



Elite Academic Academy - Lucerne

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pwd=R2daZzJSNnZPNUV3Nk83K0diZXJtUT09 Meeting ID:
975 6620 2696 Passcode: 920373

December 3rd, 2025 at 10:00 am

43414 Business Park Drive, Temecula, CA 92590

109 Don Carlos Way, Ojai, CA 93023

82955 Wheatley Ct Indio, CA 92201

43495 Palm Royale Dr., La Quinta, CA 92253



Elite Academic Academy - Board Meeting -Lucerne - December 3rd, 2025

Board Of Directors - Elite Academic Academy - Lucerne

Meeting Location

Any public vote will be done by roll call to ensure the public knows who is speaking and voting. Members of the public may easily observe the meeting and offer public comment using the following dial-in numbers and/or internet link:

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pwd=R2daZzJSNnZPNUV3Nk83K0diZXJtUT09

Meeting ID: 975 6620 2696 Passcode: 920373

Time:

1.0 Call To Order

Roll Call:

Susan McDougal, Nicole Aguirre, Cecelia Cruz

2.0 Approve/Adopt the Agenda

It is recommended the Board of Directors adopt as presented the agenda for the Board Meeting of December 3rd, 2025.

Motion: Second:
Vote:

3.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

4.0 Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 13.0.

5.0 Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

5.1 Personnel Matters (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

A. CEO Goals and Objectives

5.2 Employer/Employee Relations (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

Time:

6.0 Pledge Of Allegiance

Led By: Chelsie Wright

Pledge of Allegiance

[Pledge allegiance- United States of America \(1\).pdf](#)

7.0 Open Session

8.0 Public Comment

Please submit a request to speak to the Board of Directors. Cards can be asked for by emailing galtamirano@eliteacademic.com. Please complete and return the form for agendaized or non-agendaized items, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date. A request for disability-related modifications or accommodations in order to participate in the public meeting, including auxiliary aids or services, may be made to Ms. Ashlea Kirkland-Haynes at akirkland@eliteacademic.com at least 72 hours prior to the meeting.

9.0 General Functions

9.1 Informational Items

A. CEO Report

[CEO Report Dec. 20252026.pdf](#)

9.2 Consent Agenda

It is recommended that the board approve the following consent agenda items.

Motion: Second:
Vote:

A. Meeting Minutes from November 5th, 2025

[EAA-LU 11.05.25.pdf](#)

B. Warrant Register

[WarrantRegisterLU_Dec_2526.pdf](#)

C. New Instructional Materials Community Partners

[Elite Academic Instructional Service Community Partner_November_2025 - VCI Community Partners.pdf](#)

D. New Educational Materials Community Partners

[Elite Academic Educational Materials Partner_November_2025.xlsx - EM Partners.pdf](#)

E. Job Descriptions

[JD - IT Support Technician \(pending board approval\).pdf](#)

10.0 Personnel Services

10.1 Employee Contract Addendums

It is recommended that the board approve the following Employee Contract Addendums for Elite Academic Academy - Lucerne.

[25260003](#)

Motion: Second:
Vote:

11.0 Business Services

11.1 First Interim Report

It is recommended that the board approve the following First Interim Report for Elite Academic Academy - Lucerne.

Motion: Second:
Vote:

11.2 Final Audit Report

It is recommended that the board approve the following Final Audit Report for Elite Academic Academy - Lucerne.

Motion: Second:
Vote:

[Elite Academic Academy - Lucerne 2025 audit governance letter draft 11.20.25.pdf](#)

[Elite Academic Academy - Lucerne Rpt 25 draft 11.20.25.pdf](#)

[Working Trial Balance - Published.xlsx](#)

11.3 CA Services Grant Application

It is recommended that the board approve the following CA Services Grant Application for Elite Academic Academy - Lucerne.

Motion: Second:
Vote:

11.4 March 2026 Staff Professional Development Proposals

It is recommended that the board approve the following March 2026 Staff Professional Development Proposals for Elite Academic Academy - Lucerne.

Motion: Second:
Vote:

11.5 Staff Report- Lucerne Valley- Charter Renewal

It is recommended that the board approve the following Staff Report- Lucerne Valley- Charter Renewal for Elite Academic Academy - Lucerne.

Motion: Second:
Vote:

[Renewal Staff Report-2025-11-24-fin.pdf](#)

12.0 Educational Services/Policy Development

12.1 CA Legislative Update and SB 98 SAFE Act Plan

It is recommended that the board approve the following CA Legislative Update and SB 98 SAFE Act Plan for Elite Academic Academy - Lucerne.

Motion: Second:
Vote:

[EAA-LU 2025-New-Laws-Impacting-Schools with Acknowledgement.pdf](#)

12.2 Special Education Handbook Update

It is recommended that the board approve the following Special Education Handbook Update for Elite Academic Academy - Lucerne.

Motion: Second:
Vote:

[25_26 SPED Handbook.pdf](#)

12.3 Parent Student Handbook Policy Updates

It is recommended that the board approve the following Parent Student Handbook Policy Updates for Elite Academic Academy - Lucerne.

Motion: Second:
Vote:

[Parent Student Handbook Update_ Progress Requirement for Field Trip Participation.pdf](#)

[Involuntary Disenrollment Policy.pdf](#)

13.0 Report of Action Taken in Closed Session

The Board will report any action taken in closed session as required by law.

14.0 Calendar

The next regularly scheduled board meeting is February 4th, 2026 , at 10:00 am.

15.0 Board Comments and Future Planning

16.0 Adjournment

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteacademic.com or at the scheduled meeting. Board agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

Motion: Second:
Vote:

Time:

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the charter's board of directors, please contact the School at 1 (866) 354-8302. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.