



Elite Academic Academy - Lucerne

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pwd=R2daZzJSNnZPNUV3Nk83K0diZXJtUT09 Meeting ID:
975 6620 2696 Passcode: 920373

August 18th, 2025 at 5:00 pm

43414 Business Park Drive, Temecula, CA 92590

109 Don Carlos Way, Ojai, CA 93023

43495 Palm Royale Dr., La Quinta, CA 92253

82955 Wheatley Ct Indio, CA 92201

74-855 Country Club Drive, Palm Desert, CA



Elite Academic Academy - Lucerne - August 18th, 2025

Board Of Directors - Elite Academic Academy - Lucerne

Meeting Location

Any public vote will be done by roll call to ensure the public knows who is speaking and voting. Members of the public may easily observe the meeting and offer public comment using the following dial-in numbers and/or internet link:

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pwd=R2daZzJSNnZPNUV3Nk83K0diZXJtUT09

Meeting ID: 975 6620 2696 Passcode: 920373

Time:

1.0 Call To Order

Roll Call:

Susan McDougal, Nicole Aguirre, Cecelia Cruz

2.0 Approve/Adopt the Agenda

It is recommended the Board of Directors adopt as presented the agenda for the Board Meeting of August 18th, 2025.

Motion: Second:
Vote:

3.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

4.0 Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 13.0.

5.0 Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

5.1 Personnel Matters (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

5.2 Employer/Employee Relations (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

Time:

6.0 Pledge Of Allegiance

Led By:

7.0 Open Session

8.0 Public Comment

Please submit a request to speak to the Board of Directors. Cards can be asked for by emailing galtamirano@eliteacademic.com. Please complete and return the form for agendized or non-agendized items, prior to the

meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date. A request for disability-related modifications or accommodations in order to participate in the public meeting, including auxiliary aids or services, may be made to Ms. Ashlea Kirkland-Haynes at akirkland@eliteacademic.com at least 72 hours prior to the meeting.

9.0 General Functions

9.1 Informational Items

A. CEO Report

[August CEO Report 2025.pdf](#)

9.2 Consent Agenda

Motion: Second:
Vote:

A. Meeting Minutes from July 17th, 2025

[EAA-LU 07.17.25 \(1\).pdf](#)

B. Warrant Register

[WarrantRegisterLU_Jun_2425 \(3\).pdf](#)

C. New Educational Materials Community Partners

[Elite Academic Educational Materials Partner_June_July_2025.xlsx - EM Partners.pdf](#)

D. New Instructional Materials Community Partners

[Elite Academic Instructional Service Community Partner_June_July_2025 - VCI Community Partners.pdf](#)

E. Job Descriptions

[JD - Chief Student-Development Officer \(pending board approval\).pdf](#)

[JD - Temporary Large Caseload Stipend \(rider to classified staff JD\) \(pending board approval\).pdf](#)

[JD Program Accountability Coordinator \(pending board approval\).pdf](#)

[JD -Student Life Coordinator Rider \(pending board approval\) .pdf](#)

10.0 Personnel Services

10.1 Employee Contracts

It is recommended that the board ratify the following Employee Contracts for Elite Academic Academy - Lucerne.

[EAA-LU Employee Contracts.pdf](#)

Motion: Second:
Vote:

10.2 Temporary Employee Contract Addendums

It is recommended that the board ratify the following Temporary Employee Contract Addendums for Elite Academic Academy - Lucerne.

[EAA-LU Temp Contract Addendums.pdf](#)

Motion: Second:
Vote:

10.3 Employee Releases and Resignations

It is recommended that the board ratify the following Employee Releases and Resignations for Elite Academic Academy - Lucerne.

[EAA-LU Releases and Resignations.pdf](#)

Motion: Second:
Vote:

10.4 Independent Contractor Agreement

It is recommended that the board ratify the following Independent Contractor Agreement for Elite Academic Academy - Lucerne.

[EAA-LU J. McN. IC Agreement 2025.26 \(2\).pdf](#)

Motion: Second:
Vote:

11.0 Business Services

11.1 Authorization to Establish New Credit Lines through Bill.com Spend & Expense Platform

In light of the recent CEO transition, this item seeks board approval to obtain new credit lines via Bill.com's Spend and Expense platform. This change ensures proper alignment of financial resources and strengthens credit card issuance, usage, and oversight protocols. It is recommended that the board retro-actively approve the following Authorization to Establish New Credit Lines through Bill.com Spend & Expense Platform for Elite Academic Academy - Lucerne.

[TILA-Elite_Academic_Academy_Lucerne_-15_37_07_7-15-2025.pdf](#)

Motion: Second:
Vote:

11.2 Grow Schools Funding Estimate

It is recommended that the board approve the following Grow Schools Funding Estimate for Elite Academic Academy - Lucerne.

[Elite Lucerne August FE v2.pdf](#)

Motion: Second:
Vote:

11.3 Funding Estimate Annualized Interest Calculation

It is recommended that the board approve the following Funding Estimate Annualized Interest Calculation for Elite Academic Academy - Lucerne.

[Annualized Interest Calculator - 25.26 LU Financing Scenarios.pdf](#)

Motion: Second:
Vote:

11.4 IXL Contract 25-26

It is recommended that the board approve the following IXL Contract 25-26 for Elite Academic Academy - Lucerne.

[IXL Contract 1463225-1 \[Elite Academic Academy\].pdf](#)

Motion: Second:
Vote:

11.5 Accelerated Education Curriculum Proposal

It is recommended that the board approve the following Accelerated Education Curriculum Proposal for Elite Academic Academy - Lucerne.

[Accelerated Ed Proposal 25.26.pdf](#)

Motion: Second:
Vote:

11.6 Edmentum Curriculum Proposal

It is recommended that the board approve the following Edmentum Curriculum Proposal for Elite Academic Academy - Lucerne.

[Elite Academic Academy_ Edmentum Courseware Order Form.pdf](#)

Motion: Second:
Vote:

11.7 Rosetta Stone Curriculum Proposal

It is recommended that the board approve the following Rosetta Stone Curriculum Proposal for Elite Academic Academy - Lucerne.

Motion: Second:
Vote:

11.8 Mastery Connect and Intelligent Insights Proposal

It is recommended that the board approve the following Mastery Connect and Intelligent Insights Proposal for Elite Academic Academy - Lucerne.

[Instructure Info.pdf](#)

[Instructure Invoice.pdf](#)

[Intelligent Insights Product Overview \(1\).pdf](#)

[MasteryConnect Product Overview.pdf](#)

Motion: Second:
Vote:

11.9 IReady Proposal

It is recommended that the board approve the following IReady Proposal for Elite Academic Academy - Lucerne.

[IReady Proposal 25-26.pdf](#)

Motion: Second:
Vote:

11.10 Glenco Science Curriculum Proposal

It is recommended that the board approve the following Glenco Science Curriculum Proposal for Elite Academic Academy - Lucerne.

[Glenco Science Order.pdf](#)

Motion: Second:
Vote:

12.0 Educational Services/Policy Development

12.1 Updated Elite Curriculum List

It is recommended that the board approve the following Updated Elite Curriculum List for Elite Academic Academy - Lucerne.

[Approved Curriculum List - Sheet1 \(2\).pdf](#)

Motion: Second:
Vote:

12.2 Point Loma MOU

It is recommended that the board approve the following Point Loma MOU for Elite Academic Academy - Lucerne.

[EAA Point Loma MOU.pdf](#)

Motion: Second:
Vote:

13.0 Report of Action Taken in Closed Session

The Board will report any action taken in closed session as required by law.

14.0 Calendar

The next regularly scheduled board meeting is September 4th, 2025 at 10:00 am.

15.0 Board Comments and Future Planning

16.0 Adjournment

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteacademic.com or at the scheduled meeting. Board agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the charter's board of directors, please contact the School at 1(866) 354-8302. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this

Motion: Second:
Vote:

Time:

meeting in appropriate alternative formats for persons with a disability.