



Elite Academic Academy - Lucerne

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pwd=R2daZzJSNnZPNUV3Nk83K0diZXJtUT09 Meeting ID:

975 6620 2696 Passcode: 920373

June 14th, 2023 at 8:30 am

43414 Business Park Drive, Temecula, CA 92590

34843 Rancho California Rd, Temecula CA 92591



Elite Academic Academy - Lucerne June 14th, 2023

Board Of Directors - Elite Academic Academy - Lucerne

Meeting Location

Due to the ongoing COVID-19 pandemic, this meeting will be held via teleconference.

Members of the public may observe the meeting and offer public comment using the

following dial-in numbers and/or internet link: Join Zoom Meeting
[https://eliteacademic.zoom.us/j/97566202696?](https://eliteacademic.zoom.us/j/97566202696?pwd=R2daZzJSNnZPNUV3Nk83K0diZXJtUT09)
pwd=R2daZzJSNnZPNUV3Nk83K0diZXJtUT09 Meeting ID: 975 6620
2696 Passcode: 920373

Time: 8: 32 am

1.0 Call To Order

Roll Call:

Susan McDougal, Cody Simms, Kent Christensen
Present Present Present

Kent Cody

Motion: Second:

Vote: **Susan; Aye, Cody; Aye, Kent; Aye.**
Item carries 3-0.

2.0 Approve/Adopt the Agenda

It is recommended the Board of Directors adopt as presented the agenda for the Board Meeting of June 14th, 2023.

3.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

4.0 Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 13.0.

5.0 Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

5.1 Personnel Matters (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

5.2 Employer/Employee Relations (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

Time: 9: 35 am

6.0 Pledge Of Allegiance

Led By: [Meghan Freeman](#)

7.0 Open Session

8.0 Public Comment

Please submit a request to speak to the Board of Directors. Cards can be asked for by emailing galtamirano@eliteacademic.com. Please complete and return the form for agendized or non-agendized items, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date. A request for disability-related modifications or accommodations in order to participate in the public meeting, including auxiliary aids or services, may be made to Ms. Meghan Freeman at mfreeman@eliteacademic.com at least 72 hours prior to the meeting.

9.0 General Functions

9.1 Consent Agenda

It is recommended that the board approve the following consent agenda items.

A. Meeting Minutes from June 01, 2023

[EAA-LU 06.01.23.pdf](#)

B. Job Descriptions

[JD - DUSD On-Site Teacher of Record - Virtual \(pending board approval\).pdf](#)

[JD - DUSD Administrative Assistant \(pending board approval\).pdf](#)

Kent Cody

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye. Item carries 3-0.

10.0 Personnel Services

* Motion to open 10.1-10.4 together:
Motion: Kent
Second: Cody

10.1 Temporary Certificated Employee Contracts

It is recommended that the board ratify the following Temporary Certificated Employee Contracts for Elite Academic Academy - Lucerne.

[Temp Certificated Contracts EAA LU.pdf](#)

10.2 Letters of Intent for Temporary Certificated Hires

It is recommended that the board ratify the following Letters of Intent for Temporary Certificated Hires for Elite Academic Academy - Lucerne.

[Temp Certificated Letter of Intent.pdf](#)

10.3 Letters of Intent for Temporary Classified Hires

It is recommended that the board ratify the following Letters of Intent for Temporary Classified Hires for Elite Academic Academy - Lucerne.

[Temp Classified Letter of Intent.pdf](#)

10.4 Employee Contracts

It is recommended that the board ratify the following Employee Contracts for Elite Academic Academy - Lucerne.

Kent Cody

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye. Item carries 3-0.

Kent Cody

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye. Item carries 3-0.

Kent Cody

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye. Item carries 3-0.

Kent Cody

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye. Item carries 3-0.

11.0 Business Services

11.1 2023/24 Budget

It is recommended that the board approve the following 2023/24 Budget for Elite Academic Academy - Lucerne.

[FY 23.24 EAA CASH FLOW_BUDGET - LU - Board Report \(2\).pdf](#)

[FY 23.24 EAA CASH FLOW_BUDGET - LU Cash Graph.pdf](#)

[2324_CharterBUDGETandINTERIMReporting_EAA_LUCERNE_20230607_ADA \(1\).pdf](#)

[2324_CharterBUDGETandINTERIMReporting_EAA_LUCERNE_20230607_Assumptions \(1\).pdf](#)

[2324_CharterBUDGETandINTERIMReporting_EAA_LUCERNE_20230607_CashFlow \(1\).pdf](#)

[2324_CharterBUDGETandINTERIMReporting_EAA_LUCERNE_20230607_Debt \(1\).pdf](#)

[2324_CharterBUDGETandINTERIMReporting_EAA_LUCERNE_20230607_MYP \(1\).pdf](#)

[2324_CharterBUDGETandINTERIMReporting_EAA_LUCERNE_20230607_Restricted.pdf](#)

[2324_CharterBUDGETandINTERIMReporting_EAA_LUCERNE_20230607_Unrestricted.pdf](#)

[FY24_EAA_LU_LCFF-Calculator_Budget.xlsx](#)

Kent Cody
Motion: Second:
Vote: Susan; Aye, Cody; Aye, Kent; Aye.
Item carries 3-0.

11.2 Loan Resolution

It is recommended that the board approve the following resolution to go out to bid for a line of credit/loan and give the CEO permission to secure the loan/line of credit that serves the school best to ensure enough cash flow due to projected increases in enrollment for Elite Academic Academy- Lucerne.

[EAA LU Borrowing Resolution 06.14.23.pdf](#)

Cody Kent
Motion: Second:
Vote: Susan; Aye, Cody; Aye, Kent; Aye.
Item carries 3-0.

11.3 2023/24 Local Control Accountability Plan (LCAP)

It is recommended that the board approve the following 2023/24 Local Control Accountability Plan (LCAP) for Elite Academic Academy - Lucerne.

[2023_Local_Control_and_Accountability_Plan/Local Indicators_Elite_Academic_Academy_-_Lucerne_20230605.pdf](#)

Kent Cody
Motion: Second:
Vote: Susan; Aye, Cody; Aye, Kent; Aye.
Item carries 3-0.

11.4 Class Technologies Contract

It is recommended that the board approve the following Class Technologies Contract for Elite Academic Academy - Lucerne.

[EAA-LU Class Technologies Contract.pdf](#)

Kent Cody
Motion: Second:
Vote: Susan; Aye, Cody; Aye, Kent; Aye.
Item carries 3-0.

11.5 August 2023 Staff Professional Development Vendor Proposals

It is recommended that the board approve the following August 2023 Staff Professional Development Vendor Proposal for Elite Academic Academy - Lucerne.

[Executed Copy EAA Aug 2023 PD.pdf](#)

Kent Cody
Motion: Second:
Vote: Susan; Aye, Cody; Aye, Kent; Aye.
Item carries 3-0.

11.6 Whoop Contract Invoice

Kent Cody
Motion: Second:

It is recommended that the board approve the following Whoop Contract Invoice for Elite Academic Academy - Lucerne.

[WHOOP Contract EAA_Lucerne_2023.pdf](#)

Vote: Susan; Aye, Cody; Aye, Kent; Aye.
Item carries 3-0.

[Kent](#) [Cody](#)

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.
Item carries 3-0.

*Motion to open items 11.7-11.9 together:
Motion: Kent
Second: Cody

11.7 Level Up-Elite Spirit Cheer Contract 2023/24

It is recommended that the board approve the following Level Up-Elite Spirit Cheer Contract 2023/24 for Elite Academic Academy - Lucerne.

[Elite Spirit Cheer and Dance_Year Round Community Partner Agreement_2 payments 23.24.pdf](#)

[Kent](#) [Cody](#)

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.
Item carries 3-0.

11.8 Level-Up- Around the Horn Contract 2023/24

It is recommended that the board approve the following Level Up-Around the Horn Contract 2023/24 for Elite Academic Academy - Lucerne.

[Around the Horn \(ATH\)_Year Round Community Partner Agreement_2 payments 23.24.pdf](#)

[Kent](#) [Cody](#)

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.
Item carries 3-0.

11.9 Level-Up Ambassadors Media Group (AOC) Contract 2023/24

It is recommended that the board approve the following Level Up-Ambassadors Media Group (AOC) Contract 2023/24 for Elite Academic Academy - Lucerne.

[Ambassadors Media Group \(AOC\)_Year Round Community Partner Agreement_2 payments 23.24.pdf](#)

[Kent](#) [Cody](#)

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.
Item carries 3-0.

11.10 (23.24) Special Education Vendor Contracts

It is recommended that the board approve the following Special Education Vendor Contracts for Elite Academic Academy - Lucerne.

[DES_signedLU_Master-Contract2023-2024.pdf](#)

[McColgan_signedLU_Master-Contract2023-2024.pdf](#)

[STS_signedLU_Master-Contract2023-2024.pdf](#)

[CCES_signedLU_Master-Contract2023-2024.pdf](#)

[TSW_signedLU_Master-Contract2023-2024.pdf](#)

12.0 Educational Services/Policy Development

[Kent](#) [Cody](#)

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.
Item carries 3-0.

12.1 MOU with Downey Unified School District

It is recommended that the board approve the following MOU with DUSD for Elite Academic Academy - Lucerne.

[6.7 MEMORANDUM OF UNDERSTANDING re Downey Unified School District\(131661268.1\).docx](#)

[6.7 MEMORANDUM OF UNDERSTANDING re Downey Unified School District - On-Site Enrollment\(131790798.1\).docx](#)

[Kent](#) [Cody](#)

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye.
Item carries 3-0.

12.2 MOU Addendum with Lucerne Valley Unified School District

It is recommended that the board approve the following MOU with Lucerne Valley Unified School District for Elite Academic Academy - Lucerne.

[MOU Addendum=LU-3.pdf](#)

12.3 Updated Parent/Student Handbook 2023/24

It is recommended that the board approve the following Updated Parent/Student Handbook 2023/24 for Elite Academic Academy - Lucerne.

[23-24 Parent-Student Handbook \(Updated\).pdf](#)

12.3 Vendor Contracts Template 2023/24

It is recommended that the board approve the following Vendor Contracts Template 2023/24 for Elite Academic Academy - Lucerne.

[2023-2024 EMR Community Partner Packet EAACS_complete.pdf](#)

[2023-2024 VCI Community Partner Packet EAACS_final revision_1.pdf](#)

12.4 Updated Administrative Salary Range 2023/24

It is recommended that the board approve the following Updated Administrative Salary Range 2023/24 for Elite Academic Academy - Lucerne.

[2023_2024 Staff Salary Ranges - Administrative Ranges \(Pending board approval\).pdf](#)

Kent Cody

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye. Item carries 3-0.

Kent Cody

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye. Item carries 3-0.

Kent Cody

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye. Item carries 3-0.

13.0 Report of Action Taken in Closed Session

The Board will report any action taken in closed session as required by law.

14.0 Calendar

The next regularly scheduled meeting is August 3rd, 2023 at 9:00 a.m.

15.0 Board Comments and Future Planning

Time: 8:59 am

16.0 Adjournment

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteacademic.com or at the scheduled meeting. Board agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the charter's board of directors, please contact the School at 1(866) 354-8302. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

Kent Cody

Motion: Second:

Vote: Susan; Aye, Cody; Aye, Kent; Aye. Item carries 3-0.

Staff Present:
Meghan Freeman
Gena Altamirano
Adam Woodard
Antonette Sims
Misty Cervantes

DocuSigned by:

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8/3/2023

8/4/2023