



# Elite Academic Academy - Lucerne

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Meeting ID:  
975 6620 2696 Passcode: 920373

September 5th, 2024 at 9:00 am

43414 Business Park Drive, Temecula, CA 92590

109 Don Carlos Way, Ojai, CA 93023

43495 Palm Royale Dr., La Quinta, CA 92253

3406 Winona Ave., Burbank CA 91504



## Elite Academic Academy - Lucerne September 5th, 2024

### Board Of Directors - Elite Academic Academy - Lucerne

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#### Meeting Location

Any public vote will be done by roll call to ensure the public knows who is speaking and voting. Members of the public may easily observe the meeting and offer public comment using the following dial-in numbers and/or internet link:

Join Zoom Meeting <https://eliteacademic.zoom.us/j/97566202696?pwd=R2daZzJSNnZPNUV3Nk83K0diZXJtUT09>  
Meeting ID: 975 6620 2696 Passcode: 920373

Time:

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#### 1.0 Call To Order

Roll Call:  
Susan McDougal, Nicole Aguirre, Ronnie Jackson

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#### 2.0 Approve/Adopt the Agenda

It is recommended the Board of Directors adopt as presented the agenda for the Board Meeting of September 5th, 2024.

Motion: Second:  
Vote:

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#### 3.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

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#### 4.0 Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 14.0.

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#### 5.0 Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

**5.1 Personnel Matters (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)**

**5.2 Employer/Employee Relations (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)**

Time:

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#### 6.0 Pledge Of Allegiance

Led By:

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#### 7.0 Open Session

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#### 8.0 Public Comment

Please submit a request to speak to the Board of Directors. Cards can be asked for by emailing [galtamirano@eliteacademic.com](mailto:galtamirano@eliteacademic.com). Please complete and return the form for agendized or non-agendized items, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have

questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date. A request for disability-related modifications or accommodations in order to participate in the public meeting, including auxiliary aids or services, may be made to Ms. Meghan Freeman at [mfreeman@eliteacademic.com](mailto:mfreeman@eliteacademic.com) at least 72 hours prior to the meeting.

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## 9.0 General Functions

### 9.1 Informational Items

#### A. CEO Report

[EAA-LU August 2024 CEO Report.pdf](#)

### 9.2 Consent Agenda

It is recommended that the board approve the following consent agenda items.

Motion: Second:  
Vote:

#### A. Meeting Minutes from August 15th, 2024

#### B. Job Descriptions

[JD - Content Teacher\\_Peak Performance Teacher \(pending board approval\) .pdf](#)

[JD - Director of Level UP \(pending board approval\).pdf](#)

#### C. Warrant Register

[WarrantRegisterLU\\_AugB\\_2425.xlsx](#)

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## 10.0 Personnel Services

### 10.1 Employee Contracts

It is recommended that the board ratify the following Employee Contracts for Elite Academic Academy - Lucerne.

[EE Contracts LU.pdf](#)

Motion: Second:  
Vote:

### 10.2 Employee Contract Addendums

It is recommended that the board ratify the following Employee Contract Addendums for Elite Academic Academy - Lucerne.

[EE Contract Addendums LU.pdf](#)

Motion: Second:  
Vote:

### 10.3 Employee Change of Relationship

It is recommended that the board ratify the following Employee Change of Relationship for Elite Academic Academy - Lucerne.

[EE CORs LU.pdf](#)

Motion: Second:  
Vote:

### 10.4 Employee Release and Resignations

It is recommended that the board ratify the following Employee Release and Resignations for Elite Academic Academy - Lucerne.

[EE Release and Resignations LU.pdf](#)

Motion: Second:  
Vote:

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## 11.0 Business Services

### 11.1 Animation Computers Invoice

It is recommended that the board approve the following Animation Computers Invoice for Elite Academic Academy - Lucerne.

[Animation Computers Quote.pdf](#)

Motion: Second:  
Vote:

### 11.2 Cyber Smarties Invoice

It is recommended that the board approve the following Cyber Smarties Invoice for Elite Academic Academy - Lucerne.

Motion: Second:  
Vote:

### 11.3 The YouSchool Proposal

It is recommended that the board approve the following The YouSchool Proposal for Elite Academic Academy - Lucerne.

[The YouSchool Proposal—Elite Academic 24-25.pdf](#)

Motion: Second:  
Vote:

### 11.4 FY 23.24 Unaudited Actuals

It is recommended that the board approve the following FY 23.24 Unaudited Actuals for Elite Academic Academy - Lucerne.

[FY24\\_EAA\\_LU\\_UA\\_ALT FORM.pdf](#)

[FY24\\_EAA\\_LU\\_UnauditedActuals\\_LCFF-Calculator.pdf](#)

[2324\\_EAA\\_Lucerne\\_CharterUnauditedActualsSupplementalWorkbook.pdf](#)

Motion: Second:  
Vote:

### 11.5 FY 23.24 Allocation of Wages and Benefits

It is recommended that the board approve the following FY 23.24 Allocation of Wages and Benefits for Elite Academic Academy - Lucerne.

[FY24\\_EAA\\_FTE\\_Wage Allocation .pdf](#)

[FY24\\_EAA\\_FTE\\_Wage Allocation .pdf](#)

Motion: Second:  
Vote:

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## 12.0 Educational Services/Policy Development

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### 13.0 Report of Action Taken in Closed Session

The Board will report any action taken in closed session as required by law.

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### 14.0 Calendar

The next regularly scheduled board meeting is October 3rd , 2024 at 9:00 am.

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### 15.0 Board Comments and Future Planning

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### 16.0 Adjournment

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteacademic.com or at the scheduled meeting. Board agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the charter's board of directors, please contact the School at 1(866) 354-8302. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

Motion: Second:  
Vote:

Time: