



Elite Academic Academy - Lucerne April 13th, 2023

Board Of Directors - Elite Academic Academy - Lucerne

Meeting Location

Due to requirements of the Brown Act, for any Director/member attending remotely, an address will be posted where the Director/member is attending. Agendas are posted at all locations. Any public vote will be done by roll call to ensure the public knows who is speaking and voting. Members of the public may easily observe the meeting and offer public comment using the following dial-in numbers and/or internet link: Join Zoom Meeting
[https://eliteacademic.zoom.us/j/97566202696?](https://eliteacademic.zoom.us/j/97566202696?pwd=R2daZzJSNnZPNUV3Nk83K0diZXJtUT09)
pwd=R2daZzJSNnZPNUV3Nk83K0diZXJtUT09 Meeting ID: 975 6620 2696 Passcode: 920373.

Time: 9:00 a.m.

1.0 Call To Order

Roll Call:

Susan McDougal, Cody Simms, Kent Christensen
Present Present Present

Cody Kent

Motion: Second:

Vote: **Susan: Aye; Cody: Aye; Kent: Aye**
Item carries 3-0

2.0 Approve/Adopt the Agenda

It is recommended the Board of Directors adopt as presented the agenda for the Board Meeting of April 13th, 2023.

3.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

4.0 Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 13.0.

5.0 Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

5.1 Personnel Matters (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

5.2 Employer/Employee Relations (With respect to every item of business to be

discussed in closed session pursuant to
Government Code Section 54957.6)

Time: 9:01 a.m.

6.0 Pledge Of Allegiance

Led By: [Susan McDougal](#)

7.0 Open Session

8.0 Public Comment

Please submit a request to speak to the Board of Directors. Cards can be asked for by emailing galtamirano@eliteacademic.com. Please complete and return the form for agenda items or non-agenda items, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date. A request for disability-related modifications or accommodations in order to participate in the public meeting, including auxiliary aids or services, may be made to Ms. Meghan Freeman at mfreeman@eliteacademic.com at least 72 hours prior to the meeting.

9.0 General Functions

9.1 Informational Items

A. CEO Authorizer Report

[EAA-LU CEO Report March 2023.pdf](#)

9.2 Consent Agenda

It is recommended that the board approve the following consent agenda items.

A. Meeting Minutes from March 2nd, 2023

[EAA-LU 03.02.2023.pdf](#)

B. Warrant Register

[WarrantRegisterLU_Mar_2223.pdf](#)

C. New Instructional Materials Community Partners

[Elite Academic Instructional Service Community
Partner_March_23 - VCI Community Partners \(1\).pdf](#)

D. Job Descriptions

[JD - Remote Teacher on Special Assignment](#)

Time: 9:16 a.m.

[Cody](#) [Kent](#)

Motion: Second:

Vote: [Susan: Aye; Cody: Aye; Kent: Aye](#)
[Item carries 3-0](#)

(TOSA)_Compliance Liaison (pending board approval).pdf

JD - Temporary Remote Teacher on Special Assignment
(TOSA) (pending board approval) (1).pdf

10.0 Personnel Services

****Items 10.1-10.4 were opened together. A vote was taken for each item separately.**
Motion: Cody
Second: Kent
Vote: Susan: Aye; Cody: Aye; Kent: Aye
Item carries 3-0

10.1 Employee Letters of Intent

It is recommended that the board ratify the following Employee Letter of Intent for Elite Academic Academy - Lucerne.

23.24 B. Craig Contract

10.2 Employee Release and Resignations

It is recommended that the board ratify the following Employee Release and Resignations for Elite Academic Academy - Lucerne.

22230060.pdf

10.3 Staffing Calendars - 23.24

It is recommended that the board approve the following Staffing Calendars 23.24 for Elite Academic Academy - Lucerne.

HR 2023-2024 Calendar Drafts - for Staffing (pending board approval) - 23_24 Employee Payroll Calendar.pdf

HR 2023-2024 Calendar Drafts - for Staffing (pending board approval) - 237 (12 month) Classified Calendar.pdf

HR 2023-2024 Calendar Drafts - for Staffing (pending board approval) - 232 (12 month) Director_Coordinator Calendar.pdf

HR 2023-2024 Calendar Drafts - for Staffing (pending board approval) - 224 (12 month) Certificated Calendar.pdf

HR 2023-2024 Calendar Drafts - for Staffing (pending board approval) - 195 (New Hire) Certificated Calendar.pdf

HR 2023-2024 Calendar Drafts - for Staffing (pending board approval) - 189 (11 month) Certificated Calendar.pdf

HR 2023-2024 Calendar Drafts - for Staffing (pending board approval) - Temp Level Up Calendar.pdf

10.4 Independent Contractor Agreements

It is recommended that the board approve the following Independent Contractor Agreements for Elite Academic Academy - Lucerne.

Elite X - Growth Alianza IC Agreement.pdf

L. Olson IC Agreement.pdf

Cody Kent

Motion: Second:

Vote: Susan: Aye; Cody: Aye; Kent: Aye
Item carries 3-0

Cody Kent

Motion: Second:

Vote: Susan: Aye; Cody: Aye; Kent: Aye
Item carries 3-0

Cody Kent

Motion: Second:

Vote: Susan: Aye; Cody: Aye; Kent: Aye
Item carries 3-0

Cody Kent

Motion: Second:

Vote: Susan: Aye; Cody: Aye; Kent: Aye
Item carries 3-0

11.0 Business Services

11.1 Monday.com Contract Renewal Proposal

It is recommended that the board approve the following Monday.com Contract Renewal Proposal for Elite Academic

Cody Kent

Motion: Second:

Vote: Susan: Aye; Cody: Aye; Kent: Aye
Item carries 3-0

Academy - Lucerne.

[Monday.com Inv 150386.pdf](#)

[Monday IN23010003345-open-invoices.xlsx](#)

[Monday.com invoice.pdf](#)

11.2 Video Approach Amended Contract

It is recommended that the board approve the following Video Approach Amended Contract for Elite Academic Academy - Lucerne.

[Video Approach Contract 22.23 EAA-LU.pdf](#)

11.3 Sexual Education Course-Vendor Proposal

It is recommended that the board approve the following Sexual Education Course-Vendor Proposal for Elite Academic Academy - Lucerne.

[Talking THETalk_CHYA.pdf](#)

[The Talk Contract 23.24.pdf](#)

11.4 Level Up Program Invoices

It is recommended that the board approve the following Level Up Program Invoices for Elite Academic Academy - Lucerne.

[DMA Academy - Level Up Program.pdf](#)

[STEM Fuse LLC - Level UP program.pdf](#)

11.5 Staff Professional Development Event Proposal and Contract

It is recommended that the board approve the following Staff Professional Development Event Proposal and Contract for Elite Academic Academy - Lucerne.

[Group Contract- SCW - Elite June 2023 Staff Professional Development.pdf](#)

11.6 Board Effects Contract Renewal Proposal

It is recommended that the board approve the following Board Effects Contract Renewal Proposal for Elite Academic Academy - Lucerne.

[Board Effects Contract Proposal.pdf](#)

11.7 Additional Office Space Lease-Elm St.

It is recommended that the board approve the following Additional Office Space Lease for Elite Academic Academy - Lucerne.

[Elm Street Lease Agreement](#)

11.8 Graduation/Prom Vendor Proposals

It is recommended that the board approve the following

[Cody](#) [Kent](#)

Motion: Second:

Vote: [Susan: Aye; Cody: Aye; Kent: Aye](#)
[Item carries 3-0](#)

[Cody](#) [Kent](#)

Motion: Second:

Vote: [Susan: Aye; Cody: Aye; Kent: Aye](#)
[Item carries 3-0](#)

[Cody](#) [Kent](#)

Motion: Second:

Vote: [Susan: Aye; Cody: Aye; Kent: Aye](#)
[Item carries 3-0](#)

[Cody](#) [Kent](#)

Motion: Second:

Vote: [Susan: Aye; Cody: Aye; Kent: Aye](#)
[Item carries 3-0](#)

[Cody](#) [Kent](#)

Motion: Second:

Vote: [Susan: Aye; Cody: Aye; Kent: Aye](#)
[Item carries 3-0](#)

[Cody](#) [Kent](#)

Motion: Second:

Vote: [Susan: Aye; Cody: Aye; Kent: Aye](#)
[Item carries 3-0](#)

[Cody](#) [Kent](#)

Motion: Second:

Vote: [Susan: Aye; Cody: Aye; Kent: Aye](#)
[Item carries 3-0](#)

Graduation/Prom Vendor Proposals for Elite Academic Academy -Lucerne.

[Hawk Ranch - Graduation Quote 5739164 LU.pdf](#)

[Hawk Ranch - Prom Quote 5739267 LU.pdf](#)

11.9 OPS Proposal for 23.24 /Summer

It is recommended that the board approve the following OPS Proposal for 23.24 /Summer for Elite Academic Academy - Lucerne.

[Elite Level Up Service Agreement 23_24.pdf](#)

[Elite Lucerne Service Agreement 23_24.pdf](#)

Cody Kent

Motion: Second:

Vote: Susan: Aye; Cody: Aye; Kent: Aye
Item carries 3-0

12.0 Educational Services/Policy Development

13.0 Report of Action Taken in Closed Session

The Board will report any action taken in closed session as required by law.

14.0 Calendar

The next regularly scheduled meeting is May 4th, 2023 at 9:00 a.m.

** Cody made a motion to change the regularly scheduled June 15, 2023 board meeting, to June 14, 2023 in order to meet in person before graduation. Kent seconded the motion.

Vote: Susan: Aye; Cody: Aye; Kent: Aye

15.0 Board Comments and Future Planning

Roll call was taken for the May 4, 2023 meeting and Susan, Cody, and Kent can all attend.

Cody Kent

Motion: Second:

Vote: Susan: Aye; Cody: Aye; Kent: Aye
Item carries 3-0

Time: 9:33 a.m.

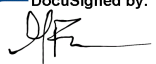
16.0 Adjournment

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteacademic.com or at the scheduled meeting. Board agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the charter's board of directors, please contact the School at 1(866) 354-8302. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

Staff Present:

- Meghan Freeman
- Tracy Hasper
- Laura Spencer
- Scott Michaelson
- Ashlea Kirkland
- Christopher Waithe
- Catherine Heredia
- Adam Woodard
- Allison Watters
- Kris Mason
- Monique Waithe
- Valerie Zamora
- Karen Makkai
- Evan Jorgensen
- Antonette Sims

DocuSigned by:

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CEO

DocuSigned by:

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**Board
 Treasurer/Clerk**