0	-0	-0	-0	-0	-0	-0	

6	Charter Name	[Redacted]								
	Charter ADA by grade span	[Redacted]								

	Grades K-3								
	Grades 4-6								
	Grades 7-8								
	Grades 9-12								
	Total ADA	-0	-0	-0	-0	-0	-0	-0	-0

7	Charter Name								
	Charter ADA by grade span								
	Grades K-3								
	Grades 4-6								
	Grades 7-8								
	Grades 9-12								
Total ADA	-0	-0	-0	-0	-0	-0	-0	-0	

8	Charter Name								
	Charter ADA by grade span								
	Grades K-3								
	Grades 4-6								
	Grades 7-8								
	Grades 9-12								
Total ADA	-0	-0	-0	-0	-0	-0	-0	-0	

9	Charter Name								
	Charter ADA by grade span								
	Grades K-3								
	Grades 4-6								

	Grades 7-8									
	Grades 9-12									
	Total ADA	-0	-0	-0	-0	-0	-0	-0	-0	-0

10	Charter Name	[Redacted]								
	Charter ADA by grade span									
	Grades K-3									
	Grades 4-6									
	Grades 7-8									
	Grades 9-12									
	Total ADA	-0	-0	-0	-0	-0	-0	-0	-0	-0

11	Charter Name	[Redacted]								
	Charter ADA by grade span									
	Grades K-3									
	Grades 4-6									
	Grades 7-8									
	Grades 9-12									
	Total ADA	-0	-0	-0	-0	-0	-0	-0	-0	-0

12	Charter Name	[Redacted]								
	Charter ADA by grade span									
	Grades K-3									
	Grades 4-6									
	Grades 7-8									
	Grades 9-12									

	Grades 4-6								
	Grades 7-8								
	Grades 9-12								
	Total ADA	-0	-0	-0	-0	-0	-0	-0	-0

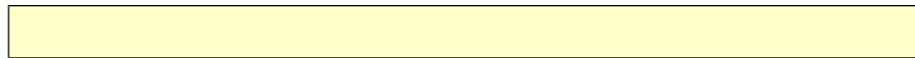
20	Charter Name	[Redacted]							
	Charter ADA by grade span								
	Grades K-3								
	Grades 4-6								
	Grades 7-8								
	Grades 9-12								
	Total ADA	-0	-0	-0	-0	-0	-0	-0	-0

21	Charter Name	[Redacted]							
	Charter ADA by grade span								
	Grades K-3								
	Grades 4-6								
	Grades 7-8								
	Grades 9-12								
	Total ADA	-0	-0	-0	-0	-0	-0	-0	-0

22	Charter Name	[Redacted]							
	Charter ADA by grade span								
	Grades K-3								
	Grades 4-6								
	Grades 7-8								

26

Charter Name



Charter ADA by grade span

Grades K-3



Grades 4-6



Grades 7-8



Grades 9-12

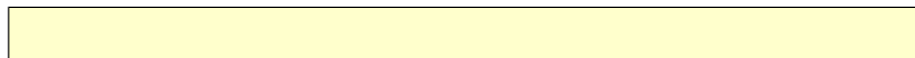


Total ADA



27

Charter Name



Charter ADA by grade span

Grades K-3



Grades 4-6



Grades 7-8



Grades 9-12

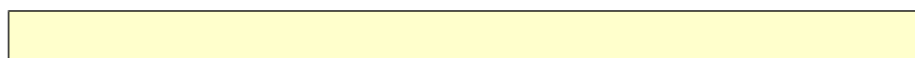


Total ADA



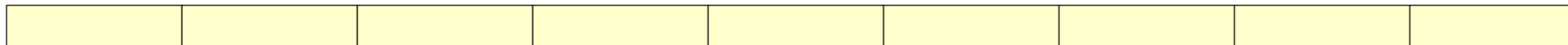
28

Charter Name

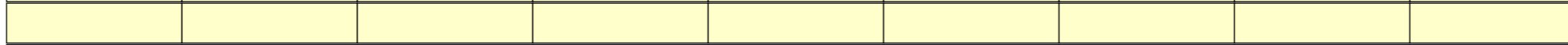


Charter ADA by grade span

Grades K-3



Grades 4-6



Grades 7-8



Grades 9-12

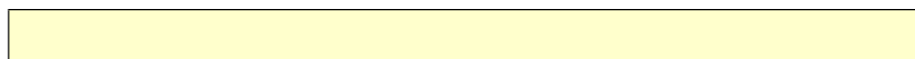


Total ADA



29

Charter Name



Charter ADA by grade span

	Grades K-3								
	Grades 4-6								
	Grades 7-8								
	Grades 9-12								
	Total ADA	-0	-0	-0	-0	-0	-0	-0	-0

30	Charter Name								
	Charter ADA by grade span								
	Grades K-3								
	Grades 4-6								
	Grades 7-8								
	Grades 9-12								
Total ADA	-0	-0	-0	-0	-0	-0	-0	-0	

31	Charter Name								
	Charter ADA by grade span								
	Grades K-3								
	Grades 4-6								
	Grades 7-8								
	Grades 9-12								
Total ADA	-0	-0	-0	-0	-0	-0	-0	-0	

32	Charter Name								
	Charter ADA by grade span								
	Grades K-3								
	Grades 4-6								

	Grades 7-8									
	Grades 9-12									
	Total ADA	-0	-0	-0	-0	-0	-0	-0	-0	-0

33	Charter Name	[Redacted]								
	Charter ADA by grade span									
	Grades K-3									
	Grades 4-6									
	Grades 7-8									
	Grades 9-12									
	Total ADA	-0	-0	-0	-0	-0	-0	-0	-0	-0

34	Charter Name	[Redacted]								
	Charter ADA by grade span									
	Grades K-3									
	Grades 4-6									
	Grades 7-8									
	Grades 9-12									
	Total ADA	-0	-0	-0	-0	-0	-0	-0	-0	-0

35	Charter Name	[Redacted]								
	Charter ADA by grade span									
	Grades K-3									
	Grades 4-6									
	Grades 7-8									
	Grades 9-12									

	Total ADA	-0	-0	-0	-0	-0	-0	-0	-0	-0	-0
36	Charter Name	[Yellow Bar]									
	Charter ADA by grade span	[Yellow Bar]									
	Grades K-3	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]
	Grades 4-6	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]
	Grades 7-8	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]
	Grades 9-12	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]
	Total ADA	-0	-0	-0	-0	-0	-0	-0	-0	-0	-0
37	Charter Name	[Yellow Bar]									
	Charter ADA by grade span	[Yellow Bar]									
	Grades K-3	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]
	Grades 4-6	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]
	Grades 7-8	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]
	Grades 9-12	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]
	Total ADA	-0	-0	-0	-0	-0	-0	-0	-0	-0	-0
38	Charter Name	[Yellow Bar]									
	Charter ADA by grade span	[Yellow Bar]									
	Grades K-3	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]
	Grades 4-6	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]
	Grades 7-8	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]
	Grades 9-12	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]	[Yellow]
	Total ADA	-0	-0	-0	-0	-0	-0	-0	-0	-0	-0
39	Charter Name	[Yellow Bar]									

	Grades 4-6								
	Grades 7-8								
	Grades 9-12								
	Total ADA	-0	-0	-0	-0	-0	-0	-0	-0

43	Charter Name								
	Charter ADA by grade span								
	Grades K-3								
	Grades 4-6								
	Grades 7-8								
	Grades 9-12								
	Total ADA	-0	-0	-0	-0	-0	-0	-0	-0

44	Charter Name								
	Charter ADA by grade span								
	Grades K-3								
	Grades 4-6								
	Grades 7-8								
	Grades 9-12								
	Total ADA	-0	-0	-0	-0	-0	-0	-0	-0

45	Charter Name								
	Charter ADA by grade span								
	Grades K-3								
	Grades 4-6								
	Grades 7-8								

49	Charter Name										
	Charter ADA by grade span										
	Grades K-3										
	Grades 4-6										
	Grades 7-8										
	Grades 9-12										
Total ADA		-0	-0	-0	-0	-0	-0	-0	-0	-0	-0

50	Charter Name										
	Charter ADA by grade span										
	Grades K-3										
	Grades 4-6										
	Grades 7-8										
	Grades 9-12										
Total ADA		-0	-0	-0	-0	-0	-0	-0	-0	-0	-0

Elite Academic Academy - Mountain Empire (136978) - Second Interim Report 2021-22 02-11-22 v.22.2b 02-11-22 v.22.2b

LOCAL CONTROL FUNDING FORMULA 2018-19 2019-20 2020-21

LCFF ENTITLEMENT CALCULATION																		
Calculation Factors	COLA & Augmentation		Unduplicated Pupil Percentage				COLA & Augmentation						Base Grant Proration		Unduplicated Pupil Percentage			
	ADA	Base	Grade Span	Supplemental	Concentration	Total	ADA	Base	Grade Span	Supplemental	Concentration	Total	ADA	Base	Grade Span	Supplemental	Concentration	Total
	3.70%		42.91%	42.91%			3.26%		0.00%	39.34%	39.34%		0.00%	0.00%	39.79%	39.79%		
Grades TK-3	133.22	\$ 7,459	\$ 776	\$ 707	\$ - 0	\$ 1,191,217	182.18	\$ 7,702	\$ 801	\$ 669	\$ - 0	\$ 1,670,958	182.18	\$ 7,702	\$ 801	\$ 677	\$ - 0	\$ 1,672,353
Grades 4-6	86.33	7,571		650	- 0	709,696	139.60	7,818		615	- 0	1,177,264	139.60	7,818		622	- 0	1,178,246
Grades 7-8	37.17	7,796		669	- 0	314,646	95.05	8,050		633	- 0	825,355	95.05	8,050		641	- 0	826,044
Grades 9-12	78.49	9,034	235	795	- 0	789,960	260.39	9,329	243	753	- 0	2,688,559	260.39	9,329	243	762	- 0	2,690,802
Subtract Necessary Small School ADA and Funding	- 0	- 0	- 0			- 0	- 0	- 0	- 0			- 0	- 0	- 0	- 0			- 0
Total Base, Supplemental, and Concentration Grant		\$ 2,646,148	\$ 121,824	\$ 237,547	\$ - 0	\$ 3,005,519		\$ 5,688,874	\$ 209,202	\$ 464,060	\$ - 0	\$ 6,362,136		\$ 5,688,874	\$ 209,202	\$ 469,369	\$ - 0	\$ 6,367,445

ADDITIONAL STATE AID (Additional SA)	\$ - 0		\$ - 0		\$ - 0
LCFF Entitlement (before COE transfer, Choice & Charter Supplemental)	\$ 3,005,519		\$ 6,362,136		\$ 6,367,445
Change Over Prior Year		111.68%	\$ 3,356,617	0.08%	5,309
LCFF Entitlement Per ADA	\$ 8,966		\$ 9,394		9,402
Per-ADA Change Over Prior Year		4.77%	\$ 428	0.09%	8
Basic Aid Status (school districts only)	- 0		- 0		- 0
LCFF SOURCES INCLUDING EXCESS TAXES					
	2018-19	Increase	2019-20	Increase	2020-21
State Aid	\$ 2,255,192	117.07%	\$ 4,895,338	-0.85%	\$ 4,853,791
Education Protection Account	67,042		135,444		135,444
Property Taxes Net of In-Lieu Transfers	-	0.00%	-	0.00%	-
Charter In-Lieu Taxes	683,285	94.85%	1,331,354	3.52%	1,378,210
Total LCFF (Excludes Basic Aid Choice and Basic Aid Supplemental Funding)	\$ 3,005,519	109.41%	\$ 6,362,136	0.08%	\$ 6,367,445

Elite Academic Academy - Mountain Empire (136978) - Second Interim Report 2021-22												2/11/22		
EDUCATION PROTECTION ACCOUNT														
Certification Period:	P-2 2018-19	P-2 2019-20	Est. Annual 2019-20	P2 2020-21	Est. Annual 2020-21	2021-22	Est. Annual 2021-22	2022-23	2023-24	2024-25	2025-26	2026-27		
EDUCATION PROTECTION ACCOUNT (EPA) MINIMUM ENTITLEMENT														
A-1 Total ADA for EPA Minimum	335.21	677.22	677.22	677.22	677.22	715.71	715.71	858.85	1,030.62	-	-	- 0		
A-2 Minimum Funding per ADA	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200		
A-3 EPA Minimum Funding (A-1 * A-2)	\$ 67,042	\$ 135,444	\$ 135,444	\$ 135,444	\$ 135,444	\$ 143,142	\$ 143,142	\$ 171,770	\$ 206,124	\$ - 0	\$ - 0	\$ - 0		
EPA PROPORTIONATE SHARE CAP														
Adjusted Total Revenue Limit			\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0		
Current Year Adjusted NSS Allowance			\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0		
B-12 Adjusted Revenue Limit/Adjusted General Purpose Funding for EPA	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0		
B-13 Local Revenue/In-Lieu of Property Taxes	\$ 683,171	\$ 1,317,741	\$ 1,331,354	\$ 1,378,210	\$ 1,378,210	\$ 1,620,346	\$ 1,620,346	\$ 1,944,415	\$ 2,333,298	\$ - 0	\$ - 0	\$ - 0		
B-14 EPA Proportionate Share Cap (B-12 - B-13; If less than 0, B-14 = 0)	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0		
EPA PROPORTIONATE SHARE														

USER NOTES

C-1	Adjusted Revenue Limit/Adjusted General Purpose Funding for EPA	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0
C-2	Statewide EPA Proportionate Share Ratio (as of P-2 certification)	30.50770954%	16.08698870%	N/A	70.06785065%	N/A	70.06785065%	N/A	70.06785065%	70.06785065%	70.06785065%	0.00000000%	0.00000000%
C-3	EPA Proportionate Share (C-1 * C-2)	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0
EPA ENTITLEMENT													
D-1	EPA Entitlement (If C-3 < B-14, then C-3; else B-14); (If C-3 and B-14 < A-3, then A-3)	\$ 67,042	\$ 135,444	\$ 135,444	\$ 135,444	\$ 135,444	\$ 143,142	\$ 143,142	\$ 171,770	\$ 206,124	\$ - 0	\$ - 0	\$ - 0
D-2	Miscellaneous Adjustments**	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
D-3	Adjusted EPA Entitlement (D-1 + D-2)	67,042	135,444	135,444	135,444	135,444	143,142	143,142	171,770	206,124	-	-	-
D-4	Prior Year Annual Adjustment	\$ - 0	\$ - 0	N/A	\$ - 0	N/A	\$ - 0	N/A	-	-	-	-	-
D-5	P2 Entitlement Net of PY Adjustment	\$ 67,042	\$ 135,444	N/A	\$ 135,444	N/A	\$ 143,142	N/A	171,770	206,124	-	-	-
C-2	Statewide EPA Proportionate Share Ratio (as of Annual certification)	30.74345708%	16.13801139%	16.13801139%	70.06785065%	70.06785065%	70.06785065%	70.06785065%	70.06785065%	70.06785065%	70.06785065%	0.00000000%	0.00000000%
	Adjusted EPA Allocation (used to calculate LCFF Revenue)	\$ 67,042	\$ 135,444	N/A	\$ 135,444	N/A	\$ 143,142	N/A	171,770	206,124	-	-	-

**A miscellaneous adjustment increases EPA State Aid (object 8012) funding in lieu of issuing an invoice to an LEA when it is overpaid. EPA State Aid offsets LCFF State Aid (object 8011). It is calculated a single time at P2.

	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
SUMMARY OF FUNDING									
General Assumptions									
COLA & Supplementation	2.3%	2.3%	0.0%	2.1%	2.1%	2.1%	2.1%	0.0%	0.0%
Base Grant Proportion Factor	-	-	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Add-on, ERT & MSA Proportion Factor	-	-	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
LCFF Entitlement									
Base Grant	\$2,646,148	\$5,088,874	\$5,688,874	\$6,236,628	\$7,882,677	\$9,800,854	\$ - 0	\$ - 0	\$ - 0
Grade Span Adjustment	121,824	209,202	209,202	251,142	317,032	394,612	-	-	-
Supplemental Grant	237,547	464,000	469,369	519,151	675,985	848,874	-	-	-
Concentration Grant	-	-	-	-	-	-	-	-	-
Add-on: Targeted Instructional Improvement Block Grant	-	-	-	-	-	-	-	-	-
Add-on: Home-to-School Transportation	-	-	-	-	-	-	-	-	-
Add-on: Small School District Bus Replacement Program	-	-	-	-	-	-	-	-	-
Total LCFF Entitlement Before Adjustments, ERT & Additional State Aid	\$3,005,519	\$6,362,136	\$6,367,445	\$7,006,921	\$8,875,694	\$11,044,340	\$ - 0	\$ - 0	\$ - 0
Miscellaneous Adjustments	-	-	-	-	-	-	-	-	-
Economic Recovery Target	-	-	-	-	-	-	-	-	-
Additional State Aid	-	-	-	-	-	-	-	-	-
Total LCFF Entitlement	\$3,005,519	\$6,362,136	\$6,367,445	\$7,006,921	\$8,875,694	\$11,044,340	\$ - 0	\$ - 0	\$ - 0
LCFF Entitlement Per ADA	\$9,996	\$9,394	\$9,402	\$9,790	\$10,334	\$10,716	\$ - 0	\$ - 0	\$ - 0
Components of LCFF by Object Code									
State Aid (Object Code 8011)	\$2,255,192	\$4,895,338	\$4,853,791	\$5,243,433	\$6,709,509	\$8,504,918	\$ - 0	\$ - 0	\$ - 0
EPA/MSA/ERT (Allocation purposes)	\$167,042	\$135,444	\$135,444	\$143,142	\$171,770	\$206,124	\$ - 0	\$ - 0	\$ - 0
Local Revenue Sources	-	-	-	-	-	-	-	-	-
Property Taxes (Object 8021 to 8089)	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0
In-Lieu of Property Taxes (Object Code 8096)	683,265	1,331,304	1,376,210	1,620,346	1,944,415	2,353,298	\$ - 0	\$ - 0	\$ - 0
Property Taxes (Object Code 8098)	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0
TOTAL FUNDING	\$3,005,519	\$6,362,136	\$6,367,445	\$7,006,921	\$8,875,694	\$11,044,340	\$ - 0	\$ - 0	\$ - 0
Basic Aid Status	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0
Excess Taxes	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0
EPA in Excess to LCFF Funding	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0
Total LCFF Entitlement	\$3,005,519	\$6,362,136	\$6,367,445	\$7,006,921	\$8,875,694	\$11,044,340	\$ - 0	\$ - 0	\$ - 0

	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
SUMMARY OF EPA									
% of Adjusted Revenue Limit - Annual	20.7443709%	16.1360109%	20.0676060%	20.0676060%	20.0676060%	20.0676060%	20.0676060%	0.0000000%	0.0000000%
% of Adjusted Revenue Limit - FY2	20.8470068%	16.0888878%	20.0676060%	20.0676060%	20.0676060%	20.0676060%	20.0676060%	0.0000000%	0.0000000%
EPA/MSA/ERT (Allocation purposes)	\$167,042	\$135,444	\$135,444	\$143,142	\$171,770	\$206,124	\$ - 0	\$ - 0	\$ - 0
EPA, Current Year (Object Code 8012)	\$167,042	\$135,444	\$135,444	\$143,142	\$171,770	\$206,124	\$ - 0	\$ - 0	\$ - 0
EPA, Prior Year Adjustment (Object Code 8019)	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0
Account (then Date Entry)	-	-	-	-	-	-	-	-	-

	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
LCFF PERCENTAGE TO INCREASE OR IMPROVE SERVICES									
Base Grant (Equity and/or for Title I) and Transportation	\$2,267,972	\$4,895,078	\$5,895,078	\$6,487,770	\$8,199,700	\$10,195,466	\$ - 0	\$ - 0	\$ - 0
Supplemental and Concentration Grant Funding in the LCFF year	\$237,547	\$464,000	\$469,369	\$519,151	\$675,985	\$848,874	\$ - 0	\$ - 0	\$ - 0
Percentage to Increase or Improve Services	8.56%	7.87%	7.96%	8.00%	8.24%	8.33%	0.00%	0.00%	0.00%

	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
SUMMARY OF STUDENT POPULATION									
Unidentified Pupil Population									
Enrollment	282	323	614	675	810	972	- 0	- 0	- 0
CDE Enrollment	282	323	614	675	810	972	- 0	- 0	- 0
Total Enrollment	282	323	614	675	810	972	- 0	- 0	- 0
Unidentified Pupil Count	121	117	247	281	337	405	- 0	- 0	- 0
CDE Unidentified Pupil Count	-	-	-	-	-	-	-	-	-
Total Unidentified Pupil Count	121	117	247	281	337	405	- 0	- 0	- 0
Rolling % Supplement Grant	42.9100%	39.3400%	39.7900%	40.0100%	41.2200%	41.6300%	0.0000%	0.0000%	0.0000%
Rolling % Concentration Grant	42.9100%	39.3400%	39.7900%	40.0100%	41.2200%	41.6300%	0.0000%	0.0000%	0.0000%

	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
SUMMARY OF LCFF ADA									
Prior Year ADA for the Hold Harmses (net of current year charter shift)	- 0	- 0	- 0	- 0	- 0	- 0	- 0	- 0	- 0
Grades TK-3	- 0	- 0	- 0	- 0	- 0	- 0	- 0	- 0	- 0
Grades 4-6	- 0	- 0	- 0	- 0	- 0	- 0	- 0	- 0	- 0
Grades 7-8	- 0	- 0	- 0	- 0	- 0	- 0	- 0	- 0	- 0
Grades 9-12	- 0	- 0	- 0	- 0	- 0	- 0	- 0	- 0	- 0
LCFF Subtotal	- 0	- 0	- 0	- 0	- 0	- 0	- 0	- 0	- 0
NSS	- 0	- 0	- 0	- 0	- 0	- 0	- 0	- 0	- 0
Continued Subtotal	- 0	- 0	- 0	- 0	- 0	- 0	- 0	- 0	- 0

	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
Current Year ADA									
Grades TK-3	133,22	182,18	182,18	229,41	275,29	330,35	- 0	- 0	- 0
Grades 4-6	86,33	139,60	139,60	192,25	191,10	229,32	- 0	- 0	- 0
Grades 7-8	37,17	95,05	95,05	99,68	119,62	143,54	- 0	- 0	- 0
Grades 9-12	78,49	260,39	260,39	227,37	272,84	327,41	- 0	- 0	- 0
LCFF Subtotal	335,21	677,22	677,22	715,71	868,85	1,030,62	- 0	- 0	- 0
NSS	- 0	- 0	- 0	- 0	- 0	- 0	- 0	- 0	- 0
Continued Subtotal	335,21	677,22	677,22	715,71	868,85	1,030,62	- 0	- 0	- 0
Change in LCFF ADA (excludes NSS ADA)	Increase	Increase	Increase	Increase	Increase	Increase	No Change	No Change	No Change

	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
Funded LCFF ADA for the Hold Harmses									
Grades TK-3	133,22	182,18	182,18	229,41	275,29	330,35	- 0	- 0	- 0
Grades 4-6	86,33	139,60	139,60	192,25	191,10	229,32	- 0	- 0	- 0
Grades 7-8	37,17	95,05	95,05	99,68	119,62	143,54	- 0	- 0	- 0
Grades 9-12	78,49	260,39	260,39	227,37	272,84	327,41	- 0	- 0	- 0
LCFF Subtotal	335,21	677,22	677,22	715,71	868,85	1,030,62	- 0	- 0	- 0
NSS	- 0	- 0	- 0	- 0	- 0	- 0	- 0	- 0	- 0
Continued Subtotal	335,21	677,22	677,22	715,71	868,85	1,030,62	- 0	- 0	- 0

	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
Funded NSS ADA									
Grades TK-3	- 0	- 0	- 0	- 0	- 0	- 0	- 0	- 0	- 0
Grades 4-6	- 0	- 0	- 0	- 0	- 0	- 0	- 0	- 0	- 0
Grades 7-8	- 0	- 0	- 0	- 0	- 0	- 0	- 0	- 0	- 0
Grades 9-12	- 0	- 0	- 0	- 0	- 0	- 0	- 0	- 0	- 0
Subtotal	- 0	- 0	- 0	- 0	- 0	- 0	- 0	- 0	- 0

	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
NPS, CDS, & CDE Operated									
Grades TK-3	\$7,459	\$7,702	\$7,702	\$8,093	\$8,524	\$8,832	\$9,145	\$9,145	\$9,145
Grades 4-6	\$7,271	\$7,818	\$7,818	\$8,215	\$8,663	\$8,965	\$9,282	\$9,282	\$9,282
Grades 7-8	\$7,796	\$8,050	\$8,050	\$8,458	\$8,909	\$9,231	\$9,558	\$9,558	\$9,558
Grades 9-12	\$9,034	\$9,329	\$9,329	\$9,802	\$10,324	\$10,697	\$11,076	\$11,076	\$11,076

	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
ACTUAL ADA (Current Year Only)									
Grades TK-3	133,22	182,18	182,18	229,41	275,29	330,35	- 0	- 0	- 0
Grades 4-6	86,33	139,60	139,60	192,25	191,10	229,32	- 0	- 0	- 0
Grades 7-8	37,17	95,05	95,05	99,68	119,62	143,54	- 0	- 0	- 0
Grades 9-12	78,49	260,39	260,39	227,37	272,84	327,41	- 0	- 0	- 0
Total Actual ADA	335,21	677,22	677,22	715,71	868,85	1,030,62	- 0	- 0	- 0

	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
PER ADA FUNDING LEVELS									
Base, Supplemental and Concentration Rate per ADA	\$9,996	\$9,394	\$9,402	\$9,790	\$10,334	\$10,716	\$ - 0	\$ - 0	\$ - 0
Grades TK-3	\$9,996	\$9,394	\$9,402	\$9,790	\$10,334	\$10,716	\$ - 0	\$ - 0	\$ - 0
Grades 4-6	\$9,996	\$9,394	\$9,402	\$9,790	\$10,334	\$10,716	\$ - 0	\$ - 0	\$ - 0
Grades 7-8	\$9,996	\$9,394	\$9,402	\$9,790	\$10,334	\$10,716	\$ - 0	\$ - 0	\$ - 0
Grades 9-12	\$9,996	\$9,394	\$9,402	\$9,790	\$10,334	\$10,716	\$ - 0	\$ - 0	\$ - 0

CDE's Funding Rates and Information: <https://www.cde.ca.gov/ia/pa/fo/foia.asp>

2023-24										
	NSS1	NSS2	NSS3	NSS4	NSS5	TOTAL				
Funded P2 NSS ADA and NSS Allowances										
Best finding option calculated in Selected finding method:	LOFF	LOFF	LOFF	LOFF	LOFF	LOFF				
Method:	LOFF	LOFF	LOFF	LOFF	LOFF	LOFF				
NSS Allowance										
Prior Year										
NSS ADA										
Grade TK-3										
Grade 4-6										
Grade 7-8										
Grade 9-12										
P2 NSS ADA										
NSS Allowances										
Current Year										
NSS ADA										
Grade TK-3										
Grade 4-6										
Grade 7-8										
Grade 9-12										
P2 NSS ADA										
NSS Allowances										
Funding based on										
TOTAL Funded ADA										
Total NSS Allowance										
Exclude: LOFF Adjusted Base Funding for NSS ADA										
NSS ADA										
Rate										
Grade Span										
Base										
Grade Span										
Total										
Grade TK-3										
Grade 4-6										
Grade 7-8										
Grade 9-12										
P2 NSS ADA										
NSS Allowances										
Total Exclusion: LOFF Adjusted Base Funding for NSS ADA										
NSS1	NSS2	NSS3	NSS4	NSS5						
Adjusted NSS Allowance (Defined) for EPA Funding at 12-13 levels (deficit)										
NSS1	NSS2	NSS3	NSS4	NSS5						
NSS Allowance										
NSS Allowance per ADA										
Funded ADA										
NSS Allowance										
TOTAL Adjusted NSS Allowance (Defined) for EPA										

2024-25									
ADA	Level / #FTE	Allowance	The elementary NSS allowance is based on a combination of RFA and the number of full-time teachers (FC 42262). For High Schools, NSS will use the allowance based on only the RFA or the allowance based on only the number of certified employees, whichever provides the lower amount (FC 42264). The allowance amounts shown in the tables reflect COLA or Supplemental.						
Elementary									
1-24	1	194,000							
25-48	2	388,200							
49-72	3	582,300							
73-96	4	776,400							
High School									
1-19	1	157,960							
1-19	2	315,920							
1-19	3	473,880							
20-38	4	631,840							
39-57	5	789,800							
58-71	6	947,760							
72-86	7	1,105,720							
87-100	8	1,263,680							
101-114	9	1,421,640							
115-129	10	1,579,600							
130-143	11	1,737,560							
144-171	12	2,123,520							
211-248	14	2,439,480							
249-286	15	2,825,440							
NSS Allowance per ADA									
ADA NSS FTE									
DISTRICT									
NSS1									
NSS2									
NSS3									
NSS4									
NSS5									
NPL CDS 6/10K opened									

2024-25									
ADA	Level / #FTE	Allowance	The elementary NSS allowance is based on a combination of RFA and the number of full-time teachers (FC 42262). For High Schools, NSS will use the allowance based on only the RFA or the allowance based on only the number of certified employees, whichever provides the lower amount (FC 42264). The allowance amounts shown in the tables reflect COLA or Supplemental.						
Elementary									
1-24	1	194,000							
25-48	2	388,200							
49-72	3	582,300							
73-96	4	776,400							
High School									
1-19	1	157,960							
1-19	2	315,920							
1-19	3	473,880							
20-38	4	631,840							
39-57	5	789,800							
58-71	6	947,760							
72-86	7	1,105,720							
87-100	8	1,263,680							
101-114	9	1,421,640							
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130-143	11	1,737,560							
144-171	12	2,123,520							
211-248	14	2,439,480							
249-286	15	2,825,440							
NSS Allowance per ADA									
ADA NSS FTE									
DISTRICT									
NSS1									
NSS2									
NSS3									
NSS4									
NSS5									
NPL CDS 6/10K opened									

2024-25									
ADA	Level / #FTE	Allowance	The elementary NSS allowance is based on a combination of RFA and the number of full-time teachers (FC 42262). For High Schools, NSS will use the allowance based on only the RFA or the allowance based on only the number of certified employees, whichever provides the lower amount (FC 42264). The allowance amounts shown in the tables reflect COLA or Supplemental.						
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25-48	2	388,200							
49-72	3	582,300							
73-96	4	776,400							
High School									
1-19	1	157,960							
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1-19	3	473,880							
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72-86	7	1,105,720							
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101-114	9	1,421,640							
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130-143	11	1,737,560							
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249-286	15	2,825,440							
NSS Allowance per ADA									
ADA NSS FTE									
DISTRICT									
NSS1									
NSS2									
NSS3									
NSS4									
NSS5									
NPL CDS 6/10K opened									

2024-25									
ADA	Level / #FTE	Allowance	The elementary NSS allowance is based on a combination of RFA and the number of full-time teachers (FC 42262). For High Schools, NSS will use the allowance based on only the RFA or the allowance based on only the number of certified employees, whichever provides the lower amount (FC 42264). The allowance amounts shown in the tables reflect COLA or Supplemental.						
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High School									
1-19	1	157,960							
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249-286	15	2,825,440							
NSS Allowance per ADA									
ADA NSS FTE									
DISTRICT									
NSS1									
NSS2									
NSS3									
NSS4									
NSS5									
NPL CDS 6/10K opened									

2024-25									
ADA	Level / #FTE	Allowance	The elementary NSS allowance is based on a combination of RFA and the number of full-time teachers (FC 42262). For High Schools, NSS will use the allowance based on only the RFA or the allowance based on only the number of certified employees, whichever provides the lower amount (FC 42264). The allowance amounts shown in the tables reflect COLA or Supplemental.						
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130-143	11	1,737,560							
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211-248	14	2,439,480							
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NSS Allowance per ADA									
ADA NSS FTE									
DISTRICT									
NSS1									
NSS2									
NSS3									
NSS4									
NSS5									
NPL CDS 6/10K opened									

2024-25									
ADA	Level / #FTE	Allowance	The elementary NSS allowance is based on a combination of RFA and the number of full-time teachers (FC 42262). For High Schools, NSS will use the allowance based on only the RFA or the allowance based on only the number of certified employees, whichever provides the lower amount (FC 42264). The allowance amounts shown in the tables reflect COLA or Supplemental.						
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58-71	6	947,760							
72-86	7	1,105,720							
87-100	8	1,263,680							
101-114	9	1,421,640							
11									

IN-LIEU PROPERTY TAX TRANSFER
 For an authorizing district, in-lieu of property tax is calculated on the lesser of property taxes per ADA or the LCFF funding per ADA.
 1. Property Taxes per ADA
 2a. Adjusted base revenue per ADA x charter school ADA

For a district with students in county-operated charter, or a basic aid district with students in countywide charter schools, or a district certified as basic aid at prior year annual with students in an SBE-approved charter school, in-lieu of property tax is calculated on the lesser of property taxes per ADA, or adjusted base funding per ADA.
 1. Property taxes per ADA x District of Residence ADA
 2a. Adjusted base revenue per ADA x District of Residence ADA

To enter your own calculation of In-Lieu use the Alternative Calculation tool on the Data Entry tab

	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
Local Property Taxes (w/out RDA)	\$-0	\$-0	\$-0	\$-0	\$-0	\$-0	\$-0	\$-0	\$-0
District LCFF ADA									
Total Charter LCFF ADA	-0	-0	-0	-0	-0	-0	-0	-0	-0
Total LCFF ADA	-0	-0	-0	-0	-0	-0	-0	-0	-0
Property Taxes per ADA	\$-0	\$-0	\$-0	\$-0	\$-0	\$-0	\$-0	\$-0	\$-0
Funding Method									
LCFF Funding per ADA	-0	-0	-0	-0	-0	-0	-0	-0	-0
Alternative Calculation	-0	-0	-0	-0	-0	-0	-0	-0	-0
Certified In-Lieu Taxes	-0	-0	-0	-0	-0	-0	-0	-0	-0
In-Lieu of Property Tax Transfer Total	\$-0	\$-0	\$-0	\$-0	\$-0	\$-0	\$-0	\$-0	\$-0

Year	ADA	1 In-Lieu at Property tax/ADA	2 In-Lieu at LCFF Adj Base grant/ADA
1	-0	\$-0	\$-0
2	-0	\$-0	\$-0
3	-0	\$-0	\$-0
4	-0	\$-0	\$-0
5	-0	\$-0	\$-0
6	-0	\$-0	\$-0
7	-0	\$-0	\$-0
8	-0	\$-0	\$-0
9	-0	\$-0	\$-0
10	-0	\$-0	\$-0
11	-0	\$-0	\$-0
12	-0	\$-0	\$-0
13	-0	\$-0	\$-0
14	-0	\$-0	\$-0
15	-0	\$-0	\$-0
16	-0	\$-0	\$-0
17	-0	\$-0	\$-0
18	-0	\$-0	\$-0
19	-0	\$-0	\$-0
20	-0	\$-0	\$-0
21	-0	\$-0	\$-0
22	-0	\$-0	\$-0
23	-0	\$-0	\$-0
24	-0	\$-0	\$-0
25	-0	\$-0	\$-0
26	-0	\$-0	\$-0
27	-0	\$-0	\$-0
28	-0	\$-0	\$-0
29	-0	\$-0	\$-0
30	-0	\$-0	\$-0
31	-0	\$-0	\$-0
32	-0	\$-0	\$-0
33	-0	\$-0	\$-0
34	-0	\$-0	\$-0
35	-0	\$-0	\$-0
36	-0	\$-0	\$-0
37	-0	\$-0	\$-0
38	-0	\$-0	\$-0
39	-0	\$-0	\$-0
40	-0	\$-0	\$-0
41	-0	\$-0	\$-0
42	-0	\$-0	\$-0
43	-0	\$-0	\$-0
44	-0	\$-0	\$-0
45	-0	\$-0	\$-0
46	-0	\$-0	\$-0
47	-0	\$-0	\$-0
48	-0	\$-0	\$-0
49	-0	\$-0	\$-0
50	-0	\$-0	\$-0

Charts and Graphs

Charts and graphs provided on this tab represent one computational methodology and are not intended to set or communicate any standards of the California Department of Education (CDE) or the Fiscal Crisis and Management Assistance Team (FCMAT). The Graphs tab remains unprotected to allow editing for local standards.

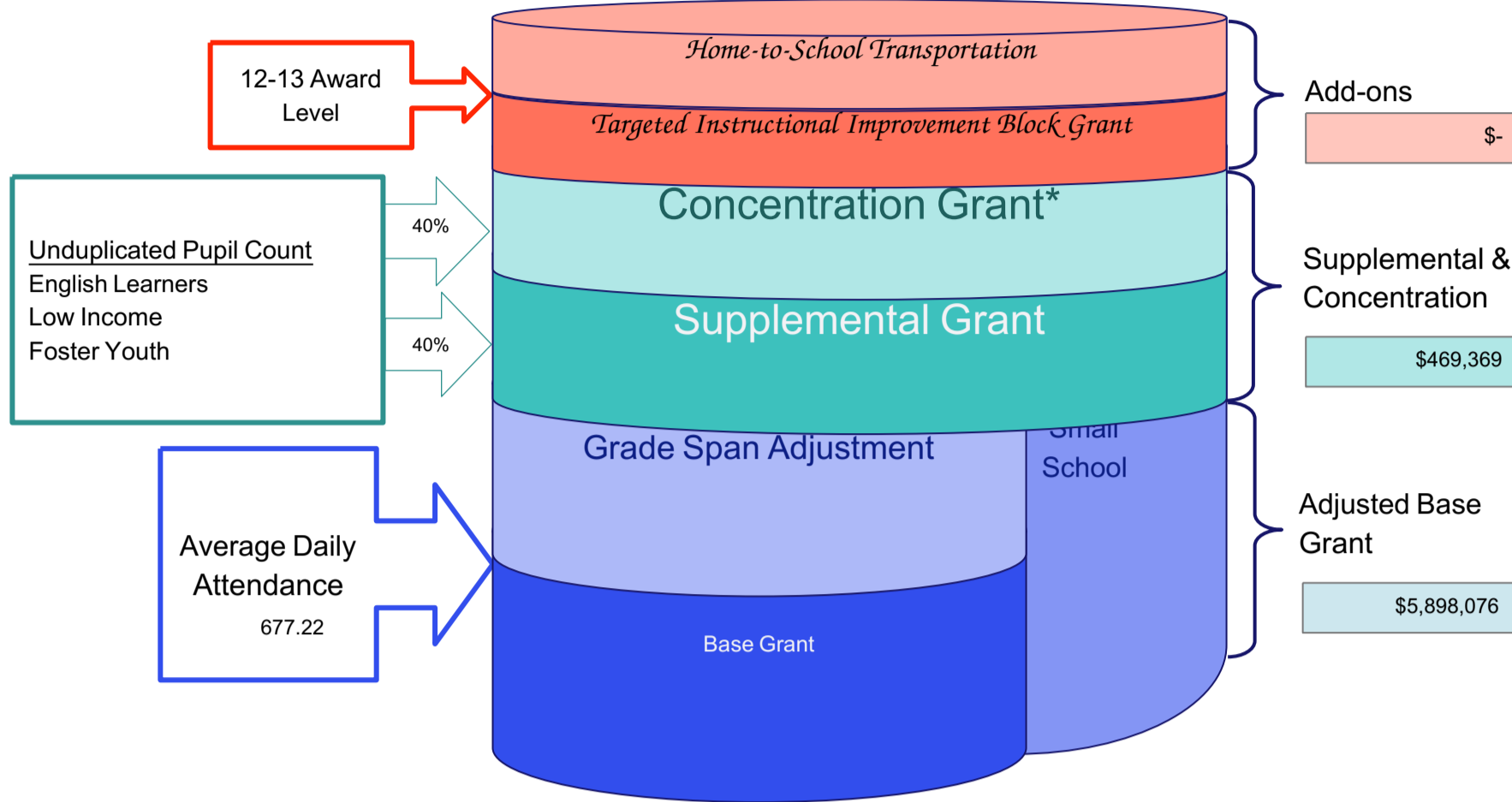
2020-21

Change the fiscal year here to update all of the charts and graphics on this page that only display one fiscal year.

Components of LCFF Entitlement

2020-21		677.22 ADA		
Base Grant	\$ 5,688,874			
Grade Span Adjustment	\$ 209,202	\$ 5,898,076		Adjusted Base Grant
Supplemental Grant	\$ 469,369			
Concentration Grant	\$ - 0	\$ 469,369		Supplemental & Concentration
Add-ons: Targeted Instructional Improvement Block Grant	\$ - 0			
Add-ons: Home-to-School Transportation	\$ - 0			
Add-ons: Small School District Bus Replacement Program	\$ - 0	\$ - 0		Add-ons
Total	\$ 6,367,445	\$ 6,367,445		

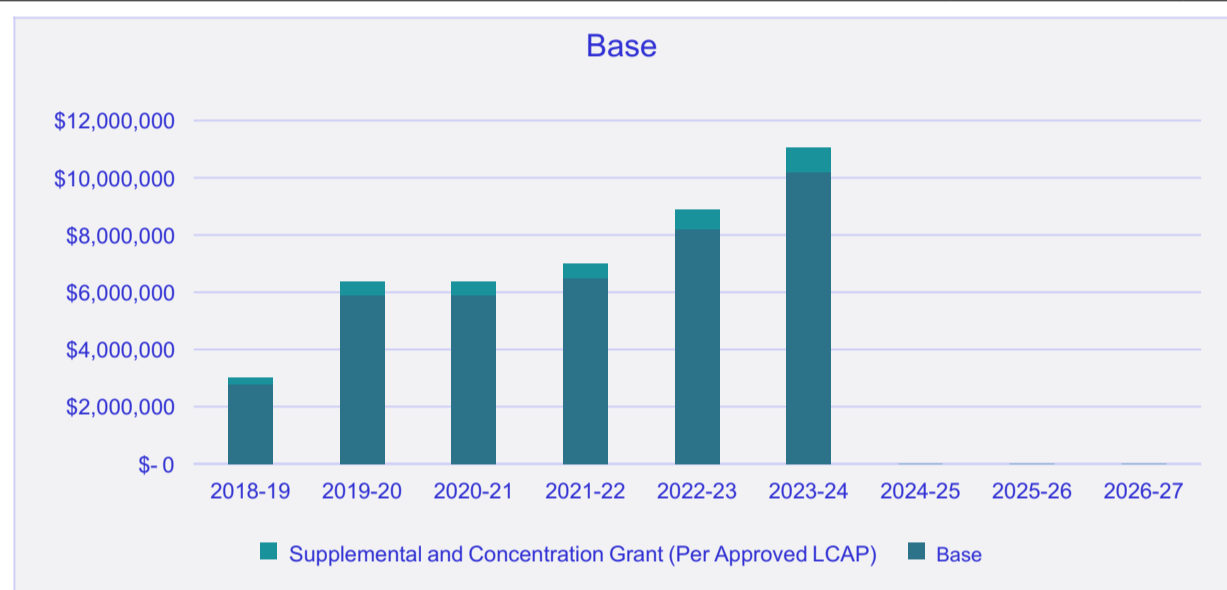
Total LCFF Funding: \$6,367,445



*Unduplicated Pupil Percentage must be above 55% to receive Concentration Grant funding

Minimum Proportionality Analysis

	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
Base	\$ 2,767,972	\$ 5,898,076	\$ 5,898,076	\$ 6,487,770	\$ 8,199,709	\$ 10,195,466	\$ - 0	\$ - 0	\$ - 0
Supplemental and Concentration Grant (Per Approved LCAP)	237,547	464,060	469,369	519,151	675,985	848,874	- 0	- 0	- 0
Total	\$ 3,005,519	\$ 6,362,136	\$ 6,367,445	\$ 7,006,921	\$ 8,875,694	\$ 11,044,340	\$ - 0	\$ - 0	\$ - 0



Funding Sources

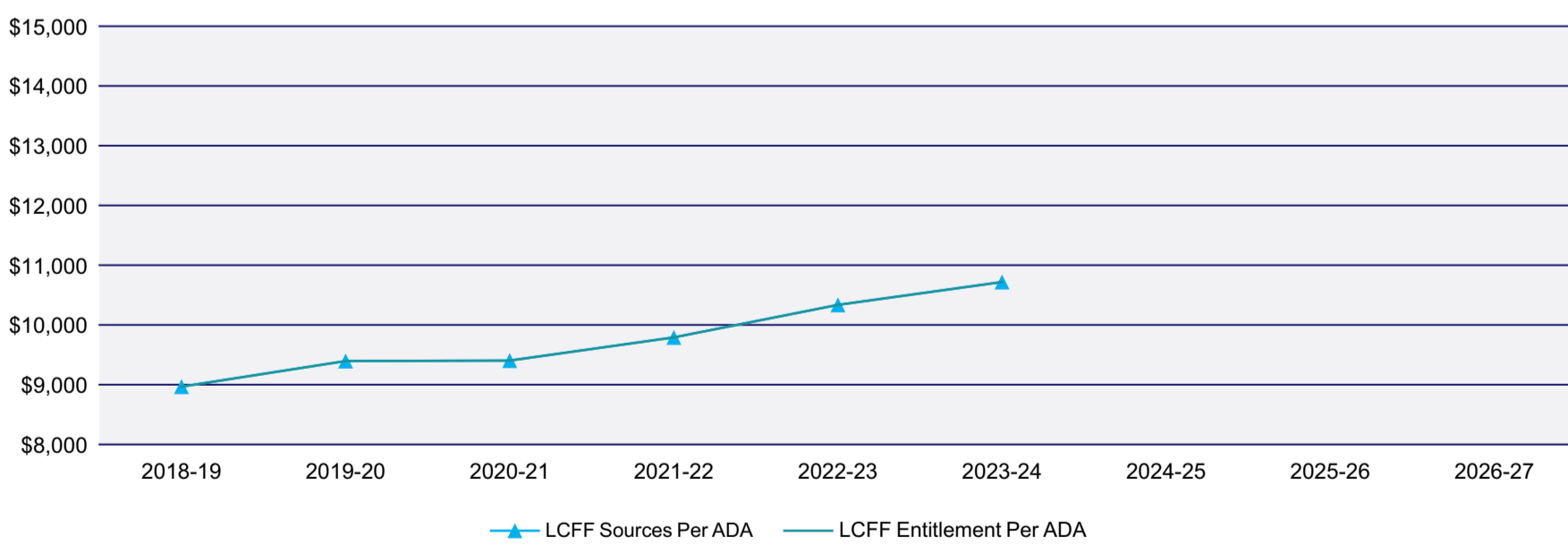
	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
Excess Property Taxes	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0
Additional State Aid to meet Minimum	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0
EPA in Excess to LCFF	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0
Economic Recovery Payment	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0	\$ - 0
LCFF Grant	\$ 3,005,519	\$ 6,362,136	\$ 6,367,445	\$ 7,006,921	\$ 8,875,694	\$ 11,044,340	\$ - 0	\$ - 0	\$ - 0
Total General Purpose Funding	\$ 3,005,519	\$ 6,362,136	\$ 6,367,445	\$ 7,006,921	\$ 8,875,694	\$ 11,044,340	\$ - 0	\$ - 0	\$ - 0

'LCFF Entitlement and Funding Sources before COE Transfer, Choice and Charter Supplemental



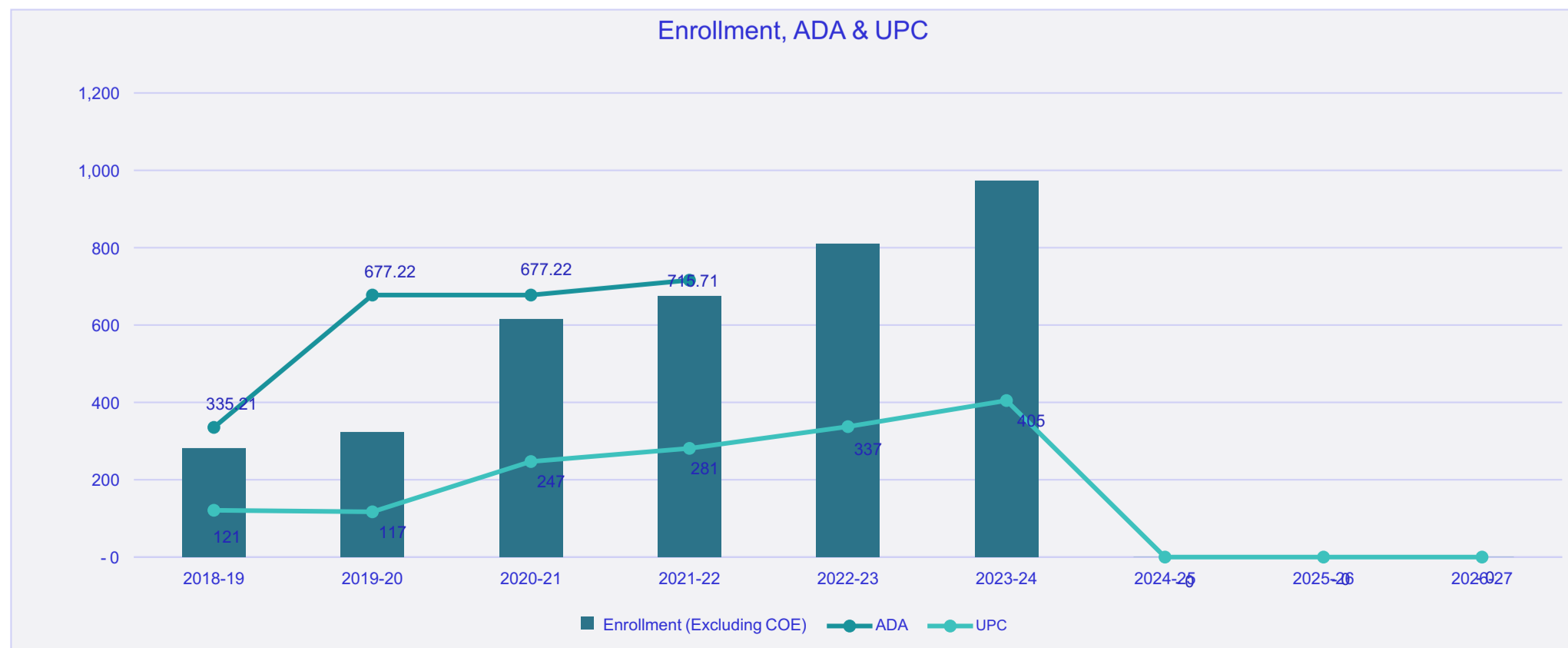
LCFF Entitlement per ADA

	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
Funded ADA	335.21	677.22	677.22	715.71	858.85	1,030.62	- 0	- 0	- 0
LCFF Sources per ADA	\$ 8,966.08	\$ 9,394.49	\$ 9,402.33	\$ 9,790.17	\$ 10,334.37	\$ 10,716.18	\$ - 0	\$ - 0	\$ - 0
Net Change per ADA	\$ 428.41	\$ 7.84	\$ 387.84	\$ 544.20	\$ 381.82	\$ (10,716.18)	\$ - 0	\$ - 0	\$ - 0
Net Percent Change	4.78%	0.08%	4.12%	5.56%	3.69%	-100.00%	0.00%	0.00%	0.00%
Estimated LCFF Entitlement per ADA	\$ 8,966.08	\$ 9,394.49	\$ 9,402.33	\$ 9,790.17	\$ 10,334.37	\$ 10,716.18	\$ - 0	\$ - 0	\$ - 0
Net Change per ADA	\$ 428.41	\$ 7.84	\$ 387.84	\$ 544.20	\$ 381.82	\$ (10,716.18)	\$ - 0	\$ - 0	\$ - 0
Net Percent Change	4.78%	0.08%	4.12%	5.56%	3.69%	-100.00%	0.00%	0.00%	0.00%



Student Summary

	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
Enrollment (Excluding COE)	282	323	614	675	810	972	- 0	- 0	- 0
UPC	121	117	247	281	337	405	- 0	- 0	- 0
ADA	335.21	677.22	677.22	715.71	858.85	1,030.62	- 0	- 0	- 0



EAA 2022/2023 Staffing Calendar – 186 Day (11 month) Employees

JULY							AUGUST							SEPTEMBER							OCTOBER							Important Dates																		
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S																			
					1	2	1	2	3	4	5	6	1	2	3	4	5	6	7	8	9	10	11	12	13	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	7/1	Contract Start Date				
3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	2	3	4	5	6	7	8	7/1	First Day of School (Year-Round)
10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	3	9	10	11	12	13	14	15	7/4	Independence Day Holiday		
17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24	25	26	27	28	29	30	31	4	16	17	18	19	20	21	22	8/29	First Day of School (Traditional)									
24	25	26	27	28	29	30	28	29	30	31	25	26	27	28	29	30	23	24	25	26	27	28	29	30	31	4	16	17	18	19	20	21	22	9/5	Labor Day Holiday											
31																																			11/11	Veteran's Day Holiday										
																																			11/21 - 11/25	Thanksgiving Break										
																																			12/19 - 1/6	Winter Break										
																																				1/16	MLK Day Holiday									
NOVEMBER							DECEMBER							JANUARY							FEBRUARY							Important Dates																		
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S																			
		1	2	3	4	5					1	2	3	1	2	3	4	5	6	7					1	2	3	4	2/17 - 2/20	Presidents' Day Weekend																
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14	5	6	7	8	9	10	11	3/13 - 3/17	Spring Break																	
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	12	13	14	15	16	17	18	5/29	Memorial Day																	
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	1	19	20	21	22	23	24	25	6/13	Last Day of School - Traditional																
27	28	29	30	25	26	27	28	29	30	31	29	30	31	26	27	28	6/14	Last Day of School - Year Round																												
																				6/30	Contract End Date																									
MARCH							APRIL							MAY							JUNE							Key																		
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S																			
			1	2	3	4						1	1	2	3	4	5	6					1	2	3	Contract Start and End Dates																				
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10	First & Last Day of School																		
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17	Paid Holidays (FT)																		
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24	Paid Flex (Non-school/contract) Days (FT)																		
26	27	28	29	30	31	23	24	25	26	27	28	29	30	28	29	30	31	25	26	27	28	29	30	Professional Development Days																						
																										New Teacher PD																				
																										186	Days worked																			



Pending Board Approval

EAA 2022/2023 Staffing Calendar - 221 Day (12 month) Employees

JULY							AUGUST							SEPTEMBER							OCTOBER							Important Dates					
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S						
				1	2		1	2	3	4	5	6		1	2	3	1								1	7/1	Contract Start Date						
3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	2	3	4	5	6	7	8	7/1	First Day of School (Year-Round)			
10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17	3	9	10	11	12	13	14	15	7/4	Independence Day Holiday			
17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24	4	16	17	18	19	20	21	22	8/29	First Day of School (Traditional)			
24	25	26	27	28	29	30	28	29	30	31				25	26	27	28	29	30			23	24	25	26	27	28	29	9/5	Labor Day Holiday			
31																						30	31					11/11	Veteran's Day Holiday				
																												11/21 - 11/25	Thanksgiving Break				
																												12/19 - 1/6	Winter Break				
NOVEMBER							DECEMBER							JANUARY							FEBRUARY							Important Dates					
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S						
			1	2	3	4	5	10					1	2	3	13	1	2	3	4	5	6	7					1	2	3	4	1/16	MLK Day Holiday
6	7	8	9	10	11	12	11	4	5	6	7	8	9	10	14	8	9	10	11	12	13	14	16	5	6	7	8	9	10	11	2/17 - 2/20	Presidents' Day Weekend	
13	14	15	16	17	18	19	12	11	12	13	14	15	16	17	15	15	16	17	18	19	20	21	17	12	13	14	15	16	17	18	3/13 - 3/17	Spring Break	
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	1	19	20	21	22	23	24	25	5/29	Memorial Day			
27	28	29	30				25	26	27	28	29	30	31	29	30	31						26	27	28					6/13	Last Day of School - Traditional			
																												6/14	Last Day of School - Year Round				
																												6/30	Contract End Date				
MARCH							APRIL							MAY							JUNE							Key					
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S						
			1	2	3	4	6						1	9		1	2	3	4	5	6	14					1	2	3		Contract Start and End Dates		
5	6	7	8	9	10	11	7	2	3	4	5	6	7	8	10	7	8	9	10	11	12	13	15	4	5	6	7	8	9	10		First & Last Day of School	
12	13	14	15	16	17	18	9	10	11	12	13	14	15	11	14	15	16	17	18	19	20	16	11	12	13	14	15	16	17		Paid Flex (Non-school/contract) Days (FT)		
19	20	21	22	23	24	25	8	16	17	18	19	20	21	22	12	21	22	23	24	25	26	27	17	18	19	20	21	22	23	24		Professional Development Days	
26	27	28	29	30	31		23	24	25	26	27	28	29	13	28	29	30	31					25	26	27	28	29	30			Track A TOR/CT PD		



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EAA 2022/2023 Staffing Calendar - 228 (12 month - Director) Employee

EAA 2022/2023 Staffing Calendar - 228 (12 month - Director) Employee																																
JULY							AUGUST							SEPTEMBER							OCTOBER							Important Dates				
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S					
				1	2		1	2	3	4	5	6		1	2	3	¹								1	7/1	Contract Start Date					
3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10	²	2	3	4	5	6	7	8	7/1	First Day of School (Year-Round)		
10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17	³	9	10	11	12	13	14	15	7/4	Independence Day Holiday		
17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24	⁴	16	17	18	19	20	21	22	8/29	First Day of School (Traditional)		
24	25	26	27	28	29	30	28	29	30	31			25	26	27	28	29	30			23	24	25	26	27	28	29		9/5	Labor Day Holiday		
31																					30	31							11/11	Veteran's Day Holiday		
																													11/21 - 11/25	Thanksgiving Break		
																													12/19 - 1/6	Winter Break		
NOVEMBER							DECEMBER							JANUARY							FEBRUARY											
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S					
		1	2	3	4	5	¹⁰				1	2	3	¹³	1	2	3	4	5	6	7					1	2	3	4	1/16	MLK Day Holiday	
6	7	8	9	10	11	12	¹¹	4	5	6	7	8	9	10	¹⁴	8	9	10	11	12	13	14	¹⁶	5	6	7	8	9	10	11	2/17 - 2/20	Presidents' Day Weekend
13	14	15	16	17	18	19	¹²	11	12	13	14	15	16	17	¹⁵	15	16	17	18	19	20	21	¹⁷	12	13	14	15	16	17	18	3/13 - 3/17	Spring Break
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	¹	19	20	21	22	23	24	25	5/29	Memorial Day		
27	28	29	30				25	26	27	28	29	30	31	29	30	31					26	27	28					6/13	Last Day of School - Traditional			
																												6/14	Last Day of School - Year Round			
																												6/30	Contract End Date			
MARCH							APRIL							MAY							JUNE							Key				
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S					
			1	2	3	4	⁶						1	⁹	1	2	3	4	5	6	¹⁴				1	2	3		Contract Start and End Dates			
5	6	7	8	9	10	11	⁷	2	3	4	5	6	7	8	¹⁰	7	8	9	10	11	12	13	¹⁵	4	5	6	7	8	9	10		First & Last Day of School
12	13	14	15	16	17	18	9	10	11	12	13	14	15	¹¹	14	15	16	17	18	19	20	¹⁶	11	12	13	14	15	16	17		Paid Holidays (FT)	
19	20	21	22	23	24	25	⁸	16	17	18	19	20	21	22	¹²	21	22	23	24	25	26	27	¹⁷	18	19	20	21	22	23	24		Paid Flex (Non-school/contract) Days (FT)
26	27	28	29	30	31		23	24	25	26	27	28	29	30	¹³	28	29	30	31				25	26	27	28	29	30			Professional Development Days	



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EAA 2022/2023 Staffing Calendar - 238 (12 month Classified) Employee

JULY							AUGUST							SEPTEMBER							OCTOBER							Important Dates				
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S					
					1	2	1	2	3	4	5	6	1	2	3	¹								1	7/1	Contract Start Date						
3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10	²	2	3	4	5	6	7	8	7/4	Independence Day Holiday		
10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17	³	9	10	11	12	13	14	15	9/5	Labor Day Holiday		
17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24	⁴	16	17	18	19	20	21	22	11/11	Veteran's Day Holiday		
24	25	26	27	28	29	30	28	29	30	31				25	26	27	28	29	30								11/21 - 11/25	Thanksgiving Break				
31																					30	31				12/19 - 1/6	Winter Break					
NOVEMBER							DECEMBER							JANUARY							FEBRUARY							Important Dates				
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S					
		1	2	3	4	5	¹⁰				1	2	3	¹³	1	2	3	4	5	6	7				1	2	3	4	2/17 - 2/20	Presidents' Day Weekend		
6	7	8	9	10	11	12	¹¹	4	5	6	7	8	9	10	¹⁴	8	9	10	11	12	13	14	¹⁶	5	6	7	8	9	10	11	3/13 - 3/17	Spring Break
13	14	15	16	17	18	19	¹²	11	12	13	14	15	16	17	¹⁵	15	16	17	18	19	20	21	¹⁷	12	13	14	15	16	17	18	5/29	Memorial Day
20	21	22	23	24	25	26	18	19	20	21	22	23	24	¹⁵	22	23	24	25	26	27	28	¹	19	20	21	22	23	24	25	6/30	Contract End Date	
27	28	29	30				25	26	27	28	29	30	31	29	30	31				26	27	28										
MARCH							APRIL							MAY							JUNE							Key				
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S					
			1	2	3	4	⁶						1	⁹	1	2	3	4	5	6	¹⁴				1	2	3		Contract Start and End Dates			
5	6	7	8	9	10	11	⁷	2	3	4	5	6	7	8	¹⁰	7	8	9	10	11	12	13	¹⁵	4	5	6	7	8	9	10		Paid Holidays (FT)
12	13	14	15	16	17	18	9	10	11	12	13	14	15	¹¹	14	15	16	17	18	19	20	¹⁶	11	12	13	14	15	16	17		Paid Flex (Non-school/contract) Days (FT only)	
19	20	21	22	23	24	25	⁸	16	17	18	19	20	21	22	¹²	21	22	23	24	25	26	27	¹⁷	18	19	20	21	22	23	24		Professional Development Days
26	27	28	29	30	31	23	24	25	26	27	28	29	30	¹³	28	29	30	31				25	26	27	28	29	30					



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EAA 2022/2023 Staffing Calendar - Temporary Year-Round Employees

JUNE							JULY							AUGUST							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
			1	2	3	4						1	2		1	2	3	4	5	6	1
5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13	2
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20	3
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27	4
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30	31				
31							31														

Important Dates

6/22	Contract Start Date (Temp TOR)
6/27	Contract Start Date (Content Teachers)
7/1	First Day of School (Year-Round)
7/4	Independence Day Holiday
8/6	Last Day of First LP - Year Round
8/9	Contract End Date

Key

■	Contract Start Date (Temp TORs)
■	Contract Start Date (Temp Content Teachers)
■	First & Last Day of the Learning Period
■	Holiday
■	Professional Development Days
■	Contract End Date



Pending Board Approval

Elite Academic Academy 2022/2023 Staffing Calendar - Payroll

Elite Academic Academy 2022/2023 Staffing Calendar - Payroll																																	
JULY							AUGUST							SEPTEMBER							OCTOBER							Important Dates					
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S						
					1	2		1	2	3	4	5	6					1	2	3							1			7/4	Independence Day Holiday		
3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	2	3	4	5	6	7	8	9/5	Labor Day Holiday			
10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17	3	9	10	11	12	13	14	15	11/11	Veteran's Day Holiday			
17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24	4	16	17	18	19	20	21	22	11/21 - 11/25	Thanksgiving Break			
24	25	26	27	28	29	30	28	29	30	31					25	26	27	28	29	30		23	24	25	26	27	28	29	12/19 - 1/6	Winter Break			
31																				30	31						1/16	MLK Day Holiday					
NOVEMBER							DECEMBER							JANUARY							FEBRUARY							Important Dates					
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S						
		1	2	3	4	5					1	2	3	1	2	3	4	5	6	7					1	2	3	4	3/13 - 3/17	Spring Break			
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14	16	5	6	7	8	9	10	11	5/29	Memorial Day Holiday			
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	17	12	13	14	15	16	17	18					
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	1	19	20	21	22	23	24	25					
27	28	29	30				25	26	27	28	29	30	31	29	30	31		26	27	28													
MARCH							APRIL							MAY							JUNE							Key					
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S						
			1	2	3	4						1	1	2	3	4	5	6					1	2	3	1	2	3	■	Semi-Monthly Payroll			
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	15	4	5	6	7	8	9	10	■	Monthly/Semi-Monthly Payroll			
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20	16	11	12	13	14	15	16	17	■	Holidays			
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27	17	18	19	20	21	22	23	24					
26	27	28	29	30	31	23	24	25	26	27	28	29	28	29	30	31		25	26	27	28	29	30										



Pending Board Approval

EAA 2022/23 Open Enrollment Window

MARCH

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
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27	28	29	30	31		

APRIL

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MAY

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22	23	23	24	25	26	27
29	30	31				
31						

JUNE

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19	20	21	22	23	24	25
26	27	28	29	30		

Important Dates

3/1 - 3/31	Track B Open Enrollment
5/1 - 6/10	Track A Open Enrollment
7/1	First Day of School Track A
8/29	First Day of School Track A

JULY

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						





AUGUST

S	M	T	W	T	F	S
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER

S	M	T	W	T	F	S
				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Key

	Track B Open Enrollment
	Track A Open Enrollment
	First Day of School Track A
	First Day of School Track B
	School Days Track A & B 22/23
	Holiday/No School



Services Agreement

This Agreement, for the provision of services is entered into this _____ day of March, 2022 [MONTH, YEAR], by and between the SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS (hereinafter referred to as "SDCOE") and Elite Academic Academy - Mountain Empire [INSERT CONTRACTOR LEGAL ENTITY NAME] (hereinafter referred to as "Contractor") who agrees to provide the following services to the SDCOE:

1. Scope of Services.

Contractor shall provide services as described in Exhibit "A" entitled "Special Provisions" attached hereto and made a part hereof.

In the event of a conflict in or inconsistency between the terms of this agreement and Exhibit A, the Agreement shall prevail. Unless specifically stated otherwise, the order of precedence for the purpose of determining any conflict or inconsistency between the terms of this agreement and any other documents shall be as follows 1) Any amendment to this agreement, 2) this agreement, 3) Exhibit(s) to this agreement, 4) Other associated documents named in the agreement.

2. Term of Agreement.

This Agreement shall be effective from the period commencing [July 1, 2022] and ending [June 30, 2025], unless sooner terminated by SDCOE as provided in the section of this Agreement entitled "Termination." Upon expiration or termination of this Agreement, Contractor shall return to SDCOE any and all equipment, documents or materials and all copies made thereof which Contractor received from SDCOE or produced for SDCOE for the purposes of this Agreement.

3. Termination.

This Agreement may be terminated with or without cause by SDCOE. Termination without cause shall be effective only upon thirty (30) days' written notice to Contractor. During said thirty-day period shall perform all consulting services in accordance with this Agreement.

This Agreement may also be terminated by either party for cause in the event of a material breach of this Agreement, misrepresentation in connection with the formation of this Agreement or the performance of services, or the failure to perform services. Termination for cause shall be effected by delivery of written notice by the non-breaching party. It is understood and agreed the termination may be delivered via email and shall be effective on the date sent.

4. Compensation and Reimbursement.

Contractor will compensate SDCOE at the rates found in Exhibit A.

5. Confidential Relationship.

SDCOE may from time to time communicate to Contractor certain information to enable Contractor to effectively perform the services. Contractor shall treat all such information as confidential, whether or not so identified, and shall not disclose any part thereof without the prior written consent of the SDCOE. Contractor shall limit the use and circulation of such information, even within its own organization, to the extent necessary to perform the services. The foregoing obligation of this Paragraph 5, however, shall not apply to any part of the information that (i) has been disclosed in publicly available sources of information; (ii) is, through no fault of Contractor, hereafter disclosed in publicly available sources of information; (iii) is now in the possession of Contractor without any obligation of confidentiality; (iv) is required to be disclosed by operation of law; or (v) has been or is hereafter rightfully disclosed to

Contractor by a third party, but only to the extent that the use or disclosure thereof has been or is rightfully authorized by that third party.

Contractor shall not disclose any reports, recommendations, conclusions or other results of the services or the existence of the subject matter of this Agreement without the prior written consent of the SDCOE. In its performance hereunder, Contractor shall comply with all legal obligations it may now or hereafter have respecting the information or other property of any other person, firm or corporation.

6. Public Records Act.

Contractor acknowledges that the SDCOE is a public agency subject to the requirements of the California Public Records Act Cal. Gov. Code section 6250 et seq. The SDCOE acknowledges that Contractor may submit information that Contractor considers confidential, proprietary, or trade secret information pursuant to the Uniform Trade Secrets Act (Cal. Civ. Code section 3426 et seq.), or otherwise protected from disclosure pursuant to an exemption to the California Public Records Act (Government Code sections 6254 and 6255). Contractor acknowledges that the SDCOE may submit to Contractor information that the SDCOE considers confidential or proprietary or protected from disclosure pursuant to exemptions to the California Public Records Act (Government Code sections 6254 and 6255). Upon request or demand of any third person or entity not a party to this Agreement (“Requestor”) for production, inspection and/or copying of information designated by a Disclosing Party as Confidential Information, the Receiving Party as soon practical but within three (3) days of receipt of the request, shall notify the Disclosing Party that such request has been made, by telephone call, letter sent via facsimile and/or by US Mail to the address and facsimile number listed at the end of the Agreement. The Disclosing Party shall be solely responsible for taking whatever legal steps are necessary to protect information deemed by it to be Confidential Information and to prevent release of information to the Requestor by the Receiving Party. If the Disclosing Party takes no such action, after receiving the foregoing notice from the Receiving Party, the Receiving Party shall be permitted to comply with the Requestor’s demand and is not required to defend against it.

7. Ownership of Documents.

All memoranda, reports, plans, specifications, maps and other documents prepared or obtained under the terms of this Agreement by or for SDCOE shall be the property of SDCOE and shall be delivered to SDCOE by Contractor upon demand.

Services provided to the SDCOE, and all participating schools therein, and all related materials including, but not limited to; audio; video; images; Contractor’s name, slogans, quotes, writings; posters; and any other related materials which are exclusively owned by the Contractor will remain the exclusive property of the Contractor.

8. Fund Availability

Funding of this Agreement, if funded by the SDCOE, is contingent upon appropriation and availability of funds. Work performed in advance of Agreement approval shall be done at the sole risk of Contractor. In the event the funds are not available by operation of law or budget determination, SDCOE shall have the exclusive right to withhold funding.

9. Data Privacy and Protection

All SDCOE content/data (to include but not limited to: students, teachers, interns, aides, Principals, and other administrative personnel) involved in this agreement shall continue to be the property of and under the control of the SDCOE.

All content/data created by the SDCOE or by its students or personnel using the service(s) provided by Contractor pursuant to this Agreement will cease to be retained by the Contractor at the conclusion of this Agreement and will, in fact, be removed from the Contractor's records.

The Contractor will not use any information in a student or personnel record for any purposes other than those required or specifically permitted by this Agreement. Any other use of the SDCOE's student and personnel information will not be undertaken without the express, written consent of the SDCOE.

The Contractor certifies it uses and adheres to the following methods to ensure the privacy and security of all electronically stored information:

- transmission of student and personnel information is always via secure protocols (SFTP, SSL and/or encryption)
- no data transmission occurs via email
- student and personnel data are stored in an encrypted form and programmatic access to that data is done using secure coding standards without visible account or password information
- all server systems including data storage are maintained in a locked, secure, environmentally controlled facility
- all server systems have been hardened with industry standard recommended measures for security protection

The Contractor will notify the SDCOE within 24 hours of the Contractor discovering an unauthorized access or disclosure of SDCOE data.

The Contractor and the SDCOE will work together to ensure compliance with FERPA regulations as applicable.

10. No Assignments.

Neither any part nor all of this Agreement may be assigned or subcontracted, except as otherwise specifically provided herein, or to which SDCOE, in its sole discretion, consents to in advance thereof in writing. Any assignment or subcontracting in violation of this provision shall be void.

11. Audit.

Contractor agrees to maintain and preserve, until three (3) years after termination of the Agreement with the SDCOE and to permit the State of California or any of its duly authorized representatives, to have access to and to examine and audit any pertinent books, documents, papers, and records related to this Agreement.

12. Independent Contractor.

It is expressly understood that at all times, while rendering the services described herein, and in complying with any terms and conditions of this Agreement, Contractor is acting as an independent contractor and not as an officer, agent, or employee of the SDCOE. Except as SDCOE may specify in writing, Contractor shall have no authority express or implied, to act on behalf of SDCOE in any capacity whatsoever as an agent. Contractor shall have no authority, express or implied, to bind SDCOE to any obligation whatsoever.

13. Licenses, Permits, Etc.

Contractor represents and declares to SDCOE that it has all licenses, permits, qualifications, and approvals of whatever nature that is legally required to practice its profession. Contractor represents and warrants to SDCOE that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement, any license, permit, or approval which is legally required for Contractor to practice its profession.

14. NOT USED

15. NOT USED

16. Tuberculosis Clearance.

Contractor shall certify in writing that Contractor’s employees, volunteers, and subcontractors receive clearance for TB. In such cases where Contractor does not have in-person contact with students, contractor shall not be required to obtain TB clearance.

17. NOT USED

18. Indemnification.

To the fullest extent allowable by law, Contractor agrees to hold harmless, defend, and to indemnify the SDCOE, accept any and all responsibility for loss or damage to any person or entity, including SDCOE, and to indemnify, hold harmless, and release SDCOE, its officers, agents, and employees, from and against any actions, claims, damages, liabilities, disabilities, or expenses, that may be asserted by any person or entity, including Contractor, that arise out of, pertain to, or relate to Contractor’s or its agents’, employees’, contractors’, subcontractors’, or invitees’ performance or obligations under this Agreement. Contractor agrees to provide a complete defense for any claim or action brought against SDCOE based upon a claim relating to such Contractor’s or its agents’, employees’, contractors’, subcontractors’, or invitees’ performance or obligations under this Agreement. Contractor’s obligations under this Section apply whether or not there is concurrent negligence on SDCOE’s part, but to the extent required by law, excluding liability due to SDCOE’s conduct. SDCOE shall have the right to select its legal counsel at Contractor’s expense, subject to Contractor’s approval, which shall not be unreasonably withheld. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Contractor or its agents under workers' compensation acts, disability benefits acts, or other employee benefit acts.

19. Tobacco-Free Facility.

The SDCOE is a tobacco-free facility. Tobacco use (smoked or smokeless) is prohibited at all times on all areas of or within SDCOE property.

20. Notices.

All notices, legal or otherwise, shall be provided as follows:

SDCOE: Sheiveh Jones, Executive Director
6401 Linda Vista Rd
San Diego, CA 92111
858-295-8806
snjones@sdcoe.net

With copy to: Chief Business Officer and
SDCOE Legal Services
6401 Linda Vista Rd
San Diego, CA 92111

Contractor: Meghan Freeman, CEO Name, Title
43414 Business Park Drive Address
Temecula, CA, 92590 City, State, Zip Code
866-354-8302 Phone number
mfreeman@eliteacademic.com Email

21. Amendment.

No oral or other agreements or understandings shall be effective to modify or alter the written terms of this Agreement. This Agreement may be amended or modified only by a written instrument signed by the SDCOE and by a duly authorized representative of the Contractor.

22. Governing Law/Venue.

In the event of litigation, the Agreement and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate state or federal court located in San Diego County.

23. Mediation.

In the event of any dispute, claim, question, or agreement or disagreement arising from or relating to this Agreement or breach thereof, the parties hereto shall use their best efforts to settle the dispute, claim, question, or disagreement. To this effect, they shall consult and negotiate with each other in good faith, recognize their mutual interests, and attempt to reach a just and equitable solution satisfactory to both parties. If the parties are unable to resolve the issue(s) within a period of thirty (30) days, then upon notice of either party to the other, all disputes, claims, questions, or disagreements shall be resolved through mediation. The parties will select a mediator by their mutual agreement, within 30 days. If there can be no such agreement, each party will submit a list of five mediator choices to the other, rank ordered by preference. The mediator will then be selected based on a further discussion, unless an individual is on both lists and then that person would have preference. Each party shall bear its own costs, including without limitation one half of the cost of the fees and costs of mediation.

24. Compliance with Law.

The Contractor shall be subject to, and shall comply with, all federal, state, and local laws and regulations applicable to its performance under this Agreement including, but not limited to: licensing, employment, purchasing practices, wages, hours, and conditions of employment, including non-discrimination COVID requirements as stated in Exhibit B to this agreement.

To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Contractor and any subcontractor(s) shall comply with all applicable rules and regulations to which SDCOE is bound by the terms of such fiscal assistance program.

25. Debarment, Suspension or Ineligibility Clause.

By signing this Agreement, the Contractor certifies that the Contractor, and any of its principles and/or subcontractors:

- i. Are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any federal agency, and;
- ii. Have not, within a three-year period preceding this Agreement, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with containing, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery falsification or destruction of records, making false statements, or receiving stolen property. Contractor certifies that no employee, officer, agent, or subcontractor who may come in contact with students in performance of this Agreement, has been convicted of a serious or violent felony.

26. Authorization to Perform Services.

Contractor is not authorized to perform services or incur costs under this agreement until executed by both the Contractor and approved by signature of the SDCOE Superintendent of Schools or his designee, the Deputy Superintendent, Chief Business Officer.

27. Employment with Public Agency and Retirees.

Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are being performed pursuant to this Agreement. Retirees should seek guidance from their respective retirement system to avoid a loss of retirement benefits.

In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Agreement is determined by a court of competent jurisdiction, the California Public Employees Retirement System (PERS) or the State Teachers Retirement System (STRS) to be eligible for enrolment as an employee of SDCOE, Contractor shall indemnify, defend, and hold harmless SDCOE for the payment of any employee and/or employer contributions for such retirement benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as payment for any penalties and interest on such contributions, which would otherwise be the responsibility of SDCOE.

28. Conflict of Interests.

Contractor may serve other clients, but none whose activities or whose business, regardless of location, would place the Contractor in a "conflict of interest" as the term is defined in the Political Reform Act, codified at California Government Code Section 81000 et seq. Contractor shall not employ any SDCOE official in the work performed pursuant to this Agreement. No officer or employee of SDCOE shall have any financial interest in this Agreement that would violate California Government Code Sections 1029 et seq. Contractor warrants that it is not now, nor has it been in the previous twelve (12) months, an employee, agent, appointee, or official of SDCOE. Contractor understands that if this Agreement is or was made in violation of Government Code 1090 et seq. the entire Agreement is void and Contractor will not be entitled to any reimbursement of expenses, and Contractor will be required to reimburse SDCOE for any sums paid to the Contractor. Contractor understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of Government Code 1090 and, if applicable, will be disqualified from holding public office in the State of California.

29. Counterparts.

This Agreement (and any amendments) may be executed in multiple counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument. Documents delivered electronically shall be valid and binding.

30. Severability.

If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

31. Entire Agreement.

This Agreement represents the entire Agreement and understandings of the parties hereto and no prior writings, conversations or representations of any nature shall be deemed to vary the provisions hereof. This Agreement may not be amended in any way except by a writing duly executed by both parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed, such parties acting by their representatives being thereunto duly authorized.

**SAN DIEGO COUNTY SUPERINTENDENT
OF SCHOOLS**

CONTRACTOR

By (Authorized Signature)

Michael Simonson

Name (Type or Print)

Deputy Superintendent, Chief Business Officer

Title

Date

By (Authorized Signature)

Meghan Freeman

Name (Type or Print)

CEO

Title

Date

EXHIBIT A
SPECIAL PROVISIONS

A. Scope of Services.

1. **PURPOSE & SCOPE.** SDCOE will provide teacher induction support to DISTRICT preliminary and level 1 credential holders. The purpose of the proposed partnership is to provide a Commission-approved program that will allow preliminary and level 1 credential holders to meet the renewal requirements listed on the California preliminary and level 1 credential.

A. DISTRICT RESPONSIBILITIES UNDER THIS MOU:

1. Identify teacher candidates according to program eligibility criteria. Notify the program of new teacher candidates eligible for induction by October 1 of each participating school year.
2. Follow SDCOE approved mentor selection and mentor-candidate pairing process understanding that the best pairing is by school/grade level/content and must take place within 30 days of enrollment.
3. Provide release time for mentors, according to district needs, to observe teacher candidates as required by program completion requirements. Observations can be in person or virtual.
4. Provide release time for teacher candidates, according to district needs, to complete the peer observation as required by program completion requirements. Observations can be in person or virtual.
5. Understand that the Teacher Candidates Individual Learning Plans (ILP) are designed and implemented solely for the professional growth and development of the Teacher Candidates and not for evaluation for employment purposes.
6. Participate in the evaluation of the SDCOE teacher induction program upon request.
7. Identify a district administrator to attend advisory committee meetings and participate in required accreditation activities.
8. Identify a district lead as the liaison between the district and the SDCOE teacher induction program, if there are six or more teacher candidates enrolled. If the district is unable to provide a district lead, SDCOE will provide a lead to facilitate the Teacher Induction program for the district.
 1. The District Lead will:
 - a. Provide advice and assistance to both mentors and teacher candidates.
 - b. Coordinate mentor/teacher candidate pairing, verify the SDCOE pairing list, and notify SDCOE of any changes.
 - c. Assist teacher candidates and mentors in using the learning management system (LMS) and accessing all assignments.
 - d. Input and monitor grades in LMS for all teacher candidates within the district, charter, private or non-public school. Grades are to be posted within 1 week of the SDCOE due date.
 - e. Plan and facilitate verification meetings throughout the year.

- f. Attend all monthly district lead meetings throughout the year. *If unable to attend, district lead must view recordings.*
- g. Establish district, charter, private or non-public school due dates for all assignments prior to verification meetings.
- h. Communicate with program leadership as questions and needs arise.
- i. Notify program leadership if concerns arise about a teacher candidate or mentor. This concern includes potential non-completion of the program.
- j. Communicate with mentors consistently via e-mails, phone calls, meetings, etc.
- k. Facilitate end-of-year colloquium(s) in April or May.

1. SDCOE RESPONSIBILITIES UNDER THIS AGREEMENT.

- 1. Maintain Commission-approved accreditation status with the Commission on Teacher Credentialing by establishing, maintaining, and submitting accurate records required as part of the accreditation process.
- 2. Provide “Mentor Skill-Building” training for new mentors.
- 3. Maintain and monitor the LMS for mentors and teacher candidates.
- 4. Support district leads to facilitate verification and other meetings for mentors and teacher candidates.
- 5. Recommend only those candidates who successfully complete program requirements for a clear credential.
- 6. Maintain communication with district leads through regularly scheduled district lead meetings.
- 7. Maintain communication with districts through regularly scheduled district lead advisory meetings and newsletters.
- 8. Provide compensation for a district lead position based on supporting 6 or more teacher candidates based on a sliding scale.

1. COMPENSATION. The total Contract cost shall be invoiced to responsible party based on the option selected below:

- Invoice district \$1000 per teacher candidate per year; district will compensate mentors.
- Invoice district \$2500 per teacher candidate per year; SDCOE will hire district-selected Mentors as hourly limited-term employees pending completion of SDCOE’s employment process and pay up to \$1500 per teacher candidate supported per year. SDCOE hiring process requires in-person submission of the USCIS Form I-9.
- Invoice teacher \$1000 per year; district will compensate mentors.
- Invoice teacher \$2500 per year; SDCOE will hire district-selected mentors as hourly limited-term employees pending completion of the employment process and pay up to

\$1500 per teacher candidate support per year. SDCOE hiring process requires in-person submission of the USCIS Form I-9.

DISTRICT agrees to pay SDCOE the amount due for services provided to DISTRICT under the terms of this Agreement within 30 days of receipt of Invoice.

Note: District/teacher will be invoiced the full amount for any drops after November 1 of the current school year.

TERM OF AGREEMENT. The Term of Contract shall begin July 1, 2022 and shall end on June 30, 2025.

EXHIBIT B
COVID-19 Vaccination & Testing Requirements

The San Diego County Office of Education (“SDCOE”) is a public agency that has a duty to implement health and safety protocols to address COVID-19 in accordance with all state and local regulations.

As a Contractor/Vendor for SDCOE, you are responsible for ensuring that your agents and employees are complying with applicable state, county and SDCOE guidelines whenever services are performed on all SDCOE operated facilities. Accordingly, SDCOE has implemented a COVID-19 vaccination verification and testing requirements for all vendors and contractors.

1. Contractor/Vendor must comply with and enforce the following requirements effective October 15, 2021:
 - a. All employees, volunteers and/or agents of Contractor/Vendor must provide proof of full vaccination. Such proof of vaccination must indicate that there has been at least 14 days between the last dose and the date of services.
 - b. Any employee, volunteer and/or agent who is not fully vaccinated against COVID-19 must undergo testing and test negative for COVID-19 on a weekly basis. The COVID-19 test must be a PCR or antigen test.
 - c. The Contractor/Vendor shall verify the vaccination status for each of its own workers by manually reviewing a paper or digital copy of the worker’s COVID-19 vaccine record card or testing results in accordance with the Vaccine Record Guidelines & Standards from the California Department of Public Health. As a Contractor/Vendor, if you fail to receive the requisite documentation or digital proof of vaccination or testing from your employees, volunteers and/or agents, then such persons shall be considered untested or unvaccinated and ineligible to perform services on SDCOE facilities for any length of time due to non-compliance with the requirements outlined above.
 - d. The Contractor/Vendor shall advise each employee, volunteer and/or agent of the Contractor/Vendor of the SDCOE testing and vaccination policy and the requirement that a face mask must be worn at all times while at an SDCOE operated facility.
2. It is the responsibility of the Contractor/Vendor to ensure there is no interruption of service to SDCOE if the Contractor/Vendor and any employee, volunteer and/or agent of the Contractor/Vendor fails to adhere to the guidelines contained herein.
3. The Contractor/Vendor hereby certifies that all employees, volunteers and/or agents of Contractor/Vendor have been provided with a copy of this policy and warrants that employees, volunteers and/or agents of the Contractor/Vendor who perform services at SDCOE facilities have received proof of vaccination or have acquired proof of a negative Covid-19 test within 72 hours of the commencement of work, and will further comply with the testing requirements as outlined in the State Public Health Office Order of August 11, 2021, or as later amended or enacted.
4. Failure by the Contractor/Vendor to comply with the terms of this Addendum or any applicable county or state health order, may result in termination of the agreement to provide services.
5. This Addendum is hereby incorporated into the Agreement as though fully set forth. No other terms or conditions of the Agreement are changed, and in the event of a conflict the terms of This Exhibit B shall prevail.