



Elite Academic Academy - Lucerne

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pwd=R2daZzJSNnZPNUV3Nk83K0diZXJtUT09 Meeting ID: 975
6620 2696 Passcode: 920373

April 1st, 2026 at 10:00 am

43414 Business Park Drive, Temecula, CA 92590

109 Don Carlos Way, Ojai, CA 93023

82955 Wheatley Ct Indio, CA 92201

43495 Palm Royale Dr., La Quinta, CA 92253



Elite Academic Academy - Board Meeting -Lucerne - April 1st, 2026
Board Of Directors - Elite Academic Academy - Lucerne

Meeting Location

Any public vote will be done by roll call to ensure the public knows who is speaking and voting. Members of the public may easily observe the meeting and offer public comment using the following dial-in numbers and/or internet link:

Join Zoom Meeting <https://eliteacademic.zoom.us/j/97566202696?pwd=R2daZzJSNnZPNUV3Nk83K0diZXJtUT09>
Meeting ID: 975 6620 2696 Passcode: 920373

Time:

1.0 Call To Order

Roll Call:
Susan McDougal, Nicole Aguirre, Cecelia Cruz

2.0 Approve/Adopt the Agenda

It is recommended the Board of Directors adopt as presented the agenda for the Board Meeting of April 1st, 2026.

Motion: Second:
Vote:

3.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

4.0 Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 13.0.

5.0 Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

5.1 Personnel Matters (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

5.2 Employer/Employee Relations (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

Time:

6.0 Pledge Of Allegiance

Led By:

Pledge of Allegiance

[Pledge allegiance- United States of America \(1\).pdf](#)

7.0 Open Session

8.0 Public Comment

Please submit a request to speak to the Board of Directors. Cards can be asked for by emailing galtamirano@eliteacademic.com. Please complete and return the form for agenda items or non-agenda items, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date. A request for disability-related modifications or accommodations in order to participate in the public meeting, including auxiliary aids or services, may be made to Ms. Ashlea Kirkland-Haynes at akirkland@eliteacademic.com at least 72 hours prior to the meeting.

9.0 General Functions

9.1 Informational Items

A. CEO Report

[CEO Report March. 20252026.pdf](#)

9.2 Consent Agenda

It is recommended that the board approve the following consent agenda items.

Motion: Second:
Vote:

A. Meeting Minutes from March 4th, 2026

[EAA-LU 03.04.26.pdf](#)

B. Warrant Register

[WarrantRegisterLU_Apr_2526.pdf](#)

C. New Instructional Materials Community Partners

[Elite Academic Instructional Service Community Partner_March 2026 - VCI Community Partners.pdf](#)

D. New Educational Materials Community Partners

[Elite Academic Educational Materials Partner_March 2026.xlsx - EM Partners.pdf](#)

E. Job Descriptions

[JD - Career Technical Education \(CTE\) Teacher\(pending board approval\).docx.pdf](#)

[JD - MTSS Content Teacher \(pending board approval\).docx.pdf](#)

[JD - Teacher of Record - Flex \(pending board approval\).docx.pdf](#)

[JD - Teacher of Record - Homeschool_\(pending board approval\).pdf](#)

[JD - Teacher of Record - Virtual \(pending board approval\).docx.pdf](#)

[JD - Assistant Director of Flex\(pending board approval\).docx.pdf](#)

[JD - Associate Director of Academic Programs\(pending board approval\).docx.pdf](#)

[JD - Associate Director of CTE\(pending board approval\).docx.pdf](#)

[JD - Associate Director of Homeschool_SOAR \(pending](#)

[board approval\).docx.pdf](#)
[JD - Associate Director of Schoolwide Systems and Supports\(pending board approval\).docx.pdf](#)
[JD - Associate Director of Special Education\(pending board approval\).docx.pdf](#)
[JD - Associate Director of Virtual\(pending board approval\).docx \(1\).pdf](#)
[JD - Content Teacher \(pending board approval\).docx \(1\).pdf](#)
[JD - Full-Time Instructional Learning Coach \(Certificated\) \(pending board approval\).docx.pdf](#)
[JD - Guidance Counselor\(pending board approval\).docx.pdf](#)
[JD - Independent Study Counselor\(pending board approval\).docx \(1\).pdf](#)
[JD - Occupational Therapist_.docx.pdf](#)
[JD - Part-Time Instructional Learning Coach \(Certificated\) \(pending board approval\).docx.pdf](#)
[JD - School Psychologist\(pending board approval\).docx.pdf](#)
[JD - Special Education - Education Specialist\(pending board approval\).docx.pdf](#)
[JD - Speech and Language Pathologist\(pending board approval\).docx.pdf](#)
[JD - Teacher on Special Assignment \(TOSA\)\(pending board approval\).docx.pdf](#)
[JD - Temporary Remote Teacher on Special Assignment \(TOSA\) \(pending board approval\).docx \(2\).pdf](#)

10.0 Personnel Services

10.1 Employee Contracts

It is recommended that the board ratify the following Employee Contracts for Elite Academic Academy - Lucerne.

[EAA-LU Employee Contracts.pdf](#)

Motion: Second:
Vote:

10.2 Employee Contract Addendums

It is recommended that the board ratify the following Employee Contract Addendums for Elite Academic Academy - Lucerne.

[EAA-LU Employee Contract Addendums.pdf](#)

Motion: Second:
Vote:

10.3 Temporary Employee Contracts

It is recommended that the board ratify the following Temporary Employee Contracts for Elite Academic Academy - Lucerne.

[EAA-LU Employee Temp Contracts.pdf](#)

Motion: Second:
Vote:

10.4 Employee Releases and Resignations

It is recommended that the board ratify the following Employee Releases and Resignations for Elite Academic Academy - Lucerne.

[EAA-LU Employee Releases and Resignations.pdf](#)

Motion: Second:
Vote:

11.0 Business Services

11.1 Dignity Health Park Event Agreement

It is recommended that the board approve the following Dignity Health Park Event Agreement for Elite Academic Academy - Lucerne.

[FORM Event License Agreement - DHSP Flex Venue Non-Ticketed \(Peak Performance 2026\).pdf](#)

Motion: Second:
Vote:

11.2 Independent Contractor Agreement

It is recommended that the board approve the following Independent Contractor Agreement for Elite Academic Academy - Lucerne.

Motion: Second:
Vote:

11.3 Bluum 26.27 Proposal

It is recommended that the board approve the following Bluum 26.27 Proposal for Elite Academic Academy - Lucerne.

[Bluum Equipment proposal 26.27.pdf](#)

Motion: Second:
Vote:

11.4 Simplified Solutions Proposal

It is recommended that the board approve the following Simplified Solutions Proposal for Elite Academic Academy - Lucerne.

[C-Q-14493-EliteAcademics-Zscaler-2026-02-16.pdf](#)

Motion: Second:
Vote:

11.5 Tutor.com Renewal

It is recommended that the board approve the following Tutor.com Renewal for Elite Academic Academy - Lucerne.

[Elite Academic Academy - Lucerne District \(CA\) Tutor.com Renewal 2026.pdf](#)

Motion: Second:
Vote:

11.6 Class Link Renewal Proposal

It is recommended that the board approve the following Class Link Renewal Proposal for Elite Academic Academy - Lucerne.

[Elite Academic Academy \(CA, 92590\) Renewal Quote - 2026-07-01_V1.pdf](#)

Motion: Second:
Vote:

11.7 CLA Statement of Work

It is recommended that the board approve the following CLA Statement of Work for Elite Academic Academy - Lucerne.

[EAA LU Statement of Work - Audit Services - US GAAS or US GAAS & YB \(1\).pdf](#)

Motion: Second:
Vote:

12.0 Educational Services/Policy Development

12.1 EAA Data Share MOU with Antelope Valley

It is recommended that the board approve the following EAA Data Share MOU with Antelope Valley for Elite Academic Academy - Lucerne.

[Elite Academic Academy Data Sharing.pdf](#)

Motion: Second:
Vote:

12.2 IILP and WVPP-Updated

It is recommended that the board approve the following IILP and WVPP-Updated for Elite Academic Academy - Lucerne.

[EAA LU WVPP 2026 \(pending board approval\).pdf](#)

[INJURY AND ILLNESS PREVENTION PROGRAM FOR ELITE-Lucerne 2026 \(pending board approval\) \(3\).pdf](#)

Motion: Second:
Vote:

12.3 \$200 Tech Threshold Employee Handbook Addendum

It is recommended that the board approve the following \$200 Tech Threshold Employee Handbook Addendum for Elite Academic Academy - Lucerne.

[Employee Handbook changes for \\$200 Consumable Items\(pending board approval\).pdf](#)

Motion: Second:
Vote:

12.4 Cuyamaca Community College Draft Agreement

It is recommended that the board approve the following Cuyamaca Community College Draft Agreement for Elite Academic Academy - Lucerne.

[Elite CCAP Agreement, 2026-2029 Draft 2-23-26.pdf](#)

Motion: Second:
Vote:

12.5 Student/Parent Handbook 2026-27

It is recommended that the board approve the following Student/Parent

Motion: Second:
Vote:

12.6 Independent Contractor Agreement Template

Motion: Second:
Vote:

It is recommended that the board approve the following Independent Contractor Agreement Template for Elite Academic Academy - Lucerne.

[Form- Independent Contractor Agreement-2024\(pending board approval\).doc](#)

12.7 Temporary Employee Contract Templates 2026-27

Motion: Second:
Vote:

It is recommended that the board approve the following Temporary Employee Contract Templates 2026-27 for Elite Academic Academy - Lucerne.

[Temporary Contract - Independent Study Counselor \(hourly part-time and salaried\) - TEMPLATE.docx.pdf](#)

[Temporary Contract - OTHER Classified Position \(hourly\) - TEMPLATE.docx.pdf](#)

[Temporary Contract - Temp Content Teacher \(hourly\) - TEMPLATE.docx.pdf](#)

[Temporary Contract - Temp TOR \(hourly\) - TEMPLATE.docx.pdf](#)

[Temporary Contract - Instructional Assistant Classified Position \(hourly\) - TEMPLATE.docx.pdf](#)

[Temporary Contract - PP On-Site Lead \(hourly\) - TEMPLATE.docx.pdf](#)

[Temporary Contract - Temp Content Facilitator \(hourly\) - TEMPLATE.docx.pdf](#)

[Temporary Contract - Temp Content Facilitator \(salaried\) - TEMPLATE.docx.pdf](#)

[Temporary Contract - Temp Content Teacher \(salaried\) - TEMPLATE.docx.pdf](#)

[Temporary Contract - Temp Independent Study Counselor \(salaried\) - TEMPLATE.docx.pdf](#)

[Temporary Contract - Temp PP On-Site Lead \(salaried\) - TEMPLATE.docx.pdf](#)

[Temporary Contract - Temp TOR \(salaried\) - TEMPLATE.docx.pdf](#)

12.8 Employee Contract Templates 2026-27

Motion: Second:
Vote:

It is recommended that the board approve the following Employee Contract Templates 2026-27 for Elite Academic Academy - Lucerne.

[11 Month - Certificated Teacher Contract - 26_27.pdf](#)

[12 Month - Certificated Teacher Contract - 26_27.pdf](#)

[Full-Time Certificated \(Director\) Exempt \(At Will\) Contract - 26_27.pdf](#)

[Full-Time Classified \(Director\) Exempt \(At Will\) Contract - 26_27.pdf](#)

[Full-Time Classified Non-Exempt \(Hourly\) Contract - 26_27.pdf](#)

[Full-Time Classified Non-Exempt \(Salary\) Contract - 26_27.pdf](#)

[NEW HIRE - Certificated Teacher Contract - 26.27.pdf](#)

[Part-Time Certificated Non-Exempt \(Hourly\) Contract - 26_27.pdf](#)

[Part-Time Classified Non-Exempt \(Hourly\) Contract - 26_27.pdf](#)

13.0 Report of Action Taken in Closed Session

The Board will report any action taken in closed session as required by law.

14.0 Calendar

The next regularly scheduled board meeting is May 6th, 2026 , at 10:00 am.

15.0 Board Comments and Future Planning

Time:

16.0 Adjournment

Motion: Second:

Vote:

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteacademic.com or at the scheduled meeting. Board agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the charter's board of directors, please contact the School at 1(866) 354-8302. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.