



Elite Academic Academy - Lucerne

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6620 2696 Passcode: 920373

September 23, 2026 at 10:00 am

43414 Business Park Drive, Temecula, CA 92590

109 Don Carlos Way, Ojai, CA 93023

780 Camino De La Reina #248, San Diego, CA 92108

82955 Wheatley Ct Indio, CA 92201



Elite Academic Academy - Lucerne, September 23rd 2026

Board Of Directors - Elite Academic Academy - Lucerne

Meeting Location

Any public vote will be done by roll call to ensure the public knows who is speaking and voting. Members of the public may easily observe the meeting and offer public comment using the following dial-in numbers and/or internet link:

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Meeting ID: 975 6620 2696 Passcode: 920373

Time:

1.0 Call To Order

Roll Call:

Susan McDougal, Rebecca Irwin, Cecelia Cruz

2.0 Approve/Adopt the Agenda

It is recommended the Board of Directors adopt as presented the agenda for the Board Meeting of September 23rd, 2026.

Motion: Second:

Vote:

3.0 Public Comment -Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

4.0 Adjourn to Closed Session

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 13.0.

5.0 Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

5.1 Personnel Matters (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

5.2 Employer/Employee Relations (With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

Time:

6.0 Pledge Of Allegiance

Led By:

[Pledge allegiance- United States of America \(1\)](#)

7.0 Open Session

8.0 Public Comment

Please submit a request to speak to the Board of Directors. Cards can be asked for by emailing galtamirano@eliteacademic.com. Please complete and return the form for agendaized or non-agendaized items, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date. A request for disability-related modifications or accommodations in order to participate in the public meeting, including auxiliary aids or services, may be made to Ms. Ashlea Kirkland-Haynes at akirkland@eliteacademic.com at least 72 hours prior to the meeting.

9.0 General Functions

9.1 Informational Items

[CEO Report Sept 2026-2027](#)

9.2 Consent Agenda

Motion: Second:
Vote:

A. Meeting Minutes from August 26th, 2026

[EAA-LU 08.26.26](#)

B. Warrant Register

[WarrantRegisterLU_Sep_2627](#)

C. New Educational Materials Community Partners

[Elite Academic Educational Materials Partner_September 2026.xlsx - EM Partners](#)

D. New Instructional Service Community Partners

[Elite Academic Instructional Service Community Partner_September 2026 - VCI Community Partners](#)

E. Job Descriptions

[JD - Coordinator of Special Education Compliance \(pending board approval\).docx](#)

[JD - Marketing & Communications Assistant](#)

10.0 Personnel Services

10.1 Employee Contracts

It is recommended that the board ratify the following Employee Contracts for Elite Academic Academy - Lucerne.

[EAA-LU Employee Contracts Sept 2026](#)

Motion: Second:
Vote:

10.2 Employee Contract Addendums

It is recommended that the board ratify the following Employee Contract Addendums for Elite Academic Academy - Lucerne.

[EAA-LU Employee Contract Addendums Sept 2026](#)

Motion: Second:
Vote:

10.3 Employee Changes of Relationship

It is recommended that the board ratify the following Employee Changes of Relationship for Elite Academic Academy - Lucerne.

[EAA-LU COR Sept 2026](#)

Motion: Second:
Vote:

10.4 Employee Releases and Resignations

It is recommended that the board ratify the following Employee

Motion: Second:
Vote:

11.0 Business Services

11.1 Monday.com Contract Renewal

It is recommended that the board approve the following Monday.com Contract Renewal for Elite Academic Academy - Lucerne.

[Sales Order - Elite Academic Academy - Q-337800](#)

Motion: Second:
Vote:

11.2 26/27 StudyForge Invoice

It is recommended that the board approve the following 26/27 StudyForge Invoice for Elite Academic Academy - Lucerne.

[StudyForge Invoice SF-2270](#)

Motion: Second:
Vote:

11.3 UPK Survey

It is recommended that the board approve the following UPK Survey for Elite Academic Academy - Lucerne.

Motion: Second:
Vote:

11.4 Prop 28 Arts & Music in School (AMS) Annual Report

It is recommended that the board approve the following Prop 28 Arts & Music in School (AMS) Annual Report for Elite Academic Academy - Lucerne.

[FY27_AMS_LU_AnnualReport](#)

Motion: Second:
Vote:

11.5 FY 26 FTE Calculation

It is recommended that the board approve the following FY 26 FTE Calculation for Elite Academic Academy - Lucerne.

[FY26_EAA_FTE Calc](#)

Motion: Second:
Vote:

11.6 FY 26 Fund Accounting Summary

It is recommended that the board approve the following FY 26 Fund Accounting Summary for Elite Academic Academy - Lucerne.

[FY26_EAA_LU_Fund Accounting](#)

Motion: Second:
Vote:

11.7 Overnight Catalina Field Trip

It is recommended that the board approve the following Overnight Catalina Field Trip for Elite Academic Academy - Lucerne.

[Overnight Field Trip Request for Board Approval- Catalina Island 2026](#)

Motion: Second:
Vote:

12.0 Educational Services/Policy Development

13.0 Report of Action Taken in Closed Session

The Board will report any action taken in closed session as required by law.

14.0 Calendar

The next regularly scheduled board meeting is October 28th, 2026 at 10:00 am.

15.0 Board Comments and Future Planning

16.0 Adjournment

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the eliteacademic.com or at the scheduled meeting. Board agenda back-up materials may also be requested by calling the School at 1(866)354-8302. In addition, if you would like a copy of any record related to an item on the agenda, please contact administration.

Motion: Second:
Vote:

In compliance with the American with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the charter's board of directors, please contact the School at 1(866) 354-8302.

Time:

Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.