



Elite Academic Academy - Lucerne

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[https://eliteacademic.zoom.us/j/97566202696?](https://eliteacademic.zoom.us/j/97566202696?pwd=R2daZzJSNnZPNUV3Nk83K0diZXJtUT09)
pwd=R2daZzJSNnZPNUV3Nk83K0diZXJtUT09 Meeting ID:
975 6620 2696 Passcode: 920373

December 7th, 2023 at 9:00 am

43414 Business Park Drive, Temecula, CA 92590

23504 Lyons Avenue, Santa Clarita CA 91321

109 Don Carlos Way, Ojai, CA 93023

43495 Palm Royale Dr., La Quinta, CA 92253



Elite Academic Academy - Lucerne December 7th, 2023

Board Of Directors - Elite Academic Academy - Lucerne

Meeting Location

Any public vote will be done by roll call to ensure the public knows who is speaking and voting. Members of the public may easily observe the meeting and offer public comment using the following dial-in numbers and/or internet link:

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Meeting ID: 975 6620 2696 Passcode: 920373

Time:

1.0 Call To Order

Roll Call:

Susan McDougal, Cody Simms, Nicole Aguirre

2.0 Approve/Adopt the Agenda

It is recommended the Board of Directors adopt as presented the agenda for the Board Meeting of December 7th, 2023.

Motion: Second:
Vote:

3.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

4.0 Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 13.0.

5.0 Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

5.1 Personnel Matters (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

5.2 Employer/Employee Relations (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

Time:

6.0 Pledge Of Allegiance

Led By:

7.0 Open Session

8.0 Public Comment

Please submit a request to speak to the Board of Directors. Cards can be asked for by emailing galtamirano@eliteacademic.com. Please complete and return the form for agendized or non-agendized items, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have

questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date. A request for disability-related modifications or accommodations in order to participate in the public meeting, including auxiliary aids or services, may be made to Ms. Meghan Freeman at mfreeman@eliteacademic.com at least 72 hours prior to the meeting.

9.0 General Functions

9.1 Informational Items

A. CEO Authorizer Report

[EAA-LU CEO Report Nov 2023.pdf](#)

9.2 Consent Agenda

It is recommended that the board approve the following consent agenda items.

Motion: Second:
Vote:

A. Meeting Minutes from November 2nd , 2023

[EAA-LU 11.02.23.pdf](#)

B. Warrant Register

[WarrantRegisterLU_Nov_2324.pdf](#)

C. New Instructional Materials Community Partners

[Elite Academic Instructional Service Community Partner_November_2023 - VCI Community Partners \(2\).pdf](#)

D. New Educational Materials Community Partners

[Elite Academic Educational Materials Partner_November_2023.xlsx - EM Partners.pdf](#)

10.0 Personnel Services

10.1 Employee Changes of Relationship

It is recommended that the board ratify the following Employee Employee Changes of Relationship for Elite Academic Academy - Lucerne.

[EAA-LU COR 12.2023.pdf](#)

Motion: Second:
Vote:

10.2 Independent Contractor Agreement and Addendum

It is recommended that the board approve the following Independent Contractor Agreement and Addendum for Elite Academic Academy - Lucerne.

[EAA LU Neesha_Rahim_IC_Agree\(Original Contract\).pdf](#)

[Neesha Rahim IC Addendum \(Lucerne\).pdf](#)

Motion: Second:
Vote:

11.0 Business Services

11.1 First Interim Report

It is recommended that the board approve the following First Interim Report for Elite Academic Academy - Lucerne.

Motion: Second:
Vote:

11.2 Audit for the 22-23 School Year

It is recommended that the board approve the following Audit for the 22-23 School Year for Elite Academic Academy - Lucerne.

Motion: Second:
Vote:

11.3 UPK Expenditure Report

It is recommended that the board approve the following UPK Expenditure Report for Elite Academic Academy - Lucerne.

[LU UPK Expenditure Report #3.pdf-Reporting Period May1-Oct.21, 2023.pdf](#)

Motion: Second:
Vote:

11.4 Paycom Applicant Tracking Proposals

It is recommended that the board approve the following Paycom Applicant Tracking Proposals for Elite Academic Academy - Lucerne.

[General Terms and Conditions.pdf](#)

[Master Service Agreement - 1197135.pdf](#)

[PaycomProposalfor0DS21-ELITEACADEMICACADEMYLUCERNE-1197135-1377562.pdf](#)

[PaycomProposalfor0DS21-ELITEACADEMICACADEMYLUCERNE-1197135-1377563.pdf](#)

Motion: Second:
Vote:

11.5 Whale Tail Grant Application

It is recommended that the board approve the following Whale Tail Grant Application for Elite Academic Academy - Lucerne.

[WhaleTailGrant_EliteAcademicAcademy.pdf](#)

Motion: Second:
Vote:

11.6 Music 600 Invoice

It is recommended that the board approve the following Music 600 Invoice for Elite Academic Academy - Lucerne.

[EAA Music 600 Invoice.pdf](#)

Motion: Second:
Vote:

12.0 Educational Services/Policy Development

12.1 Updated Class Rank Policy (Parent Student Handbook 23.24)

It is recommended that the board approve the following Updated Class Rank Policy (Parent Student Handbook 23.24) for Elite Academic Academy - Lucerne.

Motion: Second:
Vote:

13.0 Report of Action Taken in Closed Session

The Board will report any action taken in closed session as required by law.

14.0 Calendar

The next regularly scheduled board meeting is February 1st, 2024 at 9:00 am.

15.0 Board Comments and Future Planning

16.0 Adjournment

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteacademic.com or at the scheduled meeting. Board agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the charter's board of directors, please contact the School at 1(866) 354-8302. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

Motion: Second:
Vote:

Time: