



Elite Academic Academy - Mountain Empire

<https://global.gotomeeting.com/join/875243117> United States (Toll Free): 1 877 568 4106 Access Code: 875-243-117

March 4, 2021 at 10:00 am

43414 Business Park Drive, Temecula, CA 92590

1102 South Juniper Street, Escondido, CA 92025

3291 Buckman Springs Rd., Pine Valley, CA 91962

3407 Winona Ave, Burbank, CA 91504



Elite Academic Academy - Mountain Empire - March 4, 2021

Elite Academic Academy - Mountain Empire

Time: **1.0 Call To Order**

Roll Call:
Morgen Oelckers, Patrick Keeley, Ronnie Jackson

2.0 Approve/Adopt the Agenda

It is recommended the Board of Directors adopt as presented the agenda for the Board Meeting of March 4, 2021.

Motion: Second:
Vote:

3.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

4.0 Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 13.0.

5.0 Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

5.1 Personnel Matters (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

5.2 Employer/Employee Relations (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

Time: **6.0 Pledge Of Allegiance**

Led By:

7.0 Open Session

8.0 Public Comment

Please submit a request to speak to the Board of Directors. Cards can be asked for by emailing galtamirano@eliteacademic.com. Please complete and return the form for agendized or non-agendized items, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

9.0 General Functions

9.1 Informational Items

A. CEO Report

EAA-ME Feb. 2021 CEO Report.pdf

9.2 Consent Agenda

It is recommended that the board approve the following consent agenda items.

Motion: Second:
Vote:

A. Meeting Minutes from the February 4, 2021 Board Meeting

EAA-ME 02.04.2021.pdf

B. Warrant Register

Warrant Register - Mountain Empire Feb 2021 and CC for Jan and Feb.pdf

10.0 Personnel Services

10.1 Employment Changes in Relationship

It is recommended that the Board ratify the following Employment Changes in Relationship for Elite Academic Academy - Mountain Empire.

Motion: Second:
Vote:

2021282.pdf

2021284.pdf

10.2 Independent Contractor Agreement

It is recommended that the board approve the following Independent Contractor Agreement for Elite Academic Academy - Mountain Empire.

Motion: Second:
Vote:

██████████ - INDEPENDENT CONTRACTOR AGREEMENT.pdf

Time:

11.0 Business Services

11.1 Second Interim

It is recommended that the board approve the Second Interim for Elite Academic Academy - Mountain Empire.

Motion: Second:
Vote:

EAA - ME 2020-21.Second.Interim.ALT.form_3-1-21xlsx.xlsx

Second Interim Report ME.pdf

11.2 One Time Off Salary Increase Resolution

It is recommended that the board approve the following One Time Off Salary Increase Resolution for Elite Academic Academy - Mountain Empire.

Motion: Second:
Vote:

One Time Off-Schedule Increase Elite Academic Academy-Mountain.pdf

11.3 Student Chromebooks

It is recommended that the board approve the following Student Chromebooks for Elite Academic Academy - Mountain Empire.

Motion: Second:
Vote:

EliteAcademicAcademyQuote.pdf

11.4 Audit Engagement Letter from Clifton Larson Allen (CLA)

It is recommended that the board approve the following letter of engagement to complete the annual audit for Elite Academic Academy- Mountain Empire.

Motion: Second:
Vote:

Audit Engagement Letter CLA ME.pdf

12.0 Educational Services/Policy Development

12.1 Alternative Graduation Policy

It is recommended that the board approve the following Alternative Graduation Policy for Elite Academic Academy - Mountain Empire.

Motion: Second:
Vote:

Alternative Graduation Plan.pdf

12.2 Open Enrollment Window

It is recommended that the board approve our open enrollment period from April 1, 2021- April 30, 2021 for Elite Academic Academy-

Motion: Second:
Vote:

Mountain Empire.

2021_22 Open Enrollment Window - Open Enrollment Window.pdf

12.3 School Plan for Student Achievement

It is recommended that the board approve the following School Plan for Student Achievement for Elite Academic Academy -Mountain Empire.

SPSAMountainEmpire.docx.pdf

Motion: Second:
Vote:

12.4 Addendum to the Employee Handbook

It is recommended that the board approve the following Addendum to the Employee Handbook for Elite Academic Academy -Mountain Empire.

Addendum to Employee Handbook (EAA-ME).pdf

Motion: Second:
Vote:

12.5 Tutor Time Proposal

It is recommended that the board approve the Tutor Time Proposal to work on professional development and an integrated tutoring platform for our students in Elite Academic Academy - Mountain Empire.

Elite Academy Tutor Time Proposal.pdf

Motion: Second:
Vote:

13.0 Report of Action Taken in Closed Session

The Board will report any action taken in closed session as required by law.

14.0 Calendar

The next scheduled meeting is April 1, 2021 at 10:00 am.

15.0 Board Comments and Future Planning

16.0 Adjournment

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteacademic.com or at the scheduled meeting. Board agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the Charter's Board of Directors, please contact the School at 1(866) 354-8302. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

Motion: Second:
Vote:

Time:

Elite Academic Academy

"Offering personalized education with unparalleled flexibility, support, and learning options."



Monthly Update

February 2021

#BeElite

ELITE ACADEMIC ACADEMY



School: Elite Academic Academy–Mountain Empire
Authorizer: Mountain Empire Unified School District
Leader: Ms. Meghan Freeman, CEO
Month: February 2021

February 2021

Essential Focus	Celebrate	On Target	In Progress
Student Work/Data		<input checked="" type="checkbox"/>	
Families/Community		<input checked="" type="checkbox"/>	
Curriculum Development	<input checked="" type="checkbox"/>		
Budget	<input checked="" type="checkbox"/>		

Celebration Areas:

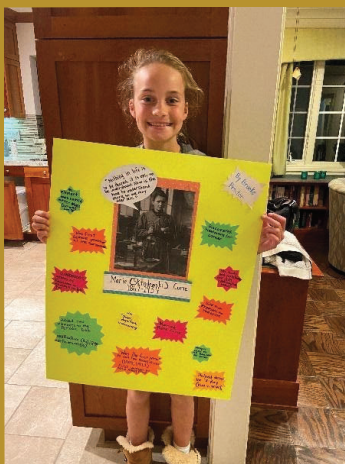
- Our business team helped ensure that Elite Academic Academy schools were exempt from the state funding deferrals. Only 56 schools received this waiver and we got 2 of them! This is awesome news in a crazy year!
- Our newly created Elite Academic Academy courses have been sent to UC Doorways for A-G approval. We are happy to report every course so far has been approved! We have a few pending but our hopes are high!



Ty and Ailana doing science together.



Ty's hockey trophy.

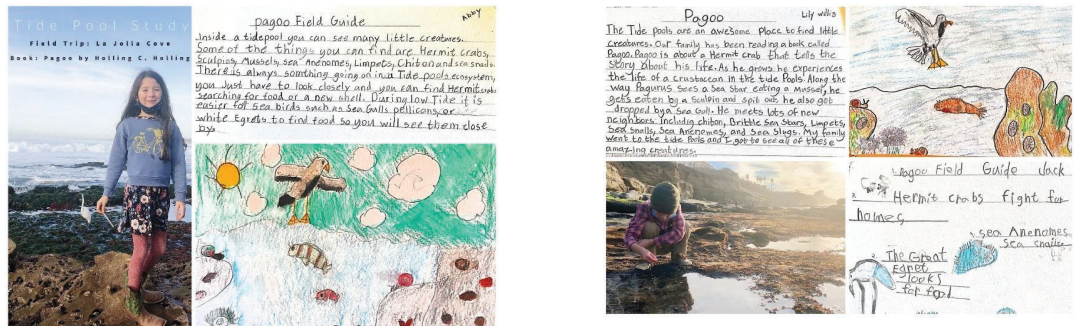


Brooke sharing a report in her slippers.

February was a busy month for the homeschool team as they continued training for the remote proctoring of the CAASPP. Additionally, they received training for implementation of the i-Ready Assessment tool. Any students who scored below average or low average on the beginning of the year assessments were assessed by their Elite Educators to see if progress is being made. If sufficient progress was not made, SST's were started. We are in the process of looking for additional tutors to support students through the end of the school year as well as help prepare for the remote administration of the CAASPP.

Elite Educators have met with all families for their LP 4/6 meetings to review work samples, do informal assessments, and prepare for the next learning period. Elite students are always learning and growing through hands-on and family activities both inside the home (in their slippers or PJ's) or enjoying the beautiful San Diego weather outdoors.

The Willis family had a blast learning and exploring all about tide pools! They completed a book study on "Pagoo" and then visited the tide pools. Read their work [HERE!](#)



Caleb, and 11th grader, did an EXCEPTIONAL job writing from the point of view of someone else. Your choice was so creative and well-written, well done!

Caleb
English 11A

Lesson 5 Writing Assignment
1. Write a poem from the point of view of someone other than yourself. You don't have to write in dialect as Dunbar did, but give your speaker a distinct voice.

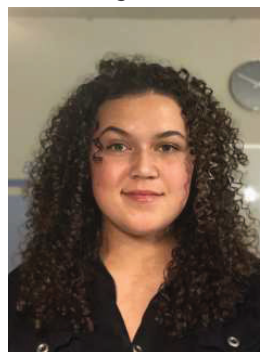
I am unlike any other one
Of living things under the sun.
I do not crawl or flap or swim,
I do not need a single limb.
I like to hide in holes and rubble,
And rarely cause you any trouble.

Yet some may call me a disgrace,
Or say my kind doomed the human race.
But I do not believe that is fair,
For it is written and the facts are there.
It was not by choice that my grandfather,
Beguiled man and was such a bother.

The one who did it works today,
In his deceptive and cunning way.
He is still here and does not wrest,
And sewing misery is what he does best.
It is not my kind, which so many despise,
That conceives the tricks, the deceptions, the lies.

And so I plead with all human beings
To be watchful of the cunning things,
That he places high and low
To keep you from the place you must go.
And finally when you see a serpent at rest,
Remember it is not he that we must detest.

Evy Haynes was one of the early graduates who is an exceptional young lady who will be successful wherever she goes. Here is a link to [her story.](#)





Virtual Academy At-A-Glance

Virtual Academy Staff: 8 Teachers of Record, 2 in-house tutors, 7 Content Teachers
Virtual Academy Students: 268 students (140 LU, 128 ME)
Current Live HQT-Supported Virtual Courses Offered: 38
Virtual Students enrolled in CTE-Pathway Courses: 70
Flex Students enrolled in Virtual Courses: 102
Homeschool Students enrolled in Virtual Courses: 10
Students Enrolled in Ambassadors of Compassion (SEL) Courses: 44

Meet our newest Teacher of Record: Crystal Casey



Hello! My name is Crystal Casey and I am so excited to join the Elite Academic Virtual Academy team! In my professional career I have had the opportunity to work with students of all ages. I began my career as a high school college and career counselor, working with students while going to school at night for my BA degree. After graduating, I worked as an academic advisor at the University level until I made the decision to get my MAEd and teaching credential with the University of Redlands. I have taught grades 5-8 for the last 5 years, finding counseling and supporting students in middle and high school is my passion. Personally, I am lucky enough to own a 10 acre hobby farm with my mom in Fallbrook, CA. Together we are renovating our newly acquired second 5 acres to a destination AirBnb Experience! If I am not on the computer working with students, I am outside working on the farm, planting plants in the nursery, working with our animals, or trying my hand at building something new as we continue to grow and learn. As I forge new relationships with my students at Elite, I cannot wait to share my life's experience with them and listen to how they are gaining new experiences on their own. Thank you!

ON-DEMAND In-House Virtual Tutoring

We have ramped up additional student support for foundational ELA/Math learners. Our in-house virtual tutoring services have provided over 850 scheduled hours of FREE ONE-ON-ONE On-Demand tutoring for our virtual students as of 02/23/2021



i-Ready Testing

The Virtual Academy is in the M.O.Y. Internal Testing Window - testing all students who scored low or below grade-level on previous CAASPP or B.O.Y. Assessments to show student growth and target areas of need. 167 students are currently being tested.

Virtual Academy Student Spotlight: Selma Bahriz

Elite's Virtual Academy 10th grade Student Selma Bariz entered a personal essay into the Scholastic Arts & Writing Contest. Her Virtual English Content Teacher, Sara Zitney, helped her in the editing process, and her Virtual Teacher of Record, Sasha Perkins, continued to encourage her. **Selma's personal essay entitled "Different in a Similar World" won the Golden Key Award! This award is the highest achievement for this contest and allows her to advance to Nationals.** We are so proud of Selma and her accomplishments! Read Selma's inspirational piece for yourself at the following link: <https://tinyurl.com/3hhy7s3p>

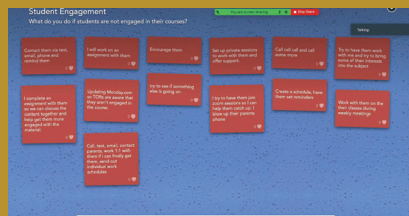
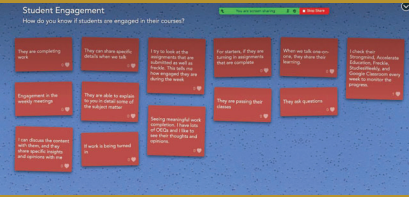


Different in a Similar World

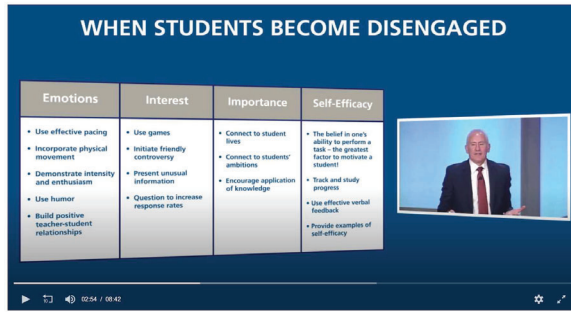


Flex focused on student engagement and assessment this month. Flex content teachers continued to create and write curriculum. Flex teachers of record met with students and parents for progress check meetings and created new goals to support them. Students practiced logging into the CAASPP system and started their i-Ready diagnostic assessments.

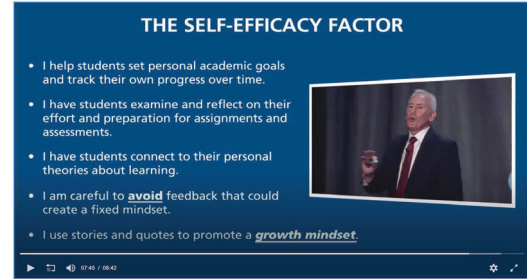
#1 Student Engagement - To support teachers in analyzing and reflecting on student engagement, teachers received professional development on considering emotions, interest, importance and self-efficacy when trying to engage students. Teachers watched Tim Brown's Lecture on Building Engagement and Motivation Through Self-Efficacy, and discussed whether self-efficacy (the belief that you can do it) is the most important to inspire students. They completed a reflection activity at the end of the lecture to determine whether they are influencing our students towards a fixed or a growth mindset. Teachers participated in a Nearpod activity to collaborate and share ideas on student engagement.



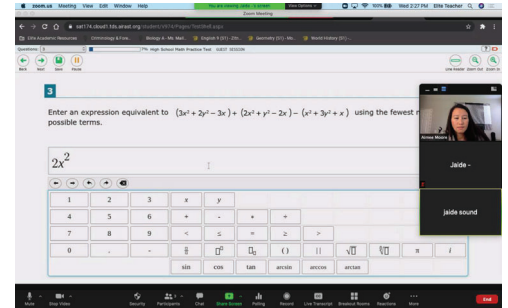
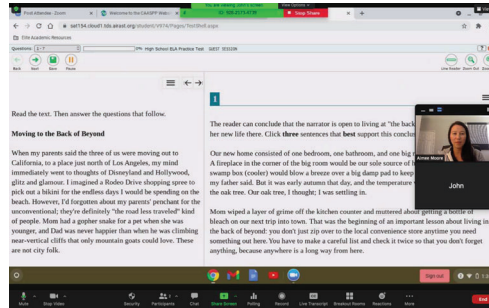
Building Engagement and Motivation Through Self-Efficacy



Building Engagement and Motivation Through Self-Efficacy



#2 Assessment - Teachers received professional development on logging into the CAASPP system and administering the CAASPP IABs. They reviewed changes to the CAASPP system and discussed best practices for administering the IAB's virtually. They practiced creating an IAB testing session and practiced logging in as a student so that they can be better prepared to support their students. Students practiced logging into the CAASPP system and they practiced using the CAASPP tools. Teacher's also received professional development in our new diagnostic testing system i-Ready. Teachers started proctoring the i-Ready diagnostic assessment. **So far 121 students have completed their Reading diagnostic assessment and 92 students have completed their Math diagnostic assessment.** Teachers will use data from this assessment to provide targeted support in focus areas.



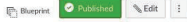
Reading Diagnostic Assessment		Math Diagnostic Assessment	
Total # Assessed	121 students	Total # Assessed	92 students

i-Ready Diagnostic Recommended Focus Skills 2/23/21

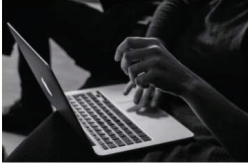
Domain	Number and Operations: Base Ten
FOCUS STANDARDS	<ul style="list-style-type: none"> 1.NBT.1 – Count to 10 2.NBT.2 – Count Within 1000 2.NBT.3 – The Number 1000 2.NBT.5 – Subtraction Within 100 2.NBT.8 – Mental Addition: 10/100 2.NBT.9 – Explain Addition/Subtraction with Algebra
Uploaded to Freckle	Focus Skills in Freckle
Freckle Complete	<ul style="list-style-type: none"> 1.NBT.1 – Count to 10 2.NBT.2 – Count Within 1000 2.NBT.3 – The Number 1000 2.NBT.5 – Subtraction Within 100 2.NBT.8 – Mental Addition: 10/100 2.NBT.9 – Explain Addition/Subtraction with Algebra



Assignment 3.1: How to Reprogram Your Mind



Now that you've watched Dr. Lipton's video and taken notes to generate your written response to the focus questions, it's time to show your understanding in written form.



Directions

1. For this written portion of the assignment, click on the Google Doc template link below to access your copy of the assignment document.
 2. Read the instructions on the document. You will submit your completed document in this assignment submission.
 3. Please RENAME your copy of this document as: "Musical Theatre 1B: Assignment 3.1: Student first initial, student last name". Be sure to type your full name at the top of your document also.
- <https://docs.google.com/document/dk1PYP6Gcm/0977JueUoof64Z0e4C0me5QIB7vzP6h48/copy-e>



Students in the Visual and Performing Arts Academy are working diligently in their Musical Theatre, Acting, or Choir course! Currently, VAPA students in the Acting B course are learning about Dr. Lipton's, "Reprogramming Your Mind". Students learning the difference between the subconscious and the conscious mind. Below is an example of our Acting student, Xavier's response to his project.

Marketing Academy

The Marketing Academy students are working hard in their Yearbook: Digital Publishing course. Currently, students have completed a Canvas online tutorial about typography and were able to create their own typography project. Students are also working hard on gathering information about school events and pictures to start the layout process for Elite's first yearbook! **Students in the Marketing Academy are also designing their own computer font using their own handwriting.** One example below is how a Marketing student wrote out her own font using her handwriting and translated it to an online text font.



Complete the What the Font activity, download and submit it.
-Now it's your turn to use these different font types in a hands on activity! Complete the activity in Canva Design School and submit it as a pdf.
[Link to video for review and activity](#)



Font name: Myfont
Version: Version 001.009
Digitally Signed, TrueType Outlines

abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ
1234567890 . , ' () * / =

12 The quick brown fox jumps over the lazy dog. 1234567890
18 The quick brown fox jumps over the lazy dog. 123456
24 The quick brown fox jumps over the laz
36 The quick brown fox jump
48 The quick brown fo
60 The quick brow
The quick bro

Dr. Lipton described the Placebo Effect as when your body "heals" itself from thinking it was given a medicine, and the Nocebo Effect as the parallel from negative thoughts. Your belief that you might have a disease could cause you harm or even death.

4. Take a few moments to reflect on your overall mindset and approach to learning and life experiences. Share something you learned about yourself from watching this video that was valuable to you, and why.

The most obvious thing about myself I learned from this video is I am intensely skeptical of things with questionable validity, especially when they use common tricks such as using common fears (genetic predisposition to cancer) to make audiences want to believe any other option (our mindset being able to affect our genetics). This skepticism has positives and negatives, such as being less easily fooled, but also too often dismissing all value from things with mixed truths and falsehoods.

Dr. Lipton's, "Reprogramming Your Mind"

Adventure Academy

This month, the Quest Crew is exploring the facets of seed development by introducing our students to at-home microgreen growing. A three part webinar series titled 'Sprout Into Spring' will take place on March 8th, 10th and 12th at 4:00 pm as an interactive virtual lesson where students will discover what ignites a seed to begin to grow (imbibition) and follow the seed development into a sprout (photomorphogenesis). Students that register will receive a letter with a packet of sprouting seeds along with an instruction sheet to preload them for the lesson. **Using simple everyday items, students can grow a healthy and nourishing food while learning about the incredible power of seeds!**



THE QUEST CREW PRESENTS

Sprout into Spring

A 3-PART WEBINAR SERIES
MARCH 8th, 10th & 12th @ 4:00 PM

Explore the mighty power within a seed during this interactive webinar! This three-part lesson will take us through the stages of seed development, from imbibition to photomorphogenesis! Test your green thumb by growing your very own microgreen salad in just 5 days, but be sure to sign up soon so you can get your seed kit in the mail before the first lesson. Follow the QR code to complete a registration form! See you there, Elite sprouts!

WHAT IS HIDING INSIDE OF A SEED?
Seeds are packed with all of the ingredients to create an amazing living creature, a plant. These tiny packets of life have the ability to burst from the dark earth and spread their leaves, allowing them to convert sunshine to sugars that feed the plant. What is even more incredible is how the nutrition of a seed is amplified when it sprouts, giving us the power that hides inside of a seed! Try your hand at growing microgreens with a few simple items and a handful of seeds!

FOLLOW THE QR CODE TO REGISTER FOR THE WEBINAR

SIGN UP NOW TO ENSURE YOU RECEIVE YOUR SEED PACKET & INSTRUCTIONS

This activity is moderated by Tom Olson, the Adventure Academy & Quest Crew coordinator.



Elite CTE Academy (continued)

Director: Ms. Ashlea Kirkland- Haynes



CAREER TECHNICAL
EDUCATION

Career Technical Education Industry Speaker Series

Open for all Elite Students and Families! Join the CTE Department for a Special Q & A Webinar Series where students can discover various industries!

Ashna Horman
Job Title: Corporate Events Manager
Industry: Hospitality/Business

Jaime Linsemaier
Job Title: Sales Representative & Logistics
Industry: Fashion/Production/Industry

David Brecher
Job Title: Owner/Innovation Strategist
Industry: Arts, Media, & Entertainment

Trenay Hardman
Job Title: Chef
Industry: Hospitality

Jacquelyn Estrada
Job Title: Certified Massage Therapist
Industry: Hospitality

Career Technical Education Month is February!
Elite Academic Academy has celebrated by having a two-part Question and Answer Webinar with Industry Professionals.

Career Technical Education Industry Speaker Series

Open for all Elite Students and Families! Join the CTE Department for a Special Q & A Webinar Series where students can discover various industries!

Chad Watters
Job Title: Lieutenant Watters
Industry: Public Service

Melissa Martinelli
Job Title: Actress/Writer
Industry: Arts, Media, Entertainment

John Brown
Job Title: Assistant Vehicle Fabricator
Industry: Manufacturing and Production Development

David Pezosa
Job Title: Comic Book Writer
Industry: Arts, Media, Entertainment

#BeElite Podcast

The Be Elite Podcast is going strong in the second semester. We have had more students join this semester, and have students dedicated to interviewing, graphic design and editing. **Two episodes were released in February-** an interview with Superintendent Dr. Keeley as well as a Valentine's Day episode. Future episodes include an interview with students in Athletics as well as a Harry Potter centered discussion.



Be Elite Podcast Episode 8: Superintendent Dr. Keeley



Be Elite Podcast Episode 9 - Valentines Edition

Yearbook

The Yearbook club works in conjunction with the Digital Publishing course, allowing students who are not enrolled in the course to be able to assist with the creation of Elite's first ever yearbook.

Photos have been coming in daily from parents, students and staff members.

Yearbook club members helped create a guide to taking photos that are Yearbook ready:



ELITE STUDENTS AND STAFF, WE NEED YOUR HEADSHOT PHOTOS!

DO'S AND DON'TS FOR YEARBOOK PHOTOS

DUE DATE: MARCH 5TH!

We are in need of headshot photos for every student and staff member for the Yearbook! Email your photos to yearbook@eliteacademic.com, be sure to label them with your name and grade! When taking these photos, please keep in mind the following guidelines. See below for examples of what a photo should NOT look like.

EXAMPLE OF WHAT NOT TO DO!

Don't take photos off center	No hair in your face	Don't look away from the camera	No hand gestures	No filters
No distractions or props	No goggles or bad head	Not too dark or too light	No Hats	No selfies



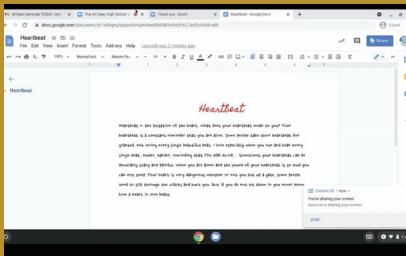
Art Seen

The ArtSeen Club continued to grow this month with several new students joining and taking the opportunity to share art that is meaningful to them with their peers -- leading to genuine conversations and supportive listening of diverse perspectives. **The art pieces ranged from original writings and poems to published works; and animated short film projects.**

9th grade student Cindy welcomed new club members with the greeting, "I love it here...and you'll love it here too!"



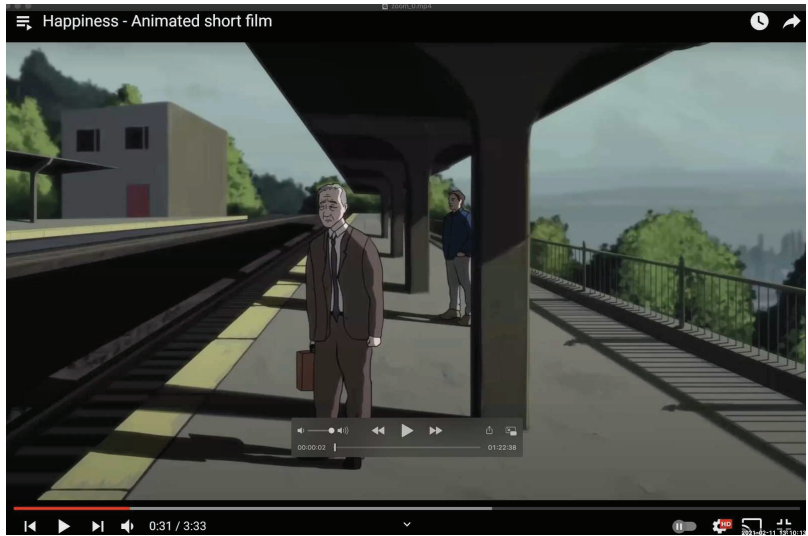
ArtSeen members from the High School group pose for a photo



Cindy shares an original writing titled Heartbeat, inspiring the high school group to share ways they each personally connected to the piece.



9th grader Thien-An shares the reasons why music is so important to her, and explained why she joined The CoreUs to gain confidence. Daimeon (7th) also joined the club to gain confidence and shared how proud he felt to sing in front of others for the first time during our meeting.



11th grader Arianna shares an animated short film sparking a thoughtful discussion about the character's choices and theme.

Core Us

The CoreUs choir club also expanded this month with the addition of five new members in the 6th-8th and 9th-12th groups. Current members instantly welcomed them into the group, making them feel comfortable enough to sing and share their unique voices with each other, and a 4th grader also shared a piece on the cello. **Students spent time improvising melodies to Bill Withers's Lean On Me,** and also spent time collaborating on an original song the club is writing for the BeElite podcast.

The Connection Seen

VAPA's webinar series The Connection Seen hosted Emmy Award Foley Artist Anita Cannelli this month in an inspirational and interactive experience. Cannelli expressed her passion for the art form and demonstrated multiple ways she designs and creates sounds for television and film projects. Students participated in a fun **"guess the sound" game** that helped them to better understand the craft of foley.

BeElite's
VISUAL & PERFORMING ARTS
presents
THE CONNECTION SEEN
webinar series
ANITA CANNELLA
EMMY AWARD WINNER
special guest
foley artist

Anita Cannella is a Foley Artist & has worked on many films including Southpaw, 13 Reasons Why, & The Interview. Join us to chat with Anita, learn all about her career, & see her in action! Don't miss Anita speaking about a segment featured on Good Day America, her day to day in her career, and how she got to where she is now!

FEB 4TH 5-6PM | HOSTED BY VAPA LEAD, MRS. CICERI | ZOOM ID 94938765948



Foley Artist Anita Cannelli shows her Emmy and shares what it was like to achieve this career goal.



Adventure Academy

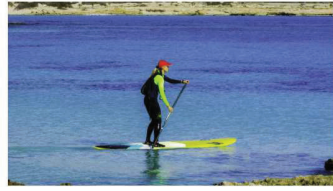
Students in the Adventure Academy are learning how to survive and thrive in the Coastal regions. Below is an example of student response in the Coastal Preparedness course. This CTE course is part of the Recreational Pathway and designed to have students critically think and give them opportunities to practice industry skills. Students in this course are also preparing to complete their First Aid Certification through the American Red Cross.

WATER-BASED DANGERS Blueprint Published Edit

Imagine you are out for a paddle on the lake; the sun is shining and the lightest breeze is barely making ripples on the water as you admire the scenery from your paddleboard. High wispy clouds cloak the sky with lofty, white feathers and you think of "what a perfect day!" Just as you sit down to take a rest, you feel something. The wind begins to pick up; quickly the small waves grow into choppy waters, and within minutes the placid lake is dotted with whitecaps. You jump up, lighten your hip/pocket, and try to paddle back to the beach you started at. It's no use; the wind is too strong! You see a motorboat fly past, headed towards the boat launch. You wave your arms and shout but they can't see you!

What will you do? How will you get back? Are you prepared to self-rescue? As scary as it may sound, this scenario is a common occurrence. Your best chance for survival is to be fully prepared for the worst possible outcome. This course is designed to give you knowledge of the dangers and risks associated with recreating on water, as well as tips and methods to mitigate your chances of injury or death.

DIRECTIONS: Consider the dangers one may encounter while participating in each of these water-based sports: wakeboarding, surfing, whitewater rafting & sailing. If you need a refresher on what these activities entail, watch the following videos. While you watch, jot down at least 4 different dangers for each sport. Upload your response as a text entry to this assignment.




* This person looks well prepared for a paddle! (Image under CCB)

Preparedness is a learned skill. Novices often overlook dangers, and unfortunately, those oversights can be terrifying and cost unwary people their lives. One must be fully aware of the dangers associated with an activity to be able to prepare properly.

WATCH: The following videos to familiarize yourself with the potential dangers associated with each sport. Take notes of your realizations!

WAKEBOARDING



Dangers for sailing are that the boat you are sailing in could have a hole or crack and cause everyone on board to drown. Another danger is catching hypothermia. The water could be splashing them and wetting them and they get hypothermia. Another is wrecking. The boats could wreck causing people to lose their lives. Another is scurvy. Scurvy is when you don't get enough vitamin C. Dangers for surfing are shark attacks. A lot of attacks have happened to surfers. Another one is drowning. When people surf there are huge waves that are coming and if you can't ride one you can drown. Another danger is rocks and coral. It would hurt badly if you slammed into a rock and coral is really sharp and could stab you badly. Another one could be running into another surfer. When you are surfing you are going at a high speed and running into someone could knock you out. The dangers of whitewater rafting are overexertion. You could work yourself too much and die. Another is hypothermia. You could fall out of the boat and the water will be very cold. Another is smashing into rocks. Smashing into rocks could lead to death or hypothermia. Another one is drowning. You could fall out of the raft at any time and drown. Dangers of wakeboarding are falling off the board and injuring your body severely. Another one is dislocating body parts mostly your arms. Another is rupturing your ears. You could rupture your eardrum from falling off the board. Another could be drowning. You could fall off and not know how to swim.



Taking a First Aid Class

Prepare for the unexpected with first aid training from the American Red Cross. Developed and taught by experts, our convenient, affordable courses can help your organization become OSHA compliant – and empower your team to provide care when it's needed most. With award-winning online classes, plus first aid courses at more than 550 locations across the United States, and our best-in-class blended Simulation Learning, we offer training that's designed to suit your schedule and your learning style.

[Read the Reviews](#) →



Lead: Mr. Andy Allanson



Elite Fitbit Challenge #2 was completed the second week in February. **The Flex Academy took the win** for averaging 8,984 steps daily during the challenge. Fitbit Challenge # 3 will be held March 3rd-12th.



TEAMS	AVERAGE STEPS
	During the Challenge
1 Flex Academy	8,984
2 Home School Academy	7,541
3 IT-CTE-Admin-Support-Bizz	7,272
4 Virtual Academy	7,182

Monthly Elite Golf Meeting

Students in the Elite Golf Club are meeting with Coach Andy on Wednesday to discuss their individual lessons and clubs they are playing.

UPCOMING INDIVIDUAL ELITE GOLF MEMBER EVENTS

- Maleyna G. :
 Feb 27th: Coral Mountain Spring Classic @ Coral Mountain Golf Club
 Feb 28th: Tukwet Spring Classic @ Morongo Golf Course
 Caitlin K. :
 Feb 28th: Valencia Country Club

Jan 6, 2021
EAA Sports Challenge

0 responses · 0 views · 0 comments · 0 hours of engagement

This 3-week Challenge is open for all Elite Academic Academy Students!
 Add your FlipGrid video to complete challenges and earn Elite swag from Coach Andy!

Week 1 Challenge:

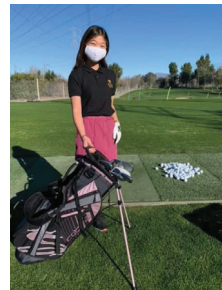
Day 1: What does "NBA" stand for?

Day 2: What is the only sport to be played on the moon?

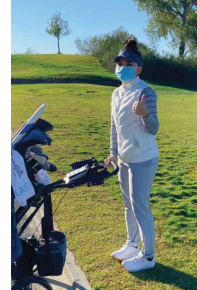
Day 3: Complete a wall sit for 30 seconds. Stand with your back against a wall, your feet hip-width apart and your hands by your sides. Slide down the wall until your hips and knees are 90 degrees, with your shoulders and bottom touching the wall.

Day 4: What 5 colors make up the Olympic Rings?

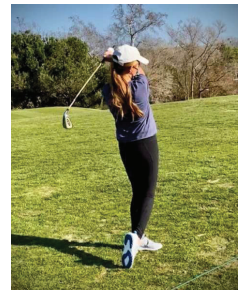
Coach Andy has athletic trivia questions and physical fitness challenges via FlipGrid! Submit your video each day for a fun chance to earn some Elite swag and challenge your athletic knowledge and test your physical determination!



Caitlin



Maleyna



Julia

Monthly Elite Equestrian & Riding Club

Elite students have joined Elite's Equestrian club and are practicing individually at approved Community Partner facilities.



Matthew N.

Elite 8th grade students, Marcus D., Matthew N., Jayce V. are on the Empire Sun Devils football team. In December 2020 their team won the 14U National Championship in Florida for the American Youth Football League. All 3 of them do well with their grades on top of competing successfully in athletics. Marcus and Matthew are in Virtual. Jayce is Flex. The Be Elite Podcast interviewed these athletes about their experiences with school and athletics.

Elite Team & Club Wristband Designs

Students have been able to participate and earn Wristbands for various activities for Elite! Some wristbands earned are:

- Elite Speed Stacker, Elite Golf, Elite Equestrian, Elite Riding Club, The 579 Club, and Andy's Athletes/NCAA Bound



Marcus D.



Study Skills, a course created by the Academic Innovation Department, is focused on increasing the skills students need to succeed both at Elite and in their college and career future. **One of our recent course completers shared her reflections about being elite, setting goals, and building good habits! She's only a couple classes away from graduating.** So happy we can send her off with the tools and techniques to be successful in anything she pursues.

Describe how your reading skills improved using Fast ForWord during this course (if applicable)
Wrap up reflection and set a new goal, or explains why you will continue working on this goal
In addition to the reflection, you may want to include photos or graphics to explain your content.

My SMART goal is to graduate high school and to continue to be successful in anything I attempt. Graduating high school is important to me because I need my basic education to be hired and or taken seriously in real world work opportunities. Working in this class has helped me become elite every step of the way, I've been given techniques, maps, challenges, and constant motivation to succeed. My first attempt at being an elite student did not go as planned, I was working tirelessly and I was too tired to take any interest. I took some advice from videos given to us to improve my consistency, this allowed me to work on my assignments and reward myself with small breaks along the way. My habits were set to increase my success, to keep my body healthy with good exercise and food. When your body is in taking more nutritional habits you will experience increased energy and maybe even positivity. I will continue to work on my success and find new ways to keep my body in good shape. An enormous contribution that can't go without notice is the help and consideration of Mrs. Moore . I was given the space and opportunity to do my work freely ,which makes me feel as if I'm not being forced ,but every time I decided to go without doing my work I was sure to receive a call from my teacher. As silly as this sounds I used to be afraid of these calls but when I answer my phone I'm often greeted with an abundance of joy. I'm not used to being encouraged In this way it gives me all the reassurance that I need to keep moving towards achieving my goals. With all these tools and tips I will persevere, I will forever be grateful for the support of the elite staff and the resources I've been extremely fortunate to experience.

In order to prepare for CAASPP, our department is working with the Director of Assessment to not only acquire and prepare testing Chromebooks but also to develop a comprehensive inventory of the internet and technology available at every student's home. The results of this survey will help Elite build a technology plan that supports the current, and future needs, of our student body.

We continue to support curriculum development within CTE and Flex. **Our Assistant Instructional Designer is working with both CTE and Flex High School teachers to publish course modules as they are written.** We are reflecting upon what works, and what needs adjustment, to increase student engagement and success within a blended learning approach.

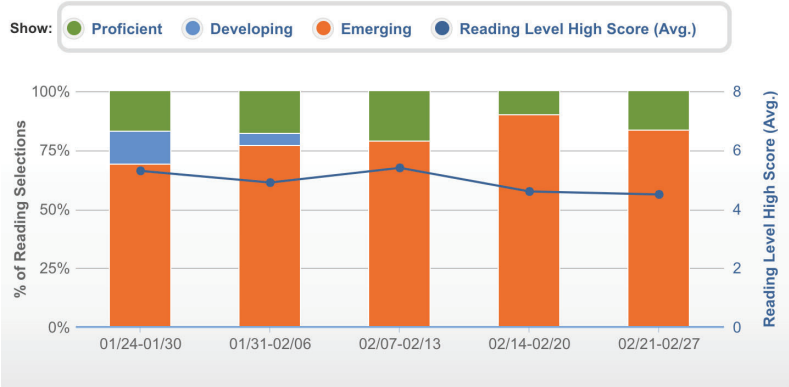
23	9	128	1,258	367	1,241	5
Courses	Teachers	Students	Assignments	Discussion Topics	Files Uploaded	Media Recordings



- Met with teachers and directors regarding students in their academies who did not pass Fall semester ELA and Math courses to assure interventions are in place.
- Scheduled 2nd SST Meetings for Flex students and parents
- Held new SST meetings for students who are struggling in the Flex Academy
- Review and intervene with weekly teacher reports in Virtual Academy who have students who did not pass courses from Fall semester.
- Fast ForWord : 66 students working in the program for the month of February. All reading level 3 and 4 students are working hard in the Reading Assistant Plus Program.
- Reading Assistant Plus : 34 students working in the program for the month of February.

The Reading Assistant Plus chart shows the breakdown of students' progress in the program for February. 22% of these students are developing or above grade level. The students averaged 110 minutes of engaging in the program per week for the month of February.

District Performance and Reading Level Trend



Averages by School

School	Total Enrolled	Minutes per Week	Selections per Week	Reading Level High Score	Developing or Above	Alerts
Elite Academic Academy	34	110.8	1.5	4.2	22%	16

The Fast ForWord chart below shows the students' attendance rate and participation for the month of February.





General Assessment

- Adopted i-Ready. A new comprehensive assessment program that includes diagnostic tool along with resources for teachers, students, parents and academic support team.
- Hosted training for K-5, 6-8, 9-12 teachers and staff.
- Provided Academy Directors with a list of students who need MOY assessments. A personalized support plan will be developed for each student based on their results.
- Updated internal assessment data board to reflect 2nd semester information.
- Composed and distributed “We Care” Survey. Helps to monitor student socio-emotional health and needs.
- Used Panorama question bank to create a draft Parent Survey. Given to Directors for review and feedback.



English Language Learners

- Hired Instructional Coach to support ELL students. Will be scheduling sessions to practice the Summative ELPAC with each student.
- Contacted all ELL families to inform them of the upcoming Summative ELPAC and available support.
- Completed Moodle training.

CAASPP

- Updated TOMS accounts.
- Worked with Sped to obtain a list of students with IEPs and their accommodations.
- Continued Smarter Balanced training sessions with Directors and teachers.
- Worked with the Testing Team to devise CAASPP logistics checklist.
- Distributed Tech Survey to families to identify readiness for virtual testing.
- Attended CDE CAASPP training session.
- Created CAASPP update and checklist for Directors.



- Launched Care Solace, 12 matches made
- Provided 28 hours of individual, academic and group counseling
- Facilitated group discussions in our AOC SEL courses
- Met with teachers and students regarding required attendance in summer school for students who have failed 1 or more courses
- Finalized dual enrollment for students attending community college courses
- Continued 4 Year Planning meetings with students and teachers
- Verified graduating seniors and connected with directors and teachers to ensure seniors are on track for graduation
- Began ordering **graduation** regalia and diplomas and collaborated with the Tech Department to plan our virtual graduation ceremony.
- As part of the Student Support Team, worked with our **Kindness Ambassadors** to develop service projects and an upcoming Lunch Bunch group.

Supporting Mental Health

This month, the counseling department successfully launched **Care Solace**, a concierge referral service that helps students, families and staff get connected to mental health care. Over a dozen matches have already been made which means members of our community are getting care they need.

care solace
Calming the Chaos of Mental Health Care.

The counseling department attended Panorama's Virtual Summit: Centering Equity and the Whole Child. This conference focused on social justice advocacy as well as providing SEL for the whole child and best practices for doing so virtually.

4 Year Planning

The counseling department has prioritized transcript analysis and 4 Year Planning to ensure our high school students are on track to graduate and are receiving the support they need. With graduation fast approaching, the counselor is meeting with directors, teachers and students to prepare our graduates and plan our ceremony. Postcards and yard signs have been ordered to celebrate our amazing seniors. We are excited to have 3 early Junior graduates this year!

Community Engagement

Counseling continues to collaborate with the CTE team in our new Ambassadors of Compassion courses SEL courses. These courses have fueled rich discussions about personal responsibility, forgiveness, and service. We are excited to see students growing in their awareness of themselves and others. In partnership with the Student Support Team, the counseling department continues to have an active role in our Kindness Club. Our Kindness Ambassadors are looking forward to creating service projects and developing a mentorship lunch group.

The 5 Pillars of Promoting Virtual SEL

#1 Physical & Emotional Safety

- Establish a remote learning code of conduct
- Check-ins with students about how they're feeling before academics
- Create clear ways to reach out to counselors, support mechanisms

#2 Respect for Diversity, Equity & Inclusion

- Empathize with wide ranging environments, provide options
- Consider workload expectations

#3 Relationships

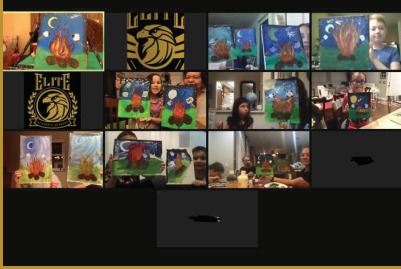
- Allow for group projects for social interactions and networking
- Virtual staff meetings for ongoing support

#4 Supportive Teaching Practices

- "Whole child approach" - link academics with empathy, responsible decisions, ethics, conflict resolution, emotional regulation etc.
- Integrate SEL into core academic instruction

#5 Sense of Community

- Communicate consistently with families and maintain a routine



Elite Family Paint Night on 2.23.20



Elite Participated in Global School Play Day! Students took time out of their regular routine on February 3rd to join millions of other students across the world in unstructured play. No rules, no technology, just play! This is a grassroots effort created by educators in support of unstructured playtime for students around the world.

Increase Engagement

- Events added this month: NASA's Jet Propulsion Lab, Holocaust Survivor Discussion, Santa Barbara Zoo, Speed Stacking Weekly Challenge, and President's Day Celebration at Mt. Rushmore.
- Students continue to assist in Digital Marketing with creating flyers for their Kindness Ambassador Initiatives.
- Yard Signs have been designed and ordered to send to our graduating seniors shortly after spring break in March 2021!
- Student success stories: Showcasing our students that are thriving in Elite's environment. This includes Emma B., a Flex Academy Student, who is excelling in her painting classes, and Selma B., a Virtual Academy Student, who won a Scholastic Arts Writing Contest and is moving on to Nationals!
- We recently supported our partners at **FitBit** to publish a blog discussing how we are using their platform to positively impact the health and wellness of our staff and students.

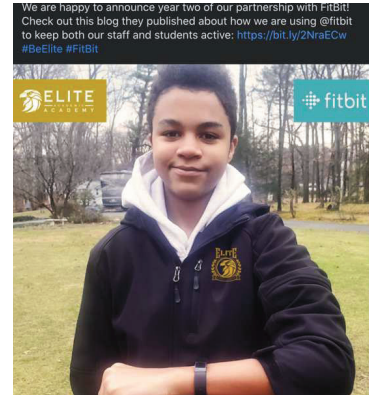
Effective Communication

- Sending a weekly email to staff with Staff, Parent and Student Communication Updates, which includes the schedule of events for each group. Elite staff reviews the staff section for themselves, then sends the parent and student sections to their families.
- Hosting Elite's virtual events. Communicating with external participants and Elite families about all events.
- Sending graduating seniors a Yard Sign and Postcard which details the instructions on how they need to apply for graduation.

In the month of February, here are our top two social media posts:



8.2 k Reach
238 Reactions



3.9k Reach
70 Reactions

Student Outreach

Our Kindness Ambassador Team promoted doing kind acts for one whole week and capturing those kind acts on our School Flipgrid Platform. We had so many students and staff participate, bringing the whole school together for a good cause! Some kind acts captured included picking up trash at the beach, sweeping the house, and taking their younger siblings for a walk.

Digital Marketing - Google and Facebook Ads

We are continuing to use the "boost" feature on Social Media posts, to reach a broader audience. We started this initiative in August 2020 and we have seen an uptick in engagement on all of our platforms!

Starting in March 2021, we will begin a monthly online advertising partnership with San Diego Schools Network.

Facebook Reach - January 26 - February 23, 2021

Post Reach - 14.1k
→ 132% increase from January 2021
Post Engagement - 2.1k
→ 240% increase from January 2021
New Page Likes - 19
→ 57% increase from January 2021
Total Page Views - 261
→ 31% increase from January 2021

ENROLL NOW!

Enrollment for the 2020-2021 school year begins April 1st!

<p>VIRTUAL</p> <ul style="list-style-type: none"> Grades 6-12 100% Online Teacher Guided for Busy Parents 	<p>HOMESCHOOL</p> <ul style="list-style-type: none"> Grades TK-12 Online & Offline Parent Guided with Teacher Support 	<p>FLEX</p> <ul style="list-style-type: none"> Grades K-12 Online & Offline Teacher Guided for Busy Parents
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ELECTIVE PROGRAMS

Athletic | Visual & Performing Arts | Career Technical | Adventure

Work to achieve college scholarships and/or advanced certifications to begin successful employment.

✓ Tuition-free public education

✓ Experts in the non-classroom based world

✓ 100+ years of public education experience

✓ Aligned to California educational code




✓ WASC Accreditation & NCAA Approved

"I would have missed out on so much had I not enrolled in Elite Academic Academy. I would have missed out on getting my first job, traveling to places that I never thought I would, and many more opportunities. I've grown to be a strong independent individual."

-Kassandra Ricciardi, Elite Flex Student

SPACE IS LIMITED - LEARN MORE AND ENROLL TODAY! eliteacademic.com | (866) 954-8302

Elite Accomplishment Summary

- 
 With a focus on **aligning resources** our business team completed our second interim. Our healthy ending fund balance is a testament to quality control and conservative spending in a very unpredictable year.
- 
 With a focus on **responsive instruction** we have many newly approved A-G courses that were developed by our Elite Curriculum Committee!
- 
 Held admin **professional development** on accountability and focusing on our Why statements.



Grade Span	ADA Projection
Tk-3	197
4-6	146
7-8	151
9-12	188
Total	682

*As of 02/22/21

Goals For Next Month

- Complete **MOY assessment** to monitor student growth.
- Improve upon our tutoring department **systems and expectations**.
- Continue to prepare for **Credit Recovery and Advancement Learning Period** in July.
- Continue our **WASC report** for our review in October.





Elite Academic Academy - Mountain Empire - February 4, 2021

Elite Academic Academy - Mountain Empire

Time: 10:03 am

1.0 Call To Order

Roll Call:

Morgen Oelckers, Patrick Keeley, Ronnie Jackson

Present **Not Present** **Present**

2.0 Approve/Adopt the Agenda

It is recommended the Board of Directors adopt as presented the agenda for the Board Meeting of February 04, 2021.

3.0 Board Organization

Motion to open items 3.1-3.3 at same time. Morgen motioned, Ronnie seconded.

3.1 Election of Board President

It is recommended that the board nominate and elect a Board President for Elite Academic Academy - Mountain Empire.

3.2 Election of Vice President

It is recommended that the board nominate and elect a Vice President for Elite Academic Academy - Mountain Empire.

3.3 Election of Treasurer/Clerk

It is recommended that the board nominate and elect a Treasurer/Clerk for Elite Academic Academy - Mountain Empire.

4.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 9.0 Public Comments at Board Meetings.

5.0 Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 14.0.

6.0 Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

6.1 Personnel Matters (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

6.2 Employer/Employee Relations (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

Time: 10:08 a.m.

7.0 Pledge Of Allegiance

Led By:

Ronnie Jackson

8.0 Open Session

9.0 Public Comment

Please submit a request to speak to the Board of Directors. Cards can be asked for by emailing galtamirano@eliteacademic.com. Please complete and return the form for agendized or non-agendized items, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written

Morgen Ronnie

Motion: Second:

Vote:

**Morgen; Aye, Ronnie; Aye
Item carries 2-0.**

Ronnie nominates Morgen, Pat seconded.

Motion: Second:

**Vote: Morgen; Aye, Pat; Aye, Ronnie;
Aye. Item carries 3-0.**

Morgen nominated Pat, Ronnie seconded.

Motion: Second:

**Vote: Morgen; Aye, Pat; Aye, Ronnie;
Aye. Item carries 3-0.**

Morgen nominated Ronnie, Pat seconded.

Motion: Second:

**Vote: Morgen; Aye, Pat; Aye, Ronnie;
Aye. Item carries 3-0.**

copy and an administrator will provide answers at a later date.

10.0 General Functions

10.1 Informational Items

A. CEO Report

Jan 2021 CEO report ME.pdf

Morgen Pat

10.2 Consent Agenda

It is recommended that the board approve the following consent agenda items.

Motion: Second:

Vote:

Morgen; Aye, Pat; Aye, Ronnie;
Aye. Item carries 3-0.

A. Meeting Minutes from the December 10, 2020 Board Meeting

EAA-ME 12.10.2020.pdf

B. Warrant Register

Warrant Register - Mountain Dec 2020 and Jan 2021 and Dec CC Trans for Feb Board Mtg.pdf

C. Job Descriptions

JD Remote Adventure Academy Lead (Certificated) (pending).pdf

JD Remote Flex Elite Educator (pending board approval).pdf

JD Independent Study Preliminary Internship Program Teacher (pending board approval) .pdf

JD Student Support Services Liason (pending) (1).pdf

D. New Educational Materials Community Partners

Elite Academic Educational Materials Partner_Jan_2021.pdf

E. New Supplemental Instructional Services Community Partners

Elite Academic Instructional Services Community Partner_Jan_2021.pdf

11.0 Personnel Services

11.1 Change of Employee Relationship

It is recommended that the board ratify the following Changes of Employee Relationship for Elite Academic Academy - Mountain Empire.

2021214.pdf

2021264.pdf

2021282.pdf

2021284.pdf

2021025.pdf

Morgen Ronnie

Motion: Second:

Vote:

Morgen; Aye, Pat; Aye, Ronnie;
Aye. Item carries 3-0.

Time: 10:21 am 12.0 Business Services

12.1 Flip Switch Website Design Agreement

It is recommended that the Board approve the following Flip Switch Website Design Agreement for Elite Academic Academy - Mountain Empire.

FlipSwitch Website Design Agreement.pdf

Morgen Pat

Motion: Second:

Vote:

Morgen; Aye, Pat; Aye, Ronnie; Aye.
Item carries 3-0

12.2 Curriculum Associates Materials Quote

It is recommended that the Board approve the following Curriculum Associates Materials Quote for Elite Academic Academy - Mountain Empire.

Elite Academic Academy - RepQuote232911.4.pdf

12.3 Elite Academic Audit Report

It is recommended that the board approve the Elite Academic Academy Audit report where there were zero audit exceptions for the 19/20 school year.

EliteAcademicAcademy-MountainEmpireRpt20.pdf

13.0 Educational Services/Policy Development

13.1 Safety Plan for the 2020-2021 School Year

It is recommended that the board approve the following Safety Plan for the 2020-2021 School Year for Elite Academic Academy - Mountain Empire.

20.21 Final Elite Academic Academy Safety Plan.pdf

13.2 IIPP Addendum - COVID Prevention Plan and School Guidance Checklist

It is recommended that the board approve the following IIPP Addendum - COVID Prevention Plan and School Guidance Checklist for Elite Academic Academy - Mountain Empire.

_IIPP Addendum - COVID Prevention Plan - EAA Mountain.pdf

COVID19_School_Guidance_Checklist-ME.pdf

13.3 School Plan for Safe Reopening

It is recommended that the board approve the School Plan for Safe Reopening for Elite Academic Academy - Mountain Empire.

20.21_School_Plan_for_Safe_Reopening_Elite_Academic_Academy_-_Mountain_Empire_01.2021.pdf

13.4 Title 1 Local Education Agency Family Engagement Policy

It is recommended that the board approve the following Title 1 Local Education Agency Family Engagement Policy for Elite Academic Academy - Mountain Empire.

EAA-Family Engagement Policy 01.28.21.pdf

13.5 School Accountability Report Cards

It is recommended that the board approve the School Accountability Report Cards for Elite Academic Academy - Mountain Empire.

2020_School_Accountability_Report_Card_(CDE)_Elite_Academic_Academy_-_Mountain_Empire_20210203.pdf

13.6 Retention/Promotion Policy

It is recommended that the board approve the Retention/Promotion Policy for Elite Academic Academy - Mountain Empire.

13.7 School Calendars for 2021-2022

It is recommended that the board approve the School Calendars for 2021-2022 for Elite Academic Academy - Mountain Empire.

2021-2022 Calendar - Track A.pdf

2021-2022 Calendar - Trak B.pdf

14.0 Report of Action Taken in Closed Session

The Board will report any action taken in closed session as required by law.

15.0 Calendar

Morgen Ronnie

Motion: Second:

Vote: Morgen; Aye, Pat; Aye, Ronnie; Aye. Item carries 3-0

Morgen Pat

Motion: Second:

Vote: Morgen; Aye, Pat; Aye, Ronnie; Aye. Item carries 3-0

Motion to open items 13.1-13.3 at the same time, Pat motioned, Morgen seconded

Motion: Second:

Vote: Morgen; Aye, Pat; Aye, Ronnie; Aye. Item carries 3-0

Motion to open items 13.1-13.3 at the same time, Pat motioned, Morgen seconded

Motion: Second:

Vote: Morgen; Aye, Pat; Aye, Ronnie; Aye. Item carries 3-0

Motion to open items 13.1-13.3 at the same time, Pat motioned, Morgen seconded

Motion: Second:

Vote: Morgen; Aye, Pat; Aye, Ronnie; Aye. Item carries 3-0

Morgen Ronnie

Motion: Second:

Vote: Morgen; Aye, Pat; Aye, Ronnie; Aye. Item carries 3-0

Morgen Ronnie

Motion: Second:

Vote: Morgen; Aye, Pat; Aye, Ronnie; Aye. Item carries 3-0

Morgen Ronnie

Motion: Second:

Vote: Morgen; Aye, Pat; Aye, Ronnie; Aye. Item carries 3-0

Morgen Pat

Motion: Second:

Vote: Morgen; Aye, Pat; Aye, Ronnie; Aye. Item carries 3-0

*Item 13.6 -CEO reviewed the agenda item for the board and the public to have input. Board determined the review satisfactory and voted on the agenda item

The next scheduled meeting is March 4, 2021, at 10:00 am.

16.0 Board Comments and Future Planning

Time: 10:36 am

17.0 Adjournment

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteacademic.com or at the scheduled meeting. Board agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the Charter's Board of Directors, please contact the School at 1(866) 354-8302. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

Morgen Ronnie

Motion: Second:

Vote: Morgen; Aye, Pat; Aye, Ronnie;
Aye. Item carries 3-0

Staff Present

Meghan Freeman

Tracy Hasper

Gena Altamirano

Adam Woodard

Antonette Sims

Carol McIntosh

Catherine Heredia

Laura Spencer

Monique Waithe

Teresa Shaffer

Ashlea Kirkland

Karen Makkai

Evan Jorgensen

Elite Academic Academy - Mountain Empire

Date	Vendor Name	Account Name	Invoice Number	Amount
1/4/2021	ADOBE ACROPRO SUBS	Phone / Internet / Website Fees	Credit Card 7344	\$750.77
1/10/2021	GRASHOPPER.COM	Phone / Internet / Website Fees	Credit Card 7344	\$109.23
1/12/2021	Staples Tech Soln	Technology Services & Software - Educational	Credit Card 7344	\$(2,787.03)
1/17/2021	MSFT * E0300DAG0Z	Technology Services & Software - Business	Credit Card 7344	\$313.50
1/19/2021	STORAGE SOLUTIONS SAN	Facilities Lease	Credit Card 7344	\$180.00
1/19/2021	WWW.TAX1099.COM	Business Services	Credit Card 7344	\$307.40
1/19/2021	STAMPS.COM	Postage & Delivery - Educational	Credit Card 7344	\$17.99
1/21/2021	WWW.TAX1099.COM	Business Services	Credit Card 7344	\$17.80
2/1/2021	WWW.TAX1099.COM	Business Services	Credit Card 7344	\$3.40
2/2/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & Te	1QP4-WQGR-KXV7	\$15.90
2/2/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & Te	1HRJ-9KW9-DLWR	\$35.84
2/2/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & Te	14F9-N9MN-HD4H	\$11.79
2/2/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & Te	14F9-N9MN-LPG7	\$11.73
2/2/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & Te	17N4-MLLY-M6FR	\$13.71
2/2/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & Te	14F9-N9MN-N3P1	\$21.73
2/2/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & Te	1HRJ-9KW9-MG4X	\$12.92
2/2/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1HRJ-9KW9-GDR4	\$20.20
2/2/2021	Amber Wilson	Educational Services	WIL012021	\$270.00
2/2/2021	Annie Packard	Core Teaching/Student Supplies	PAC012121	\$319.32
2/2/2021	Art of Problem Solving	Approved Core Curriculum, Teacher Manuals & Te	217051	\$154.19
2/2/2021	Blick Art Materials	Core Teaching/Student Supplies	5458061	\$166.45
2/2/2021	Candace Nielson	Approved Core Curriculum, Teacher Manuals & Te	NIE012021c	\$26.88
2/2/2021	Candace Nielson	Educational Services	NIE012021d	\$20.30
2/2/2021	Candace Nielson	Educational Services	NIE012021e	\$100.00
2/2/2021	Candace Nielson	Educational Services	NIE012021f	\$100.00
2/2/2021	Christine Wallace	Approved Core Curriculum, Teacher Manuals & Te	WAL012021	\$600.00
2/2/2021	Dana Weiss	Educational Services	WEI012121	\$1,368.00
2/2/2021	David Barnes	Educational Services	524309731	\$360.00
2/2/2021	Edward Walker	Educational Services	WAL012021a	\$72.00
2/2/2021	Edward Walker	Educational Services	WAL012021	\$72.00
2/2/2021	Grace San Marcos	Rent - Facilities Lease	01Jan_02Feb2021Lease	\$2,300.00
2/2/2021	Heloisa Santospirito	Educational Services	SAN012021d	\$160.00
2/2/2021	Heloisa Santospirito	Educational Services	SAN012021	\$160.00

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2/2/2021	Heloisa Santospirito	Educational Services	SAN012021b	\$160.00
2/2/2021	Heloisa Santospirito	Educational Services	SAN012021g	\$160.00
2/2/2021	Heloisa Santospirito	Educational Services	SAN012021e	\$160.00
2/2/2021	Heloisa Santospirito	Educational Services	SAN012021f	\$160.00
2/2/2021	Heloisa Santospirito	Educational Services	SAN012021a	\$160.00
2/2/2021	Heloisa Santospirito	Educational Services	SAN012021c	\$160.00
2/2/2021	Holly Jensen	Approved Core Curriculum, Teacher Manuals & Te	JEN012021	\$59.99
2/2/2021	Home Science Tools	Approved Core Curriculum, Teacher Manuals & Te	1050281B	\$88.30
2/2/2021	Jackie Hoare	Core Teaching/Student Supplies	HOA012021	\$98.02
2/2/2021	Jaime Peetz	Educational Services	PEE012021	\$300.00
2/2/2021	Jaime Peetz	Educational Services	PEE012121	\$300.00
2/2/2021	Kim Hyde	Educational Services	HYD012021a	\$173.00
2/2/2021	Kim Hyde	Educational Services	HYD012021c	\$173.00
2/2/2021	Kim Hyde	Educational Services	HYD012021b	\$173.00
2/2/2021	Kim Hyde	Educational Services	HYD012021	\$173.00
2/2/2021	Lauren Tutill	Educational Services	TUT012021	\$200.00
2/2/2021	Lisa Caudle	Educational Services	CAU012021	\$415.01
2/2/2021	Little Passports, Inc	Approved Core Curriculum, Teacher Manuals & Te	114924136	\$109.58
2/2/2021	McColgan & Associates, Inc.	Special Education Services	3998	\$5,971.09
2/2/2021	McColgan & Associates, Inc.	Special Education Services	4026	\$8,035.15
2/2/2021	Megan Kajitani	Educational Services	KAJ012021	\$240.00
2/2/2021	Megan Kajitani	Educational Services	KAJ012021a	\$180.00
2/2/2021	Meghan Amidei	Educational Services	AMI012021	\$200.00
2/2/2021	Mikala Janse van Rensburg	Educational Services	JAN012121	\$395.00
2/2/2021	Paula Fitzgibbons	Approved Core Curriculum, Teacher Manuals & Te	FIT012121	\$399.00
2/2/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3277002	\$14.77
2/2/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3277617	\$53.83
2/2/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3277543	\$405.54
2/2/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3282077	\$15.96
2/2/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3282131	\$173.04
2/2/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3284372	\$29.42
2/2/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3161204	\$189.44
2/2/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3192177	\$104.65
2/2/2021	Sharon Wight	Core Teaching/Student Supplies	WIG012021	\$92.99

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2/2/2021	Sharon Wight	Educational Services	WIG012021a	\$130.00
2/2/2021	Staples Business Credit	Core Teaching/Student Supplies	7322440059-0-1	\$56.85
2/2/2021	Staples Business Credit	Core Teaching/Student Supplies	7322512168-0-1	\$63.14
2/2/2021	Studies Weekly	Approved Core Curriculum, Teacher Manuals & Te	380204	\$64.84
2/2/2021	Tammy Seol	Educational Services	SEO012121	\$275.00
2/2/2021	Teaching Textbooks, LLC	Approved Core Curriculum, Teacher Manuals & Te	33161	\$108.23
2/2/2021	Teaching Textbooks, LLC	Approved Core Curriculum, Teacher Manuals & Te	33159	\$142.08
2/2/2021	Write On! Webb	Approved Core Curriculum, Teacher Manuals & Te	1789	\$78.00
2/4/2021	Aflac	Health Insurance	249405	\$259.48
2/4/2021	Amanda Henshaw	Core Teaching/Student Supplies	HEN012021	\$66.79
2/4/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & Te	1CPV-G94F-XDLT	\$67.52
2/4/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & Te	11D9-3X1M-D9KT	\$9.69
2/4/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & Te	11D9-3X1M-GXH6	\$23.85
2/4/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1P9Q-7KJH-9XNH	\$192.20
2/4/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1VRP-7TX3-KMPX	\$33.59
2/4/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1CHV-YCLJ-3341	\$48.13
2/4/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	11CC-LWD3-J9LG	\$23.69
2/4/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1KGL-6PVJ-6ML7	\$94.09
2/4/2021	Amber Wilson	Educational Services	WIL012621	\$90.00
2/4/2021	Ann Shultz	Educational Services	524320600	\$49.00
2/4/2021	Candace Nielson	Approved Core Curriculum, Teacher Manuals & Te	NIE012021h	\$149.00
2/4/2021	Candace Nielson	Approved Core Curriculum, Teacher Manuals & Te	NIE012021g	\$149.00
2/4/2021	Candace Nielson	Approved Core Curriculum, Teacher Manuals & Te	NIE012021	\$45.00
2/4/2021	Carrie Cappiello	Approved Core Curriculum, Teacher Manuals & Te	CAP012621	\$249.00
2/4/2021	Christine Wallace	Approved Core Curriculum, Teacher Manuals & Te	WAL012621	\$347.00
2/4/2021	Diana Holmes	Core Teaching/Student Supplies	HOL012621	\$120.70
2/4/2021	Effective Communication Therapy Services	Special Education Services	ME122020	\$5,568.75
2/4/2021	FlipSwitch Marketing LLC	Marketing	INVFM201	\$3,549.52
2/4/2021	FlipSwitch Marketing LLC	Marketing	INVFM202	\$3,547.33
2/4/2021	FlipSwitch Marketing LLC	Marketing	INVFM199	\$6,102.89
2/4/2021	FlipSwitch Marketing LLC	Marketing	INVFM200	\$3,542.42
2/4/2021	John Padilla	Educational Services	PAD012621	\$225.00
2/4/2021	John Padilla	Educational Services	PAD012621a	\$225.00
2/4/2021	Jostens	Core Teaching/Student Supplies	25375476	\$34.35

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2/4/2021	Laura Wedemeyer	Educational Services	524320438	\$380.00
2/4/2021	Little Passports, Inc	Approved Core Curriculum, Teacher Manuals & Te	114923616	\$296.20
2/4/2021	Little Passports, Inc	Approved Core Curriculum, Teacher Manuals & Te	115024464	\$290.28
2/4/2021	Logic of English	Approved Core Curriculum, Teacher Manuals & Te	INW0490	\$153.42
2/4/2021	Marcelle Caratti	Educational Services	524320427	\$180.00
2/4/2021	Megan Purcell	Core Teaching/Student Supplies	PUR012621	\$219.16
2/4/2021	Mimeo.com, Inc	Approved Core Curriculum, Teacher Manuals & Te	1713981	\$167.97
2/4/2021	Nicole Galan	Approved Core Curriculum, Teacher Manuals & Te	GAL012621	\$156.06
2/4/2021	Outschool, Inc.	Approved Core Curriculum, Teacher Manuals & Te	12345681328	\$70.00
2/4/2021	Pioneer Nashville II, LLC	Rent - Facilities Lease	002Feb21STE130	\$1,942.00
2/4/2021	Prime Educational Solutions	Special Education Services	1019	\$5,828.60
2/4/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3259912	\$21.58
2/4/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3285043	\$23.87
2/4/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3286088	\$283.65
2/4/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3286091	\$39.83
2/4/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3291956	\$23.60
2/4/2021	Renaissance	Approved Core Curriculum, Teacher Manuals & Te	INV5194970	\$24.00
2/4/2021	Royal Fireworks Publishing	Approved Core Curriculum, Teacher Manuals & Te	102734	\$42.00
2/4/2021	Shelley Wright	Core Teaching/Student Supplies	WRI012621	\$98.56
2/4/2021	Stephanie McKay	Approved Core Curriculum, Teacher Manuals & Te	MCK012021	\$315.34
2/4/2021	Studies Weekly	Approved Core Curriculum, Teacher Manuals & Te	380216	\$32.27
2/4/2021	Tranhoai Nguyen	Educational Services	NGU012621	\$200.00
2/4/2021	Tranhoai Nguyen	Educational Services	NGU012621b	\$200.00
2/4/2021	Tranhoai Nguyen	Educational Services	NGU012621a	\$280.00
2/4/2021	FEDEX 464301214	Postage & Delivery - Educational	Credit Card 7344	\$53.04
2/4/2021	ADOBE ACROPRO SUBS	Technology Services & Software - Business	Credit Card 7344	\$750.77
2/5/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & Te	1PRW-Q1Y6-4VDT	\$44.24
2/5/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & Te	1XPQ-19R9-644N	\$19.36
2/5/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & Te	16CQ-C3HH-67P4	\$41.97
2/5/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & Te	16CQ-C3HH-7GXD	\$80.31
2/5/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	16CQ-C3HH-4PRK	\$26.92
2/5/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	14PH-FP67-9WFH	\$71.10
2/5/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	16CQ-C3HH-7J9P	\$17.06
2/5/2021	Brooke Thompson	Core Teaching/Student Supplies	THO020121	\$38.67

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2/5/2021	Elizabeth Jacinto	Educational Services	JAC020121a	\$405.00
2/5/2021	Elizabeth Jacinto	Educational Services	JAC020121	\$1,233.00
2/5/2021	Emily Solano	Educational Services	SOL020121	\$300.00
2/5/2021	Emily Solano	Educational Services	SOL020121a	\$300.00
2/5/2021	Emma Guyton	Core Teaching/Student Supplies	GUY012821	\$232.02
2/5/2021	Jennifer Hester	Approved Core Curriculum, Teacher Manuals & Te	HES012821	\$46.92
2/5/2021	Kayo Yoshida	Approved Core Curriculum, Teacher Manuals & Te	YOS020121	\$110.00
2/5/2021	Lego Education	Approved Core Curriculum, Teacher Manuals & Te	1190450985	\$500.93
2/5/2021	Mad Dog Math	Approved Core Curriculum, Teacher Manuals & Te	4349	\$106.97
2/5/2021	MoxieBox Art Inc.	Approved Core Curriculum, Teacher Manuals & Te	6936	\$270.79
2/5/2021	Outschool, Inc.	Approved Core Curriculum, Teacher Manuals & Te	12345681507	\$12.00
2/5/2021	Outschool, Inc.	Approved Core Curriculum, Teacher Manuals & Te	12345681506	\$50.00
2/5/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3284366	\$27.86
2/5/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3285040	\$162.44
2/5/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3285041	\$164.80
2/5/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3286089	\$35.14
2/5/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3289149	\$54.37
2/5/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3289628	\$178.07
2/5/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3289154	\$21.45
2/5/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3289229	\$284.17
2/5/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3277540	\$392.27
2/5/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3291968	\$59.22
2/5/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3277538	\$183.64
2/5/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3277545	\$457.16
2/5/2021	Sarah Leas	Approved Core Curriculum, Teacher Manuals & Te	LEA020121	\$106.79
2/5/2021	Staples Business Credit	Core Teaching/Student Supplies	7322325264-0-1	\$132.59
2/5/2021	Staples Business Credit	Core Teaching/Student Supplies	7322329105-0-1	\$172.39
2/5/2021	Staples Business Credit	Core Teaching/Student Supplies	7322323164-0-1	\$181.80
2/5/2021	Staples Business Credit	Core Teaching/Student Supplies	7322808499-0-1	\$158.01
2/5/2021	Staples Business Credit	Core Teaching/Student Supplies	7322994138-0-1	\$235.05
2/5/2021	Staples Business Credit	Core Teaching/Student Supplies	7322995289-0-1	\$97.75
2/5/2021	Staples Business Credit	Core Teaching/Student Supplies	7322991880-0-1	\$235.05
2/5/2021	Staples Business Credit	Core Teaching/Student Supplies	7322990677-0-1	\$26.46
2/5/2021	Staples Business Credit	Core Teaching/Student Supplies	7322996966-0-1	\$156.73

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2/5/2021	Staples Business Credit	Core Teaching/Student Supplies	7322996966-0-2	\$13.01
2/5/2021	Staples Business Credit	Core Teaching/Student Supplies	7323342897-0-2	\$29.62
2/5/2021	Staples Business Credit	Core Teaching/Student Supplies	7323342897-0-1	\$110.97
2/5/2021	U OREGON ONLINE PAYMNT	Student Assessments	Credit Card 7344	\$39.99
2/7/2021	FEDEX 464670704	Postage & Delivery - Educational	Credit Card 7344	\$50.92
2/10/2021	Morgen Oelkers	Board Stipends - Attendance	02Feb2021ME	\$300.00
2/10/2021	Ronald Lloyd Jackson	Board Stipends - Attendance	02Feb2021ME	\$300.00
2/10/2021	The National Museum of Computing	Misc. Operating Expense	3563	\$75.00
2/16/2021	Akane Halper	Educational Services	HAL020821a	\$292.50
2/16/2021	Akane Halper	Educational Services	HAL020821	\$292.50
2/16/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & T€	11ND-CNMV-K4MX	\$200.17
2/16/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & T€	1YHH-1R3H-QGJT	\$67.55
2/16/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & T€	1RPJ-6PYX-GTY6	\$19.52
2/16/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & T€	169H-W43N-77Y1	\$75.37
2/16/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & T€	1NX3-7XKW-KMHV	\$8.61
2/16/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & T€	1F7W-119F-JF69	\$91.99
2/16/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & T€	1NX3-7XKW-7J4F	\$54.23
2/16/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & T€	1XW9-1GF9-J9LM	\$98.36
2/16/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & T€	1F7W-119F-KMNT	\$94.56
2/16/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & T€	1NX3-7XKW-TF47	\$80.90
2/16/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & T€	1NX3-7XKW-VV1R	\$16.10
2/16/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & T€	1XCC-4777-4HX3	\$67.84
2/16/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	14NY-43Y9-31JD	\$280.22
2/16/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1XHH-GLLH-17F7	\$280.22
2/16/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1XHH-GLLH-9XPD	\$24.22
2/16/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1KXT-MGXQ-LGMY	\$70.11
2/16/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	191P-PV3D-H7FW	\$149.74
2/16/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	196R-YIK7-LDCC	\$18.96
2/16/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1V1P-YG7G-CXFG	\$10.76
2/16/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1HWM-7QVR-G31X	\$17.35
2/16/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1F7W-119F-JXCG	\$31.42
2/16/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1XW9-1GF9-YC3L	\$113.13
2/16/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1DR1-QQPY-C9RH	\$31.01
2/16/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1RRM-QGV3-MGTF	\$47.45

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2/16/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1CR1-T4R3-3KXJ	\$15.11
2/16/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1XCC-4777-HNWC	\$138.06
2/16/2021	Amy Enger	Educational Services	ENG020821a	\$60.00
2/16/2021	Amy Enger	Educational Services	ENG020821b	\$60.00
2/16/2021	Amy Enger	Educational Services	ENG020821	\$60.00
2/16/2021	Amy Ito-Mallery	Approved Core Curriculum, Teacher Manuals & T€	MAL020821	\$69.99
2/16/2021	Amy Ito-Mallery	Approved Core Curriculum, Teacher Manuals & T€	MAL020821a	\$69.99
2/16/2021	Anita Keys	Educational Services	2042021	\$125.00
2/16/2021	Annie Packard	Core Teaching/Student Supplies	PAC020821	\$57.43
2/16/2021	Anthem Blue Cross	Health Insurance	2.02103E+11	\$3,665.19
2/16/2021	Beautiful Feet Books, Inc.	Approved Core Curriculum, Teacher Manuals & T€	13710	\$260.38
2/16/2021	Blick Art Materials	Core Teaching/Student Supplies	5618844	\$121.75
2/16/2021	Blick Art Materials	Core Teaching/Student Supplies	5630638	\$189.83
2/16/2021	Blick Art Materials	Core Teaching/Student Supplies	5638836	\$27.04
2/16/2021	BookShark, LLC	Approved Core Curriculum, Teacher Manuals & T€	31111369	\$159.46
2/16/2021	BookShark, LLC	Approved Core Curriculum, Teacher Manuals & T€	31112083	\$231.66
2/16/2021	BookShark, LLC	Approved Core Curriculum, Teacher Manuals & T€	31112012	\$62.45
2/16/2021	BookShark, LLC	Approved Core Curriculum, Teacher Manuals & T€	31112000	\$188.56
2/16/2021	BYU Independent Study	Approved Core Curriculum, Teacher Manuals & T€	DCE-00007600	\$826.00
2/16/2021	Caralyn Y. Henry	Educational Services	524330436	\$1,470.00
2/16/2021	Cari Jackson	Educational Services	JAC020921	\$249.00
2/16/2021	Carolina Salas	Core Teaching/Student Supplies	SAL020321a	\$40.65
2/16/2021	Carolina Salas	Educational Services	SAL020321	\$130.00
2/16/2021	Carolina Salas	Educational Services	SAL020321c	\$136.00
2/16/2021	Carolina Salas	Educational Services	SAL020321b	\$90.00
2/16/2021	Carrie Cappelletto	Approved Core Curriculum, Teacher Manuals & T€	CAP020921	\$55.00
2/16/2021	Catheryn Reardon	Educational Services	REA021021	\$145.00
2/16/2021	Cece's Artistic Touch	Educational Services	524330470	\$400.00
2/16/2021	Coastal Music Studios	Educational Services	524330478	\$420.00
2/16/2021	Crafty School Crates	Approved Core Curriculum, Teacher Manuals & T€	18501	\$140.48
2/16/2021	Cristina Gregorio	Educational Services	GRE012621a	\$49.99
2/16/2021	Cristina Gregorio	Educational Services	GRE012621	\$69.99
2/16/2021	Cristina Gregorio	Educational Services	GRE020921	\$60.00
2/16/2021	Danielle Woodard	Marketing	7	\$175.00

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2/16/2021	Desert Baseball Network	Educational Services	524339852	\$150.00
2/16/2021	Edward Walker	Educational Services	WAL020921	\$144.00
2/16/2021	Edward Walker	Educational Services	WAL020921a	\$144.00
2/16/2021	Elizabeth Burman	Educational Services	BUR020421a	\$151.05
2/16/2021	Elizabeth Burman	Educational Services	BUR020421	\$151.05
2/16/2021	Ellen Yang	Educational Services	YAN020921a	\$315.00
2/16/2021	Ellen Yang	Educational Services	YAN020921	\$148.50
2/16/2021	Ellen Yang	Educational Services	YAN020921b	\$165.00
2/16/2021	EM Sports, LLC	Educational Services	6154	\$200.00
2/16/2021	EM Sports, LLC	Educational Services	6156	\$200.00
2/16/2021	EM Sports, LLC	Educational Services	6157	\$200.00
2/16/2021	Erika Dylke	Educational Services	DYL020421	\$200.00
2/16/2021	Erin Burhans	Educational Services	524330450	\$2,940.00
2/16/2021	FlipSwitch Marketing LLC	Marketing	INVFM210	\$3,527.77
2/16/2021	FlipSwitch Marketing LLC	Marketing	INVFM211	\$3,411.23
2/16/2021	Friends of Willow Tree	Educational Services	524330483	\$2,852.12
2/16/2021	Heloisa Santospirito	Educational Services	SAN020421a	\$160.00
2/16/2021	Heloisa Santospirito	Educational Services	SAN020421	\$160.00
2/16/2021	Home Science Tools	Approved Core Curriculum, Teacher Manuals & Te	1093667A	\$176.55
2/16/2021	Institute for Excellence in Writing	Approved Core Curriculum, Teacher Manuals & Te	763298	\$173.27
2/16/2021	Irina Shmukler	Educational Services	SHM020921	\$1,199.00
2/16/2021	Jennifer Hester	Core Teaching/Student Supplies	HES020421	\$313.51
2/16/2021	Jose Salas	Educational Services	SAL020421	\$350.00
2/16/2021	Karyn Colon	Approved Core Curriculum, Teacher Manuals & Te	COL020921	\$61.30
2/16/2021	Katrina Valera	Approved Core Curriculum, Teacher Manuals & Te	VAL020421	\$127.68
2/16/2021	Kayo Yoshida	Approved Core Curriculum, Teacher Manuals & Te	YOS020421	\$43.75
2/16/2021	Kayo Yoshida	Approved Core Curriculum, Teacher Manuals & Te	YOS020421a	\$43.75
2/16/2021	Kayo Yoshida	Educational Services	YOS020421b	\$328.00
2/16/2021	Kayo Yoshida	Educational Services	YOS020421c	\$328.00
2/16/2021	Kenneth Flanagan	Educational Services	FLAN020921	\$675.00
2/16/2021	Kimberly Keeth	Educational Services	524333205	\$800.00
2/16/2021	Kiri Baldi	Educational Services	BAL020921	\$320.00
2/16/2021	Kiri Baldi	Educational Services	BAL020921a	\$90.00
2/16/2021	Lakeshore Learning Materials	Core Teaching/Student Supplies	1458661220	\$122.72

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2/16/2021	Lauren Tutill	Educational Services	TUT020221	\$178.00
2/16/2021	Leading Note Studios	Educational Services	524339861	\$152.00
2/16/2021	Lindsey Eidsvold	Postage & Delivery - Educational	EID020921	\$4.00
2/16/2021	Lisa Bocash	Core Teaching/Student Supplies	BOC020921a	\$79.45
2/16/2021	Lisa Bocash	Core Teaching/Student Supplies	BOC020921	\$125.60
2/16/2021	Little Passports, Inc	Approved Core Curriculum, Teacher Manuals & T€	115200153	\$128.98
2/16/2021	Little Passports, Inc	Approved Core Curriculum, Teacher Manuals & T€	115200136	\$109.58
2/16/2021	Little Passports, Inc	Approved Core Curriculum, Teacher Manuals & T€	115032240	\$129.58
2/16/2021	Louvina Sheffield	Educational Services	524335088	\$960.00
2/16/2021	Megan Purcell	Educational Services	PUR020421a	\$125.00
2/16/2021	Megan Purcell	Educational Services	PUR020421	\$125.00
2/16/2021	Meghan Amidei	Educational Services	AMI020421	\$660.00
2/16/2021	Meghan Amidei	Educational Services	AMI020921a	\$240.00
2/16/2021	Meghan Amidei	Educational Services	AMI020921	\$200.00
2/16/2021	MEL Science U.S., LLC	Approved Core Curriculum, Teacher Manuals & T€	JA2021012607	\$397.90
2/16/2021	Melissa Punch	Core Teaching/Student Supplies	PUN020921	\$4.99
2/16/2021	Melissa Punch	Educational Services	PUN020921a	\$10.00
2/16/2021	Melissa Rowley	Approved Core Curriculum, Teacher Manuals & T€	ROW020421	\$31.78
2/16/2021	Melissa Rowley	Educational Services	ROW020421a	\$60.00
2/16/2021	Melissa Rowley	Educational Services	ROW020821	\$180.00
2/16/2021	Memoria Press	Approved Core Curriculum, Teacher Manuals & T€	C225434	\$106.17
2/16/2021	Memoria Press	Approved Core Curriculum, Teacher Manuals & T€	C225435	\$46.98
2/16/2021	Memoria Press	Approved Core Curriculum, Teacher Manuals & T€	C225433	\$101.57
2/16/2021	Mimeo.com, Inc	Approved Core Curriculum, Teacher Manuals & T€	1714722	\$228.29
2/16/2021	MoxieBox Art Inc.	Approved Core Curriculum, Teacher Manuals & T€	7025	\$151.98
2/16/2021	MoxieBox Art Inc.	Approved Core Curriculum, Teacher Manuals & T€	7024	\$151.98
2/16/2021	Natalia Martinez	Core Teaching/Student Supplies	MAR020921	\$243.00
2/16/2021	Nicole the Math Lady, LLC	Approved Core Curriculum, Teacher Manuals & T€	2999	\$49.00
2/16/2021	Paula Fitzgibbons	Educational Services	FIT020421	\$300.00
2/16/2021	Peggy Vetter	Core Teaching/Student Supplies	VET020921	\$79.85
2/16/2021	Platinum Athletics Prep Academy	Educational Services	524343852	\$320.00
2/16/2021	Prime Educational Solutions	Back Office Fees	1021	\$85,446.50
2/16/2021	Prime Educational Solutions	Educational Services	1021	\$85,446.50
2/16/2021	Prime Educational Solutions	Special Education Services	1021	\$85,446.50

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2/16/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & T€	3291940	\$56.04
2/16/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & T€	3291487	\$166.20
2/16/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & T€	3293023	\$134.53
2/16/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & T€	3285044	\$101.08
2/16/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & T€	3295308	\$46.18
2/16/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & T€	3295311	\$32.12
2/16/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & T€	3289220	\$286.21
2/16/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & T€	3291932	\$54.32
2/16/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & T€	3295353	\$51.92
2/16/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & T€	3294629	\$32.46
2/16/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & T€	3295299	\$23.87
2/16/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & T€	3294634	\$80.01
2/16/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & T€	3294628	\$68.96
2/16/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & T€	3294683	\$114.62
2/16/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & T€	3295354	\$45.02
2/16/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & T€	3295343	\$148.31
2/16/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & T€	3294626	\$25.85
2/16/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & T€	3295360	\$30.61
2/16/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & T€	3299290	\$72.80
2/16/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & T€	3299289	\$80.95
2/16/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & T€	3299412	\$31.15
2/16/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & T€	3299303	\$176.57
2/16/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & T€	3299282	\$292.73
2/16/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & T€	3303753	\$25.63
2/16/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & T€	3303804	\$635.79
2/16/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & T€	3303895	\$96.28
2/16/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & T€	3303769	\$44.08
2/16/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & T€	3295304	\$147.07
2/16/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & T€	3295351	\$274.85
2/16/2021	Rock Creek Education	Educational Services	524343866	\$1,451.67
2/16/2021	Royal Fireworks Publishing	Approved Core Curriculum, Teacher Manuals & T€	102948	\$74.50
2/16/2021	Royal Fireworks Publishing	Approved Core Curriculum, Teacher Manuals & T€	20052	\$450.00
2/16/2021	Sara Krause-Whyte	Educational Services	524343875	\$2,850.00
2/16/2021	Sara Ransom	Educational Services	RAN020921	\$480.00

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2/16/2021	Sarah Leas	Approved Core Curriculum, Teacher Manuals & Te	LEA020421a	\$107.74
2/16/2021	Sarah Leas	Core Teaching/Student Supplies	LEA020421	\$59.79
2/16/2021	Shannon Glenn	Educational Services	GLE020421	\$700.00
2/16/2021	Shira Miller	Educational Services	MIL020921	\$585.00
2/16/2021	Shira Miller	Educational Services	MIL020921b	\$298.00
2/16/2021	Shira Miller	Educational Services	MIL020921a	\$850.00
2/16/2021	Sprint	Technology Equipment - Students	203114558-015	\$506.23
2/16/2021	Staples Business Credit	Core Teaching/Student Supplies	7323550110-0-1	\$228.29
2/16/2021	Staples Business Credit	Core Teaching/Student Supplies	7323579588-0-1	\$172.79
2/16/2021	Staples Business Credit	Core Teaching/Student Supplies	7323574137-0-1	\$293.51
2/16/2021	Staples Business Credit	Core Teaching/Student Supplies	7323578577-0-1	\$173.52
2/16/2021	Staples Business Credit	Core Teaching/Student Supplies	7323842639-0-2	\$4.84
2/16/2021	Staples Business Credit	Core Teaching/Student Supplies	7323842639-0-3	\$40.80
2/16/2021	Staples Business Credit	Core Teaching/Student Supplies	7323842639-0-1	\$10.33
2/16/2021	Stephanie McKay	Core Teaching/Student Supplies	MCK020221	\$180.38
2/16/2021	Stephanie McKay	Core Teaching/Student Supplies	MCK020421a	\$31.67
2/16/2021	Stephanie McKay	Core Teaching/Student Supplies	MCK020421	\$59.94
2/16/2021	Strongmind, Inc	Approved Core Curriculum, Teacher Manuals & Te	INVSMT715	\$95,937.50
2/16/2021	Studies Weekly	Approved Core Curriculum, Teacher Manuals & Te	381488	\$64.84
2/16/2021	Studies Weekly	Approved Core Curriculum, Teacher Manuals & Te	382207	\$32.27
2/16/2021	Studies Weekly	Approved Core Curriculum, Teacher Manuals & Te	382211	\$32.27
2/16/2021	Studies Weekly	Approved Core Curriculum, Teacher Manuals & Te	382210	\$32.27
2/16/2021	Tammy Seol	Approved Core Curriculum, Teacher Manuals & Te	SEO020421	\$44.00
2/16/2021	Tammy Seol	Core Teaching/Student Supplies	SEO020421A	\$489.72
2/16/2021	Tammy Seol	Core Teaching/Student Supplies	SEO020921a	\$243.55
2/16/2021	Tammy Seol	Educational Services	SEO020921	\$60.00
2/16/2021	Teaching Textbooks, LLC	Approved Core Curriculum, Teacher Manuals & Te	33412	\$140.78
2/16/2021	The Great Courses	Approved Core Curriculum, Teacher Manuals & Te	SINV10148146	\$37.71
2/16/2021	Touch-It Productions	Educational Services	524333208	\$210.00
2/16/2021	TSW Therapy, Inc.	Special Education Services	858	\$565.00
2/16/2021	TSW Therapy, Inc.	Special Education Services	857	\$3,947.50
2/16/2021	TSW Therapy, Inc.	Special Education Services	856	\$1,750.00
2/16/2021	TSW Therapy, Inc.	Special Education Services	835	\$562.50
2/16/2021	TSW Therapy, Inc.	Special Education Services	836	\$4,710.00

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2/16/2021	TSW Therapy, Inc.	Special Education Services	837	\$397.50
2/16/2021	U.S. Music Lessons	Educational Services	524330489	\$1,002.00
2/16/2021	Usborne & Kane Miller Books	Approved Core Curriculum, Teacher Manuals & Te	DIR8617064	\$33.87
2/17/2021	Multi-Health Systems, Inc.	Special Education Services	SIP00074579	\$105.50
2/17/2021	School Pathways Holdings, LLC	Technology Services & Software - Educational	140-INV0705	\$2,585.36
2/18/2021	Alessandra Battisti	Educational Services	BAT021121	\$350.00
2/18/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & Te	1GNF-NMXN-7WXL	\$23.20
2/18/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & Te	1QCV-MYD7-74HT	\$6.45
2/18/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & Te	1QCV-MYD7-CFYC	\$15.07
2/18/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1QCV-MYD7-9YJR	\$43.09
2/18/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1QCV-MYD7-66D4	\$32.31
2/18/2021	Certifix Live Scan	Fingerprinting	51056	\$30.00
2/18/2021	Edward Walker	Educational Services	WAL021121	\$229.00
2/18/2021	Lisa Bocash	Core Teaching/Student Supplies	BOC021121	\$25.85
2/18/2021	OPS	Technology Services & Software - Educational	2082	\$1,227.40
2/18/2021	Pitney Bowes Global Financial Services LLC	Business Services	3104537575	\$104.45
2/18/2021	PresenceLearning, Inc.	Special Education Services	EQINV002336	\$266.50
2/18/2021	Rebecca Poecher-Reyes	Educational Services	POE021121	\$2,428.80
2/18/2021	Sharon Wight	Approved Core Curriculum, Teacher Manuals & Te	WIG021121a	\$394.97
2/18/2021	Sharon Wight	Approved Core Curriculum, Teacher Manuals & Te	WIG021121	\$64.87
2/18/2021	Southern California Edison	Utilities - Gas/Electric/Water	02FebSCE2021ME	\$296.68
2/22/2021	Kaiser Foundation Health Plan	Health Insurance	003Mar2021ME	\$5,270.52
2/24/2021	All About Learning Press, Inc.	Approved Core Curriculum, Teacher Manuals & Te	905741	\$119.75
2/24/2021	All About Learning Press, Inc.	Approved Core Curriculum, Teacher Manuals & Te	905829	\$159.90
2/24/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & Te	1P7L-X9YR-9K1R	\$9.69
2/24/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & Te	1LHQ-XHG9-DCCF	\$14.79
2/24/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & Te	1LHQ-XHG9-FWXC	\$26.60
2/24/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & Te	13CF-QYXR-GJW4	\$15.18
2/24/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & Te	17GV-GNHP-3RWR	\$85.87
2/24/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & Te	17YV-CHHM-F71W	\$22.52
2/24/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & Te	1GNP-196Q-N49Q	\$16.14
2/24/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & Te	1GNP-196Q-R44Q	\$55.27
2/24/2021	Amazon Capital Services, Inc.	Approved Core Curriculum, Teacher Manuals & Te	1GNP-196Q-NRXM	\$245.18
2/24/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1RRV-YLXQ-C163	\$64.64

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2/24/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	13CF-QYXR-DXJP	\$26.43
2/24/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	13CF-QYXR-DRG1	\$46.73
2/24/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1P7L-X9YR-H4LN	\$75.42
2/24/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	13CF-QYXR-DKRJ	\$19.05
2/24/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	13CF-QYXR-XKD6	\$63.40
2/24/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1RRV-YLXQ-RWYH	\$37.40
2/24/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1P7L-X9YR-JNDL	\$42.99
2/24/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1P7L-X9YR-HNCQ	\$61.41
2/24/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1RRV-YLXQ-PCL3	\$86.88
2/24/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1P7L-X9YR-TLP6	\$181.84
2/24/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	13CF-QYXR-TGLY	\$22.82
2/24/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1P7L-X9YR-HPL3	\$19.14
2/24/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	13CF-QYXR-V9NW	\$19.91
2/24/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1C6V-LDXT-RDV3	\$106.66
2/24/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	17GV-GNHP-1JH4	\$63.59
2/24/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	13CF-QYXR-KKFW	\$64.60
2/24/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1JJJ-V77G-HCIM	\$45.15
2/24/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1LHQ-XHG9-HWH6	\$40.23
2/24/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1JLH-CPYL-1CNT	\$98.54
2/24/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1G7Y-WDQD-LXN7	\$221.92
2/24/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1G4M-916L-37WN	\$300.11
2/24/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1WKR-QWF1-7RWJ	\$426.53
2/24/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1WKR-QWF1-ND3P	\$35.82
2/24/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1XVC-TT71-4Q1K	\$56.23
2/24/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1MLW-CCTD-G6JY	\$20.07
2/24/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	19PL-4YNV-C4J6	\$131.44
2/24/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1MLW-CCTD-FVK9	\$21.48
2/24/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1XVC-TT71-HHGG	\$110.98
2/24/2021	Amazon Capital Services, Inc.	Core Teaching/Student Supplies	1PYV-HVRY-6P76	\$39.32
2/24/2021	AssetGenie, Inc.	Technology Services & Software - Educational	1533996	\$89.00
2/24/2021	Blick Art Materials	Core Teaching/Student Supplies	5708468	\$125.37
2/24/2021	Blick Art Materials	Core Teaching/Student Supplies	5716012	\$237.75
2/24/2021	BookShark, LLC	Approved Core Curriculum, Teacher Manuals & Te	31112001	\$234.90
2/24/2021	BookShark, LLC	Approved Core Curriculum, Teacher Manuals & Te	31075605	\$5.95

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2/24/2021	BookShark, LLC	Approved Core Curriculum, Teacher Manuals & Te	31112008	\$76.76
2/24/2021	Brette Space	Approved Core Curriculum, Teacher Manuals & Te	SPA021121b	\$62.66
2/24/2021	Brette Space	Core Teaching/Student Supplies	SPA021121	\$92.35
2/24/2021	Brette Space	Core Teaching/Student Supplies	SPA021121a	\$79.95
2/24/2021	Brette Space	Educational Services	SPA021121c	\$49.00
2/24/2021	Cherylyn Pasetto	Marketing	1029	\$200.00
2/24/2021	Crafty School Crates	Approved Core Curriculum, Teacher Manuals & Te	18652	\$101.45
2/24/2021	David Hahn	Approved Core Curriculum, Teacher Manuals & Te	HAH021121	\$67.00
2/24/2021	David Hahn	Approved Core Curriculum, Teacher Manuals & Te	HAH021121a	\$196.78
2/24/2021	David Hahn	Approved Core Curriculum, Teacher Manuals & Te	HAH021121b	\$156.91
2/24/2021	Deborah Aceto	Approved Core Curriculum, Teacher Manuals & Te	ACE021121	\$147.00
2/24/2021	Deborah Aceto	Approved Core Curriculum, Teacher Manuals & Te	ACE021121a	\$88.00
2/24/2021	EM Sports, LLC	Educational Services	6220	\$200.00
2/24/2021	EM Sports, LLC	Educational Services	6222	\$800.00
2/24/2021	EM Sports, LLC	Educational Services	6144	\$200.00
2/24/2021	EM Sports, LLC	Educational Services	6155	\$200.00
2/24/2021	Eric Hellon	Approved Core Curriculum, Teacher Manuals & Te	HEL021121	\$399.00
2/24/2021	Eric Shirley	Professional Development	SHI021821	\$61.00
2/24/2021	Frontier	Phone / Internet / Website Fees	003Mar21-43385	\$143.10
2/24/2021	Great American Insurance Group	General Liability Insurance	002Feb2021ME	\$1,342.04
2/24/2021	Institute for Excellence in Writing	Approved Core Curriculum, Teacher Manuals & Te	763336	\$346.13
2/24/2021	Ivy Kids LLC	Approved Core Curriculum, Teacher Manuals & Te	3058	\$215.70
2/24/2021	Ivy Kids LLC	Approved Core Curriculum, Teacher Manuals & Te	3059	\$215.70
2/24/2021	Jenny Chambers	Educational Services	CHA111920	\$60.00
2/24/2021	Jillian Proctor	Educational Services	PRO021121	\$200.00
2/24/2021	Learning Without Tears	Approved Core Curriculum, Teacher Manuals & Te	INV102693	\$22.25
2/24/2021	Learning Without Tears	Approved Core Curriculum, Teacher Manuals & Te	INV102869	\$50.13
2/24/2021	Lindsey Eidsvold	Educational Services	EID021121a	\$300.00
2/24/2021	Lindsey Eidsvold	Educational Services	EID021121	\$300.00
2/24/2021	Lisa Caudle	Approved Core Curriculum, Teacher Manuals & Te	CAU021121a	\$23.34
2/24/2021	Lisa Caudle	Core Teaching/Student Supplies	CAU021121	\$224.11
2/24/2021	Little Passports, Inc	Approved Core Curriculum, Teacher Manuals & Te	115209818	\$290.28
2/24/2021	Logic of English	Approved Core Curriculum, Teacher Manuals & Te	INW0640	\$475.49
2/24/2021	MEL Science U.S., LLC	Approved Core Curriculum, Teacher Manuals & Te	IS2021011313	\$139.60

Warrant Register - February 2021 and Credit Card Transactions for Jan and Feb

Elite Academic Academy - Mountain Empire

2/24/2021	Molly Singleton	Educational Services	SIN021121	\$170.00
2/24/2021	MoxieBox Art Inc.	Approved Core Curriculum, Teacher Manuals & Te	6936a	\$33.17
2/24/2021	MoxieBox Art Inc.	Core Teaching/Student Supplies	7171	\$35.57
2/24/2021	Mystery Science	Approved Core Curriculum, Teacher Manuals & Te	115331	\$89.00
2/24/2021	Nature-Watch	Core Teaching/Student Supplies	156854A	\$46.33
2/24/2021	Nicole the Math Lady, LLC	Approved Core Curriculum, Teacher Manuals & Te	3026	\$79.00
2/24/2021	Outschool, Inc.	Approved Core Curriculum, Teacher Manuals & Te	12345683358	\$200.00
2/24/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3299305	\$47.48
2/24/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3299288	\$335.71
2/24/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3293027	\$61.32
2/24/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3303892	\$55.35
2/24/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3303889	\$54.91
2/24/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3303751	\$140.07
2/24/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3303896	\$54.10
2/24/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3303897	\$19.89
2/24/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3303886	\$54.91
2/24/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3306521	\$19.62
2/24/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3306523	\$23.93
2/24/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3306528	\$197.77
2/24/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3306954	\$73.22
2/24/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3306518	\$18.22
2/24/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3311755	\$191.65
2/24/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3311751	\$79.67
2/24/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3311132	\$49.79
2/24/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3311761	\$71.13
2/24/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3311764	\$158.92
2/24/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3311515	\$45.16
2/24/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3311129	\$26.25
2/24/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3312368	\$209.48
2/24/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3137275	\$7.50
2/24/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3289237	\$153.61
2/24/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3293017	\$29.00
2/24/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3291934	\$201.23
2/24/2021	Rainbow Resource Center	Approved Core Curriculum, Teacher Manuals & Te	3303745	\$65.80

Elite Academic Academy - Mountain Empire

2/24/2021	Rumie Simons	Educational Services	SIM022221	\$144.36
2/24/2021	Sharon Wight	Educational Services	WIG021121b	\$130.00
2/24/2021	Singapore Math Inc.	Approved Core Curriculum, Teacher Manuals & Te	406428	\$203.65
2/24/2021	Singapore Math Inc.	Approved Core Curriculum, Teacher Manuals & Te	406429	\$35.86
2/24/2021	South Meadow Ventures, LLC	Core Teaching/Student Supplies	IV220042	\$419.90
2/24/2021	Teacher Synergy LLC	Approved Core Curriculum, Teacher Manuals & Te	143015348	\$43.39
2/24/2021	Teacher Synergy LLC	Approved Core Curriculum, Teacher Manuals & Te	144750490	\$12.00
2/24/2021	Teaching Textbooks, LLC	Approved Core Curriculum, Teacher Manuals & Te	655501	\$55.45
2/24/2021	Teaching Textbooks, LLC	Approved Core Curriculum, Teacher Manuals & Te	33570	\$142.08
2/24/2021	The BEarth Institute	Approved Core Curriculum, Teacher Manuals & Te	INV-00003	\$215.00
2/24/2021	Time4Writing	Approved Core Curriculum, Teacher Manuals & Te	T4W12695	\$119.00
2/24/2021	Time4Writing	Approved Core Curriculum, Teacher Manuals & Te	T4W12696	\$119.00
2/24/2021	Well Trained Mind Academy	Approved Core Curriculum, Teacher Manuals & Te	799	\$342.50
2/24/2021	Well Trained Mind Press	Approved Core Curriculum, Teacher Manuals & Te	53558	\$67.00
2/24/2021	Wildomar Valley Wood Products, Inc., Defi Rent - Facilities Lease		01Jan2021Lease	\$56.75
2/24/2021	Wildomar Valley Wood Products, Inc., Defi Rent - Facilities Lease		02Feb2021Lease-a	\$56.75
2/26/2021	Guardian	Health Insurance	003Mar2021	\$1,463.13
2/26/2021	Wildomar Valley Wood Products, Inc., Defi Rent - Facilities Lease		02Feb2021Lease	\$2,518.00



NOTICE TO EMPLOYEE AS TO CHANGE IN RELATIONSHIP
(Issued pursuant to provisions of Section 1089 of the
California Unemployment Insurance Code)

Date: February 2, 2021

Re: [REDACTED]

Effective February 16, 2021, your part-time position, as Homeschool Teacher, with Elite Academic Academy - Mountain Empire, will be changed from 50% to 60%, due to increased caseload.

Your hourly rate will continue to be \$41.22/hour, for a maximum of 24 hours per week (rather than 20 hours), less applicable withholdings. You will continue to be paid twice a month on, or around, the 10th and 26th of each month. You will be required to continue to record your time in Paycom.

In addition to the 24 hours, you will also be paid for an additional 40% of any required meetings/trainings that you attended, per pay period (please refer to your previous contract addendum attached).

Your mileage and travel stipend will be increased from \$25.00 to \$30.00 per month (or \$15 per pay period).

Your staffing calendar remains the same.

As previously advised, as a part-time employee you will not generally be eligible for benefits (including health and welfare benefits) except for those required by law such as paid sick time, and the California State Teachers Retirement System.

Please contact Tracy Hasper, in Human Resources, if you have any questions or concerns.

DocuSigned by:
Meghan Freeman
A4137E406BF5494...

Meghan Freeman
CEO

DocuSigned by:
[REDACTED]
[REDACTED]
[REDACTED]

Homeschool Teacher



NOTICE TO EMPLOYEE AS TO CHANGE IN RELATIONSHIP
(Issued pursuant to provisions of Section 1089 of the
California Unemployment Insurance Code)

Date: February 2, 2021

Re: [REDACTED]

Effective February 16, 2021, your part-time (50%) employment status will be changed to full-time (100%) status due to an increased student caseload. Your pay will be changed from hourly to salary; and your new annual income will be \$62,000; to be paid once a month, on or around, the 26th of each month. You will also receive a monthly travel stipend of \$50.

You will now be eligible for all benefits as generally offered to similarly situated employees of the School as further described in the Employee Handbook, including 6 days of sick pay and California State Teachers Retirement System.

You will also be eligible to participate in the health and welfare benefits program (beginning March 1, 2021). It is understood that the charter will offer health and welfare benefits, totaling \$900 per month, and that you may purchase one of the employee welfare benefits consisting of medical, dental, and vision insurance benefits offered through the Charter providers. You may opt out of medical insurance provided by the charter and retain the monthly allotment of \$200.

Please see the attached contract, including your staffing calendar (which is enclosed).

Please contact Tracy Hasper, in Human Resources, if you have any questions or concerns.

DocuSigned by:
Meghan Freeman
A4137E4068F5494...
Meghan Freeman
CEO

DocuSigned by:
[REDACTED]
[REDACTED]
[REDACTED]
Homeschool Teacher



INDEPENDENT CONTRACTOR AGREEMENT

THIS AGREEMENT is made, effective as of March 4, 2021, between [REDACTED] ("Contractor") and Elite Academic Academy - Mountain Empire ("Company" or "EAA-ME") (individually a "Party" and collectively the "Parties").

WHEREAS, Company desires to retain the services of Contractor, and Contractor desires to provide services to Company.

NOW, THEREFORE, in consideration of the mutual promises and agreement hereinafter set forth the sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. *Engagement.* Company hereby retains Contractor to serve as the Company's Mountain Empire Credit Recovery/Acceleration specialist from March 4, 2021 - August 15th, 2021 to perform the following duties for Company, and such other services as Company may from time to time request: (1) To serve under the CEO with responsibility for the development and management of the Credit Recovery/Acceleration program located at Mountain Empire Unified School District within charter policy and procedures, including general control and supervision of all certificated and classified employees assigned to serve those programs; (2) Attends organizational meetings and training with Elite staff; (3) Organizes online curriculum and enrichment options in consultation with Elite Director or designee; (4) Ensures effective implementation of the instructional program and use of school materials; (5) Works with the Elite staff to identify the staffing needs of credit recovery program; including recruitment of teachers, interviewing, and the recommendation of teacher candidates; (6) Provides leadership to staff in promoting high levels of instructional and customer service standards; and (7) Other duties as assigned.

2. *Commissions.* Company will pay Contractor \$125 an hour, with a maximum allowance not to exceed \$35,000 per year, unless pre-approved by the CEO or designee.

3. *Regulatory Compliance.* This Agreement shall terminate in the event of Contractor's death, inability to continue to provide services as described in this Agreement, or breach of any provision of this Agreement.

4. *Modification of this Agreement.* No waiver or modification of this Agreement, in whole or in part, will be valid unless it is made in writing and duly executed by the Parties. Any

waiver of any term, condition or provision of this Agreement will not constitute a waiver of any other term, condition or provision hereof, nor will a waiver or any breach of any term, condition or provision constitute a waiver of any subsequent or succeeding breach.

5. *Assignment.* This Agreement, the services to be performed, and all rights hereunder are personal to the Contractor and may not be transferred or assigned by the Contractor at any time. This Agreement shall be binding upon and inure to the benefit of Company's successors and assigns. In the event of Contractor's death, inability to perform her duties, or her breach of this Agreement, Company shall have no further obligations hereunder other than to pay her estate any fees or expenses that are payable hereunder which are accrued and unpaid as of the date of either her death, disability, or breach.

6. *Confidentiality.* Contractor acknowledges that Company is in a highly competitive industry, and that during the term of this Agreement, Contractor will have access to, receive, learn, and/or develop information that is proprietary, trade secrets and/or confidential to the Company, including, but not limited to information about customers, prospects, financials, and marketing. Additionally, Contractor will have access to and maintain, develop and initiate customer relationships and goodwill that are of value to the Company and which it has a legitimate interest in protecting.

At all times during and after the term of Contractor's engagement with Company, Contractor shall not, except with Company's prior written consent, or except in the proper course of her performance of services for the Company, directly or indirectly, disclose, communicate, or divulge to any individual or entity, or use for her own benefit or the benefit of any other individual or entity, any confidential or proprietary knowledge or information concerning the conduct or details of Company's business, including without limitation, names of customers and prospects, details of contracts, technical know-how, methods of operation, marketing methods, other trade secrets, pricing, or other policies, prospects, and financial information. Contractor acknowledges that these provisions apply even to information that is developed or conceived by her alone or with others at the Company's direction, as well as to confidential and/or proprietary information received from any customer or other person or entity who does business with the Company.

Upon termination of Contractor's engagement with Company for any reason, Contractor shall immediately return to Company all correspondence, files, customer and prospect lists, notes, technical data, and other materials which contain any such confidential or proprietary knowledge or information, and Contractor shall not retain any copies of such materials. A violation of this paragraph shall be considered a material breach of this Agreement.

7. *Work Product.* The product of all work performed under this Agreement ("Work Product"), including without limitation all notes, reports, documentation, drawings, computer programs, inventions, creations, works, devices, models, work-in-progress and deliverables which is conceived, made, reduced to practice, or learned by

Contractor, solely or in conjunction with others, in the course of any work performed for the Company, will be the sole property of the Company, and Contractor hereby assigns to the Company all right, title and interest therein, including but not limited to all audiovisual, literary, moral rights and other copyrights, patent rights, trade secret rights and other proprietary rights therein. Contractor retains no right to use the Work Product and agrees not to challenge the validity of the Client's ownership in the Work Product.

8. *Choice of Law and Forum.* This Agreement and the performance of services hereunder will be governed by the laws of the State of California. Any lawsuit filed by either Contractor or Company shall be filed in the Superior Court for the State of California in Los Angeles. Contractor and Company herein each consent to the personal jurisdiction and venue of said court over them and agree not to contest jurisdiction or the application of California law.

9. *Attorneys' Fees.* Contractor agrees to indemnify the Company for its reasonable attorneys' fees and costs incurred in enforcing the terms of this Agreement should Contractor violate any of its terms.

10. *Entire Agreement.* This Agreement contains the complete agreement of the Parties and will supersede any and all other agreements, understandings and representations, whether oral or written, by and between the Parties hereto.

11. *Relationship of the Parties.* Contractor is an independent contractor, not a Company employee. This Agreement does not constitute a joint venture, partnership, merger, acquisition or employment relationship. Contractor does not have any authority to bind the Company or enter into any contract on the Company's behalf (with the exception of routine purchase orders). Contractor is solely responsible for its debts, liabilities and obligations, including obligations for income or other taxes, and Contractor shall hold Company harmless for the same. Contractor shall prepare and file all tax returns required under applicable law. Contractor shall not incur any expense on behalf of Company, shall not enter into any contract or agreement on behalf of Company without prior written consent from Company, and shall not represent to any other person or entity that Contractor is authorized to enter into any contract or agreement on behalf of Company or bind Company in any way unless she has prior written consent. Nothing herein requires the Company to offer services and work opportunities to Contractor, and nothing herein requires Contractor to accept work opportunities. Nothing herein requires the Contractor to work exclusively for the Company. Contractor may not hire any employees or engage any Contractors to assist in the performance of her duties hereunder, without the prior written consent of an Owner of the Company. Contractor shall fully indemnify and hold Company completely harmless for any and all expenses, costs, liabilities, and losses, including attorneys' fees, as a result of Contractor's violation of any provision of this paragraph.

12. *Severability.* If any provision of this Agreement is construed to be invalid, illegal or unenforceable, then the remaining provisions hereof shall not be affected thereby and shall be enforceable without regard thereto.

13. *Binding Authority:* The Company and its representative signing this Agreement agree and confirm that the undersigned individual has the right, power, and authority to sign this Agreement on behalf of the Company and to legally bind the Company to this Agreement with her signature.

14. *Counterparts:* This Agreement may be executed in one or more counterparts, each of which will be deemed to be an original copy of this Agreement and all of which, when taken together, will be deemed to constitute one and the same agreement. The exchange of copies of this Agreement and of signature pages by facsimile or electronic transmission shall constitute effective execution and delivery of this Agreement as to the Parties and may be used in lieu of the original Agreement for all purposes. Signatures of the Parties transmitted by facsimile or email shall be deemed to be their original signatures for all purposes.

IN WITNESS THEREOF and intending to be legally bound, the Parties have executed this Agreement as of the date set forth above on the below written date.

ELITE ACADEMIC ACADEMY-Mountain Empire

By: _____ Date:

Meghan Freeman
Chief Executive Officer

Independent Contractor

By: _____ Date:

■ [REDACTED]

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Second Interim Report Certification**

Charter School Name: Elite Academic Academy -
(continued) Mountain Empire
CDS #
Charter Approving Entity: Mountain Empire Unified
County: San Diego
Charter #: 1924
Fiscal Year: 2020/21

CERTIFICATION OF FINANCIAL CONDITION

- POSITIVE CERTIFICATION**
As the Charter School Official, I certify that based upon current projections this charter will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

 - QUALIFIED CERTIFICATION**
As the Charter School Official, I certify that based upon current projections this charter may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

 - NEGATIVE CERTIFICATION**
As the Charter School Official, I certify that based upon current projections this charter will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.
-

() To the entity that approved the charter school:
2020/21 CHARTER SCHOOL SECOND INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM:
has been approved, and is hereby filed by the charter school pursuant to Education Code Section 47604.33.

Signed: _____ Date: _____
Charter School Official
(Original signature required)
Print Name: Meghan Freeman Title: CEO

(x) To the County Superintendent of Schools:
2020/21 CHARTER SCHOOL SECOND INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM:
is hereby filed with the County Superintendent pursuant to *Education Code* Section 47604.33.

Signed: _____ Date: _____
Authorized Representative of
Charter Approving Entity
(Original signature required)
Print Name: _____ Title: _____

For additional information on the First Interim Report, please contact:

For Approving Entity:

Name

Title

Phone

E-mail

For Charter School:

Bryan Adams
Name
Outsource Provider
Title
415-309-8758
Phone
badams@abacusedpartners.com
E-mail

This report has been verified for mathematical accuracy by the County Superintendent of Schools,
pursuant to *Education Code* Section 47604.33.

District Advisor _____ Date _____

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**CHARTER
INTERIM FINANCIAL REPORT
Second Interim**

Charter School Name: Elite Academic Academy
(continued) Mountain Empire
CDS #:
Charter Approving Entity: Mountain Empire
County: San Diego
Charter #: 1924
Fiscal Year: 2020/21

This charter school uses the following basis of accounting:

- Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900-6999)
- Modified Accrual Basis** (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, 8000-8099)

Description	Object Code	Adopted Budget - J	
		Unrestricted	Restricted
A. REVENUES			
1. LCFE Sources			
State Aid - Current Year	8011	4,529,712.00	
Education Protection Account State Aid - Current Year	8012	143,597.00	
State Aid - Prior Years	8019		
Transfers to Charter Schools in Lieu of Property Taxes	8096	1,435,087.00	
Other LCFE Transfers	8091, 8097		
Total, LCFE Sources		6,108,396.00	-
2. Federal Revenues			
Every Student Succeeds Act (Title I - V)	8290		20,753.00
Special Education - Federal	8181, 8182		87,594.00
Child Nutrition - Federal	8220		
Donated Food Commodities	8221		
Other Federal Revenues	8110, 8260-8299		
Total, Federal Revenues		-	108,347.00

3. Other State Revenues			
Special Education - State	StateRevSE		384,122.00
All Other State Revenues	StateRevAO	128,176.00	38,771.00
Total, Other State Revenues		128,176.00	422,893.00
4. Other Local Revenues			
All Other Local Revenues	LocalRevAO		
Total, Local Revenues		-	-
5. TOTAL REVENUES		6,236,572.00	531,240.00

B. EXPENDITURES

1. Certificated Salaries			
Certificated Teachers' Salaries	1100	1,954,270.00	17,647.00
Certificated Pupil Support Salaries	1200	51,500.00	
Certificated Supervisors' and Administrators' Salaries	1300	251,875.00	
Other Certificated Salaries	1900		
Total, Certificated Salaries		2,257,645.00	17,647.00
2. Non-certificated Salaries			
Non-certificated Instructional Aides' Salaries	2100	32,961.00	
Non-certificated Support Salaries	2200	-	
Non-certificated Supervisors' and Administrators' Sal.	2300	-	
Clerical and Office Salaries	2400	9,000.00	
Other Non-certificated Salaries	2900	-	
Total, Non-certificated Salaries		41,961.00	-
3. Employee Benefits			
STRS	3101-3102	330,840.00	2,850.00
PERS	3201-3202	-	
OASDI / Medicare / Alternative	3301-3302	48,914.00	256.00
Health and Welfare Benefits	3401-3402	187,746.00	
Unemployment Insurance	3501-3502	1,156.00	
Workers' Compensation Insurance	3601-3602	32,445.00	
OPEB, Allocated	3701-3702		
OPEB, Active Employees	3751-3752		
Other Employee Benefits	3901-3902	3,294.00	
Total, Employee Benefits		604,395.00	3,106.00

4. Books and Supplies			
Approved Textbooks and Core Curricula Materials	4100	451,978.00	38,771.00
Books and Other Reference Materials	4200	-	
Materials and Supplies	4300	59,030.00	
Noncapitalized Equipment	4400	52,198.00	
Food	4700		
Total, Books and Supplies		563,206.00	38,771.00
5. Services and Other Operating Expenditures			
Subagreements for Services	5100		
Travel and Conferences	5200	66,948.00	
Dues and Memberships	5300	4,490.00	
Insurance	5400	16,639.00	
Operations and Housekeeping Services	5500	4,440.00	
Rentals, Leases, Repairs, and Noncap. Improvements	5600	47,740.00	
Transfers of Direct Costs	5700-5799		
Professional/Consulting Services and Operating Expend.	5800	2,009,524.00	471,716.00
Communications	5900	10,376.00	
Total, Services and Other Operating Expenditures		2,160,157.00	471,716.00
6. Capital Outlay (Objects 6100-6170, 6200-6500 for modified accrual basis only)			
Land and Land Improvements	6100-6170		
Buildings and Improvements of Buildings	6200		
Books and Media for New School Libraries or Major Expansion of School Libraries	6300		
Equipment	6400		
Equipment Replacement	6500		
Depreciation Expense (for accrual basis only)	6900		
Total, Capital Outlay		-	-
7. Other Outgo			
Tuition to Other Schools	7110-7143		
Transfers of Pass-through Revenues to Other LEAs	7211-7213		
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE		
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO		
All Other Transfers	7281-7299	244,336.00	
Transfers of Indirect Costs	7300-7399		
Debt Service:			-

Interest	7438	40,000.00	
Principal (for modified accrual basis only)	7439		
Total, Other Outgo		284,336.00	-
8. TOTAL EXPENDITURES		5,911,700.00	531,240.00
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		324,872.00	-
D. OTHER FINANCING SOURCES / USES			
1. Other Sources	8930-8979		
2. Less: Other Uses	7630-7699		
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999		
4. TOTAL OTHER FINANCING SOURCES / USES		-	-
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		324,872.00	-

F. FUND BALANCE, RESERVES			
1. Beginning Fund Balance			
a. As of July 1	9791	573,210.00	
b. Adjustments to Beginning Balance	9793, 9795	-	
c. Adjusted Beginning Balance		573,210.00	-
2. Ending Fund Balance, June 30 (E + F.1.c.)		898,082.00	-
Components of Ending Fund Balance :			
a. Nonspendable			
Revolving Cash (equals object 9130)	9711		
Stores (equals object 9320)	9712		
Prepaid Expenditures (equals object 9330)	9713		
All Others	9719		
b. Restricted	9740		
c. Committed			
Stabilization Arrangements	9750		
Other Commitments	9760		
d. Assigned			
Other Assignments	9780		

e Unassigned/Unappropriated Reserve for Economic Uncertainties Unassigned/Unappropriated Amount			
	9789	295,585.00	
	9790	602,497.00	-

295,585.00									
602,497.00	969,648.00	(87,591.00)	882,057.00	-	276,674.00	276,674.00	-	958,147.21	276,674.00
									958,147.21

CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Second Interim Report - Summary

Charter School Name: Elite Academic Academy -
 (continued) Mountain Empire
 CDS XXXXXXXXXX
 Charter Approving Entity: Mountain Empire Unified
 County: San Diego
 Charter #: 1924
 Fiscal Year: 2020/21

Description	Object Code	7/1 Adopted Budget (X)	Actuals thru 1/31 (Y)
A. REVENUES			
1. LCFF/Revenue Limit Sources			
State Aid - Current Year	8011	4,529,712.00	2,699,926.00
Education Protection Account State Aid - Current Year	8012	143,597.00	67,722.00
State Aid - Prior Years	8019	-	-
Transfers to Charter Schools Funding in Lieu of Property Taxes	8096	1,435,087.00	682,763.00
Other LCFF Transfers	8091, 8097	-	-
Total, LCFF Sources		6,108,396.00	3,450,411.00
2. Federal Revenues			
Every Student Succeeds Act (Title I-V)	8290	20,753.00	9,882.00
Special Education - Federal	8181, 8182	87,594.00	-
Child Nutrition - Federal	8220	-	-
Donated Food Commodities	8221	-	-
Other Federal Revenues	8110, 8260-8299	-	402,362.00
Total, Federal Revenues		108,347.00	412,244.00
3. Other State Revenues			
Special Education - State	StateRevSE	384,122.00	191,464.00
All Other State Revenues	StateRevAO	166,947.00	182,628.00
Total, Other State Revenues		551,069.00	374,092.00

4. Other Local Revenues			
All Other Local Revenues	-		1,676.00
Total, Local Revenues	-		1,676.00
5. TOTAL REVENUES	6,767,812.00		4,238,423.00
B. EXPENDITURES			
1. Certificated Salaries			
Certificated Teachers' Salaries	1,971,917.00		1,213,212.00
Certificated Pupil Support Salaries	51,500.00		12,752.00
Certificated Supervisors' and Administrators' Salaries	251,875.00		189,186.00
Other Certificated Salaries	-		-
Total, Certificated Salaries	2,275,292.00		1,415,150.00
2. Non-certificated Salaries			
Non-certificated Instructional Aides' Salaries	32,961.00		63,457.00
Non-certificated Support Salaries	-		-
Non-certificated Supervisors' and Administrators' Sal.	-		77,055.00
Clerical and Office Salaries	9,000.00		31,159.00
Other Non-certificated Salaries	-		-
Total, Non-certificated Salaries	41,961.00		171,671.00
3. Employee Benefits			
STRS	333,690.00		152,530.00
PERS	-		-
OASDI / Medicare / Alternative	49,170.00		31,219.00
Health and Welfare Benefits	187,746.00		133,357.00
Unemployment Insurance	1,156.00		1,658.00
Workers' Compensation Insurance	32,445.00		13,353.00
OPEB, Allocated	-		-
OPEB, Active Employees	-		-
Other Employee Benefits	3,294.00		2,051.00
Total, Employee Benefits	607,501.00		334,168.00
4. Books and Supplies			
Approved Textbooks and Core Curricula Materials	490,749.00		329,424.00
Books and Other Reference Materials	-		-
Materials and Supplies	59,030.00		12,549.00
Noncapitalized Equipment	52,198.00		34,468.00
Food	-		-

4. Other Local Revenues

 All Other Local Revenues

 Total, Local Revenues

5. TOTAL REVENUES

B. EXPENDITURES

 1. Certificated Salaries

 Certificated Teachers' Salaries

 Certificated Pupil Support Salaries

 Certificated Supervisors' and Administrators' Salaries

 Other Certificated Salaries

 Total, Certificated Salaries

 2. Non-certificated Salaries

 Non-certificated Instructional Aides' Salaries

 Non-certificated Support Salaries

 Non-certificated Supervisors' and Administrators' Sal.

 Clerical and Office Salaries

 Other Non-certificated Salaries

 Total, Non-certificated Salaries

 3. Employee Benefits

 STRS

 PERS

 OASDI / Medicare / Alternative

 Health and Welfare Benefits

 Unemployment Insurance

 Workers' Compensation Insurance

 OPEB, Allocated

 OPEB, Active Employees

 Other Employee Benefits

 Total, Employee Benefits

 4. Books and Supplies

 Approved Textbooks and Core Curricula Materials

 Books and Other Reference Materials

 Materials and Supplies

 Noncapitalized Equipment

 Food

Total, Books and Supplies		601,977.00	376,441.00
5. Services and Other Operating Expenditures			
Subagreements for Services	5100	-	-
Travel and Conferences	5200	66,948.00	12,027.00
Dues and Memberships	5300	4,490.00	3,402.00
Insurance	5400	16,639.00	12,101.00
Operations and Housekeeping Services	5500	4,440.00	2,378.00
Rentals, Leases, Repairs, and Noncap. Improvements	5600	47,740.00	41,527.00
Transfers of Direct Costs	5700-5799	-	-
Professional/Consulting Services and Operating Expend.	5800	2,481,240.00	1,169,275.00
Communications	5900	10,376.00	56,093.00
Total, Services and Other Operating Expenditures		2,631,873.00	1,296,803.00
6. Capital Outlay (Objects 6100-6170, 6200-6500 modified accrual basis only)			
Land and Land Improvements	6100-6170	-	-
Buildings and Improvements of Buildings	6200	-	-
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	-	-
Equipment	6400	-	-
Equipment Replacement	6500	-	-
<i>Depreciation Expense (for accrual basis only)</i>	6900	-	-
Total, Capital Outlay		-	-
7. Other Outgo			
Tuition to Other Schools	7110-7143	-	-
Transfers of Pass-through Revenues to Other LEAs	7211-7213	-	-
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	-	-
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	-	-
All Other Transfers	7281-7299	244,336.00	32,109.00
Transfers of Indirect Costs	7300-7399	-	-
Debt Service:			
Interest	7438	40,000.00	18,292.00
Principal (for modified accrual basis only)	7439	-	-
Total, Other Outgo		284,336.00	50,401.00
8. TOTAL EXPENDITURES			
		6,442,940.00	3,644,634.00
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)			
		324,872.00	593,789.00

D. OTHER FINANCING SOURCES / USES			
1. Other Sources	8930-8979	-	-
2. Less: Other Uses	7630-7699	-	-
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	-	-
4. TOTAL OTHER FINANCING SOURCES / USES		-	-
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		324,872.00	593,789.00
F. FUND BALANCE, RESERVES			
1. Beginning Fund Balance	9791	573,210.00	327,425.00
a. As of July 1		-	(39,157.00)
b. Adjustments/Restatements	9793, 9795	573,210.00	288,268.00
c. Adjusted Beginning Fund Balance		898,082.00	882,057.00
2. Ending Fund Balance, June 30 (E + F.1.c.)			
Components of Ending Fund Balance :			
a. Nonspendable			
Revolving Cash (equals object 9130)	9711	-	-
Stores (equals object 9320)	9712	-	-
Prepaid Expenditures (equals object 9330)	9713	-	-
All Others	9719	-	-
b. Restricted	9740	-	-
c. Committed			
Stabilization Arrangements	9750	-	-
Other Commitments	9760	-	-
d. Assigned			
Other Assignments	9780	-	-
e. Unassigned/Unappropriated			
Reserve for Economic Uncertainties	9789	295,585.00	-
Unassigned/Unappropriated Amount	9790	602,497.00	882,057.00

2nd Interim Budget (Z)	2nd Interim vs. Adopted Budget Increase, (Decrease)	
	\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
4,829,834.00	300,122.00	6.63%
135,444.00	(8,153.00)	-5.68%
-	-	
1,384,001.00	(51,086.00)	-3.56%
-	-	
6,349,279.00	240,883.00	3.94%
39,629.00	18,876.00	90.96%
-	(87,594.00)	(100%)
-	-	
-	-	
525,247.00	525,247.00	New
564,876.00	456,529.00	421.36%
409,197.00	25,075.00	6.53%
401,952.00	235,005.00	140.77%
811,149.00	260,080.00	47.20%

1,676.00	1,676.00	New
1,676.00	1,676.00	New
7,726,980.00	959,168.00	14.17%
2,074,382.00	102,465.00	5.20%
21,804.00	(29,696.00)	-57.66%
323,475.00	71,600.00	28.43%
-	-	
2,419,661.00	144,369.00	6.35%
108,500.00	75,539.00	229.18%
-	-	
131,750.00	131,750.00	New
53,276.00	44,276.00	491.96%
-	-	
293,526.00	251,565.00	599.52%
260,803.00	(72,887.00)	-21.84%
-	-	
53,379.00	4,209.00	8.56%
228,018.00	40,272.00	21.45%
2,835.00	1,679.00	145.24%
22,831.00	(9,614.00)	-29.63%
-	-	
-	-	
3,506.00	212.00	6.44%
571,372.00	(36,129.00)	-5.95%
593,425.00	102,676.00	20.92%
-	-	
75,001.00	15,971.00	27.06%
112,498.00	60,300.00	115.52%
-	-	

780,924.00	178,947.00	29.73%
-	-	
36,728.00	(30,220.00)	-45.14%
4,490.00	-	0.00%
16,442.00	(197.00)	-1.18%
6,030.00	1,590.00	35.81%
66,362.00	18,622.00	39.01%
-	-	
2,414,193.00	(67,047.00)	-2.70%
88,221.00	77,845.00	750.24%
2,632,466.00	593.00	0.02%
-	-	
-	-	
-	-	
-	-	
-	-	
-	-	
-	-	
63,477.79	(180,858.21)	-74.02%
-	-	
19,000.00	(21,000.00)	-52.50%
-	-	
82,477.79	(201,858.21)	-70.99%
6,780,426.79	337,486.79	5.24%
946,553.21	621,681.21	191.36%

-	-	-	-	
-	-	-	-	
-	-	-	-	
-	-	-	-	
946,553.21	621,681.21			191.36%
327,425.00	(245,785.00)			-42.88%
(39,157.00)	(39,157.00)			New
288,268.00				
1,234,821.21				
-	-			
-	-			
-	-			
-	-			
-	-			
276,674.00	(18,911.00)			-6.40%
958,147.21	355,650.21			59.03%

**CHARTER SCHOOL
MULTI-YEAR PROJECTION - ALTERNATIVE FORM
Second Interim Report - MYP**

Charter School Name: Elite Academic Academy -
(continued) Mountain Empire
CDS #:
Charter Approving Entity: Mountain Empire Unified
County: Alameda
Charter #: 1924
Fiscal Year: 2020/21

This charter school uses the following basis of accounting:

- Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660)
 Modified Accrual Basis (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

A. REVENUES	Description	Object Code	FY 2020/21	
			Unrestricted	Restricted
1. LCFF Sources				
State Aid - Current Year		8011	4,829,834.00	0.00
Education Protection Account State Aid - Current Year		8012	135,444.00	0.00
State Aid - Prior Years		8019	0.00	0.00
Transfers of Charter Schools in Lieu of Property Taxes		8096	1,384,001.00	0.00
Other LCFF Transfers		8091, 8097	0.00	0.00
Total, LCFF Sources			6,349,279.00	0.00
2. Federal Revenues				
Every Student Succeeds Act (Title I - V)		8290	0.00	39,629.00
Special Education - Federal		8181, 8182	0.00	0.00
Child Nutrition - Federal		8220	0.00	0.00
Donated Food Commodities		8221	0.00	0.00

Other Federal Revenues		0.00	525,247.00
Total, Federal Revenues		0.00	564,876.00
3. Other State Revenues			
Special Education - State	StateRevSE	0.00	409,197.00
All Other State Revenues	StateRevAO	129,084.00	272,868.00
Total, Other State Revenues		129,084.00	682,065.00
4. Other Local Revenues			
All Other Local Revenues	LocalRevAO	1,676.00	0.00
Total, Local Revenues		1,676.00	0.00
5. TOTAL REVENUES			
		6,480,039.00	1,246,941.00
B. EXPENDITURES			
1. Certificated Salaries			
Certificated Teachers' Salaries	1100	1,448,185.00	626,197.00
Certificated Pupil Support Salaries	1200	16,353.00	5,451.00
Certificated Supervisors' and Administrators' Salaries	1300	236,930.00	86,545.00
Other Certificated Salaries	1900	0.00	0.00
Total, Certificated Salaries		1,701,468.00	718,193.00
2. Non-certificated Salaries			
Non-certificated Instructional Aides' Salaries	2100	81,375.00	27,125.00
Non-certificated Support Salaries	2200	0.00	0.00
Non-certificated Supervisors' and Administrators' Sal.	2300	109,792.00	21,958.00
Clerical and Office Salaries	2400	39,957.00	13,319.00
Other Non-certificated Salaries	2900	0.00	0.00
Total, Non-certificated Salaries		231,124.00	62,402.00

Description	Object Code	FY 2020/21	
		Unrestricted	Restricted
3. Employee Benefits			
STRS	3101-3102	183,393.00	77,410.00
PERS	3201-3202	0.00	0.00
OASDI / Medicare / Alternative	3301-3302	35,016.00	18,363.00
Health and Welfare Benefits	3401-3402	162,416.00	65,602.00

Unemployment Insurance	3501-3502	2,019.00	816.00
Workers' Compensation Insurance	3601-3602	16,263.00	6,568.00
OPEB, Allocated	3701-3702	0.00	0.00
OPEB, Active Employees	3751-3752	0.00	0.00
Other Employee Benefits	3901-3902	2,497.00	1,009.00
Total, Employee Benefits		401,604.00	169,768.00
4. Books and Supplies			
Approved Textbooks and Core Curricula Materials	4100	483,425.00	110,000.00
Books and Other Reference Materials	4200	0.00	0.00
Materials and Supplies	4300	75,001.00	0.00
Noncapitalized Equipment	4400	112,498.00	0.00
Food	4700	0.00	0.00
Total, Books and Supplies		670,924.00	110,000.00
5. Services and Other Operating Expenditures			
Subagreements for Services	5100	0.00	0.00
Travel and Conferences	5200	36,728.00	0.00
Dues and Memberships	5300	4,490.00	0.00
Insurance	5400	16,442.00	0.00
Operations and Housekeeping Services	5500	6,030.00	0.00
Rentals, Leases, Repairs, and Noncap. Improvements	5600	66,362.00	0.00
Transfers of Direct Costs	5700-5799	0.00	0.00
Professional/Consulting Services and Operating Expend.	5800	2,227,615.00	186,578.00
Communications	5900	88,221.00	0.00
Total, Services and Other Operating Expenditures		2,445,888.00	186,578.00
6. Capital Outlay (Obj. 6100-6170, 6200-6500 for mod. accr. basis only)			
Land and Land Improvements	6100-6170	0.00	0.00
Buildings and Improvements of Buildings	6200	0.00	0.00
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	0.00	0.00
Equipment	6400	0.00	0.00
Equipment Replacement	6500	0.00	0.00
Depreciation Expense (for accrual basis only)	6900	0.00	0.00
Total, Capital Outlay		0.00	0.00
7. Other Outgo			
Tuition to Other Schools	7110-7143	0.00	0.00
Transfers of Pass-through Revenues to Other LEAs	7211-7213	0.00	0.00

Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	0.00	0.00
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	0.00	0.00
All Other Transfers	7280-7299	63,477.79	0.00
Transfers of Indirect Costs	7300-7399	0.00	0.00
Debt Service:			
Interest	7438	19,000.00	0.00
Principal (for modified accrual basis only)	7439	0.00	0.00
Total, Other Outgo		82,477.79	0.00
8. TOTAL EXPENDITURES		5,533,485.79	1,246,941.00
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND.			
BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		946,553.21	0.00

Description	Object Code	FY 2020/21	
		Unrestricted	Restricted
D. OTHER FINANCING SOURCES / USES			
1. Other Sources	8930-8979	0.00	0.00
2. Less: Other Uses	7630-7699	0.00	0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	0.00	0.00
4. TOTAL OTHER FINANCING SOURCES / USES		0.00	0.00
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		946,553.21	0.00
F. FUND BALANCE, RESERVES			
1. Beginning Fund Balance	9791	327,425.00	0.00
a. As of July 1		(39,157.00)	0.00
b. Adjustments/Restatements	9793, 9795	288,268.00	0.00
c. Adjusted Beginning Balance		1,234,821.21	0.00
2. Ending Fund Balance, June 30 (E + F.1.c.)			
Components of Ending Fund Balance:			
a. Nonspendable			
Revolving Cash (equals object 9130)	9711	0.00	0.00
Stores (equals object 9320)	9712	0.00	0.00

Prepaid Expenditures (equals object 9330)

All Others	9713	0.00	0.00
b. Restricted	9719	0.00	0.00
c. Committed	9740		0.00
Stabilization Arrangements	9750	0.00	0.00
Other Commitments	9760	0.00	0.00
d. Assigned	9780	0.00	0.00
Other Assignments			
e. Unassigned/Unappropriated	9789	276,674.00	0.00
Reserve for Economic Uncertainties			
Unassigned/Unappropriated Amount	9790	958,147.21	0.00

1-9669)

	Totals for 2021/22	Totals for 2022/23
Total		
4,829,834.00	7,573,634.00	9,834,707.00
135,444.00	203,168.00	253,962.00
0.00	0.00	0.00
1,384,001.00	2,076,022.00	2,595,048.00
0.00		
6,349,279.00	9,852,824.00	12,683,717.00
39,629.00	59,444.00	74,305.00
0.00		
0.00		
0.00		

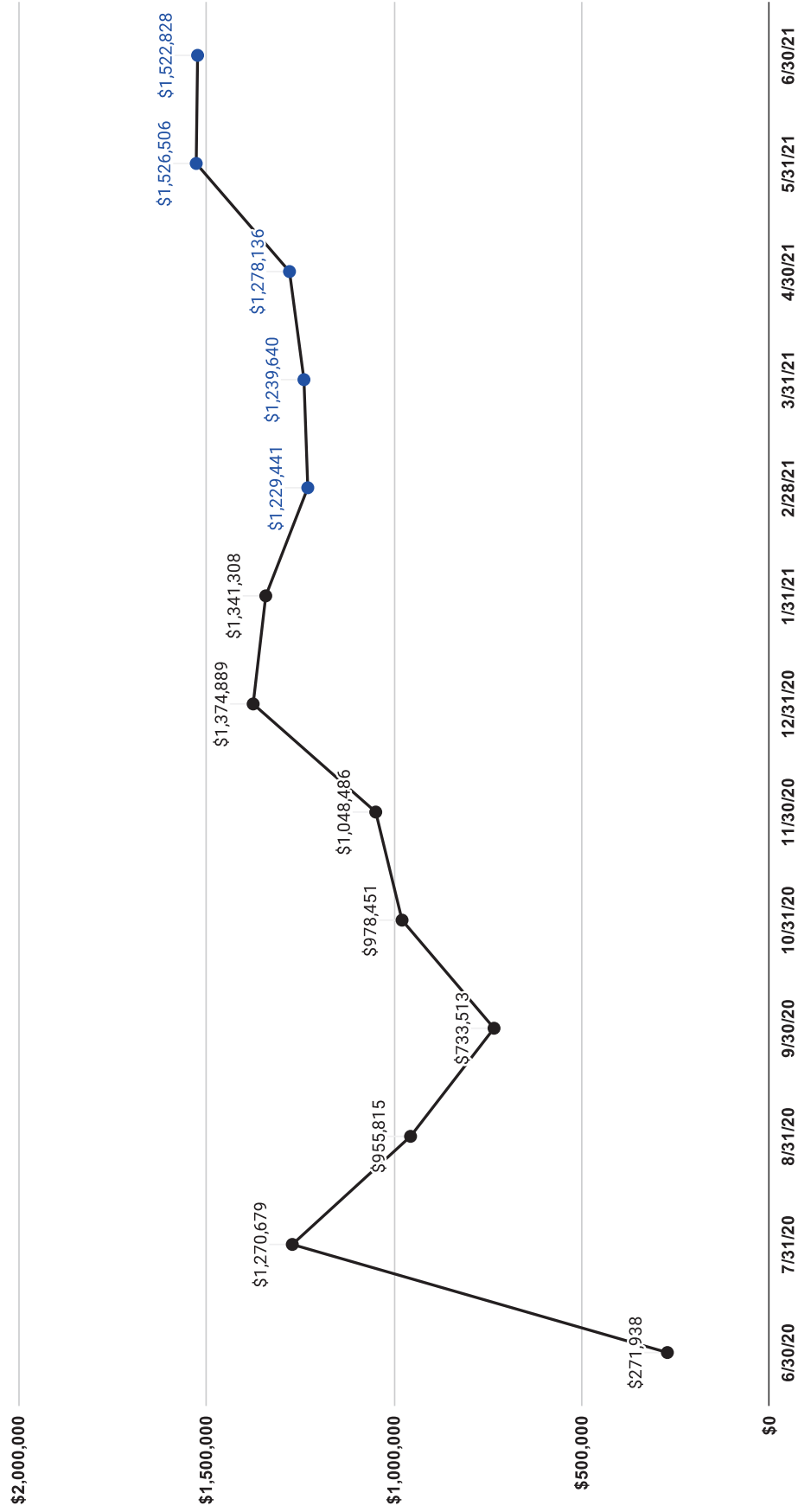
2,835.00	4,168.00	5,157.00
22,831.00	33,566.00	41,532.00
0.00	0.00	0.00
0.00	0.00	0.00
3,506.00	0.00	0.00
571,372.00	1,023,043.00	1,356,511.00
593,425.00	890,138.00	1,112,673.00
0.00		
75,001.00	93,751.00	105,470.00
112,498.00	140,623.00	158,201.00
0.00	0.00	0.00
780,924.00	1,124,512.00	1,376,344.00
0.00		
36,728.00	45,910.00	51,649.00
4,490.00	5,613.00	6,315.00
16,442.00	20,553.00	23,122.00
6,030.00	7,538.00	8,480.00
66,362.00	82,953.00	93,322.00
0.00		
2,414,193.00	3,621,290.00	4,526,613.00
88,221.00	110,276.00	124,061.00
2,632,466.00	3,894,133.00	4,833,562.00
0.00		
0.00		
0.00		
0.00		
0.00		
0.00		
0.00	0.00	0.00
0.00		
0.00		

0.00			
0.00			
63,477.79	295,585.00		380,512.00
0.00			
19,000.00			
0.00			
82,477.79	295,585.00		380,512.00
6,780,426.79	10,326,185.00		12,882,527.00
946,553.21	721,477.00		1,294,738.00

	Totals for 2021/22	Totals for 2022/23
Total		
0.00		
0.00		
0.00		
0.00	0.00	0.00
946,553.21	721,477.00	1,294,738.00
327,425.00	1,234,821.21	1,956,298.21
(39,157.00)		
288,268.00	1,234,821.21	1,956,298.21
1,234,821.21	1,956,298.21	3,251,036.21
0.00		
0.00		

0.00			
0.00			
0.00			
0.00			
0.00			
0.00			
0.00			
0.00			
276,674.00	516,309.00	644,126.00	
958,147.21	1,439,989.21	2,606,910.21	

EAA Mountain Empire - Second Interim Cash Balance (Actuals through January 31)





**Elite Academic Academy-Mountain Empire
RESOLUTION
Regarding Payment to Certificated/Classified Employees**

The undersigned, on behalf of Elite Academic Academy - Mountain Empire, a California nonprofit public benefit corporation (the “Company”), hereby certifies that the resolutions set forth below were adopted by the Board of Directors (the “Board”) of the Company, in accordance with Section 5211 (a) of the California Nonprofit Corporation Law and Art. III of the Bylaws, at a duly noticed meeting held on March 4, 2021 at 9:00 a.m., Pacific Standard Time, at 43414 Business Park Drive, in Temecula, CA 92590, and virtually. A quorum of the Board was present at the meeting.

WHEREAS, as of July 1, 2020, Elite Academic Academy - Mountain Empire was uncertain about the amount of funding due to unexpected enrollment caps as a result of the Hold Harmless Bill and looming LCFF deferrals due to the COVID-19 Pandemic; and

WHEREAS, as a result, Elite Academic Academy – Mountain Empire established certificated/classified salaries at the beginning of the 2020-2021 school year that did not include COLA and subject to uncertainty; and

WHEREAS, ADA has remained within budget constraints, and our business team applied and received exemption from the 2021 LCFF deferrals; and

WHEREAS, certificated/classified salary amounts did not increase despite unfunded increases in ADA and corresponding additional workload; and

WHEREAS, the Board of Directors is now able to accurately ascertain available funds for the 2020-2021 school year; and

WHEREAS, the Board of Directors wishes to provide a one-time off-schedule total payment of \$1000 to certificated/classified full-time employees, and \$500 to certificated/classified part-time employees, for work performed during the first eight months of the 2020-2021 school year, in order that the compensation more appropriately reflects ADA, duties and work performed.

WHEREAS, the Board of Directors wishes to extend this one time off schedule total payment to our back Office Service Provider Prime Educational Solutions Employees/Consultants who work on **behalf of Elite Academic Academy only**. Prime Employees/Consultants who work on behalf of only Elite Academic Academy will also be provided a one-time payment of \$1000 to full-time employees, and \$500 to part-time employees in order that their compensation reflect increased expectations, duties and work performed as a result of the pandemic.

NOW, THEREFORE, BE IT FOUND, DETERMINED AND RESOLVED by THE ELITE ACADEMIC ACADEMY - MOUNTAIN EMPIRE BOARD OF DIRECTORS AS FOLLOWS:

1. Payments in accordance with this resolution are made for services performed during the beginning of the 2020-2021 school year as certificated/classified salaries during such period were indefinite and subject to uncertainty.
2. The total amount will be disbursed in one payment.
3. On or before March 30, 2021, each certificated/classified employee who was employed by Elite Academic Academy shall receive a payment equal

to 100% of the total amount due that individual as determined by Elite Academic Academy - Mountain Empire and in accordance with this resolution.

4. On or before March 30, 2021, each Prime Educational Solutions employee who works on behalf of only Elite Academic Academy shall receive a payment equal to 100% of the total amount due that individual as determined by Elite Academic Academy - Mountain Empire and in accordance with this resolution. Prime Educational Solutions will invoice Elite Academic Academy for the total amount.

4. Ms. Meghan Freeman is hereby authorized to take any action necessary to implement this resolution.

[certification page follows]

CERTIFICATE OF ADOPTION

I hereby certify that the foregoing resolutions were passed and adopted by the Board of Directors of the Company, at a meeting thereof duly held on March 4, 2021, by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

The undersigned certifies further that the foregoing Resolution has not been modified, amended or rescinded and is in full force and effect as of the date hereof.

By:

Name: Morgen Oelckers

Title: President of the Board

Elite Academic Academy - Mountain Empire



Technology Solutions

Quote

CUSTOMER INFORMATION		STAPLES TECHNOLOGY SOLUTIONS	
Company Name:	Elite Academic Academy	Quote Date:	February 24, 2021
Contact Name:	Laura Spencer	Quote Expiration:	Friday, March 5, 2021 9 days
Contact Phone:	(866)354 8302	Reference:	7008764
Contact Email:	lspencer@eliteacademic.com	Sales Rep Name:	Adam Shockley
Account #	RCH 10224463	Sales Rep Phone:	303-873-8075
Ship-to ID:	0	Sales Rep Email:	adam.shockley@staples.com

QTY	Part No.	Product Description	Unit Price	Extended Price
125	NX.H8VAA.006	Acer Chromebook 311 C733-C5AS - 11.6" - Celeron N4020 - 4 GB RAM - 32 GB eM	\$284.51	\$35,563.75
125	CROSSWDISEDU	Chrome Education Upgrade - License - academic	\$25.00	\$3,125.00

Subtotal:	\$38,688.75
Sales Tax:	
Total:	\$38,688.75

Total Cost Split
 Between Schools

 LU= \$19,344.40
 ME= \$19,344.35

Confidentiality Notice: This quote, including any or all attachments, is for the sole use of the intended recipient(s). The quote contains proprietary and confidential pricing information of Staples Technology Solutions and shall NOT be used, disclosed or reproduced in whole or in part for any purpose other than to evaluate internally and by authorized personnel of named company. Any unauthorized review; use, disclosure or distribution is prohibited.

Special Note: Based upon the direct and indirect impact of COVID-19 driven product shortages and frequent pricing changes we suggest prompt placement of a Purchase Order, which will help establish prioritization and provide the highest likelihood of fulfillment for constrained products. Your account team is ready to assist you with this order and any subsequent updates.

Offer Limitations: This quote is valid thru Expiration Date above and is subject to change. Seller also reserves the right to reasonably adjust a Product's price if extraordinary market events require immediate adjustment (e.g., epidemics, shortages, trade disputes, natural disasters, etc.) and to adjust pricing with the impact of tariffs or duties imposed on products.

Tariff Disclaimer: Notwithstanding anything to the contrary, Seller reserves the right to adjust pricing proportionate with the impact of tariffs, customs or duties imposed on the Products.

*Tax and freight charges are additional when applicable



Technology Solutions

Quote

CUSTOMER INFORMATION		STAPLES TECHNOLOGY SOLUTIONS	
Company Name:	Elite Academic Academy	Quote Date:	February 24, 2021
Contact Name:	Laura Spencer	Quote Expiration:	Friday, March 5, 2021 9 days
Contact Phone:	(866)354 8302	Reference:	7008764
Contact Email:	lspencer@eliteacademic.com	Sales Rep Name:	Adam Shockley
Account #	RCH 10224463	Sales Rep Phone:	303-873-8075
Ship-to ID:	0	Sales Rep Email:	adam.shockley@staples.com

QTY	Part No.	Product Description	Unit Price	Extended Price
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Remit to: Make checks payable to Staples Technology Solutions, PO Box 95230, Chicago IL 60694-5230



CliftonLarsonAllen LLP
2210 East Route 66
Glendora, CA 91740
626.857.7300 | fax 626.857.7302
CLAconnect.com

February 1, 2021

Board of Directors and Management
Elite Academic Academy - Mountain Empire
43414 Business Park Dr.
Temecula, CA 92590

Dear Members of the Board and Management:

We are pleased to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the audit and nonaudit services CliftonLarsonAllen LLP ("CLA," "we," "us," and "our") will provide for Elite Academic Academy - Mountain Empire ("you," "your," or "the Organization") for the year ended June 30, 2021.

Wade McMullen is responsible for the performance of the audit engagement. Per Education Code Section 41020(f)(2), there is a limit of six consecutive year for any firm where the principal/director-in-charge of the audit and the reviewing principal/director have been the same in each of those years. This is the third consecutive year Wade McMullen will be the engagement principal.

Audit services

We will audit the financial statements of the Organization, which comprise the statement of financial position as of June 30, 2021, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

We will also evaluate and report on the presentation of the supplementary information accompanying the financial statements in relation to the financial statements as a whole.

Nonaudit services

We will also provide the following nonaudit services:

- Preparation of your financial statements and related notes.
- Preparation of adjusting journal entries.
- Preparation of the informational tax return.

Audit objectives

The objective of our audit is the expression of an opinion about whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP). Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS), the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the *2020-2021 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, published by the Education Audit Appeals Panel. Our audit will include tests of your accounting records and other procedures we consider necessary to enable us to express such an opinion. We will also perform procedures to enable us to express an opinion on whether the supplementary information (as identified above) accompanying the financial statements is fairly stated, in all material respects, in relation to the financial statements as a whole.

We will issue a written report upon completion of our audit of your financial statements. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement. If our opinion on the financial statements is other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

We will also provide a report (which does not include an opinion) on internal control related to the financial statements and on compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements, as required by *Government Auditing Standards*. The report on internal control over financial reporting and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the entity is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit conducted in accordance with U.S. GAAS and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

We also will issue a written report and opinion on State Compliance upon completion of our audit.

Auditor responsibilities, procedures, and limitations

We will conduct our audit in accordance with U.S. GAAS and the standards for financial audits contained in *Government Auditing Standards*. Those standards require that we plan and perform the audit to obtain

reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error. An audit involves performing procedures to obtain sufficient appropriate audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

There is an unavoidable risk, because of the inherent limitations of an audit, together with the inherent limitations of internal control, that some material misstatements may not be detected, even though the audit is properly planned and performed in accordance with U.S. GAAS and *Government Auditing Standards*. Because we will not perform a detailed examination of all transactions, material misstatements, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity, may not be detected. Because the determination of waste and abuse is subjective, Government Auditing Standards do not require auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management and those charged with governance of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management and those charged with governance of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will also inform the appropriate level of management and those charged with governance of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential.

In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting fraud or errors that are material to the financial statements and to preventing and detecting misstatements resulting from noncompliance with provisions of laws, regulations, contracts, and grant agreements that have a material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*. An audit is not designed to provide assurance on internal control or to identify deficiencies, significant deficiencies, or material weaknesses in internal control. However, we will communicate to you in writing significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we identify during the audit that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the entity's compliance with the provisions of laws, regulations, contracts, and grant agreements that have a material effect on the financial statements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

We will include in our report on internal control over financial reporting and compliance relevant information about any fraud; noncompliance with provisions of laws, regulations, contracts, or grant agreements; or abuse that may have occurred that are required to be communicated under *Government Auditing Standards*.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Management responsibilities

Our audit will be conducted on the basis that you (management and, when appropriate, those charged with governance) acknowledge and understand that you have certain responsibilities that are fundamental to the conduct of an audit.

You are responsible for the preparation and fair presentation of the financial statements in accordance with U.S. GAAP. Management's responsibilities include the selection and application of accounting principles; recording and reflecting all transactions in the financial statements; determining the reasonableness of significant accounting estimates included in the financial statements; adjusting the financial statements to correct material misstatements; and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design, implementation, and maintenance of effective internal control, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; and that there is reasonable assurance that government programs are administered in compliance with compliance requirements. You are responsible for the design, implementation, and maintenance of internal controls to prevent and detect fraud; assessing the risk that the financial statements may be materially misstated as a result of fraud; and for informing us about all known or suspected fraud affecting the entity involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for implementing systems designed to achieve compliance with applicable laws and regulations and the provisions of contracts and grant agreements; identifying and ensuring that the entity complies with applicable laws, regulations, contracts, and grant agreements; and informing us of all instances of identified or suspected noncompliance whose effects on the financial statements should be considered.

You are responsible for taking timely and appropriate steps to remedy any fraud; noncompliance with provisions of laws, regulations, contracts, or grant agreements; or abuse that we may report.

You are responsible for ensuring that management is reliable and for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters, and for the accuracy and completeness of that information, and for ensuring the information is reliable and properly reported; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence. You agree to inform us of events occurring or facts discovered subsequent to the date of the financial statements that may affect the financial statements.

Management is responsible for the preparation of the supplementary information in accordance with U.S. GAAP. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. You agree to provide us written representations related to the presentation of the supplementary information.

Management is responsible for providing us with a written confirmation concerning representations made by you and your staff to us in connection with the audit. During our engagement, we will request information and explanations from you regarding, among other matters, the entity's activities, internal control, future plans, specific transactions, and accounting systems and procedures. The procedures we will perform during our engagement and the conclusions we reach as a basis for our report will be heavily influenced by the representations that we receive in the representation letter and otherwise from you. Accordingly, inaccurate, incomplete, or false representations could cause us to expend unnecessary effort or could cause a material fraud or error to go undetected by our procedures. In view of the foregoing, you agree that we shall not be responsible for any misstatements in the entity's financial statements that we may fail to detect as a result of misrepresentations made to us by you.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the "Audit objectives" section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other engagements or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Responsibilities and limitations related to nonaudit services

For all nonaudit services we may provide to you, management agrees to assume all management responsibilities; oversee the services by designating an individual, preferably within senior management,

who possesses suitable skill, knowledge, and/or experience to understand and oversee the services; evaluate the adequacy and results of the services; and accept responsibility for the results of the services.

The responsibilities and limitations related to the nonaudit services performed as part of this engagement are as follows:

- We will prepare a draft of your financial statements and related notes. Since the preparation and fair presentation of the financial statements is your responsibility, you will be required to acknowledge in the representation letter our assistance with preparation of the financial statements and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for those financial statements. You have a responsibility to be in a position in fact and appearance to make an informed judgment on those financial statements.
- We will propose adjusting journal entries as needed. You will be required to review and approve those entries and to understand the nature of the changes and their impact on the financial statements.
- We will prepare the organization's federal Form 990 and applicable state filings in accordance with the applicable tax laws. We will use our judgment in resolving questions where the law is unclear, and where there is reasonable authority, we will resolve questions in your favor whenever possible. We will not audit or independently verify the accuracy or completeness of the information we receive from you for the preparation of the returns and filings, and our engagement cannot be relied upon to uncover errors or irregularities in the underlying information.

These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*.

Use of financial statements

The financial statements and our report thereon are for management's use. If you intend to reproduce and publish the financial statements and our report thereon, they must be reproduced in their entirety. Inclusion of the audited financial statements in a document, such as an annual report or an offering document, should be done only with our prior approval of the document. You are responsible to provide us the opportunity to review such documents before issuance.

If the parties (i.e., you and CLA) agree that CLA will not be involved with your official statements related to municipal securities filings or other offering documents, we will require that any official statements or other offering documents issued by you with which we are not involved clearly indicate that CLA is not involved with the contents of such documents. Such disclosure should read as follows:

CliftonLarsonAllen LLP, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. CliftonLarsonAllen LLP also has not performed any procedures relating to this offering document.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website or submitted on a regulator website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information in the electronic site with the original document.

We may issue preliminary draft financial statements to you for your review. Any preliminary draft financial statements should not be relied on or distributed.

Engagement administration and other matters

We expect to begin our audit in May 2021.

We understand that your employees will prepare all confirmations, account analyses, and audit schedules we request and will locate any documents or invoices selected by us for testing. A list of information we expect to need for our audit and the dates required will be provided in a separate communication.

We will provide copies of our reports to the entity; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

We are available to perform additional procedures with regard to fraud detection and prevention, at your request, as a separate engagement, subject to completion of our normal engagement acceptance procedures. The terms and fees of such an engagement would be documented in a separate engagement letter.

The audit documentation for this engagement is the sole and exclusive property of CLA and constitutes confidential and proprietary information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the regulator or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of CLA personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the regulator. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

CLA will not disclose any confidential, proprietary, or privileged information of the entity to any persons without the authorization of entity management or unless required by law. This confidentiality provision does not prohibit us from disclosing your information to one or more of our affiliated companies in order to provide services that you have requested from us or from any such affiliated company. Any such

affiliated company shall be subject to the same restrictions on the use and disclosure of your information as apply to us.

Professional standards require us to be independent with respect to you in the performance of these services. Any discussion that you have with our personnel regarding potential employment with you could impair our independence with respect to this engagement. Therefore, we request that you inform us prior to any such discussions so that we can implement appropriate safeguards to maintain our independence and objectivity. Further, any employment offers to any staff members working on this engagement without our prior knowledge may require substantial additional procedures to ensure our independence. You will be responsible for any additional costs incurred to perform these procedures.

Our relationship with you is limited to that described in this letter. As such, you understand and agree that we are acting solely as independent accountants. We are not acting in any way as a fiduciary or assuming any fiduciary responsibilities for you. We are not responsible for the preparation of any report to any governmental agency, or any other form, return, or report or for providing advice or any other service not specifically recited in this letter.

Our engagement and responsibility end on delivery of our signed report. Any additional services that might be requested will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

Government Auditing Standards require that we make our most recent external peer review report publicly available. The report is posted on our website at www.CLAconnect.com/Aboutus/.

Mediation

Any disagreement, controversy, or claim ("Dispute") that may arise out of any aspect of our services or relationship with you, including this engagement, shall be submitted to non-binding mediation by written notice ("Mediation Notice") to the other party. In mediation, we will work with you to resolve any differences voluntarily with the aid of an impartial mediator.

The mediation will be conducted as specified by the mediator and agreed upon by the parties. The parties agree to discuss their differences in good faith and to attempt, with the assistance of the mediator, to reach an amicable resolution of the Dispute.

Each party will bear its own costs in the mediation. The fees and expenses of the mediator will be shared equally by the parties.

Any Dispute will be governed by the laws of the state of Minnesota, without giving effect to choice of law principles.

Time limitation

The nature of our services makes it difficult, with the passage of time, to gather and present evidence that fully and fairly establishes the facts underlying any Dispute that may arise between the parties. The parties agree that, notwithstanding any statute or law of limitations that might otherwise apply to a Dispute, including one arising out of this agreement or the services performed under this agreement, for breach of contract or fiduciary duty, tort, fraud, misrepresentation or any other cause of action or remedy, any

action or legal proceeding by you against us must be commenced within twenty-four (24) months (“Limitation Period”) after the date when we deliver our final audit report under this agreement to you, regardless of whether we do other services for you relating to the audit report, or you shall be forever barred from commencing a lawsuit or obtaining any legal or equitable relief or recovery.

The Limitation Period applies and begins to run even if you have not suffered any damage or loss, or have not become aware of the existence or possible existence of a Dispute.

Price Estimate

The price for these services will be based on the time involved and the degree of responsibility and skills required, plus expenses including internal and administrative charges. Based on our preliminary estimates, the price for the engagement is as follows:

Professional Services		Amount
Audit services*	\$	9,900
Informational tax return services	\$	1,900
Technology and client support fee	\$	590
Total	\$	12,390
* Should Federal Expenditures exceed \$750,000, a change in scope and fee will be required.		

Additional attendance and instructional minutes procedures related to distance learning will be billed as out-of-scope.

The price estimate is based on anticipated cooperation from your personnel and their assistance with preparing confirmations and requested schedules. If the requested items are not available on the dates required or are not accurate, the estimated price for services will likely be higher. If unexpected circumstances require significant additional time, we will advise you before undertaking work that would require a substantial increase in the fee estimate. Our invoices for our services will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed even if we have not issued our reports. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination. There is a ten percent withholding clause per Education Code 14505.

Technology Support Fee

Given the rising technology costs all organizations are expending to serve and protect client information, we are adding a 5% technology and client support fee to all of our invoices. The fee combines technology

expenses with client support costs and includes technology support, printing, communications, data security and storage, indirect engagement support costs and technical resource subscriptions. This is estimated and included in the fee table above.

Changes in engagement timing and assistance by your personnel

The fee estimate is based on anticipated cooperation from your personnel and their assistance with timely preparation of confirmations and requested schedules. If the requested items are not available on the dates required or are not accurate, we will advise management. Additional time and costs may be necessary because of such unanticipated delays. Examples of situations that may cause our estimated fee to increase include:

- Significant delays in responding to our requests for information such as reconciling variances or providing requested supporting documentation (e.g., invoices, contracts, and other documents)
- Rescheduling our fieldwork
- Schedule disruption caused by litigation, financial challenges (going concern), loan covenants (waivers), etc.
- Identifying a significant number of proposed audit adjustments
- Schedules prepared by your personnel that do not reconcile to the general ledger
- Numerous revisions to information and schedules provided by your personnel
- Restating financial statements for accounting errors in the prior year
- Lack of availability of entity personnel during audit fieldwork

Changes in accounting and audit standards

Standard setters and regulators continue to evaluate and modify standards. Such changes may result in new or revised financial reporting and disclosure requirements or expand the nature, timing, and scope of the activities we are required to perform. To the extent that the amount of time required to provide the services described in the letter increases due to such changes, our fee may need to be adjusted. We will discuss such circumstances with you prior to performing the additional work.

Changes related to COVID-19

COVID-19 continues to have significant direct and indirect impacts on financial reporting, disclosure requirements, and the nature, timing, and scope of the activities we are required to perform. To the extent that the amount of time required to provide the services described in this letter increases due to such changes, our fee may need to be adjusted. We will discuss such circumstances with you prior to performing the additional work.

Other fees

You also agree to compensate us for any time and expenses, including time and expenses of legal counsel, we may incur in responding to discovery requests or participating as a witness or otherwise in any legal, regulatory, or other proceedings that we are asked to respond to on your behalf.

Finance charges and collection expenses

You agree that if any statement is not paid within 30 days from its billing date, the unpaid balance shall accrue interest at the monthly rate of one and one-quarter percent (1.25%), which is an annual percentage

February 1, 2021
Elite Academic Academy - Mountain Empire
Page 11

rate of 15%. In the event that any collection action is required to collect unpaid balances due us, reasonable attorney fees and expenses shall be recoverable.

Subcontractors

CLA may, at times, use subcontractors to perform services under this agreement, and they may have access to your information and records. Any such subcontractors will be subject to the same restrictions on the use of such information and records as apply to CLA under this agreement.

Agreement

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. This letter constitutes the entire agreement regarding these services and supersedes all prior agreements (whether oral or written), understandings, negotiations, and discussions between you and CLA. If you have any questions, please let us know. Please sign and date this letter to indicate your acknowledgment and understanding of, and agreement with, the arrangements for our audit of your financial statements including the terms of our engagement and the parties' respective responsibilities.

Sincerely,

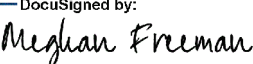
CliftonLarsonAllen LLP

DocuSigned by:

A0BC445E9A4D4E6...
Wade McMullen, CPA
Principal
626-857-7300
Wade.McMullen@claconnect.com

Response:

This letter correctly sets forth the understanding of Elite Academic Academy - Mountain Empire.

Authorized governance signature  _____
A4137E406BF5494...

Title: Chief Executive Officer

Date: 2/22/2021

Authorized management signature: _____

Title: _____

Date: _____



CliftonLarsonAllen LLP
2210 East Route 66
Glendora, CA 91740
626.857.7300 | fax 626.857.7302
CLAconnect.com

February 1, 2021

Board of Directors and Management
Elite Academic Academy - Mountain Empire
43414 Business Park Dr.
Temecula, CA 92590

Re: June 30, 2021 Tax Exempt Returns and State Filings

Dear Board of Directors and Management:

We are pleased that Elite Academic Academy - Mountain Empire (“you,” “your,” or “the organization”) has engaged CliftonLarsonAllen LLP (“CLA,” “we,” “us,” and “our”) to prepare the organization’s federal Form 990 and applicable state filings. This letter confirms the scope, limitations, and related terms of our engagement for the year ended June 30, 2021.

Our responsibility to you

We will prepare the organization’s federal Form 990 and applicable state filings in accordance with the applicable tax laws. We will use our judgment in resolving questions where the law is unclear, and where there is reasonable authority, we will resolve questions in your favor whenever possible. We will not audit or independently verify the accuracy or completeness of the information we receive from you for the preparation of the returns and filings, and our engagement cannot be relied upon to uncover errors or irregularities in the underlying information.

Your responsibilities

It is your responsibility to provide us with all of the information needed to prepare complete and accurate returns and filings. We will have no obligation to prepare the returns and filings until you have provided such information to us. We will prepare filings for the same states where the organization filed last year unless organization personnel notify us to the contrary or other information clearly indicates the need for an additional return or state filing. It is your responsibility to comply with all foreign jurisdiction filing requirements. We have no obligation to prepare returns for foreign jurisdictions

The United States Supreme Court ruled in *South Dakota versus Wayfair* (6/21/18) that physical presence is no longer required to establish nexus for sales tax. This ruling may have broad implications, even beyond sales tax, as to where an organization is subject to tax. Please note that if the organization had a taxable presence in more than one jurisdiction, such as an employee or agent within the jurisdiction, any tangible property owned or rented within the jurisdiction, or if the organization exceeds any applicable economic nexus thresholds, the organization or related entities may be subject to state or local income, sales, use, franchise, or gross receipts tax in that jurisdiction depending upon the particular facts. It is the organization’s responsibility, not CLA’s, to determine if assistance is needed in deciding whether the organization or related entities may be liable for income, sales, use, franchise, or gross receipts tax, or have a filing requirement in the various state or local jurisdictions.

It is important for you to identify any ownership OR signature authority over a foreign bank account or other foreign financial assets which includes but is not limited to foreign: stocks, mutual funds, partnerships, bonds, retirement accounts, estates, trusts, annuities, swaps, and derivatives. Failure to disclose penalties can be significant, starting at \$10,000 and can be upwards of 50 percent of the value of the asset. Please provide account statements if you have any foreign account ownership or signature authority. Note that these rules do not apply to foreign investments held by U.S. mutual funds. In addition, ownership in a foreign business entity (association, corporation, disregarded entity, or partnership) could trigger additional U.S. foreign informational reporting requirements. These reporting requirements require the disclosure of ownership, financial information, and related-party transactions. Failure to properly disclose ownership and the required information could trigger a \$10,000 penalty per filing. We cannot be held responsible if you fail to identify or provide such information to us.

For all nonattest services we may provide to you, including the preparation of the federal Form 990 and applicable state filings, management agrees to assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience to understand and oversee the services; evaluate the adequacy and results of the services performed; and accept responsibility for the results of the services. Management is also responsible for ensuring that your data and records are complete and that you have received sufficient information to oversee the services. You are responsible to carefully review the federal Form 990 and state filings that we prepare on your behalf before signing and submitting them to tax authorities. We will advise you with regard to tax positions taken in the preparation of the federal Form 990 and state filings, but the responsibility for the federal Form 990 and state filings remains with you.

Tax examinations

All returns and filings are subject to potential examination by the IRS and state authorities. In the event of an examination, we will be available, at your request, to assist or represent the organization and its directors or officers. Services in connection with tax examinations are not included in our fee for preparation of the federal Form 990 and state filings. Our fee for such services will be billed to you separately, along with any direct costs.

Record retention

You are responsible for retaining all documents, records, canceled checks, receipts, or other evidence in support of information and amounts reported on the federal Form 990 and state filings. These items may be necessary in the event the taxing or other authority examines or challenges your federal Form 990 and state filings. These records should be kept for at least seven years. Your copy of the federal Form 990 and state filings should be retained indefinitely.

If carryover item(s) exist (e.g., capital loss, net operating loss, tax credits, etc.), you should retain the supporting records related to the carryover item(s) until the item has either been utilized (and the statute of limitations associated with the year of utilization has expired) or the carryforward period has expired.

In preparing the federal Form 990 and state filings, we rely on your representation that organization personnel and its directors or officers understand and have complied with these documentation requirements. The management of the organization is responsible for the proper recording of transactions in the books of accounts, for the safeguarding of assets, and for the substantial accuracy of the organization's financial records.

All of the records that you provide to us to prepare your federal Form 990 and state filings will be returned to you after our use. Our working papers, including any copies of your records that we chose to make, are our property and will be retained by us in accordance with our established records retention policy. This policy states, in general, that we will retain our working papers for a period of seven years. After this period expires, our working papers and files will be destroyed. Furthermore, physical deterioration or catastrophic events may shorten the time our records are available. The working papers and files of our firm are not a substitute for the records of the organization.

Tax consulting services

This engagement letter also covers tax consulting services that may arise for which the organization seeks our consultation and advice, both written and oral, that are not the subject of a separate engagement letter. These additional services are not included in our fees for the preparation of the federal Form 990 and state filings.

We will base our tax analysis and conclusions on the facts you provide to us, and will not independently verify those facts. We will review the applicable tax law, tax regulations, and other tax authorities, all of which are subject to change. At your request, we will provide a memorandum of our conclusions. Written advice provided by us is for the organization's information and use only and is not to be provided to any third party without our express written consent.

Unless we are separately engaged to do so, we will not continuously monitor and update our advice for subsequent changes or modifications to the tax law and regulations, or to the related judicial and administrative interpretations.

Communications and confidentiality

The Internal Revenue Code contains a limited privilege for confidentiality of tax advice between you and our firm. In addition, the laws of some states likewise recognize a confidentiality privilege for some accountant-client communications. You understand that CLA makes no representation, warranty or promise, and offers no opinion with respect to the applicability of any confidentiality privilege to any information supplied or communications you have with us, and, to the extent that we follow instructions from you to withhold such information or communications in the face of a request from a third party (including a subpoena, summons or discovery demand in litigation), you agree to hold CLA harmless should the privilege be determined not to apply to particular information or communications.

CLA will not disclose any confidential, proprietary, or privileged information of the entity to any persons without the authorization of entity management or unless required by law. This confidentiality provision does not prohibit us from disclosing your information to one or more of our affiliated companies in order to provide services that you have requested from us or from any such affiliated company. Any such affiliated company shall be subject to the same restrictions on the use and disclosure of your information as apply to us.

Consent to send you publications and other materials

For your convenience, CLA produces a variety of publications, hard copy and electronic, to keep you informed about pertinent business and personal financial issues. This includes published articles, invitations to upcoming seminars, webinars and webcasts, newsletters, surveys, and press releases. To determine whether these materials may be of interest to you, CLA will need to use your federal Form 990 and state filings information. Such

February 1, 2021
Elite Academic Academy - Mountain Empire
Page 4

information includes the organization name and address as well as the business and financial information you provided to us.

By signing and dating this engagement letter, you authorize CLA to use the information that you provide to CLA during the preparation of your federal Form 990 and state filings to determine whether to offer you relevant materials. Your consent is valid until further notice. If you do not wish to authorize such use, please strike out this paragraph prior to signing the engagement letter.

Consent to use tax information for benchmarking analyses

In an effort to better serve the needs of our clients, we develop a variety of benchmark, performance indicator, and predictive analysis reports, using anonymized client data obtained from our audit, tax, and other engagements. Business and financial information that you provide to us may be combined with information from other clients and included within the aggregated data that we use in these reports. While some of these analytical reports will be published and released publicly, please be assured that the separate information that we obtain from you will remain confidential, as required by the AICPA Code of Professional Conduct.

Unless authorized by law or the client consents, we cannot use a client's tax return information for purposes other than the preparation and filing of the client's tax return. By signing and dating this engagement letter, you authorize CLA to use any and all information furnished to CLA for or in connection with the preparation of the tax returns under this engagement letter, for a period of up to six (6) years from the date of this engagement letter, in connection with CLA's preparation of the types of reports described in the foregoing paragraph. If you do not wish to authorize such use, please strike out this section prior to signing the engagement letter.

Limitations

You agree that it is appropriate to limit the liability of CLA, its partners, principals, directors, officers, employees, and agents (each a "CLA party") and that this limitation of remedies provision is governed by the laws of the state of Minnesota, without giving effect to choice of law principles.

The exclusive remedy available to you shall be the right to pursue claims for actual damages that are directly caused by acts or omissions that are breaches by a CLA party of our duties owed under this engagement agreement, but any recovery on any such claim shall not exceed the portion of the total fees actually paid by you to CLA that corresponds to the particular service(s) that give(s) rise to the claim (i.e., the specific service(s) that a CLA party performed in such a manner as to cause CLA to be liable to you).

The nature of our services makes it difficult, with the passage of time, to gather and present evidence that fully and fairly establishes the facts underlying any dispute that may arise between you and any CLA party. The parties (you and CLA) agree that, notwithstanding any statute or law of limitations that might otherwise apply to a dispute, including one arising out of this agreement or the services performed under this agreement, for breach of contract or fiduciary duty, tort, fraud, misrepresentation or any other cause of action or remedy, any action or legal proceeding by you against any CLA party must be commenced as provided below, or you shall be forever barred from commencing a lawsuit or obtaining any legal or equitable relief or recovery. An action to recover on a dispute shall be commenced within the shorter of these periods ("Limitation Period"):

- For federal Form 990 and state filing preparation, separately within thirty-six (36) months after the date when we deliver the tax returns and filings under this agreement to you on which the dispute is based, regardless of whether any CLA party provides other services for you or relating to said returns and filings.
- For tax consulting engagements, separately within thirty-six (36) months from the date of our last billing for services on each consultation on which the dispute is based.
- For all tax return, state filing, and tax consulting engagements, within twelve (12) months from the date when you terminate this or any other engagement of our services.

The applicable Limitation Period applies and begins to run even if you have not suffered any damage or loss, or have not become aware of the existence or possible existence of a dispute.

Fees

Our professional fees will be billed based on the time involved and skills required. We will also bill for expenses (including internal and administrative charges) plus a technology and client support fee of five percent (5%) of all professional fees billed. Fees and expenses for this work will be invoiced separately. Our invoices, including applicable state and local taxes, will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed even if we have not issued the tax returns and filings. You will be obligated to compensate us for all time expended and related fees and to reimburse us for all out-of-pocket expenditures through the date of termination.

Other fees

You also agree to compensate us for any time and expenses, including time and expenses of legal counsel, we may incur in responding to discovery requests or participating as a witness or otherwise in any legal, regulatory, or other proceedings that we are asked to respond to on your behalf.

Finance charges and collection expenses

You agree that if any statement is not paid within 30 days from its billing date, the unpaid balance shall accrue interest at the monthly rate of one and one-quarter percent (1.25%), which is an annual percentage rate of 15%. In the event that any collection action is required to collect unpaid balances due us, reasonable attorney fees and expenses shall be recoverable.

Termination of agreement

Either party may terminate this agreement at any time by giving written notice to the other party. In that event, the provisions of this agreement shall continue to apply to all services rendered prior to termination.

Agreement

Please sign and date this letter to confirm your agreement and return it to us at your earliest convenience.

We are looking forward to working with you.

February 1, 2021
Elite Academic Academy - Mountain Empire
Page 6

Sincerely,

CliftonLarsonAllen LLP

DocuSigned by:
Wade McMullen
A0BC445E9A4D4E6...

Wade McMullen, CPA
Principal
626-857-7300
Wade.McMullen@claconnect.com

Enclosure

Response:

This letter correctly sets forth the understanding of Elite Academic Academy - Mountain Empire.

Authorized management signature: *Meghan Freeman* _____
A4137E406BF5494...

Title: Chief Executive Officer

Date: 2/22/2021

Certificate Of Completion

Envelope Id: D588F76391F84A9CAFD4F295DF39B77F	Status: Completed
Subject: Please DocuSign: Elite Academic Academy - Mountain Empire 21EL - WNM.pdf, Elite Academic Academ...	
Client Name: Elite Academic Academy Mountain Empire	
Client Number: 213-170372	
Source Envelope:	
Document Pages: 17	Signatures: 4
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Kristin Bennett
Time Zone: (UTC-06:00) Central Time (US & Canada)	220 South 6th Street
	Suite 300
	Minneapolis, MN 55402
	Kristin.Bennett@claconnect.com
	IP Address: 76.88.47.117

Record Tracking

Status: Original	Holder: Kristin Bennett	Location: DocuSign
2/22/2021 4:30:11 PM	Kristin.Bennett@claconnect.com	

Signer Events

Wade McMullen
 wade.mcmullen@claconnect.com
 Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

 A0BC445E9A4D4E6...
 Signature Adoption: Pre-selected Style
 Using IP Address: 104.129.198.231

Timestamp

Sent: 2/22/2021 4:38:42 PM
 Viewed: 2/22/2021 5:05:41 PM
 Signed: 2/22/2021 5:05:56 PM

Electronic Record and Signature Disclosure:
 Accepted: 2/22/2021 5:05:41 PM
 ID: 0e925ae4-918d-4cd0-a0f3-fb8bb81838b8

Meghan Freeman
 mfreeman@eliteacademic.com
 Chief Academic Officer
 Elite Academic Academy
 Security Level: Email, Account Authentication (None)

DocuSigned by:

 A4137E406BF5494...
 Signature Adoption: Pre-selected Style
 Using IP Address: 174.204.19.0
 Signed using mobile

Sent: 2/22/2021 5:05:57 PM
 Viewed: 2/22/2021 5:11:28 PM
 Signed: 2/22/2021 5:11:56 PM

Electronic Record and Signature Disclosure:
 Accepted: 3/1/2020 9:55:30 AM
 ID: 0a8a3b0e-c7b4-4808-b99a-b5575ae69086

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	2/22/2021 4:38:42 PM
Certified Delivered	Security Checked	2/22/2021 5:11:28 PM
Signing Complete	Security Checked	2/22/2021 5:11:56 PM
Completed	Security Checked	2/22/2021 5:11:56 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, CliftonLarsonAllen LLP (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact CliftonLarsonAllen LLP:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: BusinessTechnology@CLAconnect.com

To advise CliftonLarsonAllen LLP of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at BusinessTechnology@CLAconnect.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from CliftonLarsonAllen LLP

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to BusinessTechnology@CLAconnect.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with CliftonLarsonAllen LLP

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to BusinessTechnology@CLAconnect.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify CliftonLarsonAllen LLP as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by CliftonLarsonAllen LLP during the course of your relationship with CliftonLarsonAllen LLP.



Alternative Graduation Plan Policy for Elite Academic Academy

The purpose of this policy is to help credit deficient students obtain a high school diploma by the end of their fourth year of high school, eliminating a fifth year of high school and/or the potential of the student dropping out.

Under this option students may only qualify through a school process for a credit recovery or “reduced” credit graduation path based on DASS survey.

The charter will utilize the criteria used in DASS schools to identify students who could benefit from an alternative graduation path. The requirements would follow California state graduation requirements.

Procedure for determining a reduced credit path:

1. Student/Parent/Guardian answer the DASS questionnaire during the enrollment process. A report is run to identify students who answered yes to any of these questions.
2. The charter team will confirm the supplied information through Calpads and the student's permanent records.*
3. A credit analysis will be completed to evaluate whether or not being placed on the reduced credit path would be in the best interest of the student.
4. The credit analysis will be presented to the CEO for approval or denial.
5. If approved, the counseling team will contact the parent/guardian and student to explain this option. A form would be signed by parent/guardian agreeing to the terms and conditions.

*The team will also consider the Highly Mobile Youth criteria in this process as well

- a. https://charterselpa.org/wp-content/uploads/2018/11/Charter_Mobile_Students_FAQv3-1.pdf

Alternative Graduation Plan DETERMINATION based on DASS survey:

- Expelled (EC Section 48925[b]) including situations in which enforcement of the expulsion order was suspended (EC Section 48917)
- Suspended (EC Section 48925[d]) more than 10 days in a school year
- Wards of the Court (Welfare and Institution Code [WIC] Section 601 or 602) or dependents of the court (WIC Section 300 or 654)
- Pregnant and/or Parenting
- Recovered Dropouts – State Board of Education (SBE) defines recovered dropouts based on EC Section 52052.3(b) as students who: (1) are designated as dropouts pursuant to the exit and withdraw codes in the California Longitudinal Pupil Achievement Data System (CALPADS), or (2) left school and were not enrolled in a school for a period of 180 days
- Habitually Truant (EC Section 48262) or Habitually Insubordinate and Disorderly whose attendance at the school is directed by a school attendance review board or probation officer (EC Section 48263)
- Retained more than once in kindergarten through grade eight
- Students who are credit deficient (i.e., students who are one semester or more behind in the credits required to graduate on-time, per grade level, from the enrolling school's credit requirements)

- Students with a gap in enrollment (i.e., students who have not been in any school during the 45 days prior to enrollment in the current school, where the 45 days does not include non-instructional days such as summer break, holiday break, off-track, and other days when a school is closed)
- Students with high level transiency (i.e., students who have been enrolled in more than two schools during the past academic year or have changed secondary schools more than two times since entering high school)
- Foster Youth (EC Section 42238.01[b])
- Homeless Youth
- Determined to be Highly Mobile Youth

EAA 2021/22 - Open Enrollment Window

MARCH						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL						
S	M	T	W	T	F	S
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY						
S	M	T	W	T	F	S
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE						
S	M	T	W	T	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Holidays

- 4/1 - 4/30 Open Enrollment
- 7/1 First Day of School - Track A
- 7/4 & 7/5 4th of July Holiday
- 8/9 - 8/31 Track A Summer Break
- 9/1 First Day of School - Track B

Key

- Open Enrollment Window
- First Day of School - Track A
- First Day of School - Track B
- School Days Track A & B 2021/20
- Holiday/No School

JULY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
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AUGUST						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SEPTEMBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

School Year: 2020-2021

School Plan for Student Achievement (SPSA) Template

Instructions and requirements for completing the SPSA template may be found in the SPSA Template Instructions.

School Name	County-District-School (CDS) Code	Schoolsite Council (SSC) Approval Date	Local Board Approval Date
Elite Academic Academy - Mountain Empire	37-68213-0136978	3/8/2021	3/4/2021

Purpose and Description

Targeted Support and Improvement

Briefly describe the school's plan for effectively meeting the ESSA requirements in alignment with the Local Control and Accountability Plan and other federal, state, and local programs.

Elite Academic Academy Charter School's School Plan for Student Achievement (SPSA) is aligned with the Local Control and Accountability Plan. Our Title I goals and actions/services are focused on providing students with academic support to ensure that our students have a fair, equal, and significant opportunity to obtain a high-quality education and reach, at a minimum, proficiency on challenging state academic achievement standards and state academic assessments. Our goals are aligned with our LCAP goals:

Goal 1: Increasing Student Academic Achievement;

Goal 2: Promote student engagement, high average daily attendance and a positive school climate;

Goal 3: Increase family, community connections and partnerships;

Goal 4: Ensure students are on track to graduate.

Due to our large concentration of Socioeconomically Disadvantaged enrollment, Elite Academic Academy Charter School qualifies for Title I, Part A funds to assist in meeting student's educational goals.

Stakeholder Involvement

How, when, and with whom did the school consult as part of the planning process for this SPSA/Annual Review and Update?

Involvement Process for the SPSA and Annual Review and Update

The Board of Directors is informed monthly during board meetings on current school progress. Achievement data is shared, as well as the school's proposed action, to address any barriers to learning or gaps in achievement.

Plans were discussed at leadership meetings which included the Director of Assessment, At Promise Director, Academic Directors, Director of Academic Innovation, Business Department leaders, and Community Outreach.

The SPSA was also shared with school site-level advisory groups such as our student council and English Learner Advisory Committee.

In addition, the plans were discussed during LCAP parent engagement meetings, and opportunity for input was available on our LCAP survey for parents who could not attend the meetings.

Resource Inequities

Briefly identify and describe any resource inequities identified as a result of the required needs assessment, as applicable.

To identify the areas that need to be addressed to ensure that our students have a fair, equal, and significant opportunity to obtain a high-quality education and reach, at a minimum, proficiency on challenging state academic achievement standards and state academic assessments, we reviewed the data available to review ethnicity and student group academic performance and attendance rates.

Goals, Strategies, Expenditures, & Annual Review

Complete a copy of the Goal table for each of the school's goals. Duplicate the table as needed.

Goal 1

Increasing Student Academic Achievement

Identified Need

Statewide summative (CAASPP) student achievement data and local assessments indicate students need to be proficient in grade level standards.

Annual Measurable Outcomes

Metric/Indicator	Baseline/Actual Outcome	Expected Outcome
CAASPP	ELA: 58% Math: 38%	ELA: 65% Math: 45%

Strategy/Activity 1

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All Students

Strategy/Activity

Evaluate students' levels of academic performance based on local assessment results and provide targeted intervention or acceleration: meeting with a counselor, teacher of record, SST process, tutor support from in house and approved partners, test-taking strategies, time management training with student/parent and on-going communication, dual enrollment at a community college.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)	Source(s)
\$20,000	LCFF Base

Strategy/Activity 2

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

Low Income, Foster Youth, English Learners, Students with Disabilities

Strategy/Activity

Director of Assessment and At-Promise Department will form a Student Support Department to monitor Low Income pupils, Foster Youth, English Learners, and Students With Disabilities for proficiency on state and local assessments to ensure academic success and refer to the Rtl/SST or IEP team or provide academic acceleration.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)	Source(s)
\$150,000	Title I and LCFF Base

Strategy/Activity 3

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All Students

Strategy/Activity

Professional development and ongoing training and discussions on remote teaching, EL Masterplan, the use of rubrics and student academic achievement data to inform instruction and identifying effective targeted interventions for students struggling to meet grade-level proficiency will be provided.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)	Source(s)
\$10,000	Title III

Strategy/Activity 4

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

English Learners

Strategy/Activity

ELPAC results will be reviewed each year, analyzed, shared with parents, and curriculum and EL minutes verified. Also, re-designation completed for students who qualify.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)	Source(s)
\$5,000	Title I and LCFF Base

Strategy/Activity 5

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

English Learners, Foster Youth, Low Income

Strategy/Activity

Close the achievement gap by providing additional structured supports for EL, FY and LI students who are struggling including but not limited to:

- 1/1 Tutoring Support
- Small group support
- Fast ForWord Curriculum Interventions
- Socio Emotional Programs
- Year Round Credit Recovery/Acceleration

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)	Source(s)
\$150,000	Title I and LCFF Base

Goal 2

Promote student engagement, high average daily attendance and a positive school climate

Identified Need

We will promote a high ADA and climate outcomes by providing high-quality teachers, best practices, streamlined communication and interventions to ensure student success. We will work to decrease chronic absenteeism while maintaining 0% expulsion and suspension rate.

Annual Measurable Outcomes

Metric/Indicator	Baseline/Actual Outcome	Expected Outcome
Chronic Absenteeism	2.9%	2.5%
Suspension	0%	0%
Expulsion	0%	0%

Strategy/Activity 1

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All Students

Strategy/Activity

Frequent contact with parents using ParentSquare, school website, social media, LMS notifications, and other platforms, in order to update them on student progress and notify them of events so as to increase engagement and reduce absenteeism.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)	Source(s)
\$50,000	LCFF Base

Goal 3

Increase family, community connections and partnerships

Identified Need

We will establish connections and partnerships with our families and community to increase engagement, ensure safety and satisfaction, and to support student learning and achievement.

Annual Measurable Outcomes

Metric/Indicator	Baseline/Actual Outcome	Expected Outcome
Parent participation will increase by 2% as measured by participation rate of surveys and sign-in sheets at meetings.	10% of parents participated in surveys last year.	16% of families will participate in surveys.
Parent and student satisfaction will increase by 2% until we reach 95% or greater as measured by survey results.	90% of families surveyed were satisfied with the child's education.	95% or greater of parents and student surveyed are satisfied with their education.

Strategy/Activity 1

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All Students

Strategy/Activity

Through the hiring of a Marketing Coordinator, a calendar of events will be created with events such as parent workshops regarding: Common Core, VAPA, Bullying, Suicide Prevention, Athletics, State Testing, Test Prep, and more.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)	Source(s)
\$75,000	LCFF Base

Strategy/Activity 2

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All Students

Strategy/Activity

Ensure that parents, students, and teachers feel that our schools are providing a safe, positive, inclusive, welcoming, and aesthetically pleasing learning environment, and provide clear lines of communication so each stakeholder can be heard.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)	Source(s)
\$2,000	LCFF Base

Strategy/Activity 3

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

English Learners

Strategy/Activity

Notices, reports, statements, or records sent to a parent or guardian will be translated as needed and required by law.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)	Source(s)
\$5,000	Title I and LCFF Base

Goal 4

Ensure students are on track to graduate

Identified Need

We will ensure that secondary students are on-track to graduate from high school, are college and career ready, and have career technical education opportunities.

Annual Measurable Outcomes

Metric/Indicator	Baseline/Actual Outcome	Expected Outcome
Increase % of Graduation Rate by 2% annually	15.8%	22%
Increase the % of students who completed all courses required for UC/CSU Admission	30%	35%
Increase students who complete CTE certification course by 2% annually	0% completion 10% participation	10%

Strategy/Activity 1

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

Low Income, English Learners, Foster Youth, Students with Disabilities

Strategy/Activity

Ensure all students have the opportunity for intensive CAASPP/ACT and SAT preparation; specifically, low income, EL, Foster Youth students and students with disabilities.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)	Source(s)
\$100,000	Title I and LCFF Base

Strategy/Activity 2

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

Low Income, English Learners, Foster Youth, Students with Disabilities

Strategy/Activity

Provide year round track learning period to increase the academic days and reduce the summer slide for low income, EL, Foster Youth students that allows for credit recovery, CTE pathway discovery, reviewing of essential skills, and the opportunity for students to get ahead.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)	Source(s)
\$500,000	LCFF Base

Budget Summary

Complete the table below. Schools may include additional information. Adjust the table as needed. The Budget Summary is required for schools funded through the ConApp, and/or that receive funds from the LEA for Comprehensive Support and Improvement (CSI).

Budget Summary

DESCRIPTION

AMOUNT

Total Funds Provided to the School Through the Consolidated Application

\$ \$57,544

Total Funds Budgeted for Strategies to Meet the Goals in the SPSA

\$ 1,067,000

Instructions

The School Plan for Student Achievement (SPSA) is a strategic plan that maximizes the resources available to the school while minimizing duplication of effort with the ultimate goal of increasing student achievement. SPSA development should be aligned with and inform the Local Control and Accountability Plan process.

The SPSA consolidates all school-level planning efforts into one plan for programs funded through the consolidated application (ConApp), and for federal school improvement programs, including schoolwide programs, Comprehensive Support and Improvement (CSI), Targeted Support and Improvement (TSI), and Additional Targeted Support and Improvement (ATSI), pursuant to California *Education Code (EC)* Section 64001 and the Elementary and Secondary Education Act as amended by the Every Student Succeeds Act (ESSA). This template is designed to meet schoolwide program planning requirements. It also notes how to meet CSI, TSI, or ATSI requirements, as applicable.

California's ESSA State Plan supports the state's approach to improving student group performance through the utilization of federal resources. Schools use the SPSA to document their approach to maximizing the impact of federal investments in support of underserved students. The implementation of ESSA in California presents an opportunity for schools to innovate with their federally-funded programs and align them with the priority goals of the school and the LEA that are being realized under the state's Local Control Funding Formula (LCFF).

The LCFF provides schools and LEAs flexibility to design programs and provide services that meet the needs of students in order to achieve readiness for college, career, and lifelong learning. The SPSA planning process supports continuous cycles of action, reflection, and improvement. Consistent with *EC 65001*, the Schoolsite Council (SSC) is required to develop and annually review the SPSA, establish an annual budget, and make modifications to the plan that reflect changing needs and priorities, as applicable.

For questions related to specific sections of the template, please see instructions below:

Instructions: Table of Contents

The SPSA template meets the requirements of schoolwide planning (SWP). Each section also contains a notation of how to meet CSI, TSI, or ATSI requirements.

[Stakeholder Involvement](#)

[Goals, Strategies, & Proposed Expenditures](#)

[Planned Strategies/Activities](#)

[Annual Review and Update](#)

[Budget Summary](#)

[Appendix A: Plan Requirements for Title I Schoolwide Programs](#)

[Appendix B: Plan Requirements for Schools to Meet Federal School Improvement Planning Requirements](#)

[Appendix C: Select State and Federal Programs](#)

For additional questions or technical assistance related to LEA and school planning, please contact the Local Agency Systems Support Office, at LCFF@cde.ca.gov.

For programmatic or policy questions regarding Title I schoolwide planning, please contact the local educational agency, or the CDE's Federal Programs and Reporting Office at TITLEI@cde.ca.gov.

For questions or technical assistance related to meeting federal school improvement planning requirements (for CSI, TSI, and ATSI), please contact the CDE's School Improvement and Support Office at SISO@cde.ca.gov.

Purpose and Description

Schools identified for Comprehensive Support and Improvement (CSI), Targeted Support and Improvement (TSI), or Additional Targeted Support and Improvement (ATSI) must respond to the following prompts. A school that has not been identified for CSI, TSI, or ATSI may delete the Purpose and Description prompts.

Purpose

Briefly describe the purpose of this plan by selecting from Schoolwide Program, Comprehensive Support and Improvement, Targeted Support and Improvement, or Additional Targeted Support and Improvement)

Description

Briefly describe the school's plan for effectively meeting ESSA requirements in alignment with the Local Control and Accountability Plan and other federal, state, and local programs.

Stakeholder Involvement

Meaningful involvement of parents, students, and other stakeholders is critical to the development of the SPSA and the budget process. Schools must share the SPSA with school site-level advisory groups, as applicable (e.g., English Learner Advisory committee, student advisory groups, tribes and

tribal organizations present in the community, as appropriate, etc.) and seek input from these advisory groups in the development of the SPSA.

The Stakeholder Engagement process is an ongoing, annual process. Describe the process used to involve advisory committees, parents, students, school faculty and staff, and the community in the development of the SPSA and the annual review and update.

[This section meets the requirements for TSI and ATSI.]

[When completing this section for CSI, the LEA shall describe the process used to develop, in partnership with stakeholders, the CSI plan.]

Resource Inequities

Schools eligible for CSI or ATSI must identify resource inequities, which may include a review of LEA- and school-level budgeting as a part of the required needs assessment. Identified resource inequities must be addressed through implementation of the CSI or ATSI plan. Briefly identify and describe any resource inequities identified as a result of the required needs assessment and summarize how the identified resource inequities are addressed in the SPSA.

[This section meets the requirements for CSI and ATSI. If the school is not identified for CSI or ATSI this section is not applicable and may be deleted.]

Goals, Strategies, Expenditures, & Annual Review

In this section a school provides a description of the annual goals to be achieved by the school. This section also includes descriptions of the specific planned strategies/activities a school will take to meet the identified goals, and a description of the expenditures required to implement the specific strategies and activities.

Goal

State the goal. A goal is a broad statement that describes the desired result to which all strategies/activities are directed. A goal answers the question: What is the school seeking to achieve?

It can be helpful to use a framework for writing goals such as the S.M.A.R.T. approach. A S.M.A.R.T. goal is one that is **S**pecific, **M**easurable, **A**chievable, **R**ealistic, and **T**ime-bound. A level of specificity is needed in order to measure performance relative to the goal as well as to assess whether it is reasonably achievable. Including time constraints, such as milestone dates, ensures a realistic approach that supports student success.

A school may number the goals using the "Goal #" for ease of reference.

[When completing this section for CSI, TSI, and ATSI, improvement goals shall align to the goals, actions, and services in the LEA LCAP.]

Identified Need

Describe the basis for establishing the goal. The goal should be based upon an analysis of verifiable state data, including local and state indicator data from the California School Dashboard (Dashboard) and data from the School Accountability Report Card, including local data voluntarily collected by districts to measure pupil achievement.

[Completing this section fully addresses all relevant federal planning requirements]

Annual Measurable Outcomes

Identify the metric(s) and/or state indicator(s) that the school will use as a means of evaluating progress toward accomplishing the goal. A school may identify metrics for specific student groups. Include in the baseline column the most recent data associated with the metric or indicator available at the time of adoption of the SPSA. The most recent data associated with a metric or indicator includes data reported in the annual update of the SPSA. In the subsequent Expected Outcome column, identify the progress the school intends to make in the coming year.

[When completing this section for CSI the school must include school-level metrics related to the metrics that led to the school's identification.]

[When completing this section for TSI/ATSI the school must include metrics related to the specific student group(s) that led to the school's identification.]

Strategies/Activities

Describe the strategies and activities being provided to meet the described goal. A school may number the strategy/activity using the "Strategy/Activity #" for ease of reference.

Planned strategies/activities address the findings of the needs assessment consistent with state priorities and resource inequities, which may have been identified through a review of the local educational agency's budgeting, its local control and accountability plan, and school-level budgeting, if applicable.

[When completing this section for CSI, TSI, and ATSI, this plan shall include evidence-based interventions and align to the goals, actions, and services in the LEA LCAP.]

[When completing this section for CSI and ATSI, this plan shall address through implementation, identified resource inequities, which may have been identified through a review of LEA- and school-level budgeting.]

Students to be Served by this Strategy/Activity

Indicate in this box which students will benefit from the strategies/activities by indicating "All Students" or listing one or more specific student group(s) to be served.

[This section meets the requirements for CSI.]

[When completing this section for TSI and ATSI, at a minimum, the student groups to be served shall include the student groups that are consistently underperforming, for which the school received the TSI or ATSI designation. For TSI, a school may focus on all students or the student group(s) that led to identification based on the evidence-based interventions selected.]

Proposed Expenditures for this Strategy/Activity

For each strategy/activity, list the amount(s) and funding source(s) for the proposed expenditures for the school year to implement these strategies/activities. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal, identify the Title and Part, as applicable), Other State, and/or Local.

Proposed expenditures that are included more than once in a SPSA should be indicated as a duplicated expenditure and include a reference to the goal and strategy/activity where the

expenditure first appears in the SPSA. Pursuant to Education Code, Section 64001(g)(3)(C), proposed expenditures, based on the projected resource allocation from the governing board or governing body of the LEA, to address the findings of the needs assessment consistent with the state priorities including identifying resource inequities which may include a review of the LEA's budgeting, its LCAP, and school-level budgeting, if applicable.

[This section meets the requirements for CSI, TSI, and ATSI.]

[NOTE: Federal funds for CSI shall not be used in schools identified for TSI or ATSI. In addition, funds for CSI shall not be used to hire additional permanent staff.]

Annual Review

In the following Analysis prompts, identify any material differences between what was planned and what actually occurred as well as significant changes in strategies/activities and/ or expenditures from the prior year. This annual review and analysis should be the basis for decision-making and updates to the plan.

Analysis

Using actual outcome data, including state indicator data from the Dashboard, analyze whether the planned strategies/activities were effective in achieving the goal. Respond to the prompts as instructed. Respond to the following prompts relative to this goal. If the school is in the first year of implementing the goal the Annual Review section is not required and this section may be deleted.

- Describe the overall implementation of the strategies/activities and the overall effectiveness of the strategies/activities to achieve the articulated goal.
- Briefly describe any major differences between either/or the intended implementation or the budgeted expenditures to implement the strategies/activities to meet the articulated goal.
- Describe any changes that will be made to the goal, expected annual measurable outcomes, metrics/indicators, or strategies/activities to achieve this goal as a result of this analysis and analysis of the data provided in the Dashboard, as applicable. Identify where those changes can be found in the SPSA.

[When completing this section for CSI, TSI, or ATSI, any changes made to the goals, annual measurable outcomes, metrics/indicators, or strategies/activities, shall meet the CSI, TSI, or ATSI planning requirements. CSI, TSI, and ATSI planning requirements are listed under each section of the Instructions. For example, as a result of the Annual Review and Update, if changes are made to a goal(s), see the Goal section for CSI, TSI, and ATSI planning requirements.]

Budget Summary

In this section a school provides a brief summary of the funding allocated to the school through the ConApp and/or other funding sources as well as the total amount of funds for proposed expenditures described in the SPSA. The Budget Summary is required for schools funded through the ConApp and that receive federal funds for CSI. If the school is not operating a Title I schoolwide program this section is not applicable and may be deleted.

From its total allocation for CSI, the LEA may distribute funds across its schools that meet the criteria for CSI to support implementation of this plan. In addition, the LEA may retain a portion of its total

allocation to support LEA-level expenditures that are directly related to serving schools eligible for CSI.

Budget Summary

A school receiving funds allocated through the ConApp should complete the Budget Summary as follows:

- Total Funds Provided to the School Through the Consolidated Application: This amount is the total amount of funding provided to the school through the ConApp for the school year. The school year means the fiscal year for which a SPSA is adopted or updated.
- Total Funds Budgeted for Strategies to Meet the Goals in the SPSA: This amount is the total of the proposed expenditures from all sources of funds associated with the strategies/activities reflected in the SPSA. To the extent strategies/activities and/or proposed expenditures are listed in the SPSA under more than one goal, the expenditures should be counted only once.

A school receiving federal funds for CSI should complete the Budget Summary as follows:

- Total Federal Funds Provided to the School from the LEA for CSI: This amount is the total amount of funding provided to the school from the LEA.

[NOTE: Federal funds for CSI shall not be used in schools eligible for TSI or ATSI. In addition, funds for CSI shall not be used to hire additional permanent staff.]

Appendix A: Plan Requirements

Schoolwide Program Requirements

This School Plan for Student Achievement (SPSA) template meets the requirements of a schoolwide program plan. The requirements below are for planning reference.

A school that operates a schoolwide program and receives funds allocated through the ConApp is required to develop a SPSA. The SPSA, including proposed expenditures of funds allocated to the school through the ConApp, must be reviewed annually and updated by the SSC. The content of a SPSA must be aligned with school goals for improving student achievement.

Requirements for Development of the Plan

- I. The development of the SPSA shall include both of the following actions:
 - A. Administration of a comprehensive needs assessment that forms the basis of the school's goals contained in the SPSA.
 1. The comprehensive needs assessment of the entire school shall:
 - a. Include an analysis of verifiable state data, consistent with all state priorities as noted in Sections 52060 and 52066, and informed by all indicators described in Section 1111(c)(4)(B) of the federal Every Student Succeeds Act, including pupil performance against state-determined long-term goals. The school may include data voluntarily developed by districts to measure pupil outcomes (described in the Identified Need); and
 - b. Be based on academic achievement information about all students in the school, including all groups under §200.13(b)(7) and migratory children as defined in section 1309(2) of the ESEA, relative to the State's academic standards under §200.1 to—
 - i. Help the school understand the subjects and skills for which teaching and learning need to be improved; and
 - ii. Identify the specific academic needs of students and groups of students who are not yet achieving the State's academic standards; and
 - iii. Assess the needs of the school relative to each of the components of the schoolwide program under §200.28.
 - iv. Develop the comprehensive needs assessment with the participation of individuals who will carry out the schoolwide program plan.
 - v. Document how it conducted the needs assessment, the results it obtained, and the conclusions it drew from those results.
 - B. Identification of the process for evaluating and monitoring the implementation of the SPSA and progress towards accomplishing the goals set forth in the SPSA (described in the Expected Annual Measurable Outcomes and Annual Review and Update).

Requirements for the Plan

- II. The SPSA shall include the following:

- A. Goals set to improve pupil outcomes, including addressing the needs of student groups as identified through the needs assessment.
- B. Evidence-based strategies, actions, or services (described in Strategies and Activities)
 - 1. A description of the strategies that the school will be implementing to address school needs, including a description of how such strategies will--
 - a. provide opportunities for all children including each of the subgroups of students to meet the challenging state academic standards
 - b. use methods and instructional strategies that:
 - i. strengthen the academic program in the school,
 - ii. increase the amount and quality of learning time, and
 - iii. provide an enriched and accelerated curriculum, which may include programs, activities, and courses necessary to provide a well-rounded education.
 - c. Address the needs of all children in the school, but particularly the needs of those at risk of not meeting the challenging State academic standards, so that all students demonstrate at least proficiency on the State's academic standards through activities which may include:
 - i. strategies to improve students' skills outside the academic subject areas;
 - ii. preparation for and awareness of opportunities for postsecondary education and the workforce;
 - iii. implementation of a schoolwide tiered model to prevent and address problem behavior;
 - iv. professional development and other activities for teachers, paraprofessionals, and other school personnel to improve instruction and use of data; and
 - v. strategies for assisting preschool children in the transition from early childhood education programs to local elementary school programs.
- C. Proposed expenditures, based on the projected resource allocation from the governing board or body of the local educational agency (may include funds allocated via the ConApp, federal funds for CSI, any other state or local funds allocated to the school), to address the findings of the needs assessment consistent with the state priorities, including identifying resource inequities, which may include a review of the LEAs budgeting, it's LCAP, and school-level budgeting, if applicable (described in Proposed Expenditures and Budget Summary). Employees of the schoolwide program may be deemed funded by a single cost objective.
- D. A description of how the school will determine if school needs have been met (described in the Expected Annual Measurable Outcomes and the Annual Review and Update).
 - 1. Annually evaluate the implementation of, and results achieved by, the schoolwide program, using data from the State's annual assessments and other indicators of academic achievement;
 - 2. Determine whether the schoolwide program has been effective in increasing the achievement of students in meeting the State's academic standards, particularly for those students who had been furthest from achieving the standards; and

3. Revise the plan, as necessary, based on the results of the evaluation, to ensure continuous improvement of students in the schoolwide program.
- E. A description of how the school will ensure parental involvement in the planning, review, and improvement of the schoolwide program plan (described in Stakeholder Involvement and/or Strategies/Activities).
- F. A description of the activities the school will include to ensure that students who experience difficulty attaining proficient or advanced levels of academic achievement standards will be provided with effective, timely additional support, including measures to
 1. Ensure that those students' difficulties are identified on a timely basis; and
 2. Provide sufficient information on which to base effective assistance to those students.
- G. For an elementary school, a description of how the school will assist preschool students in the successful transition from early childhood programs to the school.
- H. A description of how the school will use resources to carry out these components (described in the Proposed Expenditures for Strategies/Activities).
- I. A description of any other activities and objectives as established by the SSC (described in the Strategies/Activities).

Authority Cited: S Title 34 of the Code of Federal Regulations (34 CFR), sections 200.25-26, and 200.29, and sections-1114(b)(7)(A)(i)-(iii) and 1118(b) of the ESEA. *EC* sections 6400 et. seq.

Appendix B:

Plan Requirements for School to Meet Federal School Improvement Planning Requirements

For questions or technical assistance related to meeting Federal School Improvement Planning Requirements, please contact the CDE's School Improvement and Support Office at SISO@cde.ca.gov.

Comprehensive Support and Improvement

The LEA shall, in partnership with stakeholders (including principals and other school leaders, teachers, and parents), locally develop and implement the CSI plan for the school to improve student outcomes, and specifically address the metrics that led to eligibility for CSI (Stakeholder Involvement).

The CSI plan shall:

1. Be informed by all state indicators, including student performance against state-determined long-term goals (Goal, Identified Need, Expected Annual Measurable Outcomes, Annual Review and Update, as applicable);
2. Include evidence-based interventions (Strategies/Activities, Annual Review and Update, as applicable) (For resources related to evidence-based interventions, see the U.S. Department of Education's "Using Evidence to Strengthen Education Investments" at <https://www2.ed.gov/policy/elsec/leg/essa/guidanceuseseseinvestment.pdf>);
3. Be based on a school-level needs assessment (Goal, Identified Need, Expected Annual Measurable Outcomes, Annual Review and Update, as applicable); and
4. Identify resource inequities, which may include a review of LEA- and school-level budgeting, to be addressed through implementation of the CSI plan (Goal, Identified Need, Expected Annual Measurable Outcomes, Planned Strategies/Activities; and Annual Review and Update, as applicable).

Authority Cited: Sections 1003(e)(1)(A), 1003(i), 1111(c)(4)(B), and 1111(d)(1) of the ESSA.

Targeted Support and Improvement

In partnership with stakeholders (including principals and other school leaders, teachers, and parents) the school shall develop and implement a school-level TSI plan to improve student outcomes for each subgroup of students that was the subject of identification (Stakeholder Involvement).

The TSI plan shall:

1. Be informed by all state indicators, including student performance against state-determined long-term goals (Goal, Identified Need, Expected Annual Measurable Outcomes, Annual Review and Update, as applicable); and
2. Include evidence-based interventions (Planned Strategies/Activities, Annual Review and Update, as applicable). (For resources related to evidence-based interventions, see the U.S. Department of Education's "Using Evidence to Strengthen Education Investments" <https://www2.ed.gov/policy/elsec/leg/essa/guidanceuseseseinvestment.pdf>.)

Authority Cited: Sections 1003(e)(1)(B), 1003(i), 1111(c)(4)(B) and 1111(d)(2) of the ESSA.

Additional Targeted Support and Improvement

A school identified for ATSI shall:

1. Identify resource inequities, which may include a review of LEA- and school-level budgeting, which will be addressed through implementation of its TSI plan (Goal, Identified Need, Expected Annual Measurable Outcomes, Planned Strategies/Activities, and Annual Review and Update, as applicable).

Authority Cited: Sections 1003(e)(1)(B), 1003(i), 1111(c)(4)(B), and 1111(d)(2)(c) of the ESSA.

Single School Districts and Charter Schools Identified for School Improvement

Single school districts (SSDs) or charter schools that are identified for CSI, TSI, or ATSI, shall develop a SPSA that addresses the applicable requirements above as a condition of receiving funds (EC Section 64001[a] as amended by Assembly Bill [AB] 716, effective January 1, 2019).

However, a SSD or a charter school may streamline the process by combining state and federal requirements into one document which may include the local control and accountability plan (LCAP) and all federal planning requirements, provided that the combined plan is able to demonstrate that the legal requirements for each of the plans is met (EC Section 52062[a] as amended by AB 716, effective January 1, 2019).

Planning requirements for single school districts and charter schools choosing to exercise this option are available in the LCAP Instructions.

Authority Cited: *EC* sections 52062(a) and 64001(a), both as amended by AB 716, effective January 1, 2019.

Appendix C: Select State and Federal Programs

For a list of active programs, please see the following links:

Programs included on the Consolidated Application: <https://www.cde.ca.gov/fg/aa/co/>

ESSA Title I, Part A: School Improvement: <https://www.cde.ca.gov/sp/sw/t1/schoolsupport.asp>

Available Funding: <https://www.cde.ca.gov/fg/fo/af/>

Developed by the California Department of Education, January 2019



**Elite Academic Academy – Mountain Empire
Employee Handbook ADDENDUMS dated February 23, 2021**

ADDENDUM to Section 5.3 - PAID SICK LEAVE

For purposes of this policy, family member means any of the following: a biological, adopted or foster child, stepchild, legal ward or a child to whom the employee stands in loco parentis; a biological, adoptive or foster parent, stepparent, or legal guardian of an employee or the employee's spouse or registered domestic partner, or a person who stood in loco parentis when the employee was a minor; a spouse; a registered domestic partner; a grandparent; a grandchild; or a sibling. The designation of sick leave taken for a family member shall be made at the sole discretion of the employee.

ADDENDUM to Section 6.4 - REASONABLE ACCOMMODATIONS FOR VICTIMS OF DOMESTIC VIOLENCE, SEXUAL ASSAULT, STALKING OR OTHER CRIMES

An employee who is a victim of stalking, domestic violence, or sexual assault, a victim of a crime that caused physical injury or mental injury and a threat of physical injury, or whose immediate family member is deceased as the direct result of a crime or whose immediate family member is a victim of domestic violence, sexual assault, or stalking may request a leave of absence:

- To seek medical attention for injuries caused by crime or abuse.
- To obtain services from a domestic violence shelter, program, or rape crisis center, or victim services organization or agency as a result of the crime or abuse.
- To obtain psychological counseling or mental health services related to an experience of crime or abuse, including temporary or permanent relocation.
- To participate in safety planning and take other actions to increase safety from future crime or abuse, including temporary or permanent location.

Immediate family member means any of the following: a biological, adopted or foster child, stepchild, legal ward, a child of a domestic partner, or a child to whom the employee stands in loco parentis or stood in loco parentis when the person was a minor; a biological, adoptive or foster parent, stepparent, or legal guardian of an employee or the employee's spouse or domestic partner, or a person who stood in loco parentis when the employee or employee's

spouse or domestic partner was a minor; a spouse; a domestic partner; a biological, foster, or adoptive sibling a stepsibling, or a half sibling; or any other individual whose close associate with the employee is the equivalent of a family relationship described herein.

The Company shall not retaliate against a victim for requesting a reasonable accommodation, regardless of whether the request was granted.

ADDENDUM TO Section 6.5 - LEAVE TO ATTEND COURT PROCEEDINGS OR SEEK RELIEF IF A VICTIM OF A CRIME

When the employee or a member of the employee's immediate family is a victim of a crime and needs to take time off from work to appear in court at any proceeding, including any delinquency proceeding, any proceeding involving a post-arrest release decision, plea, sentencing, post conviction release decision, or any proceeding in which a right of the victim is at issue. "Immediate family" includes an employee's spouse, domestic partner, parent, guardian, child, or sibling.

When the employee is a victim of a crime takes time off from work to obtain or attempt to obtain any relief, including but not limited to a temporary restraining order, restraining order, or other injunctive relief, to help ensure the health, safety, or welfare of the victim or their child:

- The Company will not discharge or in any manner discriminate or retaliate against an employee because of the employee's status as a victim of a crime or abuse, if the employee provides notice to the Company of the status or the Company has actual knowledge.
- The Company will maintain the confidentiality of any employee requesting leave under this policy.

An employee who is a victim of a crime that caused physical injury or mental injury and a threat of physical injury, or whose immediate family member is deceased as the direct result of a crime or whose immediate family member is a victim of domestic violence, sexual assault, or stalking may request a leave of absence:

- To seek medical attention for injuries caused by crime or abuse.
- To obtain services from a domestic violence shelter, program, or rape crisis center, or victim services organization or agency as a result of the crime or abuse.
- To obtain psychological counseling or mental health services related to an experience of crime or abuse, including temporary or permanent relocation.
- To participate in safety planning and take other actions to increase safety from future crime or abuse, including temporary or permanent location.

Immediate family member means any of the following: a biological, adopted or foster child, stepchild, legal ward, a child of a domestic partner, or a child to whom the employee stands in loco parentis or stood in loco parentis when the person was a minor; a biological, adoptive or foster parent, stepparent, or legal guardian of an employee or the employee's spouse or domestic partner, or a person who stood in loco parentis when the employee or employee's

spouse or domestic partner was a minor; a spouse; a domestic partner; a biological, foster, or adoptive sibling a stepsibling, or a half sibling; or any other individual whose close associate with the employee is the equivalent of a family relationship described herein.

No employee will be subject to discrimination or retaliation because of his/her status as a victim of a crime.



PROCESS & PRICING

TUTORCHAT IN A BOX

Neesha N. Rahim

CEO of TutorChat

March 1, 2021



A QUICK WORD

Dear Elite Academic Academy Board Members,

It is an honor and a delight to (potentially) join forces with you to make it easy for your students and families to access qualified tutors who are trained to incorporate growth mindset coaching & EAA's values into their work and to simultaneously make this an easier program for your team to run in-house.

Our intention is to build on your current tutoring program and create a win-win opportunity that benefits EAA:

- **Students**, to use their academic struggles to purposefully build grit and growth mindset skills while improving academically.
- **Parents**, because they don't just want their children to get good grades, they are looking for ways to build confidence in their children as well.
- **Teachers**, because it gets easier for them to recommend tutoring now that help is within reach.
- **Tutors**, because the training and systems provided will make it easy for them to build transferable skills and will help them understand precisely how to make the biggest impact on their students.
- **Admin Team**, as the systems and processes we will set up will make it easy to run the program as well define & measure impact.

My goal is to leave you with a turn-key program that makes a real impact on all the constituents above, and won't shackle you to a developer or outside consultants - even us!

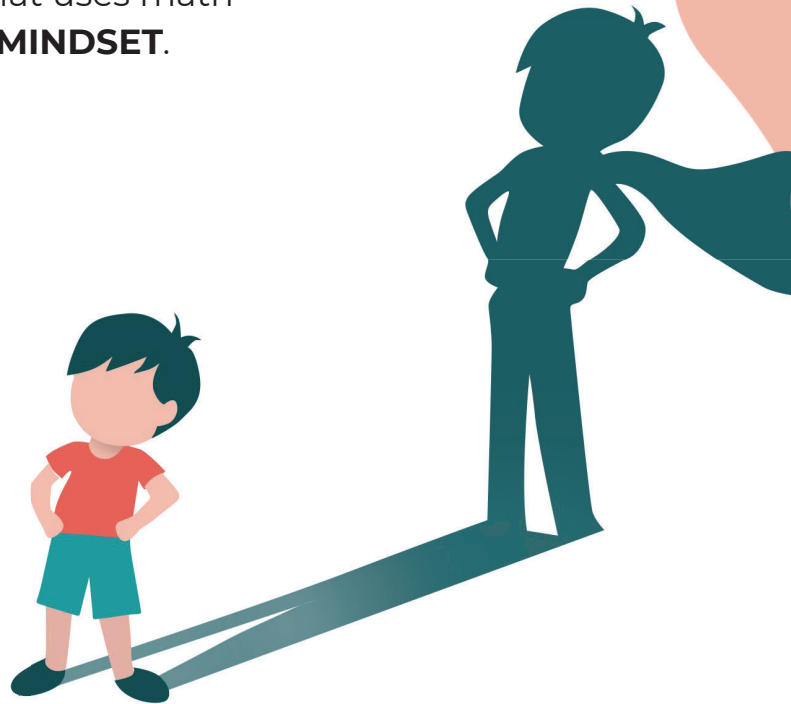
This document is based on the priorities presented by your team and outlines the high level details of this project. Please reach out to me directly via neesha@tutorchat.org if you have any questions.

Warmly,
Neesha Rahim
TutorChat, CEO

WHO WE ARE

TutorChat is a non-profit organization that uses math tutoring as a *tool* to promote **GROWTH MINDSET**.

- ★ We've made quality tutoring affordable (only \$49/month) to families
- ★ Offered a safe and MEANINGFUL way for high school students to earn their community service hours.
- ★ Helped kids who struggle in math BELIEVE that they CAN do hard things!



MEET THE CEO OF TUTORCHAT

Neesha Nanda Rahim is a serial entrepreneur on a mission to make school about helping students grow into the next best version of themselves and learn how (not what) to think.

She has more than 2 decades of experience working with NGOs and edtech companies that are working to make meaningful, relevant education accessible to all.

A highlight from her career: Neesha co-founded and grew Level Up Village, a K12, global education + STEM company from a back-of-the-napkin idea to operations in 20 countries & 26 US States at 200 schools. Among other things, while with LUV, she oversaw the building of a \$250,000 tech platform that did not work only to have to start all over again before ultimately attracting the attention of Samsung who acquired the company in 2017. *She now knows how to build platforms.

She is also currently the CEO of BitSpace, a Chicago-based maker education company. Among other things, she has overseen the development of 15 brand new online courses at BitSpace that have served 2,500 teachers since 2020.





PROJECT GOAL

To build a **training & operations system** for Elite Academy's ongoing tutor program that's **user-friendly** and **requires MINIMAL tech support.**

To achieve this, we will leverage *as few tech platforms as possible.*

THE OUTCOME AT A GLANCE

At the end of this project, you'll have a **HIGHLY** organized system that lets you easily:

-  **Systematically Onboard Tutors**
-  **Deliver consistent professional training**
-  **Schedule client-tutor sessions + facilitate teacher-tutor communication**
-  **Host support calls & further training**

STAGES OF DEVELOPMENT

STAGE
01

Determine Ideal Tech Stack to Support Tutor Management System



TIMELINE: 2 WEEKS



THE PROCESS

Audit existing tutor management platforms and choose the one that most closely aligns with system requirements laid out by Antonette Sims and can be connected to EAA's existing technology platforms using no-code apps and tools. Ideally, this solution is manageable by current EAA team members.



DELIVERABLE

Present selected tool with monthly user fees and capabilities (along with a clear indication of any functionality that was requested but is not addressed) presented to leadership team (Meghan Freeman, Laura Spencer & Antonette Sims) for sign off.

STAGE
02

Build Operations Playbook & Launch Tech



TIMELINE: 8 WEEKS



THE PROCESS

- Map ideal workflow from tutor onboarding through post session management.
**Specify workflow automations vs. any steps that need to happen manually.
- Create a “how-to” video library to ensure that the process & procedures are easy to follow & clear admin.
- Set key performance indicators to measure impact & success.



DELIVERABLE

Editable playbook, tech stack setup & activation, a roadmap (kanban board) built in Monday.com to make it easy to execute on the plan & a webpage that houses all “how-to” videos using an FAQs format that is easy to use (likely built in Kajabi).

STAGE
03

Create Training Program for Adult Tutors (based on TutorChat's best practices and EAA Teacher input)



TIMELINE: 4 WEEKS



THE PROCESS

Universal Module **Required for all tutors*

- What does it mean to be “Elite Academy Tutor” (culture/values)?
- Coaching vs Teaching vs Tutoring
- Coaching for grit & growth mindset
- The Elite Academy tutor, teacher & student relationship
- Using Canvas

Math Module - For math tutors

- Best practices in learning & coaching translated into an ideal agenda for students:
Grades K-2
Grades 3-5
Grades 6-8
High School
- The difference between “skills building”, homework help & test preparation
- Role Play / Demo Session (Ideally, this would feature the EAA team & help the team run a role play session for tutors as part of the

onboarding process, but if that is not something that the team has the time to do regularly, we can turn this into a pre-recording demo session).

Language Arts Module - For Language Arts Tutors

- Best practices in learning & coaching translated into an ideal agenda for each session for:
Grades K-2
Grades 3-5
Grades 6-8
High School
- The difference between “skills building”, homework help & test preparation
- Role Play / Demo Session (Ideally, this would feature EAA team members & would help run ongoing role play sessions for tutors as part of the onboarding process, but if that is not something that the team has the time to do regularly, we can turn this into a pre-recording demo session)



DELIVERABLE

Training program & assessments for each module built in Kajabi (will explore Canvas further, but our thought at the moment is that Kajabi is the stronger option to truly encourage change + course completion using the Kajabi marketing tools).

STAGE
04

Create Mini Change Management Tool Kit



TIMELINE: 3 WEEKS



THE PROCESS

- Using feedback from current tutors, teachers & students (based on surveys & one-to-one calls with 2 to of each), create a “what to do when” mini course for 4 of the most common issues that come up through the course of tutoring.
- Document how the content from this mini course be delivered to tutors.



DELIVERABLE

Create mini courses in Kajabi & document delivery of content via Monday.Com.

TARGET LAUNCH DATES

(Active Tutor Training Begins June 21 for EAA Launch Date of 7/6)

Stage 1
3/15-3/26

Stage 2
3/29-5/21

Stage 3
5/24-6/18

Stage 4
6/21-7/9

PRICING

\$7,500 USD/month

FOR 4 MONTHS

Includes:

- ★ Training program (courses) and assessments for tutors
- ★ Your preferred platform (LMS) customized and organized to deliver online trainings
- ★ A tutor session management system integrated into your site
- ★ Troubleshooting support
- ★ Workflow documentation
- ★ Access to newly released mini courses

★ *Work outside of the scope of this proposal can be negotiated separately at a rate of \$150/hr.*

THE NEXT STEP...

In order to meet EAA's target date for active tutoring to begin on July 6th, we have built in a start date of March 15th. Therefore, if this proposal is accepted, let us know and we will get a contract to you ASAP detailing payment dates (15th of each month, beginning April & ending July 15th), and terms/conditions.

If you have any questions, please feel free to reach me at Neesha@Tutorchat.org.

Thank You!