



Elite Academic Academy - Lucerne

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pwd=R2daZzJSNnZPNUV3Nk83K0diZXJtUT09 Meeting ID:
975 6620 2696 Passcode: 920373

May 2nd, 2024 at 9:00 am

43414 Business Park Drive, Temecula, CA 92590

23504 Lyons Avenue, Santa Clarita CA 91321

109 Don Carlos Way, Ojai, CA 93023

43495 Palm Royale Dr., La Quinta, CA 92253



Elite Academic Academy - Lucerne May 2nd, 2024

Board Of Directors - Elite Academic Academy - Lucerne

Meeting Location

Any public vote will be done by roll call to ensure the public knows who is speaking and voting. Members of the public may easily observe the meeting and offer public comment using the following dial-in numbers and/or internet link:

Join Zoom Meeting <https://eliteacademic.zoom.us/j/97566202696?pwd=R2daZzJSNnZPNUV3Nk83K0diZXJtUT09>
Meeting ID: 975 6620 2696 Passcode: 920373

Time:

1.0 Call To Order

Roll Call:

Susan McDougal, Nicole Aguirre, Cody Simms

2.0 Approve/Adopt the Agenda

It is recommended the Board of Directors adopt as presented the agenda for the Board Meeting of May 2nd, 2024.

Motion: Second:
Vote:

3.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

4.0 Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 13.0.

5.0 Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

5.1 Personnel Matters (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

5.2 Employer/Employee Relations (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

Time:

6.0 Pledge Of Allegiance

Led By:

7.0 Open Session

8.0 Public Comment

Please submit a request to speak to the Board of Directors. Cards can be asked for by emailing galtamirano@eliteacademic.com. Please complete and return the form for agendized or non-agendized items, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have

questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date. A request for disability-related modifications or accommodations in order to participate in the public meeting, including auxiliary aids or services, may be made to Ms. Meghan Freeman at mfreeman@eliteacademic.com at least 72 hours prior to the meeting.

9.0 General Functions

9.1 Informational Items

A. CEO Authorizer Report

[EAA-LU CEO Report April 2024.pdf](#)

9.2 Consent Agenda

It is recommended that the board approve the following consent agenda items.

Motion: Second:
Vote:

A. Meeting Minutes from April 4th, 2024

[EAA-LU 04.04.24.pdf](#)

B. Warrant Register

[WarrantRegisterLU_Apr_2324.pdf](#)

C. New Instructional Materials Community Partners

[Elite Academic Instructional Service Community Partner_April_2024 - VCI Community Partners.pdf](#)

D. New Educational Materials Community Partners

[Elite Academic Educational Materials Partner_April_2024.xlsx - EM Partners.pdf](#)

E. Job Descriptions

[JD - Peak Performance Administrative Assistant \(pending board approval\).pdf](#)

[JD - Coordinator of Teacher Support \(pending board approval\).pdf](#)

[JD - Academy Compliance Support Rider \(pending board approval\).pdf](#)

[JD - Community Relations Liaison Rider \(pending board approval\).pdf](#)

[JD - Parent Liaison Advisor Rider \(pending board approval\).pdf](#)

10.0 Personnel Services

10.1 Temporary Employee Contracts

It is recommended that the board ratify the following Temporary Employee Contracts for Elite Academic Academy - Lucerne.

[EE Temp Contracts LU.pdf](#)

Motion: Second:
Vote:

10.2 Employee Contract Addendums

It is recommended that the board ratify the following Employee Contract Addendums for Elite Academic Academy - Lucerne.

[EE Addendums LU.pdf](#)

Motion: Second:
Vote:

11.0 Business Services

11.1 MOU with AMG/AOC

It is recommended that the board approve the following MOU with AMG/AOC for Elite Academic Academy - Lucerne.

[MEMORANDUM_OF_UNDERSTANDING_EAAL_AOC\(134967529.1\).docx.pdf](#)

Motion: Second:
Vote:

11.2 Princeton Review MSA

It is recommended that the board approve the following Princeton Review MSA for Elite Academic Academy - Lucerne.

[The Princeton Review Order 1 for Elite Academic Academy April 2024 Tutor-com\(2\).pdf](#)

Motion: Second:
Vote:

11.3 Sage Intacct Contract Renewal FY 24.25

It is recommended that the board approve the following Sage Intacct Contract Renewal FY 24.25 for Elite Academic Academy - Lucerne.

[EliteAA2024Order-signed \(1\) LU.pdf](#)

Motion: Second:
Vote:

11.4 Elite Prom Proposals

It is recommended that the board approve the following Elite Prom Proposals for Elite Academic Academy - Lucerne.

[2024 Prom Budget .xlsx](#)

[Prom Elite Contract 05 18 2024.pdf](#)

[Topshelf Photo.pdf](#)

[Vanity Balloons for Prom.pdf](#)

[Prom DJ Invoice.pdf](#)

[REVISED Creative Catering Balance \(1\).pdf](#)

Motion: Second:
Vote:

11.5 Elite Graduation Proposals

It is recommended that the board approve the following Elite Graduation Proposals for Elite Academic Academy - Lucerne.

[Hawk Ranch - Updated Quote 23.24 School Year signed.pdf](#)

Motion: Second:
Vote:

11.6 Office Updates Budget

It is recommended that the board approve the following Office Updates Budget for Elite Academic Academy - Lucerne.

[Temecula Office Refresh Budget \(1\).xlsx](#)

Motion: Second:
Vote:

11.7 Draft Form 990

It is recommended that the board approve the following Draft Form 990 for Elite Academic Academy - Lucerne.

[6.30.23 Elite Academic Academy - Lucerne Tax Return DRAFT 4.24.24.pdf](#)

Motion: Second:
Vote:

12.0 Educational Services/Policy Development

12.1 Parent Student Handbook 2024-25

It is recommended that the board approve the following Parent Student Handbook 2024-25 for Elite Academic Academy - Lucerne.

[24-25 Parent-Student Handbook \(DRAFT\).pdf](#)

Motion: Second:
Vote:

12.2 EPA Spending Plan 2023-24

It is recommended that the board approve the following EPA Spending Plan 2023-24 for Elite Academic Academy - Lucerne.

[23.24_LU_EPA \(1\).pdf](#)

Motion: Second:
Vote:

12.3 CTE Grant Application

It is recommended that the board approve the following CTE Grant Application for Elite Academic Academy - Lucerne.

[EAA LU Middle School Foundation Academies_Cohort 8](#)

Motion: Second:
Vote:

13.0 Report of Action Taken in Closed Session

The Board will report any action taken in closed session as required by law.

14.0 Calendar

The next regularly scheduled board meeting is June 6th , 2024 at 9:00 am.

15.0 Board Comments and Future Planning

Time:

16.0 Adjournment

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteacademic.com or at the scheduled meeting. Board agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the charter's board of directors, please contact the School at 1(866) 354-8302. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

Motion: Second:
Vote: