



Elite Academic Academy - Lucerne

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Meeting ID: 975 6620 2696 Passcode: 920373

September 7, 2023 at 9:00 am

43414 Business Park Drive, Temecula, CA 92590

23504 Lyons Avenue, Santa Clarita CA 91321

13255 Black Mountain Road San Diego, CA 92129

109 Don Carlos Way, Ojai, CA 93023



Elite Academic Academy - Lucerne September 7, 2023

Board Of Directors - Elite Academic Academy - Lucerne

Meeting Location

Due to the ongoing COVID-19 pandemic, this meeting will be held via teleconference.

Members of the public may observe the meeting and offer public comment using the

following dial-in numbers and/or internet link: Join Zoom Meeting
[https://eliteacademic.zoom.us/j/97566202696?](https://eliteacademic.zoom.us/j/97566202696?pwd=R2daZzJSNnZPNUV3Nk83K0diZXJtUT09)
pwd=R2daZzJSNnZPNUV3Nk83K0diZXJtUT09 Meeting ID: 975 6620 2696 Passcode: 920373

Time: 9:00 a.m.

1.0 Call To Order

Roll Call:
Susan McDougal, Cody Simms, Kent Christensen
Present Present Not Present

Cody Susan

2.0 Approve/Adopt the Agenda

It is recommended the Board of Directors adopt as presented the agenda for the Board Meeting of September 7th, 2023.

Motion: Second:
Vote: Susan; Aye, Cody, Aye.
Item carries 2-0.

3.0 Board Organization

3.1 Board Treasurer/Clerk Resignation

It is recommended that the board approve the resignation and release of the Treasurer/Clerk of the Board of Directors for Elite Academic Academy - Lucerne.

Cody Susan

Motion: Second:
Vote: Susan; Aye, Cody, Aye.
Item carries 2-0.

[Kent Christensen Board Resignation EAA - LU.pdf](#)

4.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 9.0 Public Comments at Board Meetings.

5.0 Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 14.0.

6.0 Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

6.1 Personnel Matters (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

6.2 Employer/Employee Relations (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

Time: 9:03 am

7.0 Pledge Of Allegiance

Led By: **Meghan Freeman**

8.0 Open Session

9.0 Public Comment

Please submit a request to speak to the Board of Directors. Cards can be asked for by emailing galtamirano@eliteacademic.com. Please complete and return the form for agendaized or non-agendaized items, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date. A request for disability-related modifications or accommodations in order to participate in the public meeting, including auxiliary aids or services, may be made to Ms. Meghan Freeman at mfreeman@eliteacademic.com at least 72 hours prior to the meeting.

10.0 General Functions

10.1 Informational Items

A. CEO Authorizer Report

[EAA-LU CEO Report 09.07.23.pdf](#)

Cody Susan

10.2 Consent Agenda

It is recommended that the board approve the following consent agenda items.

Motion: Second:
Vote: Susan; Aye, Cody, Aye.
Item carries 2-0.

A. Meeting Minutes from August 3rd, 2023

[EAA-LU 08.03.23.pdf](#)

B. Warrant Register

[WarrantRegisterLU_Sep_2324.updated.pdf](#)

C. New Instructional Materials Community Partners

[Elite Academic Instructional Service Community Partner_August_2023 - VCI Community Partners.pdf](#)

D. New Educational Materials Community Partners

[Elite Academic Educational Materials Partner_August_2023.xlsx - EM Partners.pdf](#)

11.0 Personnel Services

Motion to open 11.1 through 11.4 together:
Motion: Cody
Second: Susan

11.1 Employee Contracts

It is recommended that the board ratify the following Employee Contracts for Elite Academic Academy - Lucerne.

[EAA-LU Employee Contracts 08.2023.pdf](#)

Cody Susan

Motion: Second:
Vote: Susan; Aye, Cody, Aye.
Item carries 2-0.

11.2 Employee Contract Addendums

It is recommended that the board ratify the following Employee Contract Addendums for Elite Academic Academy - Lucerne.

[EAA-LU Contract Addendums 08.2023.pdf](#)

Cody Susan

Motion: Second:
Vote: Susan; Aye, Cody, Aye.
Item carries 2-0.

11.3 Employee Changes of Relationship

It is recommended that the board ratify the following Employee Changes of Relationship for Elite Academic Academy - Lucerne.

Cody Susan

Motion: Second:
Vote: Susan; Aye, Cody, Aye.
Item carries 2-0.

EAA-LU Changes of Relationship.pdf

Cody Susan

11.4 Employee Release and Resignations

It is recommended that the board ratify the following Employee Release and Resignations for Elite Academic Academy - Lucerne.

Motion: Second:
Vote: Susan; Aye, Cody, Aye.
Item carries 2-0.

EAA-LU 08.23 Employee Release and Resignations.pdf

12.0 Business Services

Cody Susan

12.1 CTE Medical Pathway Equipment Proposal

It is recommended that the board approve the following CTE Medical Pathway Equipment Proposal for Elite Academic Academy - Lucerne.

Motion: Second:
Vote: Susan; Aye, Cody, Aye.
Item carries 2-0.

Quote 17863 (1).pdf

Cody Susan

12.2 Elite Marketing Invoices

It is recommended that the board approve the following Elite Marketing Invoices for Elite Academic Academy - Lucerne.

Motion: Second:
Vote: Susan; Aye, Cody, Aye.
Item carries 2-0.

Bagger Sports Invoice (1).pdf

Bagger Sports Invoice (2).pdf

Cody Susan

12.3 CTE Computers for Animation Course Invoice

It is recommended that the board approve the following CTE Computers for Animation Course Invoice for Elite Academic Academy - Lucerne.

Motion: Second:
Vote: Susan; Aye, Cody, Aye.
Item carries 2-0.

Animation Computers (1).pdf

Cody Susan

12.4 Curriculum Proposals 23.24

It is recommended that the board retroactively ratify the following Curriculum Proposals 23.24 for Elite Academic Academy - Lucerne.

Motion: Second:
Vote: Susan; Aye, Cody, Aye.
Item carries 2-0.

BrainPOP Quote.pdf

Curiosity Stream Quote.pdf

EliteAcademic.ALEKS.072723.pdf

Q-552973 -Edmentum Elite Academic Academy 23_24 Order Form.pdf

Rosetta Stone Quote.pdf

Zingy-Elite.pdf

Cody Susan

12.5 Elite Enrollment App Proposal

It is recommended that the board approve the following Elite Enrollment App Proposal for Elite Academic Academy - Lucerne.

Motion: Second:
Vote: Susan; Aye, Cody, Aye.
Item carries 2-0.

Enrollment App EAA 083023 (3).pdf

Cody Susan

12.6 Aug 2023 Professional Development Final Invoice

It is recommended that the board approve the Aug 2023 Professional Development Final Invoice for Elite Academic Academy - Lucerne.

Motion: Second:
Vote: Susan; Aye, Cody, Aye.
Item carries 2-0.

Elite Academic Bill 8.28.23-Final 1.pdf

Cody Susan

12.7 Resolution to Increase Educational Funds

It is recommended that the board approve the following Resolution to Increase Educational Funds for Elite Academic Academy - Lucerne.

Motion: Second:
Vote: Susan; Aye, Cody, Aye.
Item carries 2-0.

EAA-LU Board Resolution #2023-09-07-BR Increase in Ed Funds.pdf

Cody Susan

12.8 Payroll Allocation

Motion: Second:

It is recommended that the board approve the following Payroll Allocation for Elite Academic Academy - Lucerne.

FY 23 Allocation Summary.pdf

FY 23 FTE Calc (1).pdf

12.9 CONAP Docs

It is recommended that the board approve the following CONAP Docs for Elite Academic Academy - Lucerne.

LU_AppforFndng.pdf

Vote: Susan; Aye, Cody, Aye.
Item carries 2-0.

Cody Susan

Motion: Second:
Vote: Susan; Aye, Cody, Aye.
Item carries 2-0.

13.0 Educational Services/Policy Development

14.0 Report of Action Taken in Closed Session

The Board will report any action taken in closed session as required by law.

15.0 Calendar

The next regularly scheduled meeting is October 5th, 2023 at 9:00 a.m.

15.1 Updated Board of Directors Meeting Calendar 23.24

It is recommended that the board approve the following Updated Board of Directors Meeting Calendar 23.24 to include a Special Meeting on October 13th, 2023 for Brown Act Training for Elite Academic Academy - Lucerne.

EAA-LU 2023-24 Board of Directors Meetings Calendar (Rev 2).pdf

Cody Susan

Motion: Second:
Vote: Susan; Aye, Cody, Aye.
Item carries 2-0.

16.0 Board Comments and Future Planning

Cody Susan

Motion: Second:
Vote: Susan; Aye, Cody, Aye.
Item carries 2-0.

Time: 9:40 am

17.0 Adjournment

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteacademic.com or at the scheduled meeting. Board agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the charter's board of directors, please contact the School at 1(866) 354-8302. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

Staff Present:

- Meghan F.
- Gena A.
- Tracy H.
- Adam W.
- Mia B.
- Teresa S.
- Ruthie C.
- Kris M.
- Laura S.
- Oceano M.
- Allison W.
- Jen E.
- Jessica Y.
- Jeannelle R.
- Danielle G.
- Antonette S.
- Meg L.
- Marisa T.
- Catherine H.
- Karen M.
- Kristen H.
- Ashlea K.
- Monique W.

DocuSigned by:

A4137E406BF5494...

10/12/2023

DocuSigned by:

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10/6/2023